

VILLAGE OF

ADDISON

BUDGET AND

FINANCIAL PLAN

MAY 1, 2020 – APRIL 30, 2021

WHERE IS ADDISON?

The Village of Addison is located approximately 25 miles west of downtown Chicago in Du Page County,





VILLAGE OF ADDISON, ILLINOIS

2020-2021 ANNUAL BUDGET AND FINANCIAL PLAN MAY 1, 2020 - APRIL 30, 2021

Prepared By:

**Roseanne M. Benson, Finance Director/Treasurer
Deborah A. Norman, Assistant Finance Director**

TABLE OF CONTENTS

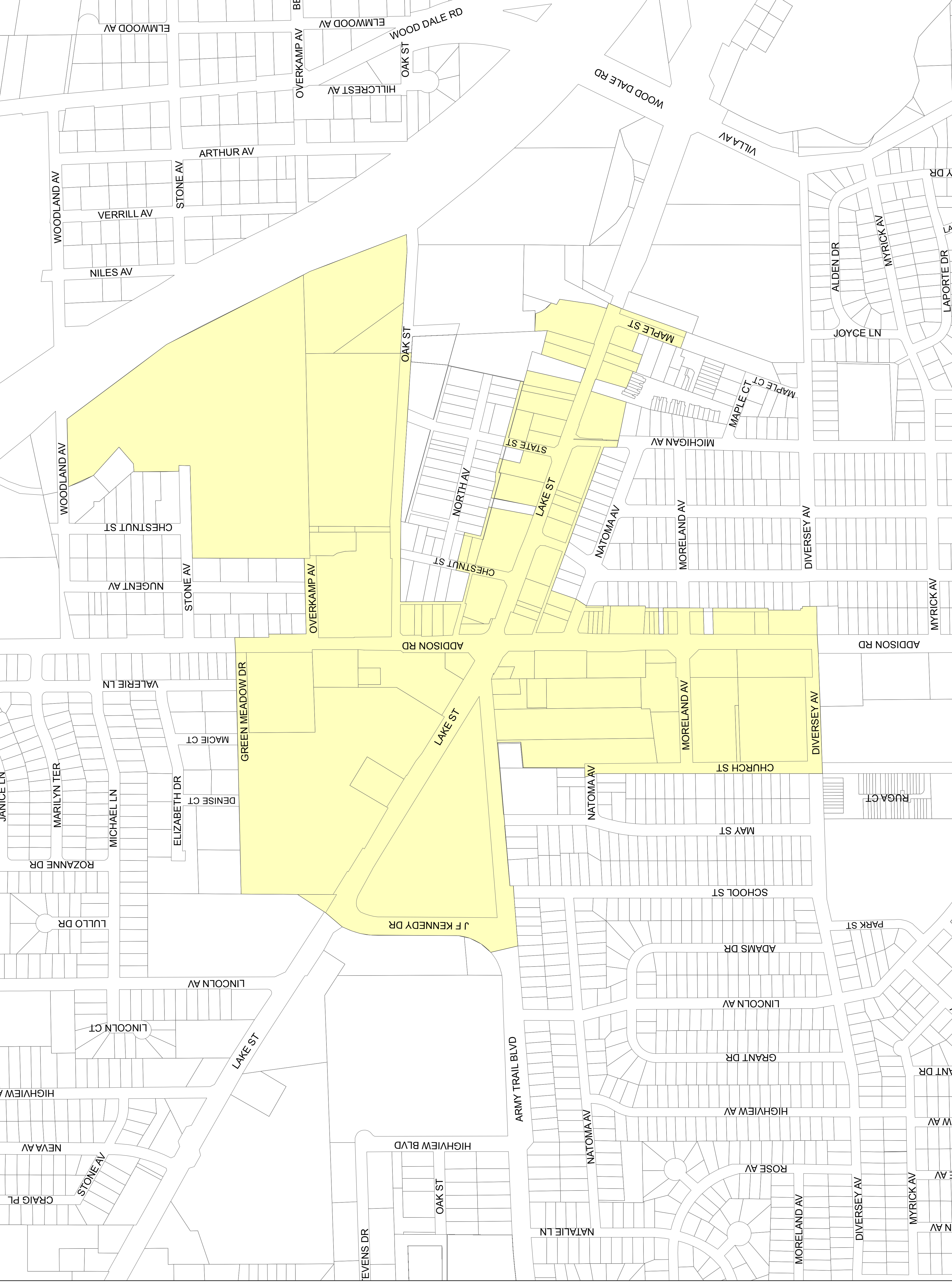
Cover.....	1
Where is Addison?.....	2
Prepared by.....	3
Table of Contents.....	4-5
Village Map.....	6
I. INTRODUCTION	
Village Officials.....	7
GFOA Budget Award.....	8
Purpose.....	9
Community Profile.....	10-11
Village Mission Statement	12
Strategic Plan.....	13-16
Budget Message.....	17-25
Budget Calendar.....	26-27
Organization Structure.....	28
Employee Census, Summaries, Graphs.....	29-34
II. FINANCIAL SUMMARIES	
Schedule of Functional Units & Structure.....	35-36
Explanation of Funds.....	37-40
Financial & Management Policies.....	41-44
Future Financial Planning.....	45-46
All Funds Revenues and Expenditures Graph.....	47
All Funds Graphs -Where the Money Comes From and Goes.....	48-49
Fund Balance Summary.....	50
All Funds 3 Year Budget Summary.....	51
Major Revenue and Funding Sources.....	52-55
Major Expenditures	56-57
General Fund Graphs - Where the Money Comes From and Goes.....	58-59
General Fund Revenues-Graph.....	60
Sales Tax History-Graph.....	61
Equalized Assessed Valuation – Breakdown by Type of Property.....	62
Property Taxes - Where Do They Go Graph.....	63
Enterprise Fund Graphs - Where the Money Comes From and Goes.....	64-65
Revenue & Expenditure Summary: Excluding Interfund Transfers.....	66-68
III. CIP/DEBT SERVICE	
Capital Improvements Program Summary.....	69
Capital Improvements Program Five Year Spending Summary	70
Capital Improvements Program Impact on Operating Budget.....	71-72
Capital Improvements Program Maps.....	73
Debt Summary.....	74-76
IV. GENERAL FUND	
General Fund Narrative.....	77
General Fund Revenues.....	78-80
General Fund Revenue Notes.....	81-91
Expenditure/Fund Balance Summary.....	92
General Fund Per Capita Cost.....	93-94

TABLE OF CONTENTS

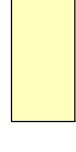
IV. GENERAL FUND (Cont'd)

DEPARTMENT EXPENDITURES

Administration.....	95-104
Boards & Commissions.....	105-108
Finance.....	109-116
Community Relations.....	117-126
Building & Grounds.....	127-136
Police.....	137-150
Henry Hyde Resource Center.....	151-158
Consolidated Dispatch Center.....	159-170
Community Development.....	171-184
Electrical & Forestry.....	185-194
Street.....	195-204
V. ENTERPRISE FUND	
Water & Sewer Fund Narrative.....	205
Water & Sewer Fund Revenues.....	206-207
Water & Sewer Fund Revenue Notes.....	208-210
Water & Sewer Fund Expenses/Working Cash Summary.....	211-212
DEPARTMENT EXPENSES	
Water.....	213-224
Sewer.....	225-234
Wastewater.....	235-246
Water & Sewer Debt Service Fund Narrative.....	247
Water & Sewer Debt Service Fund.....	248-249
Water & Sewer Debt Service Fund Notes.....	250
VI. INTERNAL SERVICE FUNDS	
Fleet Services.....	251-264
Information Technology.....	265-276
Equipment Replacement.....	277-280
VII. DEBT SERVICE FUND.....	281-286
VIII. CAPITAL FUNDS	
Capital Funds Narrative.....	287-288
Capital Projects Fund.....	289-290
ACDC Building Fund.....	291-294
Redevelopment Fund.....	295-296
Public Building Fund.....	297-300
TIF #1-4	
TIF #2 Fund.....	301-302
TIF #3 Fund.....	303-306
IX. POLICE PENSION.....	307-310
X. SPECIAL REVENUE FUNDS	
Motor Fuel Tax.....	311-316
XI. APPENDIX	
Department Directory.....	317
Glossary of Terms.....	318-324



Not to Scale



Town Center TIF 2006 - 2029

ACTIVE VILLAGE OF ADDISON TIF DISTRICTS

VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Deputy Mayor Thomas Hundley, Mayor Richard Veenstra, Village Clerk Lucille Zucchero and Trustee Cathy Kluczny

Back row left to right: Trustee Sam Nasti, Trustee Harold Theodore, Trustee William Lynch, and Trustee Dawn O'Brien

VILLAGE ATTORNEY

Robbins Schwartz

ADMINISTRATIVE

Michael Crandall
Roseanne M. Benson
Rick Federighi
Timothy Hayden
Donald Weiss
Donald Pinson

Director of Community Development
Finance Director/Treasurer
Director of Public Works
Director of Police
Director of Community Relations
Director of HR/Risk Management



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Addison
Illinois**

For the Fiscal Year Beginning

May 1, 2019

Christopher P. Morill

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884
Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six Trustees and a Mayor. The board is elected as provided by law and serves four-year overlapping terms.

The Mayor, with approval of the Village Board, appoints the Village Manager, Treasurer, and Director of Police.

The Village employs 244 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Technology.

In addition, the Village has the following advisory commissions that advise the Board on various issues and proposals under review. The Mayor, with the consent of the Board of Trustees, appoints members to the commissions.

Advisory Liquor	Planning
Audit	Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates one (1) public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 4, 2019

Number of Registered Voters	19,059
Number of Votes Cast in Last Municipal Election	756

Village Bond Rating

Fitch IBCA	AA+
Standard & Poor's	AA

Fire ISO Rating: 2

DEMOGRAPHICS (2010 Census)

The Village is comprised of 9.02 square miles.

The Village is located in DuPage County, approximately 25 miles west of the Chicago loop business district and 14 miles southwest of O'Hare International Airport (a 20-minute drive by expressway). The Village is home to the second largest industrial park acreage by municipality in the Chicagoland area. Adjacent to the Village, to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land.

Weather Conditions (e)

Average Winter	26.4° F	-3.11° C
Average Summer	71.8° F	22.11° C
Average Annual Rainfall	38.5 In.	97.80 cm
Average Annual Snowfall	34.5 In.	87.50 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946
2010	36,942

Ethnic Makeup (a)

White	17,562	47.5%
Hispanic or Latino	14,813	40.1%
Black or African American	1,355	3.7%
Asian	2,706	7.3%
Other	506	1.4%

Age Cohorts and Median Age (a)

Under 19 years	10,696	29.0%
20 to 34 years	8,536	23.1%
35 to 49 years	7,390	20.0%
50 to 64 years	6,456	17.5%
65 to 79 years	3,062	8.3%
80 years or over	8,020	2.2%
Median Age		33.7 years

Various taxes:

Sales Tax	8% (eff. 6/1/16)
Telecommunications Tax	6%
Utility Tax	None at this time
Cannabis Retailers Occupation Tax	3% (eff. 7/1/20)

COMMUNITY PROFILE

Key Statistics (Cont'd)

DEMOGRAPHICS (2010 Census) continued

Other Household and Resident Data (a)

Total Households	12,581
Median Household Income	\$62,587
Median Age	33.7
% of population over 65	10.4%
Unemployment Percentage (2009)	7.8%

Home Value (f)

Median Home Value	\$ 283,200
-------------------	------------

Property Value (b)

Total Property Value (2018)	\$3,617,612,442
Equal. Assessed Valuation (.33%)	1,193,812,106

EAV Breakdown by Type of Property

	2018 EAV	% of Total
Residential	\$ 714,689,255	59.87%
Industrial	366,572,230	30.71%
Commercial	112,156,770	9.39%
Railroads & Farms	393,851	0.03%
	<u>\$ 1,193,812,106</u>	<u>100.00%</u>

Other

Miles of Street	96
Water information:	
Miles of Water Mains	171
Daily Pumping Capacity	9.58 million gals
Average Daily Pumpage	2.92 million gals
Water supplied through DuPage Water Commission	
Sewer Information:	
Miles of Sewer	9.0 miles combined sewer 120.0 miles sanitary sewer 73.0 miles storm sewer
Daily Treatment Capacity	8.5 million gals
Average Daily Treatment	5.81 million gals
Total Gallons Treated	2.12 billion gals

Number of Schools	
Elementary Schools	7
Junior High School	1
High School	1
Trade & Technical	2
Community College	1
Number of Parks and Playgrounds, including Pools	24
Number of Libraries	1
# of items in collection - physical	139,601
# of items in collection – digital	699,800
Number of Fire Stations	3
Number of Banks and Savings & Loans	8

BUSINESS

The Village has 1,094 businesses paying sales taxes.

Kind of Business Report (d)

Sales Category-2019	Sales Volume	%
General Merchandise	\$ 1,009,948	5.13%
Food	2,102,842	10.67%
Eating & Drinking Places	1,597,859	8.11%
Apparel	114,776	0.58%
Furniture, Household & Radio	343,275	1.74%
Lumber, Building & Hardware	903,140	4.58%
Automotive & Filling Stations	2,088,434	10.60%
Drugs & Other Retail	2,611,122	13.26%
Agriculture & Extractive	7,822,572	39.71%
Manufacturing	1,105,052	5.61%
Total	\$19,699,020	100%

Major Employers (c)

(Based primarily on the number of Employees-500 or more)

United Parcel Service	2,914
Pampered Chef	788
Parts Town, LLC	579

Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting	Since 1985
GFOA Distinguished Budget Presentation Award	Since 1989
Lincoln Award for Commitment to Excellence	2001
CALEA Re-accreditation of Police Dept. – “With Excellence” (1 of 49 worldwide) Original accreditation, July, 2000	2018
Addison Consolidated Dispatch Center (ACDC) Initial CALEA Accreditation	2018
Designated An Illinois Arts Friendly Community	2002
Certified Tree City U.S.A.	Since 1987
2011 Project of the Year Award-Transportation - \$5 Million, But Less Than \$25 Million - Salt Creek Greenway Trail American Public Works Assoc.-Chicago Metro Chapter	
Excellence in Masonry 2003 – for Village Hall Illinois-Indiana Masonry Council	

Notes:

- US Census Bureau website (2010)
- Village of Addison and DuPage County Records
- Illinois Department of Commerce and Community affairs – Community Profile
- Illinois Department of Revenue
- noaa.gov (National Oceanic and Atmospheric Association)
- 2005-2009 American Community Survey



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2016 - 2021

On December 7, 2015, the Village Board adopted a strategic plan for the Village organization for the years 2016 – 2021. The result was a comprehensive plan with several parts:

- The Village of Addison Mission Statement
- Guiding Principles
- Our Vision for the Year 2021
- Strategic Priorities

THE VILLAGE OF ADDISON MISSION STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful.
- Service that is responsive, respectful, and of high quality.
- A code of honor that is marked by trust, openness and integrity.
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning.
- Commitment marked by helpfulness, teamwork, collaboration and information sharing.
- Freedom to excel, create value and contribute to our purpose.

STRATEGIC PLAN 2016 - 2021

(Cont'd)

OUR VISION FOR THE YEAR 2021

- The Village is a place where people want to live, work or visit.
- The Village is a place where residents have opportunities and options and they can stay through all stages of life.
- The Village has quality schools.
- The Village maintains a strong sense of community.
- The Village is a safe place.
- The Village has various entertainment options.

STRATEGIC PRIORITIES

These areas of broad focus encompass our efforts toward achieving our Vision. Within these strategic priorities will come the improvement and change initiatives we need to undertake over the next 3–5 years.

Priority 1: Economic Development

Desired Outcome:

- a. Vibrant Shopping Areas
- b. Successful commercial development
- c. Diversified and high quality retail

Strategic Initiatives:

- i. New business recruitment program
- ii. Existing business retention program
- iii. Targeted new business incentive program
- iv. Management

(Cont'd)

Priority 2: Community Image

Desired Outcome:

- a. Fully integrated community – no fragmentation
- b. Consistent quality education throughout the Village
- c. An educated community on quality of life issues

Strategic Initiatives:

- i. Joint community image program
- ii. Schools in the top 20%
- iii. Increase Addison residents' enrollment
- iv. Conduct citizen survey

Priority 3: Housing

Desired Outcome:

- a. Expanded supported living housing options for seniors
- b. High percentage of Addison residents remain here
- c. Current unincorporated areas are successfully incorporated

Strategic Initiatives:

- i. Senior friendly housing complex
- ii. Targeted independent and assisted living complex
- iii. Annexation initiative

Priority 4: Infrastructure

Desired Outcome:

- a. Improved productivity via technology
- b. Improved reliability- hard infrastructure
- c. Comprehensive facilities plan in place and funded

Strategic Initiatives:

- i. Productivity improvement
- ii. Hard infrastructure reliability improvement
- iii. Facilities plan

STRATEGIC PLAN 2016 - 2021

(Cont'd)

Priority 5: Civic Engagement

Desired Outcome:

- a. Intergovernmental partners understand all priorities
- b. Improved efficiency of customer service operations
- c. Increased involvement in community events

Strategic Initiatives:

- i. Collaborative intergovernmental priorities project
- ii. Community event participation increase program

Priority 6: Employee Development

Desired Outcome:

- a. Fully trained and capable employees
- b. Stable and qualified employees
- c. Competitive compensation package

Strategic Initiatives:

- i. Performance improvement program
- ii. Competitive compensation program



Village of Addison

Finance Department

April 20, 2020

The Honorable Rich Veenstra, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2020-2021 Budget Message

Ladies and Gentlemen:

The 2020-2021 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently outperformed its original financial forecasts. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity.

Budget Message

Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on Generally Accepted Accounting Principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report (CAFR) presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$15,000 and to approve contract change orders in amounts up to \$7,500. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the Corporate and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-budgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

At the local level, we continue to experience increased building activity, including the build out of previously vacant storefronts. Several major developments include: Phase I of the 80 home Enclave subdivision on the site of the former Addison Golf Course was started in Fiscal 2019. Phase II of that development is underway with discussion on Phase III which will include a townhome complex. A new skilled nursing facility is being proposed for the vacant Oxford Bank headquarters on Lake Street. The northeast and northwest corners of Lake Street and Rohlwing Road are in the process of being annexed into the Village. These locations contain several existing sales tax generating businesses. The Village will become the home to the corporate headquarters of a heavy construction equipment company focusing on high capacity generators. A parcel of land was sold by the Village to a developer who anticipates building 57 upscale single family homes

This budget does not assume any new Federal or State economic assistance, or any unannounced cutbacks of existing assistance. We will continue to monitor negotiations in Springfield relative to the State budget. There have been several proposals such as a reduction in LGDF funds, and a property tax cap which could have significant impacts on the Village's finances. The Village has potential actions which could be taken to effectively deal with most reasonable State budgetary outcomes, including use of non-referendum revenue sources which have been held in reserve for emergencies. This budget also does not take into consideration any negative impact due to the COVID-19 pandemic. We will closely monitor the situation in the interim.

Based on our financial projections, we anticipate all major funds will be able to maintain their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds, and bond proceeds are sufficient to cover all ongoing projects.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2020-2021 budget, personnel additions include one (1) Facilities Maintenance Tech 1 in the Building and Grounds Department, one (1) GIS Administrator in the Information Technology Department and one (1) Part Time Building Custodian split between Electrical and Forestry, Streets and Water. In addition, there are (eight) 8 reclassifications/upgrades of existing staff.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of three (3) months cash balance in all operating funds.

The proposed 2020-2021 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, Illinois Performance Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. Illinois Performance Excellence was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Illinois Performance Excellence Award are patterned after the national Malcolm Baldrige Quality Award.

As part of the Illinois Performance Excellence review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 7, 2015 the Village Board adopted a new strategic plan for the Village organization for the years 2016-2021. The following describes how these strategic directions have been translated into the 2020-2021 budget:

Budget Message

Community Image

\$18,000 has been budgeted in the Community Relations Department for an addendum and reprint of the Historical Book that is being compiled for the Village.

\$20,000 has been allocated in the Community Development Department for façade improvements to existing business buildings.

\$54,500 has been budgeted in Buildings and Grounds and Electrical and Forestry to replace and enhance the Village's holiday decorating.

Infrastructure

\$350,000 has been allocated in the Public Building Fund, to complete the Village-wide software implementation that began in Fiscal 2019. The elected officials and staff of the Village have seen this upgrade as a top priority to bring Village operations into the 21st century. \$696,800 has been budgeted in the same fund to repair and reconstruct the Village Hall Parking Lot, in addition to \$35,000 for a storage facility. An additional \$150,000 has been budgeted in this fund for improvements to the Wastewater facilities including a new air handler and condenser unit and upgrades to the lab.

\$150,000 has been allocated in the Community Relations Department to upgrade the audio/video equipment in the Board room. \$23,000 is included for an upgrade of the character generator in the control room and IP Video Routing. Partial funding for these upgrades come from a public access fee charged to cable subscribers.

\$76,000 has been allocated in the Electrical/Forestry Division of Public Works to replace street light controllers and Streetlight Pole Painting.

\$42,000 has been allocated in the Building and Grounds budget for upgrades to the CCTV System and furniture replacement.

Employee Development

A total of \$350,200 is budgeted throughout the Village departments in conferences and training opportunities for employees. \$40,000 has been allocated in the Police Department for an Officer Safety/Wellness program.

Budget Message

BUDGET TRENDS

The fiscal year 2020-2021 operating budget reflects a 2.41% increase over last fiscal year's Budget:

Fund	FY 2019-20 <u>Budget</u>	FY 2020-21 <u>Budget</u>	% <u>Change</u>
GENERAL FUND	\$38,511,970	\$40,784,600	5.90%
WATER & SEWER FUND	24,257,500	25,378,500	4.62%
WATER & SEWER DEBT SVC FUND	1,127,009	918,089	(18.54)%
FLEET SERVICES	1,532,700	1,556,900	1.58%
INFORMATION TECHNOLOGY	1,629,500	2,361,500	44.92%
EQUIP REPL FUND	897,000	794,000	(11.48)%
DEBT SERVICE	4,834,600	4,187,027	(13.39)%
CAPITAL PROJECTS	0	0	0.00%
ACDC BUILDING FUND	0	0	0.00%
PUBLIC BUILDING FUND	2,592,700	3,079,774	18.79%
TIF #3	300	300	0.00%
POLICE PENSION	3,883,000	3,949,600	1.72%
MOTOR FUEL TAX	4,711,600	2,988,500	(36.57)%
	<u>\$83,977,879</u>	<u>\$85,998,790</u>	<u>2.41%</u>

General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax, State income taxes, property taxes, licenses, permits and fees, telecommunications tax, and other revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects. \$1,365,000 has been included in this Fund to replace unreliable water main. \$1,140,000 has been allocated to extend water service to the northeast and northwest portions of the Lake Street and Rohlwing Road intersection. This main is being funded by BP Amoco due to underground contamination from an old gas station in the area. This construction will result in the annexation of several sales tax producing businesses to the Village. \$2,478,000 is included for the first year of a two year installation of a new Automatic Meter Reading system. \$4,265,000 is budgeted in the Wastewater Department of the Water and Sewer Fund for improvements to the Digester Complex. This is the second year of the project.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance. \$2,152,100 has been included in this fund for the 2021 Street Resurfacing Program. \$150,000 has been allocated in the Motor Fuel Tax Fund to continue the Village's sidewalk replacement program which attempts to identify and replace sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries. An additional \$50,000 is budgeted in the Motor Fuel Tax Fund for identified improvements which are needed to comply with the Americans with Disabilities Act (ADA). \$125,000 has been allocated for sidewalk replacements as part of the Street Resurfacing project. \$65,500 has been budgeted for King's Point Patching and Kingery West Resurfacing. \$145,900 has been allocated for the resurfacing of Fullerton Road. The Village has received Surface Transportation Program funding from the Federal Government to fund this project.

Internal Services Fund

The IT Department budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. \$108,100 has been allocated for data backups. \$10,000 has been allocated to replace the Copier in the Administration Department and the Police Department. \$71,500 has been allocated to Microwave upgrades.

Equipment Replacement Fund

The Equipment Replacement Fund accounts for the pay-as-you-go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on fleet service's estimate of replacement cost and replacement date. \$794,000 is allocated for equipment purchases and capital improvements from this fund.

ACKNOWLEDGMENTS

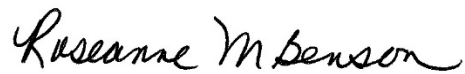
I would like to extend a thank you to all of the supervisory and management staff for their efforts in the preparation of the 2020-2021 budget. They have all focused their efforts on mission critical upgrades and capital improvements which will provide improved service and an immediate return on investment. Each year the request for resources increases. Their advance planning and ability to be flexible is appreciated.

Budget Message

ACKNOWLEDGMENTS (Cont'd)

I would also like to thank our elected officials for their support throughout the year. The elected officials in Addison have a common goal and work well together. It is their desire and their expectation that the staff provide a high level of service to our residents and businesses. They will do their best to provide resources to maintain this high service level. That expectation includes the residents and businesses of our partner communities in the Addison Consolidated Dispatch Center.

Respectfully submitted,

A handwritten signature in black ink that reads "Roseanne M. Benson". The signature is written in a cursive, flowing style.

Roseanne M Benson
Finance Director/Treasurer



(BLANK)

FY 2020-21 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Monday, December 2, 2019

Village Manager and Finance Director

- ◆ Budget instructions, forms and schedules are distributed to department heads

Friday, December 6

Public Works

- ◆ Forwards the (5) year vehicle replacement plan to the Finance Director.

Monday, January 6, 2020

Department Heads

- ◆ Submits all budgets to the Finance Director by Monday, January 6, 2020.

Administration

- ◆ Compiles figures for personnel expenditures and casualty insurance.
- ◆ Forwards to Finance prior to Monday, January 6, 2020.

Finance

- ◆ Prepares allocated expenditures and revenue projections for Fiscal Years 2020-2021, 2021-2022, and 2022-2023 by Monday, January 6, 2020.

Boards and Commissions

- ◆ Submits goals and budget requests to the Finance Director by Monday, January 6, 2020.

Tuesday, January 7 - Tuesday, January 14

Finance

- ◆ Compiles expense requests and revenue projections for all three fiscal years.
- ◆ Prepares budget packages for Village Manager, Finance Director, and staff.
- ◆ Distributes electronic budget packages to staff on Tuesday, January 14, 2020.

Thursday, January 16

Department Heads

- ◆ Presents budget requests to Village Manager, Finance Director and Department Heads in Room 1301

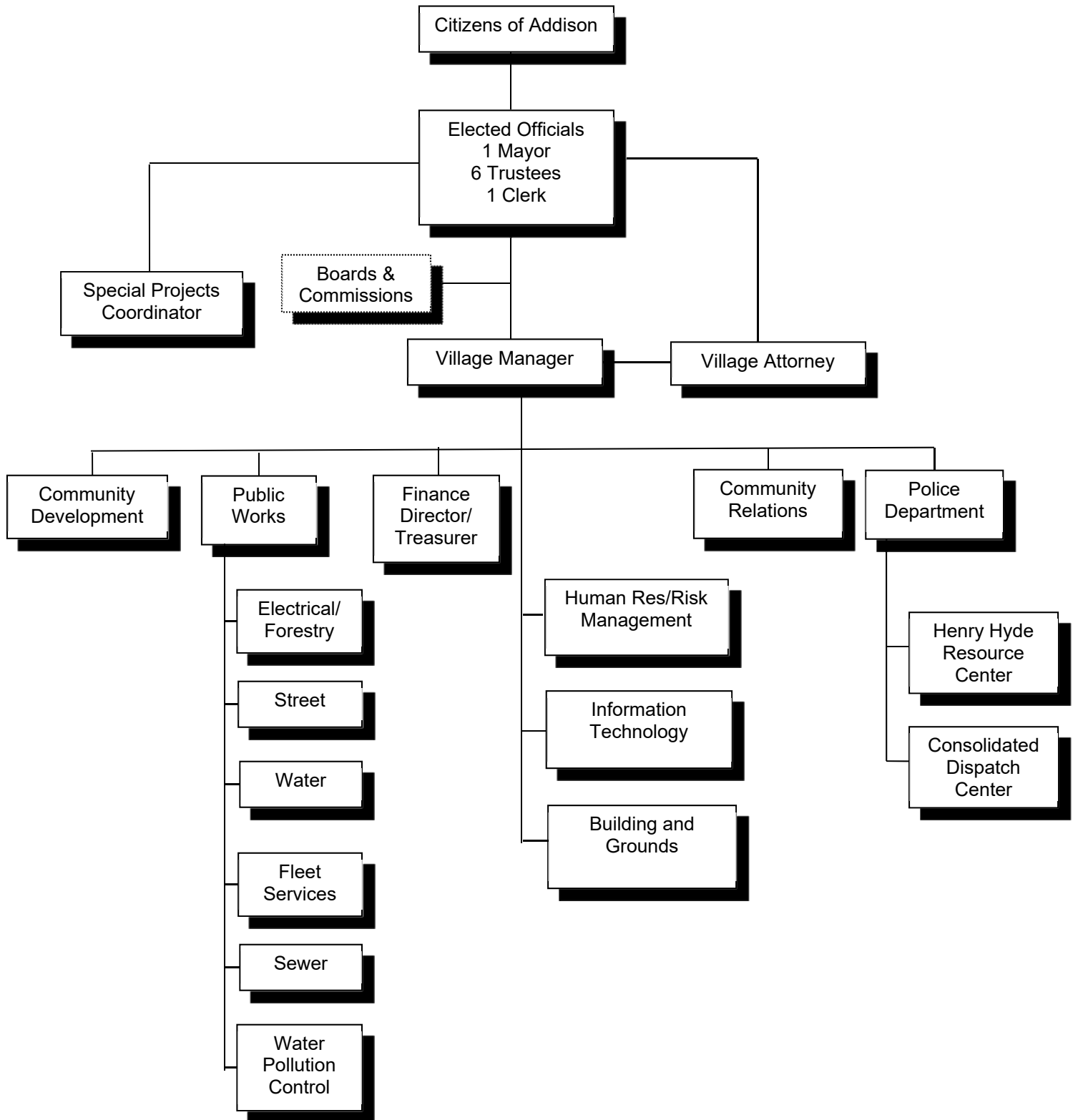
FY 2020-21 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events (Cont'd)

- | | |
|---|--|
| Friday, January 17 - Tuesday, January 28 | <u>Village Manager and Finance Director</u> <ul style="list-style-type: none">◆ Reviews all budget and program requests.◆ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews.◆ Figures are adjusted and program recommendations are formulated.◆ Provides Recommended Program List to all Departments on January 28, 2020. |
| Wednesday, January 29 - Friday, February 14 | <u>Finance</u> <ul style="list-style-type: none">◆ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 14. |
| Wednesday, February 19 | <u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Boards & Commissions◆ General Fund Revenues HHRC, ACDC & Building, Police◆ Administration, IT, Building & Grounds◆ Finance General Ledger Debt Service Police Pension |
| Thursday, February 20 | <u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Water and Sewer Fund Revenues◆ Water Sewer Water Pollution Control◆ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, TIF Funds |
| Thursday, February 27 | <u>Finance and Policy review session:</u> <ul style="list-style-type: none">◆ Community Relations◆ Community Development◆ Electrical & Forestry Street Fleet Services◆ Equipment Replacement Fund |
| Thursday, April 9 | <u>Finance</u> <ul style="list-style-type: none">◆ Advertises, Notice of Public Hearing - Budget on display. |
| Monday, April 20 | <u>Village Board</u> <ul style="list-style-type: none">◆ Public Hearing of the FY 2020-21 Budget and Financial Plan.◆ Final adoption of the FY 2020-21 Budget and Financial Plan. |

VILLAGE OF ADDISON

Organizational Structure



*Fire services are provided by the Addison Fire Protection District, which is a separate taxing body. The Village has no authority over the District.

EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

GENERAL FUND		2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Administration	Full-Time	7	7	7	7	7	6	8	7	8	8
	Part-Time	11	11	11	11	11	11	9	10	9	9
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	1	1	0	0	0	0	0	0
Finance	Full-Time	9	9	9	9	9	10	9	10	10	11
	Part-Time	3	3	3	3	5	4	3	1	2	2
Community Relations	Full-Time	5	5	5	5	5	5	6	6	6	6
	Part-Time	0	1	1	1	1	1	0	0	0	0
Building & Grounds	Full-Time	2	2	2	2	2	3	3	3	3	4
	Part-Time	1	1	1	1	1	1	1	1	2	0
Police	Full-Time	101	88	88	88	88	83	84	85	85	85
	Part-Time	24	24	24	24	4	4	4	2	2	2
HHRC	Full-Time	1	1	2	2	2	2	2	2	2	4
	Part-Time	2	2	2	2	1	4	7	7	5	5
Consolidated Dispatch	Full-Time	0	14	14	14	18	21	44	42	43	43
	Part-Time	0	0	0	0	0	0	6	9	9	10
Community Development	Full-Time	24	24	24	24	25	21	21	21	22	21
	Part-Time	1	1	1	1	0	0	0	0	0	0
Electrical & Forestry	Full-Time	9	9	9	9	11	10	10	10	9	9
	Part-Time	5	5	5	5	5	2	2	2	2	3
Street	Full-Time	13	13	13	13	11	10	9	9	10	10
	Part-Time	2	2	2	2	2	2	2	2	2	2
ENTERPRISE FUND											
Water	Full-Time	11	11	11	11	14	10	10	10	10	10
	Part-Time	7	7	7	7	4	2	2	2	2	3
Sewer	Full-Time	12	12	11	11	11	14	13	13	9	9
	Part-Time	3	3	3	3	3	2	2	2	2	2
Wastewater	Full-Time	19	19	23	23	24	18	17	19	22	22
	Part-Time	6	6	6	6	6	4	4	4	4	4
INTERNAL SERVICE FUNDS											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	5	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Technology	Full-Time	4	4	4	4	4	5	5	6	6	6
	Part-Time	0	0	0	0	0	0	0	1	1	1
TOTAL	Full-Time	222	223	227	227	236	223	246	248	250	253
	Part-Time	66	67	67	67	43	37	42	43	42	43

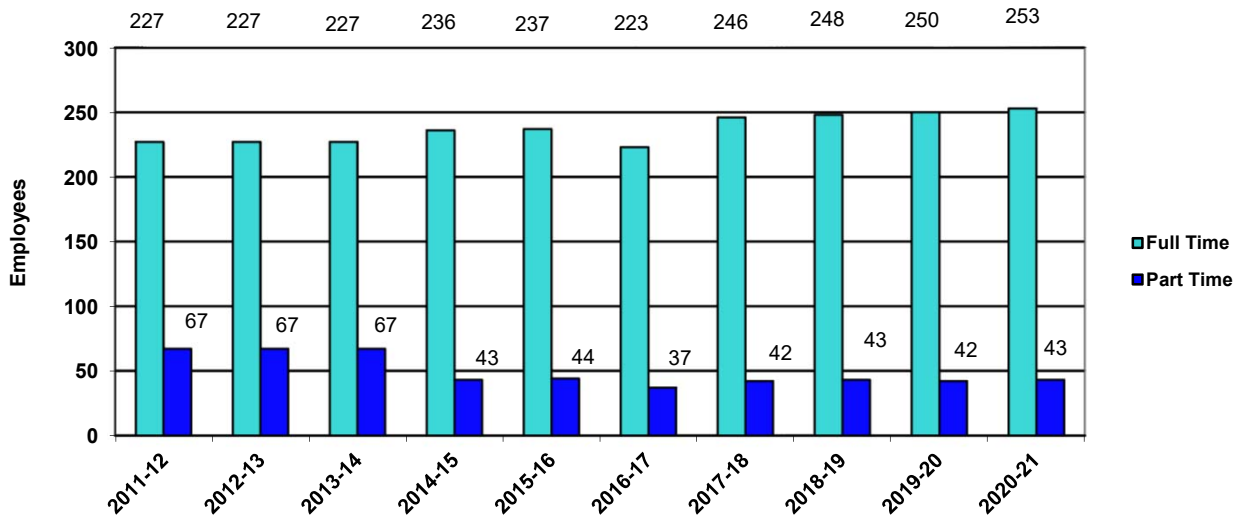
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

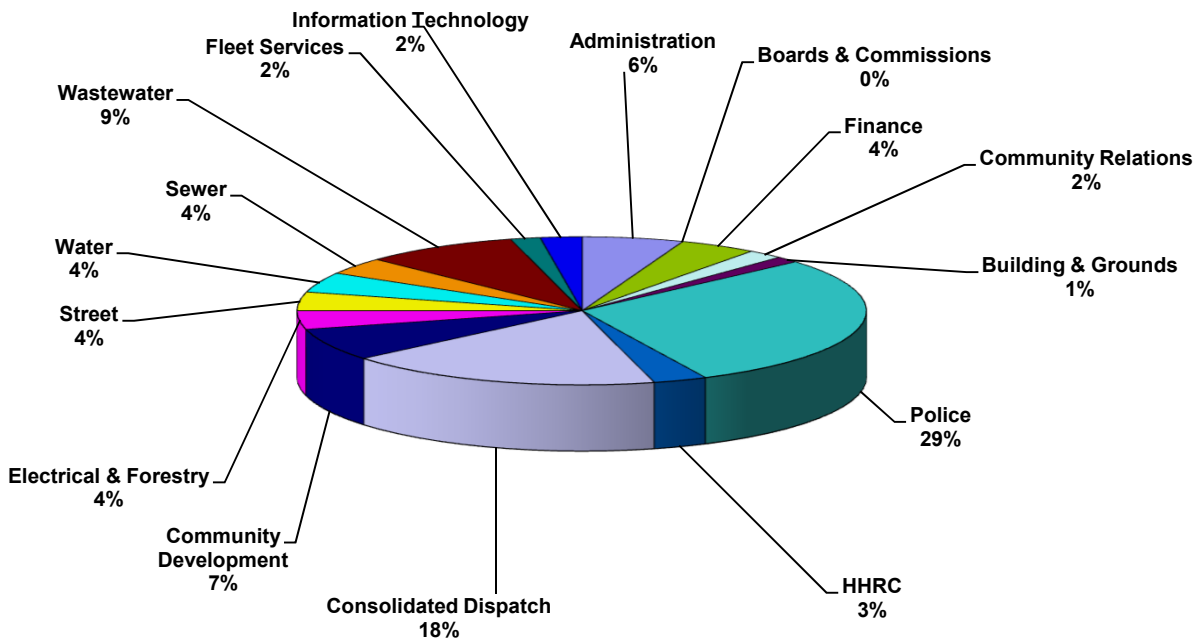
POSITION-DESCRIPTION	Admin 1012	Finance 1040	Com Dev 2010	E & F 2510	Street 2520	Water 5010	Sewer 5031	WW 5032	IT 9962	TOTAL
Authorized & Budgeted Positions:										
MAYOR	0.70					0.10	0.10	0.10		1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10		1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60		6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10		1.00
DIR HUMAN RESOURCES/RISK MGT	0.70					0.10	0.10	0.10		1.00
ASSISTANT TO THE VILLAGE MGR	0.70					0.10	0.10	0.10		1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10		1.00
PURCHASING AGENT		0.70				0.10	0.10	0.10		1.00
SPECIAL PROJECTS COORDINATOR	0.70					0.10	0.10	0.10		1.00
CLERK TYPIST (5)	0.70	0.50		0.33	0.33	0.94	1.10	1.10		5.00
DIRECTOR FINANCE/TREASURER		0.55				0.15	0.15	0.15		1.00
ASST FIN DIR - OPER/BUDGET		0.55				0.15	0.15	0.15		1.00
ACCOUNTANT		0.55				0.15	0.15	0.15		1.00
PRINCIPAL ACCT CLERK (5)		1.65				1.11	1.12	1.12		5.00
COMMUNITY DEVELOPMENT DIR			0.70			0.10	0.10	0.10		1.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10		1.00
CIVIL ENGINEER I			0.70			0.10	0.10	0.10		1.00
ASSISTANT VILLAGE ENGINEER			0.80						0.20	1.00
DIRECTOR PUBLIC WORKS				0.20	0.20	0.20	0.20	0.20		1.00
SUPT - PUBLIC WORKS				0.33	0.33	0.34				1.00
ADMIN SECRETARY (2)				0.34	0.33	0.33	0.50	0.50		2.00
SUPT - ENVIRONMENTAL SVCS							0.50	0.50		1.00
PT WATER METER READER						0.33	0.33	0.34		1.00
WWTP OPERATOR CLASS IV							0.50	0.50		1.00
Total Budgeted:	9.80	4.50	2.90	1.20	1.19	5.40	6.40	6.41	0.20	38.00
Authorized & Unbudgeted:										
None										
Total Authorized:	9.80	4.50	2.90	1.20	1.19	5.40	6.40	6.41	0.20	38.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison



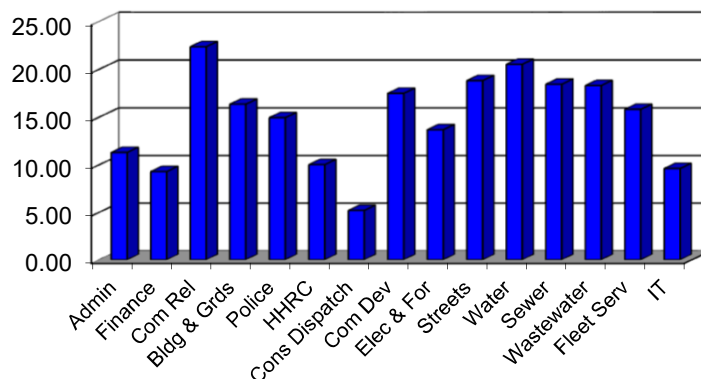
2020-21 Authorized Staffing By Department Percent of Total



EMPLOYEE CENSUS - CURRENT

Average Years of Service* of Current Full Time Employee - By Department

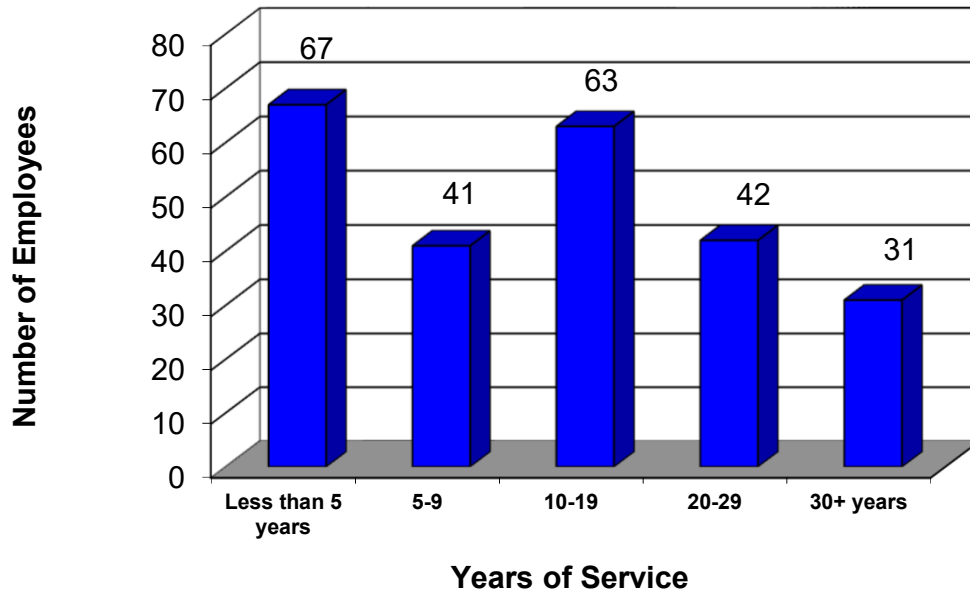
	# Employees	Total Years of Service	Average years per employee
Administration	7	79	11.29
Finance	11	102	9.27
Community Relations	6	134	22.33
Building & Grounds	3	49	16.33
Police	84	1,254	14.93
Henry Hyde Resource Center	4	40	10.00
Consolidated Dispatch Center	43	223	5.19
Community Development	19	332	17.47
Electrical & Forestry	9	123	13.67
Street	10	188	18.80
Water	10	205	20.50
Sewer	7	129	18.43
Wastewater	21	384	18.29
Fleet Services	5	79	15.80
Information Technology	5	48	9.60
AVERAGE ALL FULL TIME EMPLOYEES	244	3,369	13.81



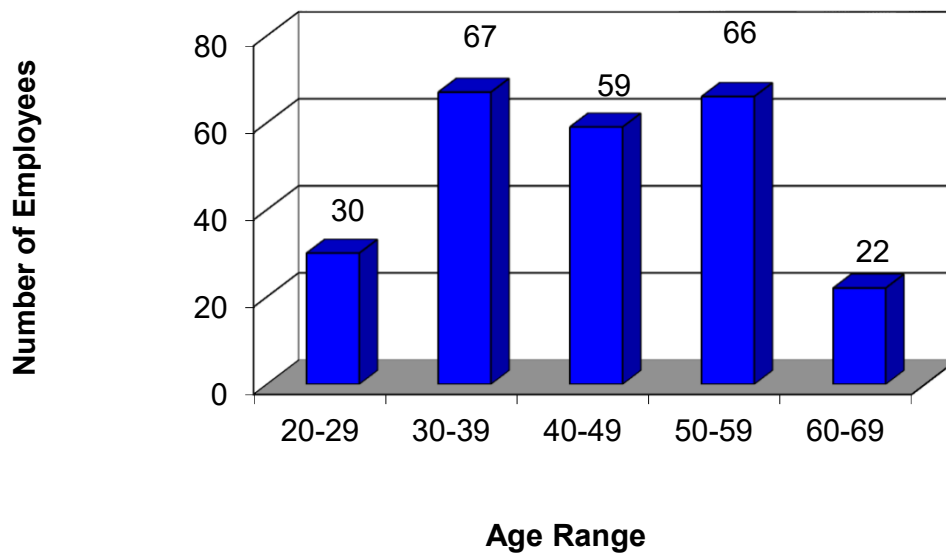
* As of 3/4/20

EMPLOYEE CENSUS - CURRENT

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*



* As of 4/8/19

**VILLAGE OF ADDISON
SCHEDULE OF FUNCTIONAL UNITS AND FUND STRUCTURE/DESIGNATION**

	GOVERNMENTAL FUNDS					PROPRIETARY FUNDS		FIDUCIARY FUNDS
	General	Motor Fuel	Debt Service	Capital Projects	Non-Major	Business - Type Activities	Governmental Activities	Fiduciary Funds
GOVERNMENTAL FUNDS								
General Government								
Administration	X							
Boards and Commissions	X							
Finance	X							
Community Relations	X							
Building and Grounds	X							
General Ledger	X							
Public Safety								
Police	X							
Henry Hyde Resource Center	X							
Consolidated Dispatch Center	X							
Community Development	X							
Highways and Streets								
Electrical and Forestry	X							
Streets	X	X						
Capital Outlay								
Capital Projects				X				
ACDC Building				X				
Redevelopment					X			
Public Building Fund					X			
TIF 2					X			
TIF 3					X			
Special Revenue								
Community Days					X			
Debt Service								
Principal Retirement			X					
Interest and Fiscal Charges			X					
PROPRIETARY FUNDS								
Business - Type Activities								
Waterworks and Sewerage Fund						X		
Water/Sewer Debt Service Fund						X		
Governmental Activities								
Internal Service Funds								
Fleet Services							X	
Information Technology							X	
Equipment Replacement							X	
FIDUCIARY FUNDS								
Police Pension Fund								X



(BLANK)

EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of restricted monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
- Special Revenue Fund – Motor Fuel Tax
- Special Revenue Fund – Community Days
- Debt Service Fund
- Capital Projects Funds
 - Capital Projects
 - ACDC Building
 - Redevelopment
 - Public Building
 - TIF #2
 - TIF #3

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
 - Water/Sewer Debt Service Fund
- Internal Service Funds
 - Fleet Services
 - Information Technology
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The only Fiduciary Fund is the Police Pension Trust Fund

EXPLANATION OF FUNDS

(Cont'd)

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

ACDC Building Fund – A capital projects fund established with the proceeds from the 2016 A and 2017 G.O. bond issues to account for the construction of the new Addison Consolidated Dispatch Center (ACDC) building.

Capital Projects Fund - A capital projects fund established to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from grant funding, transfers from other funds, and insurance reimbursements. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Although the festival has been suspended, other community events can be found in the General Fund, Community Relations budget.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Debt Service Fund are provided by Property Taxes, a .25% Home Rule Sales Tax Increment and transfer from Public Building Fund consisting of an additional .25% Home Rule Sales Tax Increment.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Revenues for this fund are provided by transfers from end-using departments based on the replacement cost of vehicles used, spread over the life of the vehicles.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Revenues for this fund are provided by transfers from end-using departments based on usage.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's CAFR. The General Fund receives most of its revenue from taxes; the largest being Sales Tax, Property Tax, and Income Tax. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Information Technology Fund - An internal service fund established to provide monies to cover the costs of running the Village's information technology. Revenues for this fund are provided by transfers from end-using departments based on number of computers, laptops and printers in each department.

EXPLANATION OF FUNDS

(Cont'd)

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, which are used to pay for the maintenance and improvement of Village streets. Revenues for this fund are received from the State, based on a per capita formula. Other revenue sources include local grants, reimbursements from other agencies for joint projects, and effective January 1, 2012, .25% Home Rule Sales Increment. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Police Pension Fund - A pension trust fund established to account for pensions paid to retired police officers. The Police Pension Fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village.

TIF #2 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund. This fund was closed in FY 2019.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Incremental Property Taxes are the revenue source for the TIF #3 Fund.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's CAFR. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. It also receives proceeds from General Obligation Bonds and Illinois EPA loans for specific projects. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water/Sewer Debt Service Fund – An enterprise fund established to account for the debt payments incurred for water and sewer utility services provided by the Village. This fund will roll up into the Water & Sewer Fund in the Village's CAFR. The debt liability will be held in the Water & Sewer Fund.

EXPLANATION OF FUNDS

(Cont'd)

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report (CAFR). They are as follows:

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1

Special Revenue Funds

- Police Grant Funds – to account for the proceeds related to U.S. Department of Justice grants.
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.
- DUI Fund – to account for the proceeds of DUI fines in the Village and related activities funded by these proceeds.

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction, and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum unrestricted fund balance of three (3) months of expenditures in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process begins in December, when the Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments. The Committee then recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-appropriated in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues, with DuPage County.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

APPROPRIATIONS (Cont'd)

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase order is entered into the computer system by a department when that department recognizes a need for goods or services. The purchase order includes detailed information – vendor, description, part number, unit price, size and quantity.

Pending purchase orders are generated by the purchasing agent, if under \$5,000. If over \$5,000, funding must be confirmed by the accounts payable clerk before it is generated by the purchasing agent.

Upon funding confirmation from the accounts payable clerk, the purchasing agent generates the purchase order and distributes copies to the vendor, the accounts payable clerk, and the originating department.

Upon receipt of the goods or services, the department enters a receipt of goods into the Village's ERP system which automatically prints in the Finance Department. The originating department also signs and forwards the packing slip to the accounts payable clerk who verifies that the invoice matches the receipt of goods or services before payment is made.

Any purchase that exceeds \$2,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the purchasing agent and then on to the accounts payable clerk to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$15,000 and to approve contract change orders up to \$7,500. Any changes in excess of \$7,500 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$15,000 in a given fiscal year.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

The Village is very proud of its bond rating which has steadily improved over the last twelve years. The Village is currently rated AA+ by Fitch and AA by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, a solid track record of financial operations, and flexibility in raising supporting revenues. These bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have also been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

FUTURE FINANCIAL PLANNING

The Village compiles the budget for the next three fiscal years for operations and five years for capital spending. This allows both the Village Board and Village management to see what is projected for future spending. Many capital project expenditures are completed over a multi-year period and do not fit into a specific fiscal year. The multi-year projections give a more complete picture of the impact a long term project has on operations. Although the Village has shown the "out years" to create deficits, those deficits are covered by the prior year fund balance.

The Village not only looks at the surplus or deficit in a particular year, but also the fund balance available from the prior year and projected fund balances in future years. The Village fund balance policy requires three months or 25% of expenditures to be retained in the fund balance of operating funds. Any excess above the 25% is available for fill-the-gap in future year projected deficits.

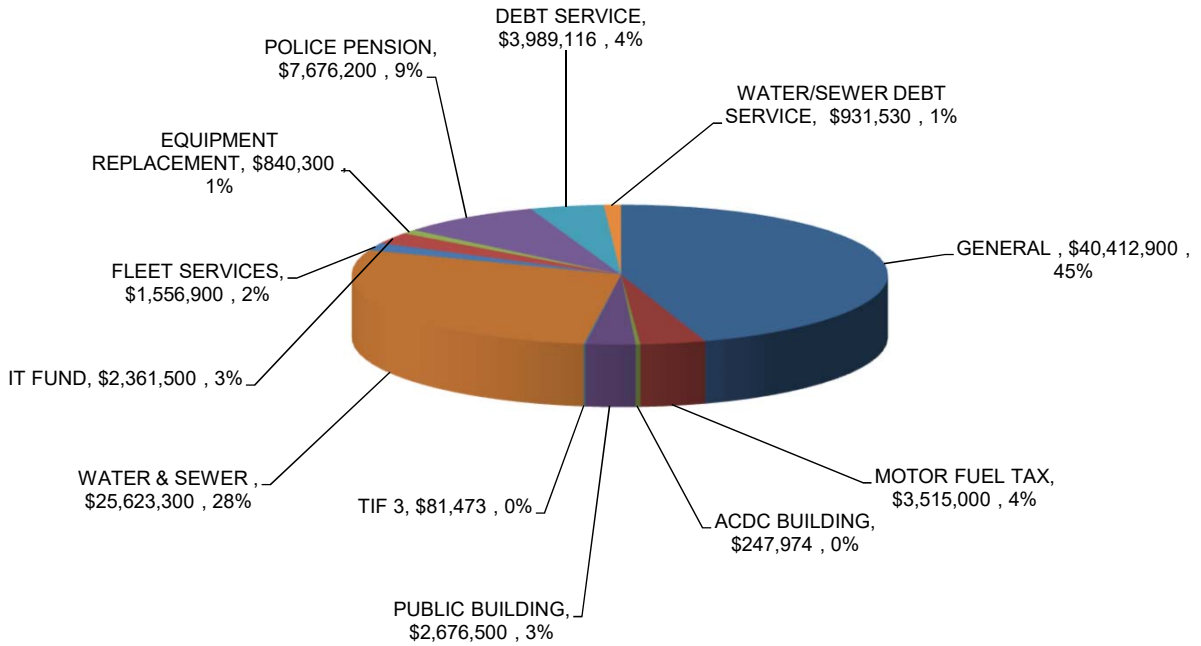
The Village projects a very conservative revenue forecast and projects every possible normal operational expense. One could correctly characterize it as a "worst case scenario". Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.



(BLANK)

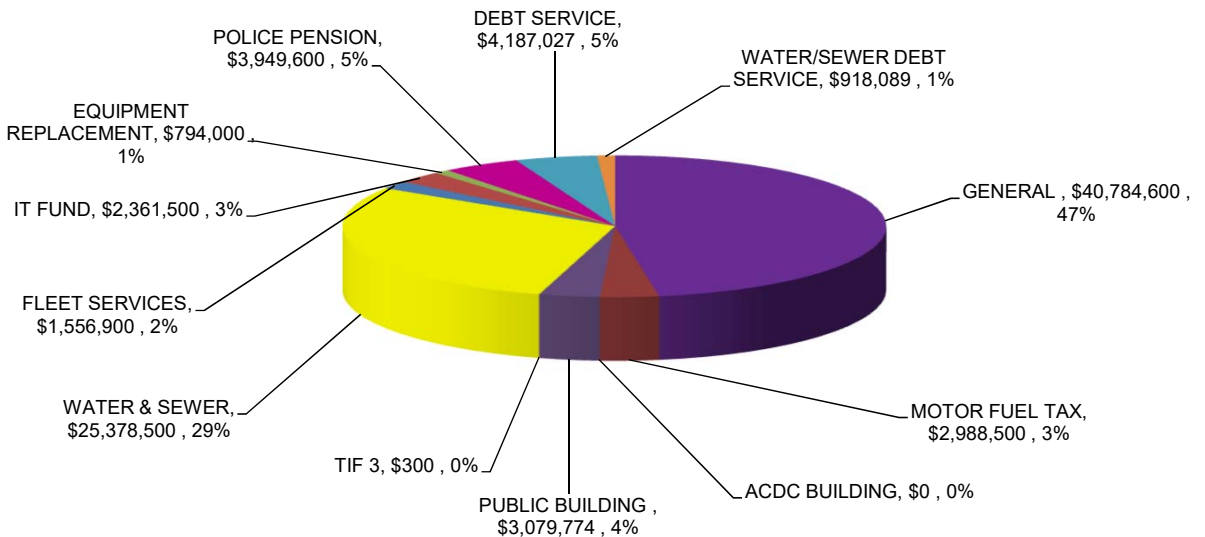
ALL FUNDS REVENUE

FY 2020-21 Budget



ALL FUNDS EXPENDITURES

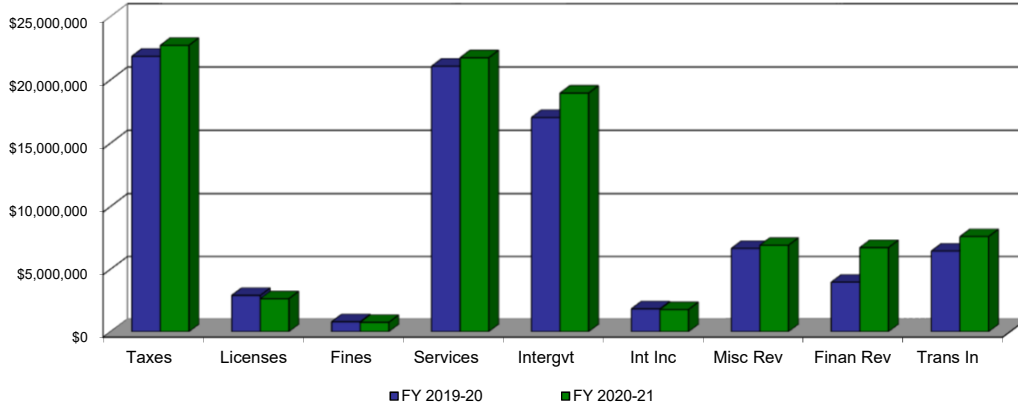
FY 2020-21 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2019-20 ESTIMATE vs. FY 2020-21 BUDGET



	<u>FY 2018-19 ACTUAL</u>	<u>FY 2019-20 ESTIMATE</u>	<u>FY 2020-21 BUDGET</u>	<u>% CHANGE FY20 - FY21</u>
Taxes	20,612,882	21,866,958	22,731,489	3.95%
Licenses, Permits & Fees	2,863,992	2,912,900	2,641,600	(9.31)%
Fines & Forfeits	823,805	798,000	745,100	(6.63)%
Charges for Services	20,476,888	21,082,500	21,753,330	3.18%
Intergovernmental	16,487,791	17,040,171	18,964,600	11.29%
Interest Income	2,140,112	1,836,134	1,779,000	(3.11)%
Miscellaneous Revenue	5,752,493	6,675,300	6,929,800	3.81%
Financing Revenues	0	3,970,925	6,743,000	0.00%
Transfers In	9,757,860	6,466,600	7,624,774	17.91%
Total Revenue	<u>78,915,823</u>	<u>82,649,488</u>	<u>89,912,693</u>	<u>8.79%</u>

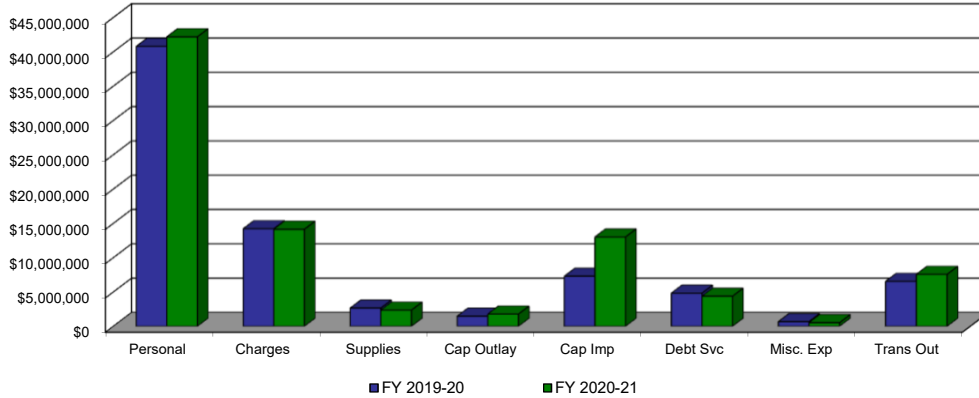
REVENUES BY FUND/SOURCE OF REVENUE

<u>FY 2019-20 BUDGET</u>	<u>Taxes</u>	<u>Licenses, Permits & Fees</u>	<u>Fines & Forfeitures</u>	<u>Charges for Services</u>	<u>Intergov</u>	<u>Interest Income</u>	<u>Misc Revenues</u>	<u>Financing Revenues</u>	<u>Transfers In</u>	<u>Total</u>
General	13,694,400	2,606,600	744,100	4,416,900	17,323,300	175,000	752,600	0	700,000	40,412,900
Water/Sewer	0	35,000	1,000	17,127,000	1,641,300	75,000	1,000	6,743,000	0	25,623,300
Fleet Services	0	0	0	0	0	0	0	0	1,556,900	1,556,900
Information Systems	0	0	0	0	0	0	0	0	2,361,500	2,361,500
Equipment Replacement	0	0	0	0	0	0	0	0	840,300	840,300
Debt Service	2,764,116	0	0	0	0	25,000	0	0	1,200,000	3,989,116
Capital Projects	0	0	0	0	0	0	0	0	0	0
ACDC Building	0	0	0	0	0	0	0	0	247,974	247,974
Redevelopment	0	0	0	0	0	0	0	0	0	0
Public Building	2,676,500	0	0	0	0	0	0	0	0	2,676,500
TIF #1	0	0	0	0	0	0	0	0	0	0
TIF #2	0	0	0	0	0	0	0	0	0	0
TIF #3	81,473	0	0	0	0	0	0	0	0	81,473
TIF #4	0	0	0	0	0	0	0	0	0	0
Police Pension	0	0	0	0	0	1,500,000	6,176,200	0	0	7,676,200
Motor Fuel Tax	3,515,000	0	0	0	0	0	0	0	0	3,515,000
Community Days	0	0	0	209,430	0	4,000	0	0	718,100	931,530
	<u>22,731,489</u>	<u>2,641,600</u>	<u>745,100</u>	<u>21,753,330</u>	<u>18,964,600</u>	<u>1,779,000</u>	<u>6,929,800</u>	<u>6,743,000</u>	<u>7,624,774</u>	<u>89,912,693</u>

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2019-20 ESTIMATE vs. FY 2020-21 BUDGET



	FY 2018-19 ACTUAL	FY 2019-20 ESTIMATE	FY 2020-21 BUDGET	% CHANGE FY20 - FY21
Personal Services	39,688,755	40,795,500	42,190,800	3.42%
Services & Charges	12,603,823	14,226,000	14,150,000	(0.53)%
Supplies & Materials	1,976,980	2,665,500	2,361,000	(11.42)%
Capital Outlay	(3,013,454)	1,483,400	1,788,800	20.59%
Capital Improvement Projects	7,679,551	7,301,213	13,018,300	78.30%
Debt Service	3,741,179	4,829,591	4,387,016	(9.16)%
Misc. Expenditures	3,297,391	681,900	528,100	(22.55)%
Transfers Out	9,617,864	6,548,012	7,574,774	15.68%
Total Expenditures	75,592,089	78,531,116	85,998,790	9.51%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2019-20 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Administration	1,102,100	725,100	9,800	0	0	0	420,000	410,700	2,667,700
Boards & Commissions	0	28,000	0	0	0	0	0	0	28,000
Finance	607,700	127,600	8,800	0	0	0	0	114,100	858,200
Community Relations	781,500	722,300	34,600	173,000	0	0	0	71,300	1,782,200
Building & Grounds	567,100	403,100	55,600	77,000	0	0	0	42,200	1,145,000
Police	15,459,400	1,000,100	217,700	0	0	0	0	1,660,400	18,337,600
HHRC	426,100	37,000	24,000	0	0	0	0	15,200	502,300
Consolidated Dispatch	5,572,800	338,000	35,600	8,600	0	0	0	136,900	6,091,900
Community Development	2,928,600	316,300	15,600	0	0	0	0	172,100	3,432,600
Electrical & Forestry	1,147,300	985,100	114,900	0	0	0	0	363,000	2,610,300
Street	1,352,300	299,400	640,000	0	0	0	0	1,036,600	3,328,300
General Ledger	0	0	0	0	0	0	0	0	0
Water & Sewer Fund									
Water	2,107,600	5,830,200	112,700	61,100	4,983,000	0	0	195,200	13,289,800
Sewer	1,650,700	792,700	77,300	172,000	0	0	0	269,300	2,962,000
Wastewater	3,027,500	1,225,700	409,300	18,000	4,265,000	0	0	181,200	9,126,700
Fleet Services	712,500	190,500	576,400	37,000	0	0	0	40,500	1,556,900
Information Systems	970,700	1,064,000	28,700	298,100	0	0	0	0	2,361,500
Equipment Replacement	0	0	0	794,000	0	0	0	0	794,000
Debt Service	0	0	0	0	0	3,468,927	0	718,100	4,187,027
Capital Projects	0	0	0	0	0	0	0	0	0
ACDC Building	0	0	0	0	0	0	0	0	0
Redevelopment	0	0	0	0	0	0	0	0	0
Public Building	0	0	0	150,000	1,081,800	0	0	1,847,974	3,079,774
TIF #1	0	0	0	0	0	0	0	0	0
TIF #2	0	0	0	0	0	0	0	0	0
TIF #3	0	300	0	0	0	0	0	0	300
TIF #4	0	0	0	0	0	0	0	0	0
Police Pension	3,776,900	64,600	0	0	0	0	108,100	0	3,949,600
Motor Fuel Tax	0	0	0	0	2,688,500	0	0	300,000	2,988,500
W/S Debt Service	0	0	0	0	0	918,089	0	0	918,089
Total	42,190,800	14,150,000	2,361,000	1,788,800	13,018,300	4,387,016	528,100	7,574,774	85,998,790

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2020-21
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 4/30/2020	2020-21 REVENUES	2020-21 EXPENDITURES	2020-21 SURPLUS/ (DEFICIT)	2020-21 FUND BALANCE 4/30/2021
GENERAL FUND	11,182,246	40,412,900	40,784,600	(371,700)	10,810,546
WATER & SEWER FUND *	5,463,141	25,623,300	25,378,500	244,800	5,707,941
WATER & SEWER DEBT SVC FUND	127,199	931,530	918,089	13,441	140,640
FLEET SERVICES	(708,450)	1,556,900	1,556,900	0	(708,450)
INFORMATION TECHNOLOGY	(400,729)	2,361,500	2,361,500	0	(400,729)
EQUIP REPLACEMENT FUND *	4,437,889	840,300	794,000	46,300	4,484,189
DEBT SERVICE	1,158,973	3,989,116	4,187,027	(197,911)	961,062
CAPITAL PROJECTS	3,929,725	0	0	0	3,929,725
ACDC BUILDING FUND	(248,073)	247,974	0	247,974	(99)
REDEVELOPMENT FUND	40	0	0	0	40
PUBLIC BUILDING FUND	713,638	2,676,500	3,079,774	(403,274)	310,364
TIF # 2	0	0	0	0	0
TIF # 3	(423,767)	81,473	300	81,173	(342,594)
POLICE PENSION	53,583,016	7,676,200	3,949,600	3,726,600	57,309,616
MOTOR FUEL TAX	643,473	3,515,000	2,988,500	526,500	1,169,973
TOTAL	79,458,321	89,912,693	85,998,790	3,913,903	83,372,224

NOTES

- * The Water/Sewer and Equipment Replacement Funds use Working Cash as the comparative.
- 1) The General Fund shows a planned \$371,700 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 2) The Debt Service Fund shows a planned \$197,911 deficit to utilize fund balance that has been accumulated for future debt payments.
 - 3) The Public Building Fund shows a planned \$403,274 deficit to utilize fund balance that has been accumulated for projects that are planned.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2017-18 ACTUAL</u>	<u>2018-19 ACTUAL</u>	<u>2019-20 BUDGET</u>	<u>2019-20 EST ACT</u>	<u>2020-21 BUDGET</u>	<u>2021-22 BUDGET</u>	<u>2022-23 BUDGET</u>
GENERAL FUND	35,159,594	36,906,696	37,309,300	38,467,100	40,412,900	42,489,000	42,175,400
WATER & SEWER FUND	15,717,805	19,743,666	21,655,000	16,969,400	25,623,300	24,222,100	17,952,200
WATER & SEWER DEBT SVC FUND	0	1,250,473	1,095,553	1,141,500	931,530	1,000,900	1,295,300
FLEET SERVICES	1,368,045	1,416,506	1,532,700	1,451,300	1,556,900	1,500,100	1,569,700
INFORMATION TECHNOLOGY	1,640,940	1,578,617	1,599,500	1,599,500	2,361,500	2,186,900	2,229,800
EQUIP REPL FUND	1,025,777	1,192,217	918,800	918,800	840,300	959,500	976,800
DEBT SERVICE	4,297,145	4,355,237	4,198,900	4,295,300	3,989,116	4,125,580	4,202,108
CAPITAL PROJECTS	159,211	125,355	0	3,973,257	0	0	0
ACDC BUILDING FUND	1,830,436	1,000,978	400,000	301,273	247,974	0	0
REDEVELOPMENT FUND	0	1	0	0	0	0	0
PUBLIC BUILDING FUND	1,923,076	2,637,735	2,267,400	2,344,300	2,676,500	2,357,600	3,225,700
TIF #2	476,072	1,439	0	0	0	0	0
TIF #3	870,797	40,281	42,000	79,600	81,473	83,917	86,435
POLICE PENSION	7,640,873	5,657,880	7,315,100	7,419,900	7,676,200	7,801,500	7,930,600
MOTOR FUEL TAX	2,976,847	3,008,742	3,313,200	3,688,258	3,515,000	3,966,100	4,879,400
TOTAL VILLAGE REVENUES	75,086,618	78,915,823	81,647,453	82,649,488	89,912,693	90,693,197	86,523,443

<u>EXPENDITURES</u>	<u>2017-18 ACTUAL</u>	<u>2018-19 ACTUAL</u>	<u>2019-20 BUDGET</u>	<u>2019-20 EST ACT</u>	<u>2020-21 BUDGET</u>	<u>2021-22 BUDGET</u>	<u>2022-23 BUDGET</u>
GENERAL FUND	35,285,055	37,134,243	38,511,970	39,175,100	40,784,600	42,582,700	43,905,400
WATER & SEWER FUND	17,221,857	17,024,581	24,257,500	18,598,600	25,378,500	23,637,400	18,064,500
WATER & SEWER DEBT SVC FUND	0	1,137,746	1,127,009	1,127,028	918,089	893,642	1,468,268
FLEET SERVICES	1,399,519	1,425,257	1,532,700	1,532,700	1,556,900	1,500,100	1,569,700
INFORMATION TECHNOLOGY	1,714,294	1,709,250	1,629,500	1,599,500	2,361,500	2,186,900	2,229,800
EQUIP REPL FUND	635,995	671,135	897,000	897,000	794,000	601,000	968,000
DEBT SERVICE	3,564,982	6,694,672	4,834,600	4,829,575	4,187,027	3,424,566	3,945,420
CAPITAL PROJECTS	369,499	61,388	0	96,900	0	0	0
ACDC BUILDING FUND	10,196,774	307,625	0	319,513	0	0	0
REDEVELOPMENT FUND	0	0	0	0	0	0	0
PUBLIC BUILDING FUND	2,176,903	2,230,480	2,592,700	2,295,700	3,079,774	2,493,800	2,370,000
TIF #2	653,892	0	0	0	0	0	0
TIF #3	479,455	90,743	300	210,300	300	300	300
POLICE PENSION	3,820,284	3,795,170	3,883,000	3,839,600	3,949,600	4,062,900	4,179,600
MOTOR FUEL TAX	2,113,729	3,309,799	4,711,600	4,009,600	2,988,500	4,638,300	5,109,900
TOTAL VILLAGE EXPENDITURES	79,632,238	75,592,089	83,977,879	78,531,116	85,998,790	86,021,608	83,810,888

MAJOR REVENUE AND FINANCING SOURCES

Notes

The three largest revenue sources (67.8%) for the Village in the FY 2020-2021 Budget are broken down by fund as follows:

TAXES	TOTAL	General	Debt Service	Motor Fuel Tax	TIF 3	Public Building
Sales Tax Increment	10.1%	2.5%	2.5%	2.5%	.1%	2.5%
Property Taxes	10.2%	9.7%	0.5%			
Telecommunications Tax	0.8%	0.8%				
All Other Taxes	2.1%	2.1%				
TOTAL	23.2%	15.1%	3.0%	2.5%	0.1%	2.5%

INTERGOVERNMENTAL	TOTAL	General	Debt Service	Motor Fuel Tax
Sales Tax	12.7%	12.7%		
Income Tax	4.6%	4.6%		
Use Tax	1.5%	1.5%		
Motor Fuel Tax	1.4%			1.4%
All Other Taxes	0.5%	0.4%	0.1%	
TOTAL	20.7%	19.2%	0.1%	1.4%

CHARGES FOR SERVICES	TOTAL	General	Water & Sewer
User Revenue – Water	10.7%	-	10.7%
User Revenue – Sewer	7.9%	-	7.9%
All Other	5.3%	4.9%	0.4%
TOTAL	23.9%	4.9%	19.0%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 33.7% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.00% sales tax effective 6/1/16. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>6/1/16</u>
State	5.00%
Village	
Municipal Tax	1.00%
Home-Rule Tax	1.00%
DuPage County	.50%
Regional Transportation Authority	<u>.50%</u>
Total	8.00%

The State remits the taxes the second month after the due date. Example: January Sales Taxes are due by February 28. The State remits to local governments the beginning of April.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund Continuing Road Maintenance

Budget Assumptions – The Village anticipates a 5.3% increase in Sales tax in the FY 2021 budget over the projected FY 2020 results. This increase is due to the rebound in sales tax from recent years and the anticipated opening of new businesses that will generate additional sales tax.

Property Tax

Property tax receipts represent about 10.2% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2019. Property owners will pay this tax in two installments, due June 1 and September 1, 2020. A breakdown of the Village's total tax levy is as follows:

	<u>FINAL 2018 Levy for FY 20</u>	<u>Estimated 2019 Levy for FY 21</u>	<u>% Change</u>
General Fund			
Corporate	\$5,151,299	\$5,300,000	2.89%
Police Pension	3,234,037	3,459,199	6.96%
Subtotal	8,385,336	8,759,199	9.85%
Debt Service	889,390	540,833	(39.19)%
Total Levy	\$9,274,726	\$9,300,032	0.27%
Equalized Assessed Val	\$1,193,812,106	\$1,243,564,590	4.17%
Rate per \$100 EAV	\$0.7769	\$0.7479	(3.74)%

Budget Assumptions – The 2019 tax levy, which will be received in FY 2020-21 was based on a projected increase in EAV of 4.17%, and a total dollar increase of .27%. The total dollar increase is due to a 2.89% increase in the Corporate Levy, a 6.96% increase in the Police Pension levy, and a 39.19% decrease in the levy for Debt Service. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Income Tax

Income tax receipts represent approximately 10.3% of the Village's General Fund income. Local governments in Illinois receive a share of all State income tax receipts, allocated on a per capita basis to all municipalities. The State remits the taxes the second month after the due date. Example: January Income Taxes are due by February 28. The State remits to local governments the beginning of April.

Budget Assumptions - To prepare the FY 2021 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 2020 receipts are projected to post an 11% increase compared to the original budget. We budgeted a 3% increase in the FY 2021 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January, 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

Budget Assumptions – The FY 2020-21 budget assumes a decrease of 8.5%, based upon trending.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

Budget Assumptions: The FY 2020-21 budget assumes a very minimal decrease from the projected FY 20 results.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population. Motor Fuel Taxes are remitted the month received by the State.

Budget Assumptions: Due to the fluctuation in oil prices and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 18.6% of the Village's revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 19 budget. The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three year plan also included an increase in the bi-monthly user fee, which was last adjusted in 1979. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in water rates and user fees to our customers.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming a 1% increase in pumpage, with 95% of the pumpage being billed at the rates established by the three-year plan passed with the FY 2019 budget. The difference between pumpage and billing is due to infrastructure leakage and unmetered use, such as hydrant flushing.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personnel Services (49%), Services and Charges (16%), Debt Service (5%), and Capital Projects (15%).

EXPENDITURE CLASSIFICATION			PERSONNEL SERVICES		
	Budgeted	% to Total		Budgeted	% to Total
Personnel Services	\$ 42,190,800	49%	General	\$ 29,944,900	71%
Services & Charges	14,150,000	16%	Water/ Sewer	6,785,800	16%
Supplies & Materials	2,361,000	3%	Internal Service	1,683,200	4%
Miscellaneous	528,100	1%	Police Pension	3,776,900	9%
Capital Outlays	1,788,800	2%	TOTAL	\$ 42,190,800	100%
Capital Projects	13,018,300	15%			
Debt Service	4,387,016	5%			
Transfers Out	7,574,774	9%			
TOTAL	\$ 85,998,790	100%			

PERSONNEL SERVICES

Within the General Fund, the Police Department, Henry Hyde Resource Center and the Addison Consolidated Dispatch Center combined, account for 72% of all General Fund personnel services costs. The remaining 28% is accounted for in the administrative and operational departments in the General Fund, (Administration, Finance, Building and Grounds, Community Development, and Community Relations) and public works departments (Electrical and Forestry, and Street).

The Police Department is a CALEA certified department and is very active in the community with various outreach programs. Programs include DARE, which focuses on youth; Community Emergency Response Team, which is open to all residents of the Village; and the Senior Citizens Police Academy. The Police Department opened the Henry Hyde Resource Center in FY 2008. In FY 2012, the Addison Consolidated Dispatch Center Department (ACDC) was created to account for dispatch services. The Center now provides police and fire dispatch services for the following agencies:

Police Departments	Fire Protection District or Department
Village of Addison	Addison Fire Protection District
Village of Bensenville	Bensenville Fire Protection District
Village of Bloomingdale	Itasca Fire Protection District
Village of Glendale Heights	Pleasantview Fire Protection District
Village of Itasca	Tri-State Fire Protection District
Village of Westmont	Village of Westmont
City of Wood Dale	Wood Dale Fire Protection District
DuPage Forest Preserve District	

MAJOR EXPENDITURES

Notes (Cont'd)

The Water and Sewer Fund accounts for 16% of all personnel services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plants which treat sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

Internal Service Funds which include Information Technology and Fleet Services accounts for 4% of all personnel services costs, while the remaining 9% is included in the Police Pension Fund for retiree benefit costs.

SERVICES AND CHARGES

	Budgeted	% to Total
General	\$ 4,982,000	35%
Water/ Sewer	7,848,600	56%
Internal Service	1,254,500	9%
Capital Funds	300	0%
Police Pension	64,600	0%
TOTAL	\$14,150,000	100%

Water and Sewer accounts for 56% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL PROJECTS

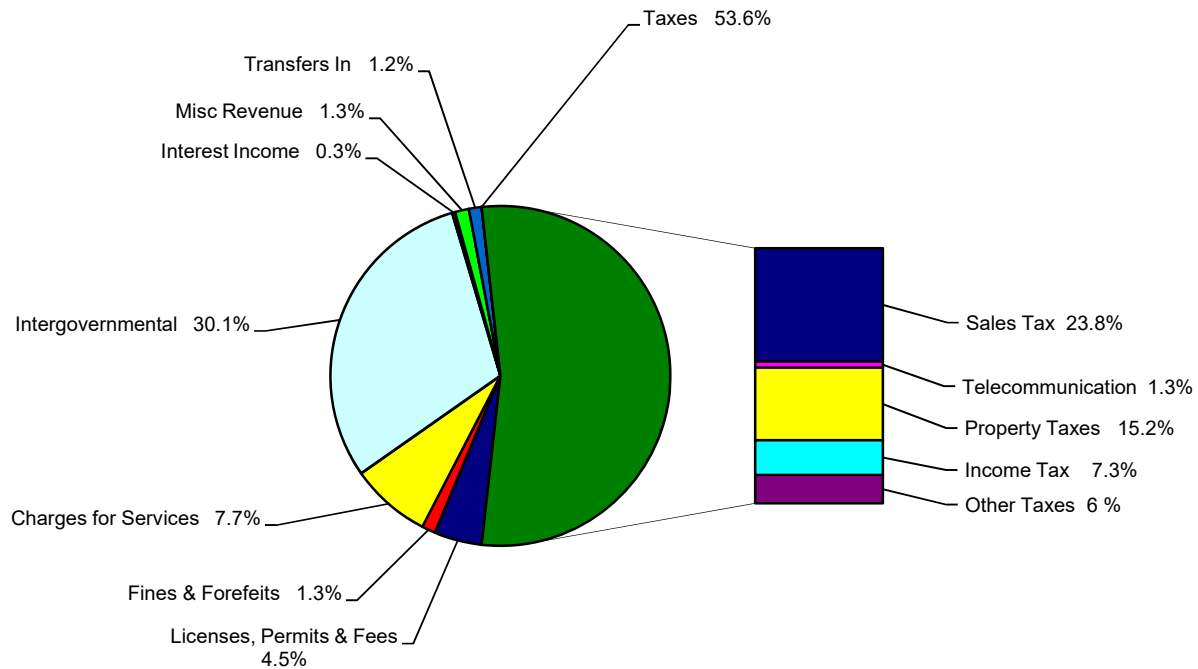
	Budgeted	% to Total
Motor Fuel Tax Fund	\$2,688,500	21%
Public Building Fund	1,081,800	8%
Water/Sewer	9,248,000	71%
TOTAL	\$13,018,300	100%

Capital Projects account for 15% of all expenditures within the Village. The annual road improvement program, which includes reconstruction and resurfacing of additional roads, accounts for 21% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 71% of all capital including the installation of a new automated water reading system and rebuild of the Anaerobic Digesters. An additional 8% is budgeted for the Village Hall Parking Lot improvements and remaining projects

DEBT SERVICE

Debt Service payments are 6% of Village-wide expenditures. Of the \$4,387,016 needed for debt payments, \$447,600 (10%) is paid with property taxes; the remaining \$3,939,416 (90%) is paid with Home Rule Sales Tax Increment monies.

WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2020-2021 FISCAL YEAR

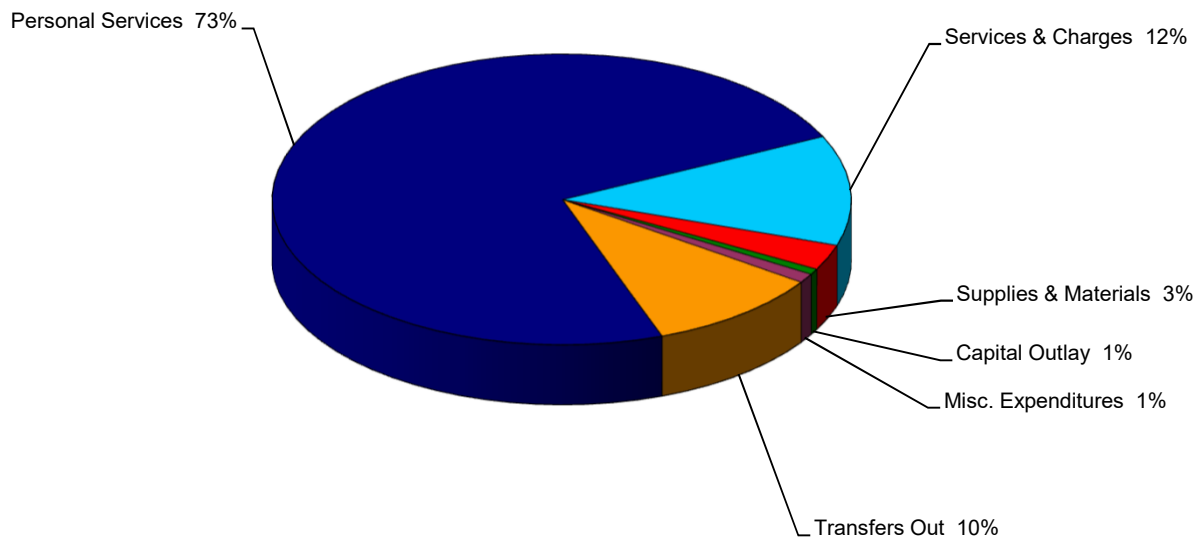


	2018-19 ACTUAL	2019-20 ESTIMATE	2020-21 BUDGET	% CHANGE FY 20-21
Taxes	12,511,820	13,189,500	13,694,400	3.83%
Licenses, Permits & Fees	2,581,040	2,754,600	2,606,600	(5.37)%
Fines & Forefeits	820,805	797,000	744,100	(6.64)%
Charges for Services	4,326,691	4,213,900	4,416,900	4.82%
Intergovernmental	15,490,631	16,582,700	17,323,300	4.47%
Interest Income	205,259	175,000	175,000	0.00%
Financing Revenue	-	-	-	N/A
Miscellaneous Revenue	970,450	754,400	752,600	(0.24)%
Transfers In	-	-	700,000	100.00%
Total Revenue	36,906,696	38,467,100	40,412,900	5.06%

WHERE THE MONEY GOES

GENERAL FUND EXPENDITURES

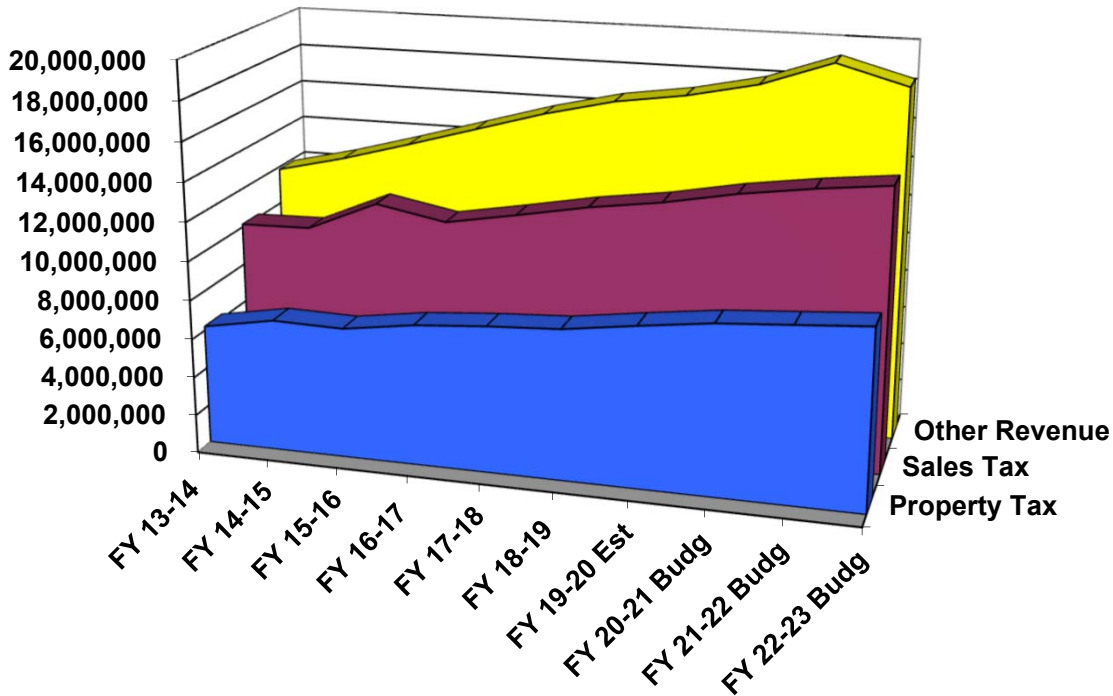
2020-2021 FISCAL YEAR



	2018-19 ACTUAL	2019-20 ESTIMATE	2020-21 BUDGET	% CHANGE FY 20-21
Personnel Services	28,016,660	29,073,400	29,944,900	3.00%
Services & Charges	4,180,837	4,981,000	4,982,000	0.02%
Supplies & Materials	993,227	1,114,800	1,156,600	3.75%
Capital Outlay	362,956	169,500	258,600	52.57%
Misc. Expenditures	369,554	497,800	420,000	(15.63)%
Transfers Out	3,211,009	3,338,600	4,022,500	20.48%
Total Expenditures	37,134,243	39,175,100	40,784,600	4.11%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



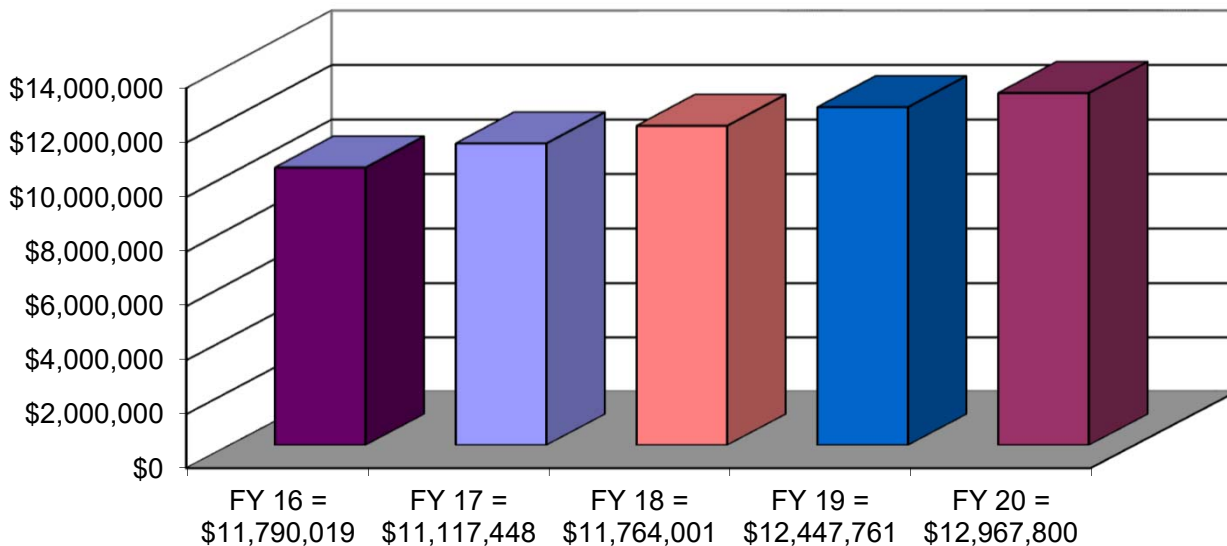
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 13-14	6,204,367	10,150,781	11,854,911	28,210,059
FY 14-15	6,845,411	10,234,012	12,712,655	29,792,078
FY 15-16	6,767,163	11,790,019	13,718,297	32,275,479
FY 16-17	7,294,823	11,117,448	14,766,748	33,179,019
FY 17-18	7,581,715	11,764,076	15,813,803	35,159,594
FY 18-19	7,783,100	12,447,762	16,675,834	36,906,696
FY 19-20 Est	8,292,600	12,967,800	17,206,700	38,467,100
FY 20-21 Budg	8,760,200	13,669,300	17,983,400	40,412,900
FY 21-22 Budg	9,023,000	14,195,000	19,271,000	42,489,000
FY 22-23 Budg	9,293,700	14,607,700	18,274,000	42,175,400

GENERAL FUND

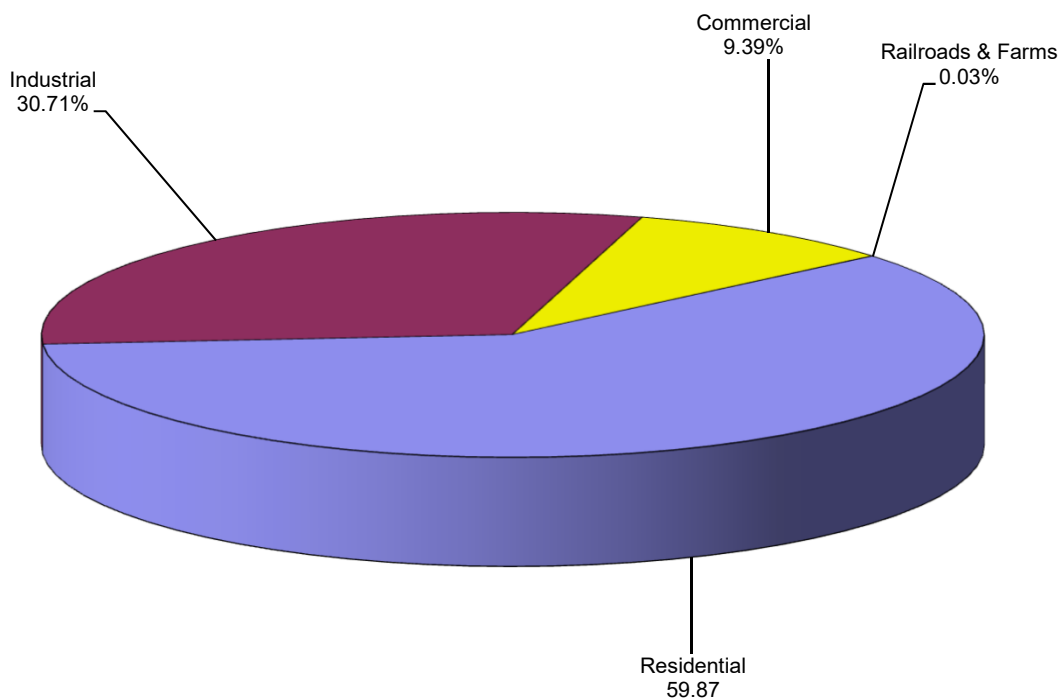
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
		Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual**	% Change Over Last FY
MAY	AUG	864,277	-4.55%	936,767	8.39%	956,086	2.06%	1,054,856	10.33%	1,171,578	11.07%
JUNE	SEPT	902,956	13.14%	926,537	2.61%	999,892	7.92%	1,073,157	7.33%	1,086,083	1.20%
JULY	OCT	914,816	1.52%	895,131	-2.15%	903,122	0.89%	1,038,474	14.99%	1,084,851	4.47%
AUG	NOV	899,319	-0.14%	961,348	6.90%	1,034,428	7.60%	1,114,943	7.78%	1,146,397	2.82%
SEPT	DEC	856,020	-2.81%	909,801	6.28%	1,000,633	9.98%	1,012,540	1.19%	1,038,837	2.60%
OCT	JAN	925,904	2.70%	940,748	1.60%	1,005,439	6.88%	1,108,596	10.26%	1,156,943	4.36%
NOV	FEB	857,417	-0.97%	933,609	8.89%	1,021,321	9.39%	1,040,631	1.89%	1,043,411	0.27%
DEC	MAR	940,692	-1.22%	1,112,001	18.21%	1,089,119	-2.06%	1,081,551	-0.69%	1,096,037	1.34%
JAN	APRIL	802,324	7.38%	855,840	6.67%	904,654	5.70%	898,323	-0.70%	1,013,003	12.77%
FEB	MAY	812,979	11.69%	812,741	-0.03%	864,472	6.37%	890,653	3.03%	769,970	-13.55%
MAR	JUNE	913,959	6.49%	945,882	3.49%	1,023,887	8.25%	1,076,925	5.18%	932,797	-13.38%
APRIL	JULY	896,154	12.72%	887,043	-1.02%	960,948	8.33%	1,057,112	10.01%	915,459	-13.40%
One time audit adj		1,203,202								512,434	
TOTAL SALES TAX		11,790,019	15.20%	11,117,448	-5.70%	11,764,001	5.82%	12,447,761	5.81%	12,967,800	4.18%

** The last three months of FY 2020 are estimated based on current trending.



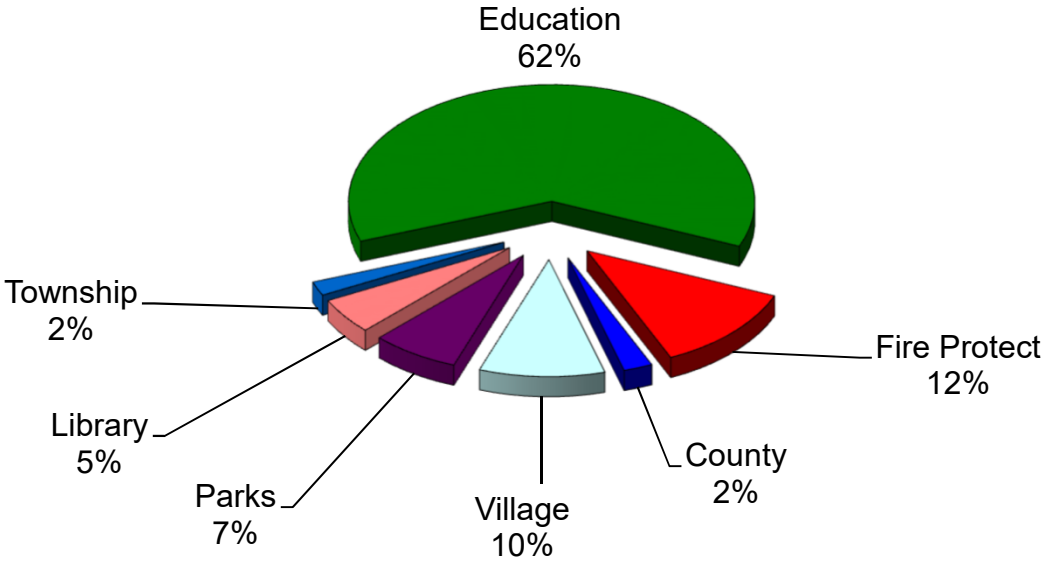
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2018 VALUATION



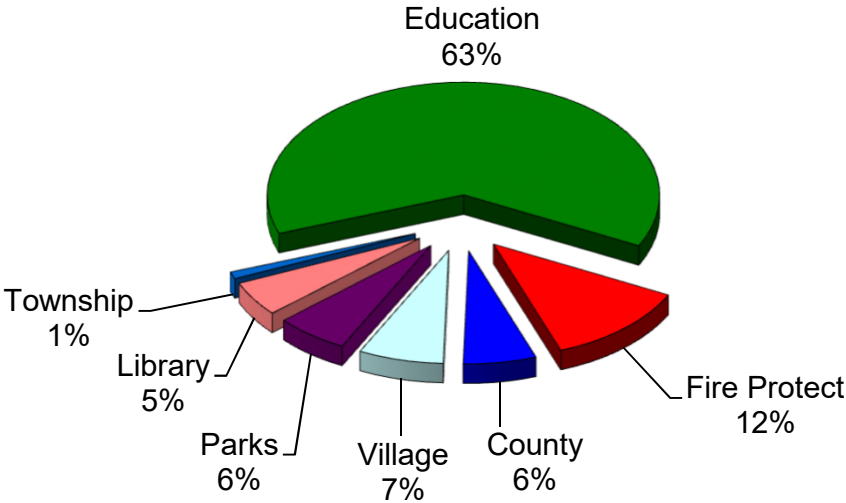
	2018 EAV	% of Total
Residential	714,689,255	59.87%
Industrial	366,572,230	30.71%
Commercial	112,156,770	9.39%
Railroads & Farms	393,851	0.03%
	1,193,812,106	100.0%

PROPERTY TAXES WHERE DO THEY GO?

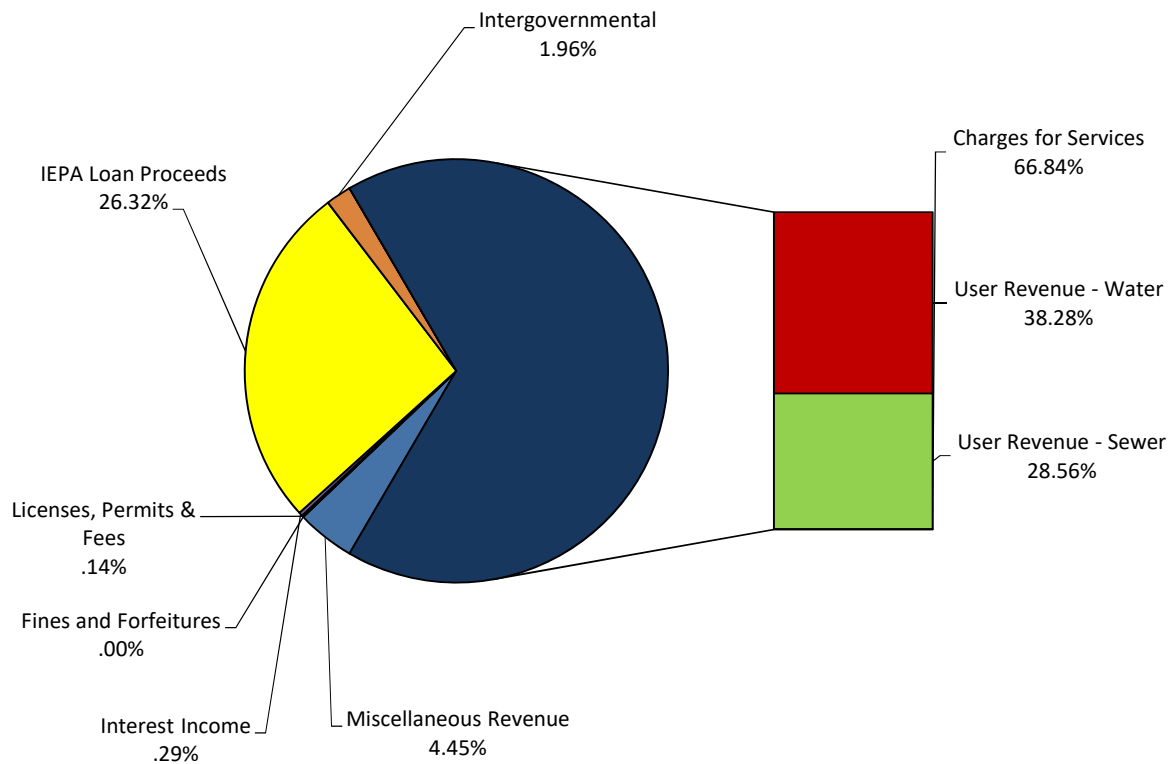
2018 TAX BILL



2008 TAX BILL

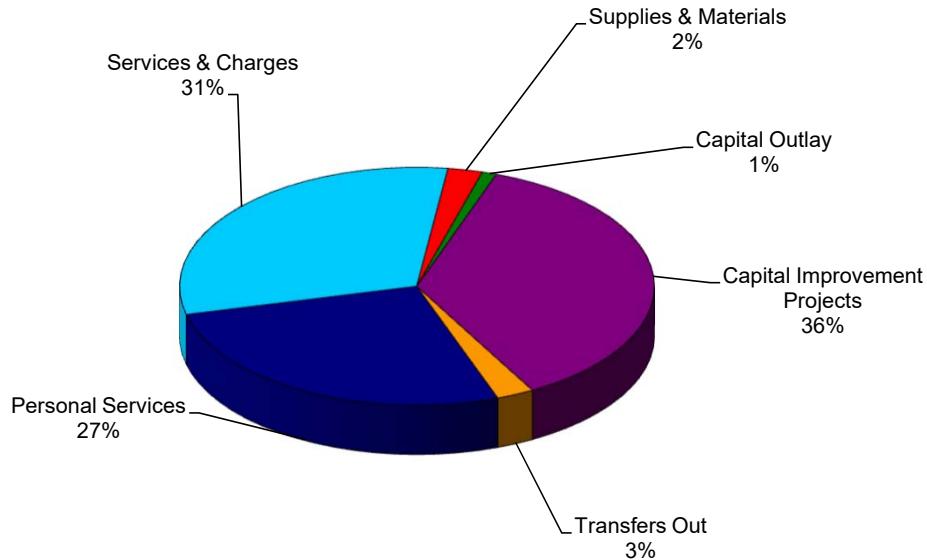


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2020-2021 FISCAL YEAR



	2018-19 ACTUAL	2019-20 ESTIMATE	2020-21 BUDGET	% CHANGE FY 20-21
Licenses, Permits & Fees	282,952	158,300	35,000	(77.89%)
Fines and Forfeitures	3,000	1,000	1,000	0.00%
Charges for Services	16,037,838	16,658,100	17,127,000	2.81%
Intergovernmental	400,000	40,000	501,300	1153.25%
Interest Income	96,812	96,000	75,000	(21.88%)
Bond Proceeds	-	-	6,743,000	100.00%
Miscellaneous Revenue	298,212	16,000	1,141,000	7031.25%
Transfers In	2,624,852	-	-	0.00%
Total Revenue	19,743,666	16,969,400	25,623,300	51.00%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2020-2021 FISCAL YEAR



	2018-19 ACTUAL	2019-20 ESTIMATE	2020-21 BUDGET	% CHANGE FY 20-21
Personnel Services	6,528,972	6,507,700	6,785,800	4.27%
Services & Charges	7,567,015	8,329,300	7,848,600	(5.77%)
Supplies & Materials	374,325	965,900	599,300	(37.95%)
Capital Outlay	88,201	202,900	251,100	23.76%
Capital Imprvmnt Projects-Net*	1,847,529	1,943,800	9,248,000	375.77%
Transfers Out	618,539	649,000	645,700	(0.51%)
Total Expenses	17,024,581	18,598,600	25,378,500	36.45%

* The Fiscal 2019 Actual total is net of depreciation, transfer to capital assets, and interest on bonds issued for Capital Improvement Projects.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2020-21 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING REVENUES	\$89,912,693	\$40,412,900	\$25,623,300	\$1,556,900	\$2,361,500	\$840,300	\$3,989,116
TO/FROM:							
General	(4,022,500)			(1,253,900)	(2,129,400)	(639,200)	
Water/Sewer	(645,700)			(303,000)	(201,500)	(141,200)	
Water/Sewer Debt Service	0						
Fleet Services	(40,500)				(30,600)	(9,900)	
Inform Technology	0						
Equip Repl	0						
Debt Service	(718,100)						
ACDC Building Fund	0						
Redevelopment	0						
Public Building Fund	(1,847,974)	(400,000)					(1,200,000)
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	(300,000)	(300,000)					
TOTAL TRANSFERS	(7,574,774)	(700,000)	0	(1,556,900)	(2,361,500)	(790,300)	(1,200,000)
TOTAL REVENUES	\$82,337,919	\$39,712,900	\$25,623,300	\$0	\$0	\$50,000	\$2,789,116

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING EXPENDITURES	\$85,998,790	\$40,784,600	\$25,378,500	\$1,556,900	\$2,361,500	\$794,000	\$4,187,027
FROM/TO:							
General	(700,000)						
Water/Sewer	0						
Water/Sewer Debt Service	(718,100)						(718,100)
Fleet Services	(1,556,900)	(1,253,900)	(303,000)				
Inform Technology	(2,361,500)	(2,129,400)	(201,500)	(30,600)			
Equip Repl	(790,300)	(639,200)	(141,200)	(9,900)			
Debt Service	(1,200,000)						
ACDC Building Fund	(247,974)						
Redevelopment	0						
Public Building Fund	0						
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
TOTAL TRANSFERS	(7,574,774)	(4,022,500)	(645,700)	(40,500)	0	0	(718,100)
TOTAL EXPENDITURES	\$78,424,016	\$36,762,100	\$24,732,800	\$1,516,400	\$2,361,500	\$794,000	\$3,468,927

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2020-21 BUDGET

REVENUES

ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	FUND
\$247,974	\$931,530	\$2,676,500	\$81,473	\$7,676,200	\$3,515,000	BEGINNING REVENUES
	(718,100)					TO/FROM: General Water/Sewer Water/Sewer Fleet Services Inform. Systems Equip. Repl. Debt Service ACDC Building Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax
(247,974)						
(247,974)	(718,100)	0	0	0	0	TOTAL TRANSFERS
\$0	\$213,430	\$2,676,500	\$81,473	\$7,676,200	\$3,515,000	TOTAL REVENUES

EXPENDITURES

ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	FUND
\$0	\$918,089	\$3,079,774	\$300	\$3,949,600	\$2,988,500	BEGINNING EXPENDITURES
		(400,000)			(300,000)	FROM/TO: General Water/Sewer Water/Sewer Fleet Services Inform. Systems Equip. Repl. Debt Service ACDC Building Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax
		(1,200,000) (247,974)				
0	0	(1,847,974)	0	0	(300,000)	TOTAL TRANSFERS
\$0	\$918,089	\$1,231,800	\$300	\$3,949,600	\$2,688,500	TOTAL EXPENDITURES



(BLANK)

VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2020-21.

CAPITAL SPENDING

Land/Building	\$1,231,800
Street	2,688,500
Water System	4,983,000
Sewer System	0
WasteWater	4,265,000
Miscellaneous	<u>0</u>
TOTAL	<u><u>\$13,168,300</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development, Street)	\$2,688,500
Capital Projects	0
Public Building (IT, Police, Wastewater)	1,231,800
ACDC Building	0
TIF # 2	0
TIF # 3	0
Fleet Services	0
Information Technology	0
Water & Sewer (Water, Sewer, WW)	9,248,000
TOTAL	<u><u>\$13,168,300</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2018-19 ACTUAL	2019-20 EST ACT	2020-21 BUDGET	2021-22 PROJ	2022-23 PROJ	2023-24 PROJ
LAND/BUILDINGS								
440.9944.4404	PUBLIC WORKS FACILITY	PUB BLDG	0	0	0	0	800,000 a,t	0
440.9944.4405	VILLAGE HALL/POLICE FACILITY	"	830,480 a,t	800,700 a,t	1,081,800 a,t	298,800 a,t	0	0
440.9944.4537	SEWER & WASTEWATER FACILITIES	"	0	95,000 a,t	150,000 a,t	95,000 a,t	70,000 a,t	0
400.9940.4572	FEMA & STATE BUYOUTS - 2008	CAP PROJ	(26,481) a	0	0	0	0	0
400.9940.4577	DUPAGE COUNTY-HIGHVIEW BUYOUT	"	15,312 a,c3	0	0	0	0	0
400.9940.4306	LAND ACQUISITION	"	41,000 a	0	0	0	0	0
400.9940.4601	ACDC BUILDING	ACDC	297,627 b	319,513 b	0	0	0	0
	SUBTOTAL		1,157,938	1,215,213	1,231,800	393,800	870,000	0
STREETS								
250.9925.4401	STREET MAINT. PROGRAM	MFT	1,261,365 a,m	2,050,000 a,m	2,152,100 a,m	2,263,000 a,m	2,363,100 a,m	2,459,100 a,m
250.9925.4415	ARMY TRAIL - MILL-RT 53 - STP	"	803,900 a,m	0	0	0	0	0
250.9925.4415	FULLERTON - STP	"	159,700 a,m	1,223,700 a,m	145,900 a,m	33,600 a,m	0	0
250.9925.4415	ROUTE 53 - ARMY TRAIL-LAKE	"	0	373,600 a,m	0	0	0	0
250.9925.4415	ARMITAGE - VILLA PARK	"	0	13,000 a,t	0	0	0	0
250.9925.4415	KINGS POINT PATCHING PROGRAM	"	0	0	15,000 a,m	0	0	0
250.9925.4415	LORRAINE GAP IMPROVEMENTS	"	260,000 a,m	4,600 a,m	0	0	0	0
250.9925.4415	BYRON AVE RESURFACE	"	524,700 a,m	57,000 a,m	0	0	0	0
250.9925.4415	ROZANNE BRIDGE	"	327,000 a,m	3,800 a,m	0	0	0	0
250.9925.4415	LOMBARD ROAD - FULLERTON-LAKE	"	0	0	0	187,300 a,m	1,740,000 a,m	0
250.9925.4415	KINGERY WEST RESURFACE	"	0	0	50,500 a,m	999,400 a,m	248,400 a,m	444,100 a,m
250.9925.4459	MFT SIDEWALK PROGRAM	"	72,897 a,t	125,000 a,t	125,000 a,t	125,000 a,t	125,000 a,t	125,000 a,t
250.9925.4459	SIDEWALK PROGRAM - TRIP HAZARD	"	99,683 a,t	150,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t
250.9925.4459	ADA SIDEWALK COMPLIANCE	"	48,455 a,t	50,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t
	SUBTOTAL		3,557,700	4,050,700	2,688,500	3,808,300	4,676,500	3,228,200
WATER SYSTEM								
500.5010.4503	WATERMAIN REPLACEMENT	WATER	1,863,875 a	1,663,900 a	1,365,000 a	702,500	1,023,200 a	0
500.5010.4519	AUTOMATIC METER READ	"	0	0	2,478,000 b	2,478,000 b	0	0
500.5010.4521	WATER TOWERS AND RESERVOIRS	"	588,200 a	0	0	0	0	0
500.5010.4550	NORTH RTE 53 WATERMAIN/BP ANNEX	"	42,822 a	0 a	1,140,000 a	955,000 a	105,000 a	0
	SUBTOTAL		2,494,897	1,663,900	4,983,000	4,135,500	1,128,200	0
SEWER SYSTEM								
500.5031.4551	PUMPING STATIONS	SEWER	285,000 a	36,800 a	0	0	0	0
	SUBTOTAL		285,000	36,800	0	0	0	0
WATER POLLUTION CONTROL								
500.5032.4503	WATER MAIN	WW	0	45,000 a	0	0	0	0
500.5032.4587	ANAEROBIC DIGESTER	"	356,793 b	198,100 b	4,265,000 b	3,035,000 b	0	0
	SUBTOTAL		356,793	243,100	4,265,000	3,035,000	0	0
MISCELLANEOUS								
400.9940.4475	NOISE WALLS	CAP PROJ	26,822 g	17,600 g	0	0	0	0
470.9947.4538	TOWN CENTER DEVELOPMENT	TIF 3	(15,531) a	0	0	0	0	0
470.9947.4538	VILLAGE GREEN DRAINAGE IMPRVMENTS	"	104,835 a	210,000 a	0	0	0	0
	SUBTOTAL		116,126	227,600	0	0	0	0
	TOTAL CAPITAL SPENDING		7,968,454	7,437,313	13,168,300	11,372,600	6,674,700	3,228,200

CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)

a. CASH ON HAND	2,883,720	1,955,700	2,505,000	1,657,500	1,128,200	0
b. DEBT FINANCING	654,420	517,613	6,743,000	5,513,000	0	0
c. GRANTS						
1. FEDERAL	0	0	0	0	0	0
2. STATE	0	0	0	0	0	0
3. LOCAL	15,312	0	0	0	0	0
4. CDBG	0	0	0	0	0	0
5. CMAQ	0	0	0	0	0	0
g. INSURANCE PROCEEDS	26,822	17,600	0	0	0	0
m. MOTOR FUEL TAX	3,336,665	3,712,700	2,363,500	3,483,300	4,351,500	2,903,200
t. HOME RULE SALES TAX	1,051,515	1,233,700	1,556,800	718,800	1,195,000	325,000
TOTAL CAPITAL FUNDING	7,968,454	7,437,313	13,168,300	11,372,600	6,674,700	3,228,200

Capital Improvement Program (CIP) Impact on FY 2020-21 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4405 Village Hall/Police Facility

This is the third year of a several-year program to replace the financial system, the Community Development system, the Public Works system, and the Police scheduling system. The Village will also be constructing a storage facility behind Village Hall, in addition to reconfiguring and resurfacing the Village Hall parking lot.

Operating Budget Impact: Replacing the Village's current old computer systems in several of the departments will create efficiencies and provide much better reporting features than our current systems provide. Parking lot improvements will reduce the annual maintenance which has included patching and crack sealing.

Water System

4519 Automatic Meter Read (AMR)

This account records the cost of replacing the current AMR system which is no longer supported.

Operating Budget Impact: Replacing all meters that have served their useful life will provide more accurate reads and limit the unaccounted water usage.

4550 North Rte 53 Watermain/BP Annex

Engineering for the BP annexation has begun; however, BP will be financing this project.

Operating Budget Impact: The costs involved with this annexation will be reimbursed by BP.

Water Pollution Control

4587 Anaerobic Digester

This account records the cost of total replacement of five (5) anaerobic digesters.

Operating Budget Impact: The anaerobic digesters are over 30 years old and in need of total replacement. Many maintenance costs will be reduced due to the newness of the system.

Streets

4459 Sidewalk Replacement

This account records the funding for the Village's sidewalk replacement program to limit potential trip hazards.

Operating Budget Impact: The elimination of potential trip hazards will decrease the Village's liability and insurance exposure, thereby potentially lowering insurance premiums.

VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects FY 20-21

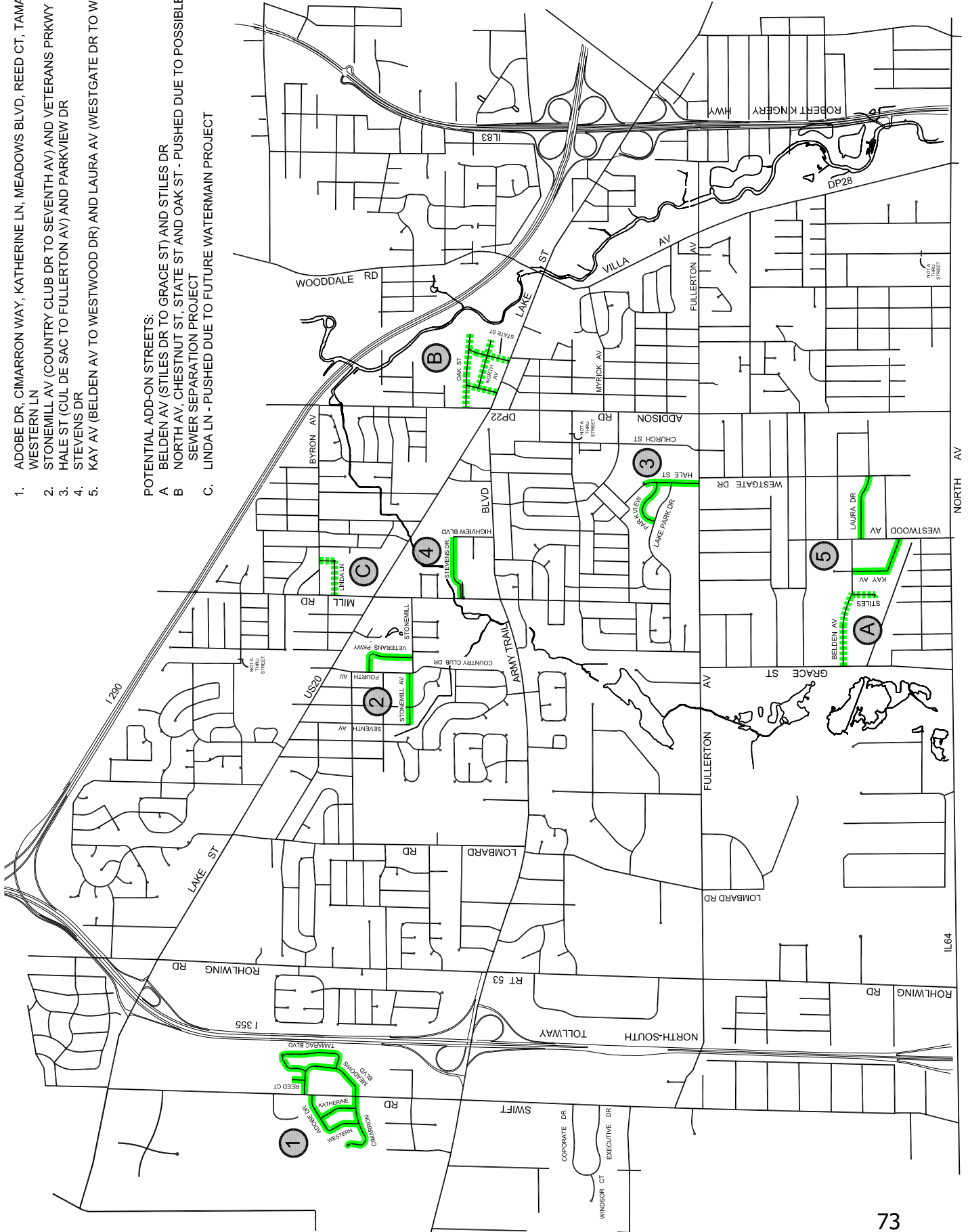
Street Maintenance



1. ADOBE DR, CIMARRON WAY, KATHERINE LN, MEADOWS BLVD, REED CT, TAMARAC BLVD AND WESTERN LN
2. STONEMILL AV (COUNTRY CLUB DR TO SEVENTH AV) AND VETERANS PRKWAY
3. HALE ST (CUL DE SAC TO FULLERTON AV) AND PARKVIEW DR
4. STEVENS DR
5. KAY AV (BELDEN AV TO WESTWOOD DR) AND LAURA AV (WESTGATE DR TO WESTWOOD DR)

POTENTIAL ADD-ON STREETS:

- A BELDEN AV (STILES DR TO GRACE ST) AND STILES DR
- B NORTH AV, CHESTNUT ST, STATE ST AND OAK ST - PUSHED DUE TO POSSIBLE COMBINED SEWER SEPARATION PROJECT
- C LINDA LN - PUSHED DUE TO FUTURE WATERMAIN PROJECT



DEBT SUMMARY

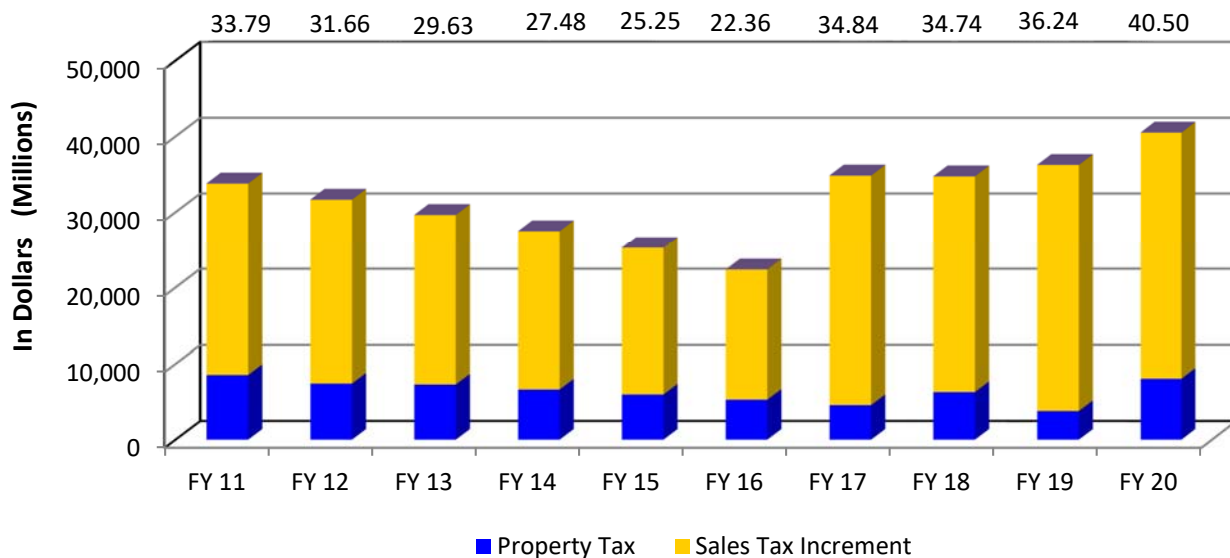
OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village’s debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policymakers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village’s outstanding bond debt.

VILLAGE OF ADDISON
Outstanding Bond Debt
Fiscal Years Ending 2011 through 2020



Note: The higher debt in FY 17 is due to the 2016 A and 2017 G.O. issues for the new Addison Consolidated Dispatch Center construction. The higher debt in FY 19 is due to the 2017A Refunding Bond issue. The higher debt in FY 20 is due to the 2020 Taxable GO Bond used for Land Acquisition. The property tax on the 2016A, 2017 and 2020 issues will be abated and paid by existing home rule sales tax increment revenues.

DEBT SUMMARY

(Cont'd)

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AA+ from Fitch Inc. and AA from Standard & Poor's. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2020**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2008 REFUNDING BOND	ADVANCE REFUNDING 1998	6,015,000	12/16/20	1,010,000	50,500	1,060,500
2015 REFUNDING BOND	ADVANCE REFUNDING 2006 C & 2007 - Partial	8,995,000	12/15/26	7,085,000	1,172,450	8,257,450
2016 A G.O. BOND	ACDC AND CAPITAL	9,525,000	12/15/37	9,525,000	3,167,108	12,692,108
2016 B REFUNDING BOND	ADVANCE REFUNDING 2006 A	2,130,000	12/15/27	1,555,000	186,050	1,741,050
2017 G.O. BOND	ACDC AND W/S CAPITAL	5,400,000	12/15/32	4,200,000	1,060,500	5,260,500
2017 A G.O. BOND	ADVANCE REFUNDING 2010	2,470,000	12/15/30	2,410,000	500,358	2,910,358
2020 TAXABLE G.O. BOND	LAND ACQUISITION - LUTHERBROOK	4,000,000	12/15/39	4,000,000	1,146,526	5,146,526
TOTAL ALL BONDS				<u>29,785,000</u>	<u>7,283,491</u>	<u>37,068,491</u>
LOANS						
NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>6,772,558</u>	<u>1,134,276</u>	<u>7,906,834</u>

The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

**ANNUAL DEBT SERVICE REQUIREMENTS
(PRINCIPAL AND INTEREST)**

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2018-19 ACTUAL</u>	<u>2019-20 EST ACT</u>	<u>2020-21 BUDGET</u>	<u>2021-22 BUDGET</u>	<u>2022-23 BUDGET</u>
DEBT SERVICE FUND						
2010 TAXABLE G.O.	PROPERTY TAX	159,845	160,270	0	0	0
2012 REFUNDING	PROPERTY TAX	443,920	627,300	0	0	0
2017 A G.O. BOND	PROPERTY TAX	93,150	92,870	252,500	258,910	264,730
2020 TAXABLE G.O. BOND	PROPERTY TAX	0	0	195,116	234,070	236,678
SUBTOTAL - PROPERTY TAX		696,915	880,440	447,616	492,980	501,408
2008 REFUNDING	SALES TAX INCREMENT	1,065,250	1,074,250	1,060,500	0	0
2015 REFUNDING	SALES TAX INCREMENT	1,075,400	1,090,000	1,111,000	1,135,650	1,158,800
2016 A G.O.	SALES TAX INCREMENT	253,783	253,782	253,800	598,783	601,883
2016 B REFUNDING	SALES TAX INCREMENT	240,300	246,500	247,500	248,400	244,200
2017 G.O.	SALES TAX INCREMENT	787,500	769,500	751,500	433,500	424,590
SUBTOTAL - SALES TAX		3,422,233	3,434,032	3,424,300	2,416,333	2,429,473
IEPA LOAN 1	OPERATING REVENUE	390,907	390,908	390,900	390,907	390,908
IEPA LOAN 2	OPERATING REVENUE	119,210	119,211	119,200	119,300	119,200
IEPA LOAN 3 - Estimated	OPERATING REVENUE	0	0	0	0	431,523
IEPA LOAN 4 - Estimated	OPERATING REVENUE	0	0	0	148,088	296,176
SUBTOTAL - IEPA LOANS		510,117	510,119	510,100	510,207	1,237,807
TOTAL DEBT SERVICE FUND		<u>4,629,265</u>	<u>4,824,591</u>	<u>4,382,016</u>	<u>3,567,608</u>	<u>4,168,688</u>

GENERAL FUND

Narrative

This all-purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical & Forestry
Street

GENERAL FUND REVENUES

Budget Year 2021

78

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
REVENUE								
Department 1000 - GENERAL FUND REVENUES								
TAXES								
100.1000-3001	PROPERTY TAX-CURRENT	\$4,543,962.08	\$4,741,999.19	\$5,100,000.00	\$5,068,000.00	\$5,300,000.00	\$5,459,000.00	\$5,622,800.00
100.1000-3002	PROPERTY TAX-PRIOR YEAR	.00	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3003	ROAD & BRIDGE TAX-CURRENT	434,695.14	449,179.30	440,000.00	449,100.00	450,000.00	450,000.00	450,000.00
100.1000-3007	POL PENSION PROPERTY TAX	3,037,752.73	3,041,101.24	3,162,600.00	3,223,600.00	3,459,200.00	3,563,000.00	3,669,900.00
100.1000-3010	REAL ESTATE TRANSFER TAX	639,550.00	547,050.90	525,000.00	597,000.00	550,000.00	550,000.00	550,000.00
100.1000-3025	TELECOMMUNICATIONS TAX	1,029,114.91	934,729.27	900,000.00	820,000.00	750,000.00	700,000.00	650,000.00
100.1000-3031	SALES TAX INCREMENT	1,921,378.32	2,060,463.10	2,067,400.00	2,139,800.00	2,266,500.00	2,357,600.00	2,425,700.00
100.1000-3045	AUTO RENTAL TAX	6,464.54	41,063.88	15,000.00	78,000.00	80,300.00	82,700.00	85,200.00
100.1000-3046	VIDEO GAMING TAX-STATE	335,814.25	372,451.79	360,000.00	403,000.00	415,100.00	427,600.00	440,400.00
100.1000-3050	ROOM TAX HOTEL/MOTEL	318,030.10	323,781.63	410,000.00	410,000.00	422,300.00	435,000.00	448,100.00
TAXES Totals		\$12,266,762.07	\$12,511,820.30	\$12,980,000.00	\$13,189,500.00	\$13,694,400.00	\$14,025,900.00	\$14,343,100.00
LICENSES, PERMITS, & FEES								
LICENSES/PERMITS								
100.1000-3101	VEHICLE LICENSES	554,741.00	524,908.50	580,000.00	520,000.00	520,000.00	520,000.00	520,000.00
100.1000-3110	BUSINESS LICENSES	263,219.84	249,088.80	265,000.00	265,000.00	265,000.00	265,000.00	265,000.00
100.1000-3115	LIQUOR LICENSES	210,920.00	209,290.00	205,000.00	210,000.00	210,000.00	210,000.00	210,000.00
100.1000-3117	MULTIPLE DWELLING LICENSE	270,295.00	291,070.00	280,000.00	289,000.00	197,000.00	197,000.00	197,000.00
100.1000-3118	BUILDING PERMITS	394,330.80	383,879.94	471,000.00	471,000.00	471,000.00	471,000.00	471,000.00
LICENSES/PERMITS Totals		\$1,693,506.64	\$1,658,237.24	\$1,801,000.00	\$1,755,000.00	\$1,663,000.00	\$1,663,000.00	\$1,663,000.00
FEES								
100.1000-3120	BUILDING & ZONING SUB FEE	6,550.00	5,550.00	14,000.00	8,000.00	8,000.00	8,000.00	8,000.00
100.1000-3123	PLAN REVIEW FEES	39,452.38	53,987.50	35,000.00	39,000.00	35,000.00	35,000.00	35,000.00
100.1000-3125	DEVELOPMENT REVIEW FEE	31,800.00	32,749.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3130	FRANCHISE FEE- TELEPHONE	146,974.56	98,834.79	.00	146,400.00	150,000.00	150,000.00	150,000.00
100.1000-3131	FRANCHISE FEE-CATV	340,027.30	315,733.67	530,000.00	360,800.00	360,000.00	360,000.00	360,000.00
100.1000-3132	FRANCHISE FEE FOR ERF - PEG	.00	63,990.16	.00	29,500.00	29,500.00	29,500.00	29,500.00
100.1000-3140	ANNEXATION/TAP ON FEES	28,789.54	24,790.07	30,000.00	78,000.00	30,000.00	30,000.00	30,000.00
100.1000-3150	ALARM PERMIT FEES	14,840.00	14,400.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
100.1000-3170	SOLICITORS FEES	1,680.00	1,100.00	1,000.00	1,300.00	1,500.00	1,500.00	1,500.00
100.1000-3175	CHARITY GAME FEES-STATE	.00	4,217.69	1,000.00	1,800.00	1,800.00	1,800.00	1,800.00
100.1000-3180	SEX OFFENDERS REG FEE	1,260.00	1,185.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
100.1000-3190	FINGERPRINTING FEE	1,025.00	525.00	700.00	700.00	700.00	700.00	700.00
100.1000-3195	BUS LIC BACKGROUND FEE	12,942.78	11,534.00	10,000.00	10,000.00	9,000.00	9,000.00	9,000.00
100.1000-3196	FIRE PLAN REVIEW FEES	17,335.00	23,700.00	14,000.00	21,000.00	17,000.00	17,000.00	17,000.00
100.1000-3197	PLUMBING INSPECT FEE-TPI	100.00	386.00	.00	.00	.00	.00	.00
100.1000-3198	REVIEW & INSPECTION FEES	255,029.99	137,966.13	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
100.1000-3206	COURT FEE-TRAFFIC VIOLATN	13,383.66	11,774.00	12,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1000-3214	ADMIN FEE-BAIL BONDS-PD	6,402.00	4,938.00	7,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.1000-3220	VEHICLE IMPOUND FEE	72,198.40	63,281.50	75,000.00	55,000.00	55,000.00	55,000.00	55,000.00
100.1000-3222	TRUCK OVERWEIGHT PERMIT FEE	16,670.00	20,220.00	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
100.1000-3223	FTA WARRANT FEE-PD	5,810.00	4,640.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00
100.1000-3225	FALSE ALARM CHARGES-OTHER	33,670.00	27,300.00	25,000.00	27,000.00	25,000.00	25,000.00	25,000.00
FEES Totals		\$1,045,940.61	\$922,802.51	\$961,800.00	\$999,600.00	\$943,600.00	\$943,600.00	\$943,600.00
LICENSES, PERMITS, & FEES Totals		\$2,739,447.25	\$2,581,039.75	\$2,762,800.00	\$2,754,600.00	\$2,606,600.00	\$2,606,600.00	\$2,606,600.00

GENERAL FUND REVENUES

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>INTERGOVERNMENTAL</i>								
100.1000-3005	REPLACEMENT TAX	125,746.71	154,338.52	185,000.00	185,000.00	185,000.00	185,000.00	185,000.00
100.1000-3020	INCOME TAX	3,349,970.11	3,586,661.12	3,645,600.00	4,058,300.00	4,180,000.00	4,305,400.00	4,434,500.00
100.1000-3030	SALES TAX	9,842,698.02	10,387,298.58	10,497,800.00	10,828,000.00	11,402,800.00	11,837,400.00	12,182,000.00
100.1000-3034	LOCAL USE TAX	976,920.25	1,142,877.96	1,019,700.00	1,270,400.00	1,308,500.00	1,347,800.00	1,388,300.00
100.1000-3047	ADULT USE CANNABIS EXCISE TAX	.00	.00	.00	6,000.00	12,000.00	12,000.00	12,000.00
100.1000-3203	DUI/DRUG FINE-STATE910822	800.00	.00	.00	.00	.00	.00	.00
100.1000-3806	REIMB-TRAINING POLICE	6,226.00	14,319.80	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1000-3817	REIMB-PD SERV DUMEG/MISC	.00	.00	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00
100.1000-3828	REIMBURSE PD OFFICERS-DEA	177,592.54	104,358.08	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
100.1000-3829	REIMBURSE PD OFFICERS ICE	106,137.98	100,777.31	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
<i>INTERGOVERNMENTAL Totals</i>		\$14,586,091.61	\$15,490,631.37	\$15,583,100.00	\$16,582,700.00	\$17,323,300.00	\$17,922,600.00	\$18,436,800.00
<i>CHARGES FOR SERVICES</i>								
<i>GARBAGE</i>								
100.1000-3350	ADMIN FEE-GARBAGE COLL	261,741.72	265,701.59	285,500.00	270,000.00	270,000.00	270,000.00	270,000.00
100.1000-3351	BRUSH PICK UP	106,562.76	100,161.48	106,800.00	106,800.00	106,800.00	106,800.00	106,800.00
<i>GARBAGE Totals</i>		\$368,304.48	\$365,863.07	\$392,300.00	\$376,800.00	\$376,800.00	\$376,800.00	\$376,800.00
<i>POLICE</i>								
100.1000-3360	POLICE DISPATCH CENTER	3,362,308.00	3,721,134.43	3,719,100.00	3,719,100.00	3,905,100.00	4,100,400.00	4,305,400.00
100.1000-3361	SCHOOL LIAISON	61,289.04	222,216.49	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
100.1000-3362	SCHOOL SECURITY	.00	.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1000-3363	PUBLIC SAFETY-DUPAGEMETRO	24,908.00	17,477.00	.00	(17,000.00)	.00	.00	.00
<i>POLICE Totals</i>		\$3,448,505.04	\$3,960,827.92	\$3,854,100.00	\$3,837,100.00	\$4,040,100.00	\$4,235,400.00	\$4,440,400.00
<i>OTHER</i>								
100.1000-3398	WEED CONTROL	4,372.25	.00	.00	.00	.00	.00	.00
<i>OTHER Totals</i>		\$4,372.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CHARGES FOR SERVICES Totals</i>								
<i>FINES & FORFEITS</i>								
100.1000-3201	POLICE FINES	186,949.61	195,344.33	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
100.1000-3202	PARKING FINES	303,728.67	325,043.40	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
100.1000-3205	BUILDING FINES	.00	.00	5,000.00	.00	.00	.00	.00
100.1000-3207	OVERWEIGHT TRUCK FINES	5,012.31	5,488.47	6,400.00	12,000.00	12,000.00	12,000.00	12,000.00
100.1000-3208.1510	ADMINISTRATIVE ADJUDICATION POLICE	28,520.00	15,728.94	16,000.00	25,000.00	25,000.00	25,000.00	25,000.00
100.1000-3208.2010	ADMINISTRATIVE ADJUDICATION COMMUNITY	45,750.00	45,600.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
100.1000-3209	RED LIGHT CAM ENFORCEMENT	209,327.21	233,500.20	225,000.00	230,000.00	177,100.00	177,100.00	177,100.00
100.1000-3215	ANIMAL IMPOUNDING FEE	75.00	100.00	.00	.00	.00	.00	.00
<i>FINES & FORFEITS Totals</i>		\$779,362.80	\$820,805.34	\$782,400.00	\$797,000.00	\$744,100.00	\$744,100.00	\$744,100.00
<i>CONTRIBUTIONS</i>								
100.1000-3897	SPECIAL EVENTS REVENUES - SPONSORS, ETC	.00	33,100.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
<i>CONTRIBUTIONS Totals</i>		\$0.00	\$33,100.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00

GENERAL FUND REVENUES

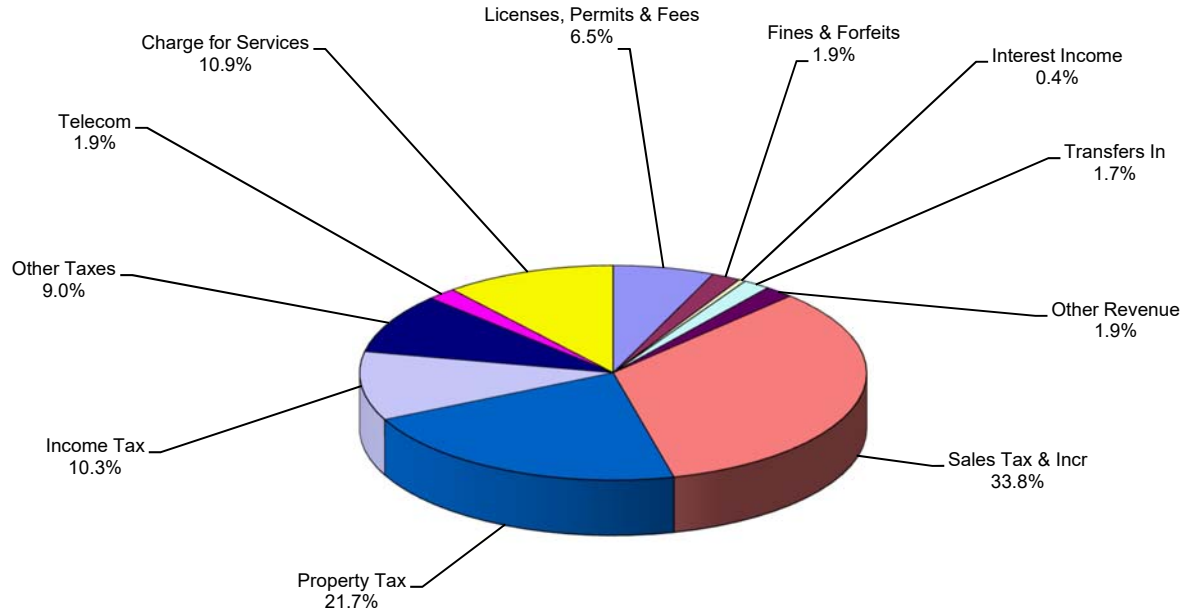
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>MISCELLANEOUS</i>								
100.1000-3808	COM ED ENERGY PROGRAM	.00	1,835.40	.00	.00	.00	.00	.00
100.1000-3822	SALE MAPS & PUBLICATIONS	486.70	657.60	500.00	100.00	100.00	100.00	100.00
100.1000-3824	SALE-POSTAGE STAMPS-UPS	532.60	617.00	400.00	500.00	500.00	500.00	500.00
100.1000-3830	POLICE REPORTS	7,654.60	7,836.60	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
100.1000-3850	WEED CONTROL	.00	2,132.29	1,000.00	3,500.00	1,000.00	1,000.00	1,000.00
100.1000-3853	AUCTION/SALE FIXED ASSETS	.00	1,006.13	1,000.00	500.00	1,000.00	1,000.00	1,000.00
100.1000-3854	SALE OF EASEMENT/ROW	.00	90,538.53	.00	.00	.00	.00	.00
100.1000-3860	RENTALS & CONCESSIONS	481,528.55	357,024.70	371,000.00	50,000.00	50,000.00	50,000.00	50,000.00
100.1000-3860.CELL	RENTALS & CONCESSIONS CELL TOWER RENTAL	.00	40,164.20	26,500.00	330,000.00	330,000.00	330,000.00	330,000.00
100.1000-3860.COURT	RENTALS & CONCESSIONS DP COUNTY COURT	.00	66,712.80	73,700.00	65,000.00	65,000.00	65,000.00	65,000.00
100.1000-3861	CONTR/DONATE-PRV SOURCES	20,000.00	10,247.50	40,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3899	MISCELLANEOUS REVENUES	16,380.30	119,756.19	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	<i>MISCELLANEOUS Totals</i>	\$526,173.64	\$698,709.32	\$552,100.00	\$507,400.00	\$505,600.00	\$505,600.00	\$505,600.00
<i>REIMBURSEMENT</i>								
<i>GENERAL</i>								
100.1000-3807	REIMB-ENGRG/ARCH/PERMIT	102,887.38	63,808.23	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
	<i>GENERAL Totals</i>	\$102,887.38	\$63,808.23	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
<i>INSURANCE</i>								
100.1000-3802	REIMB-INS CLAIM-PROPERTY	136,324.54	58,590.53	90,000.00	50,000.00	50,000.00	50,000.00	50,000.00
100.1000-3802.POLES	REIMB-INS CLAIM-PROPERTY STREET LIGHT POLES	.00	65,027.29	10,000.00	.00	.00	.00	.00
100.1000-3802.PROP	REIMB-INS CLAIM-PROPERTY VILLAGE PROPERTY	.00	48,970.63	10,000.00	31,000.00	31,000.00	31,000.00	31,000.00
100.1000-3802.VEH	REIMB-INS CLAIM-PROPERTY VEHICLES	.00	2,244.00	10,000.00	61,000.00	61,000.00	61,000.00	61,000.00
	<i>INSURANCE Totals</i>	\$136,324.54	\$174,832.45	\$120,000.00	\$142,000.00	\$142,000.00	\$142,000.00	\$142,000.00
<i>REIMBURSEMENT Totals</i>								
	<i>REIMBURSEMENT Totals</i>	\$239,211.92	\$238,640.68	\$195,000.00	\$217,000.00	\$217,000.00	\$217,000.00	\$217,000.00
<i>INTEREST INCOME</i>								
100.1000-3510	INVESTMENT INTEREST	103,363.42	205,258.73	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
	<i>INTEREST INCOME Totals</i>	\$103,363.42	\$205,258.73	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00
<i>TRANSFERS IN</i>								
100.1000-3925	TRANSFER FROM MFT	.00	.00	.00	.00	300,000.00	750,000.00	.00
100.1000-3944	TRANSFER FROM PUBLIC BLDG FUND	95,499.96	.00	.00	.00	400,000.00	900,000.00	300,000.00
100.1000-3970	TRANSFER FROM POL PENSION	2,500.00	.00	2,500.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$97,999.96	\$0.00	\$2,500.00	\$0.00	\$700,000.00	\$1,650,000.00	\$300,000.00
Department 1000 - GENERAL FUND REVENUES Totals		\$35,159,594.44	\$36,906,696.48	\$37,309,300.00	\$38,467,100.00	\$40,412,900.00	\$42,489,000.00	\$42,175,400.00

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the second largest industrial park acreage in a municipality in the Chicago area.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) in its residential and commercial/industrial sectors prior to Fiscal 2011 when the Village experienced its first drop in EAV. After six years of declining EAV, Fiscal 2017 experienced an increase in EAV which has continued and is expected to continue in future years. The Village is in the enviable position to maintain a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four (4) State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village, boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20-minute drive.

GENERAL FUND REVENUE

Notes (Cont'd)

Summary (Cont'd)

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain a minimum unrestricted fund balance of 25% of expenditures in all operating funds. Three months of expenditures allow the Village to maintain operations when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact. One of which, a Utility Tax of 5%, could conservatively produce an additional \$1.6 million revenue on an annual basis.

3001 Property Taxes

Property tax receipts represent about 22% of the Village's General Fund income, and the Village's levy represents only about 9% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased each year as the EAV has increased. Conversely, as the EAV decreases, the rates increase. The 2019 tax levy, which will be received in FY 2020-21 was based on a projected increase in EAV of 4.17%, and a total dollar increase of 0.27%. The total dollar increase is due to a 2.89% increase in the Corporate Levy, a 6.96% increase in the Police Pension levy, and a 39.19% decrease in the levy for Debt Service. The levy which corresponds to this budget was levied in December, 2019. Property owners will pay this tax in two installments due June 1 and September 1, 2020. A breakdown of the Village's total tax levy is as follows:

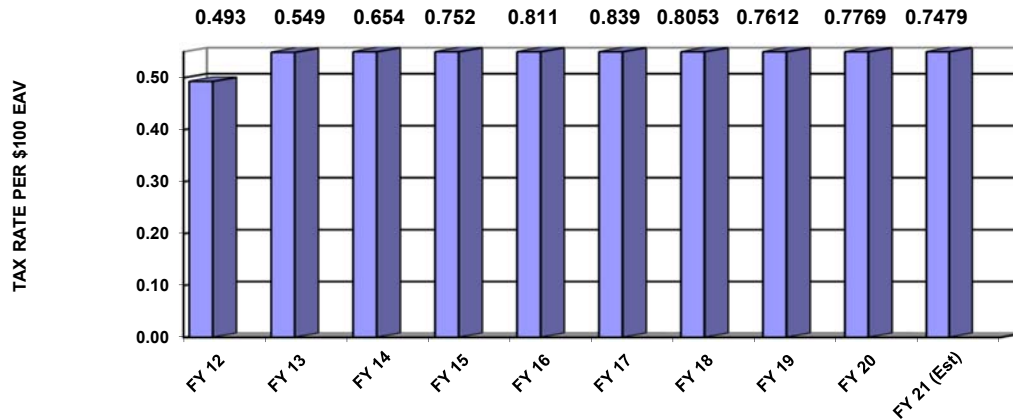
	FINAL 2018 Levy for FY 20	Estimated 2019 Levy for FY 21	% Change
General Fund			
Corporate	\$5,151,299	\$5,300,000	2.89%
Police Pension	3,234,037	3,459,199	6.96%
Subtotal	8,385,336	8,759,199	9.85%
Debt Service	889,390	540,833	(39.19)%
Total Levy	\$9,274,726	\$9,300,032	0.27%
Equalized Assessed Val	\$1,193,812,106	\$1,243,564,590	4.17%
Rate per \$100 EAV	\$0.7769	\$0.7479	(3.74)%

GENERAL FUND REVENUE

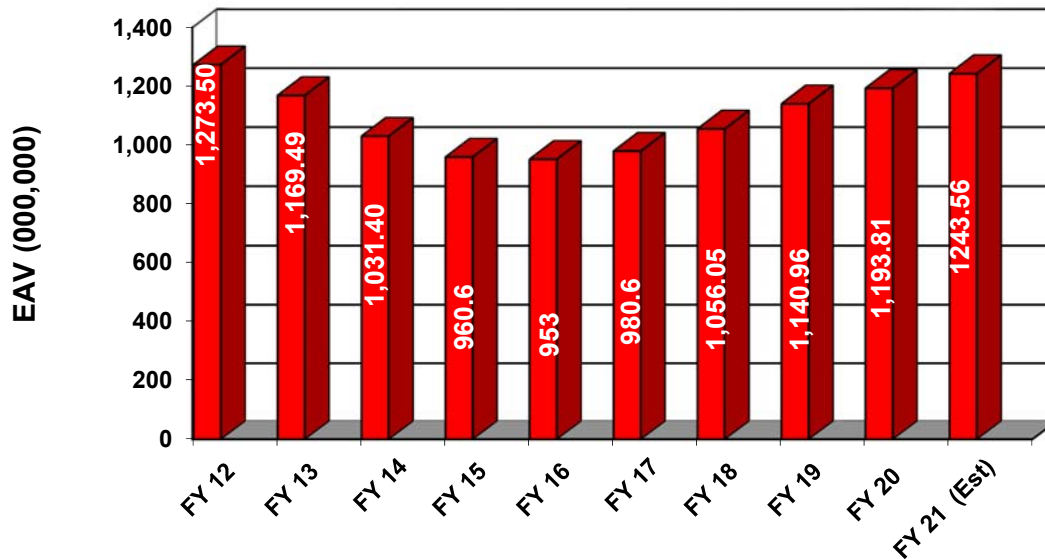
Notes (Cont'd)

3001 Property Taxes (Cont'd)

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy increased \$148,701 from last year's levy, the Police Pension levy increased by \$225,162 and Debt Service decreased \$348,557 for an increase of \$25,306 or .27%. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members, and investment results. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 2009, the Village had been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%. The Village continues to strive to bring the funded balance back up.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

The Debt Service portion of the Village's levy, shown in the table on the prior page, is credited to the Debt Service Fund and can be found in that section of this budget. The decrease is primarily due to completion of payments on two bonds and the payment amortization schedule.

Property taxes for 2019 attach as an enforceable lien on January 1, 2019, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2020, and are payable in two installments, on or about June 1, 2020 and September 1, 2020. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at one (1) percent of the tax levy to reflect actual collection experience. The 2019 tax levy is intended to fund expenditures for the 2020-21 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2019 EAV shows an estimated 4.17% increase over 2018.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process.
October	Notification from some Townships regarding value of new growth that will be included on tax rolls.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the Township. Rate limits and compliance with rate limits are included/calculated, as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to address lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent on property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by State Statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The FY 2020-21 budget assumes a very minimal decrease from the projected FY 20 results.

GENERAL FUND REVENUE

Notes (Cont'd)

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2017	Actual	3,491,936	(11.30)%
FY 2018	"	3,349,970	(4.07)%
FY 2019	"	3,539,400	5.65%
FY 2020	(Est. Actual)	4,058,300	14.66%
FY 2021	(Budget)	4,180,000	3.00%

Income tax receipts represent approximately 10.3% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts, allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 2021 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,942. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 2020 receipts are projected to post an 11% increase compared to the original budget. We budgeted a 3% increase in the FY 2021 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January, 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

GENERAL FUND REVENUE

Notes (Cont'd)

3025 Telecommunications Tax (Cont'd)

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax.

Budget Assumptions– The FY 2020-21 budget assumes a decrease of 8.5%, based upon trending.

3030 Sales Tax and 3031 Sales Tax Increment

		<u>SALES TAX</u>		<u>SALES TAX INCREMENT</u>	
		<u>Amount</u>	<u>% Inc (Dec)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2017	Actual	9,270,110	(5.29)%	1,847,338	(7.71)%
FY 2018	"	9,842,698	6.18%	1,921,378	4.01%
FY 2019		10,192,000	3.55%	2,007,200	4.47%
FY 2020	(Est. Actual) *	10,828,000	6.24%	2,139,800	6.61%
FY 2021	(Budget)	11,402,800	5.31%	2,266,500	5.92%

* The increase in FY 20 is due to a one-time adjustment made by the State which increased the Sales Tax and Sales Tax Increment the Village received.

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 33.8% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8% sales tax (eff 6/1/16). Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

State	5.00%
Village	
Municipal Tax	1.00%
Home-Rule Tax	1.00%
DuPage County	.50%
Regional Transportation Authority	.50%
Total	8.00%

*Note: The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing Road Maintenance

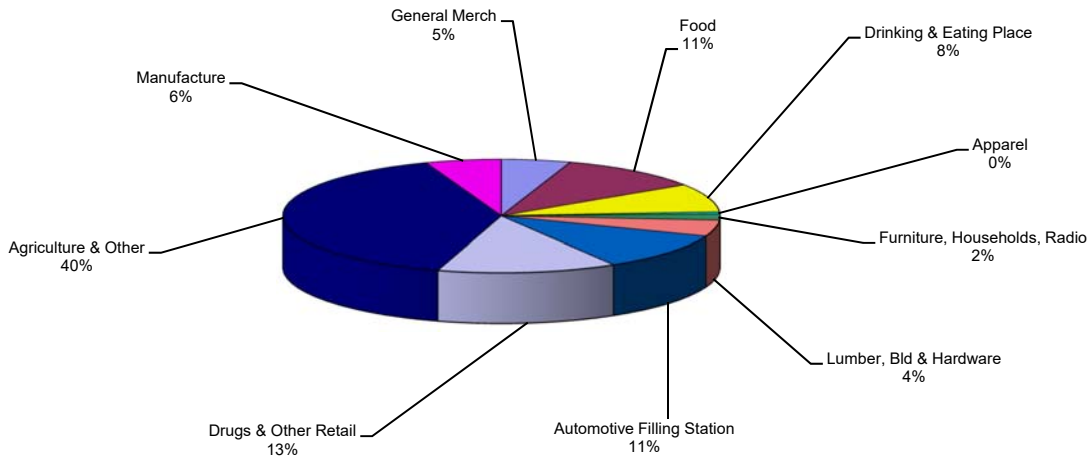
GENERAL FUND REVENUE

Notes (Cont'd)

3030 Sales Tax and 3031 Sales Tax Increment (Cont'd)

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax and Sales Tax Increment by Source Calendar Year 2019



Budget Assumptions – The Village anticipates a 5.3% increase in Sales tax in the FY 2021 budget over the projected FY 2020 results. This increase is due to current year trending and the anticipated opening of new businesses that will generate additional sales tax.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the Administration Department section of the General Fund budget.

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The state distributes this tax on a per-capita basis and the Village included a 3% increase for this revenue source in Fiscal 2021.

GENERAL FUND REVENUE

Notes (Cont'd)

3046 Video Gaming Tax

The State recently allowed local businesses to add video games in their businesses. This is the one percent tax the Village receives from the video games via the State. The Village has budgeted a 3% increase in FY 2021.

3050 Room Tax (Hotel-Motel)

Receipts for this tax are rebounding after being negatively impacted by the downturn in the economy. The Village increased the rate from 4% to 5% in the FY 2014 budget. The Village is a member of the DuPage County Visitor and Convention Bureau with a portion of the increase in revenues being used for dues. The Village has budgeted a 3% increase in FY 2021.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions.

3125 Development Review Fee

This fee is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

3206 Court Fees – SB 1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Administrative Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

GENERAL FUND REVENUE

Notes (Cont'd)

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. The Village installed two cameras in late FY 2009 as a means to reduce traffic accidents at two (2) high volume intersections. Accidents have decreased, and the cameras have been taken down at those initial intersections. Two additional cameras were installed at another high volume intersection in 2010. However, they were removed mid FY 2012 to allow for a State of Illinois Road Construction project. Two cameras were installed in FY 2013 at a major intersection that is adjacent to a school zone, due to traffic accidents. These are the only two cameras installed in the Village. The budget includes a drop in revenues of 23% due to a change in the collection process allowed by the State.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracted with an outside service for monthly branch pick-up. This is the fee associated with the service. It is included on the bi-monthly water/sewer/garbage billings.

3355 Bail Bonds

The Village initiated a bail bond fee for everyone arrested by Addison Police Officers and processed in our booking facility. This is the fee attached to the booking process.

3360 Consolidated Dispatch Center Fees

The Village transitioned to the Starcom21 radio platform late in FY 2012. As part of that move, the police department expanded the current dispatch department and now provides dispatch services to surrounding communities. This is the charge to those communities for the service. Further details can be found in the Consolidated Dispatch Center department pages.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons.

GENERAL FUND REVENUE

Notes (Cont'd)

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property. The Village also receives rent from DuPage County for use of the Village's boardroom as a satellite traffic court.

3861 Contributions and Donations

In prior years, this included annual contributions of \$10,000 for CATV scholarships and \$34,000 for the CATV operating grant, both of which come from the local cable television provider. The current renewal includes an annual PEG payment for equipment replacement/upgrades.

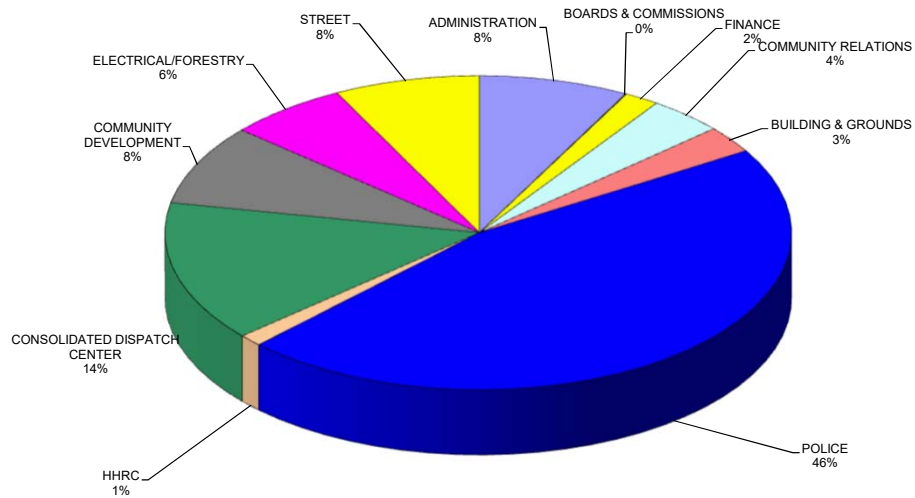
3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Thursday night community events and other miscellaneous charges.

GENERAL FUND (100) EXPENDITURE SUMMARY

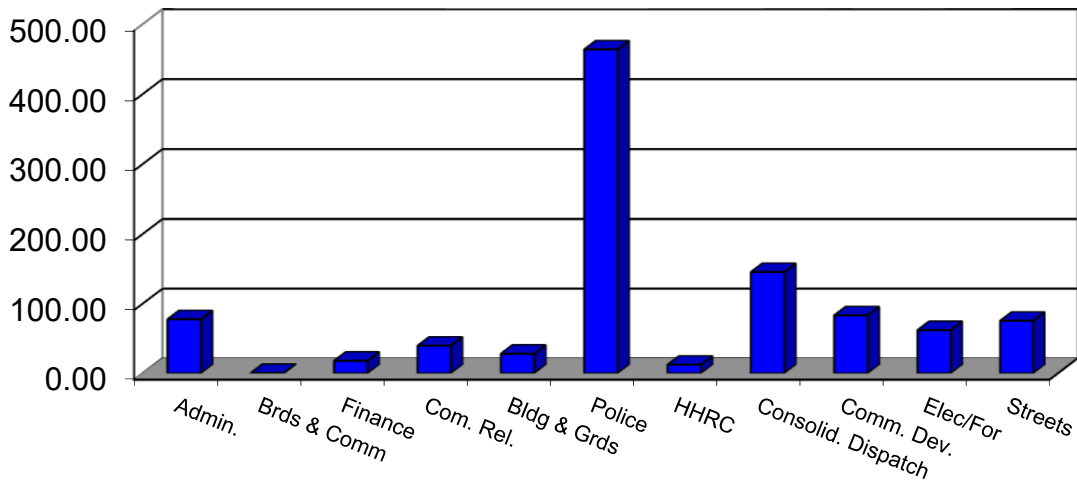
Budget

DEPT NO.	GENERAL FUND	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
1012	ADMINISTRATION	2,343,610	2,344,181	2,212,400	2,307,000	2,667,700	2,719,700	2,774,100
1020	BOARDS & COMMISSIONS	20,323	1,486	13,600	13,600	28,000	2,000	2,000
1040	FINANCE	661,021	653,161	739,400	793,100	858,200	876,000	907,000
1050	COMMUNITY RELATIONS	1,194,410	1,339,190	1,776,100	1,624,300	1,782,700	1,596,500	1,613,600
1060	BUILDING & GROUNDS	906,298	894,300	1,244,600	1,093,300	1,145,000	1,120,400	1,124,500
1510	POLICE	16,595,792	16,886,914	17,854,400	18,014,500	18,337,600	19,930,000	20,935,900
1520	HENRY HYDE RESOURCE CENTER	467,017	459,870	470,100	526,700	502,300	590,300	614,500
1530	CONSOLIDATED DISPATCH CENTER	5,297,182	6,076,131	5,606,900	5,849,400	6,091,900	6,254,800	6,529,800
2010	COMMUNITY DEVELOPMENT	3,063,026	3,282,623	3,230,700	3,308,300	3,432,600	3,522,100	3,346,800
2510	ELECTRICAL & FORESTRY	2,182,532	2,324,127	2,374,570	2,457,000	2,610,300	2,610,100	2,652,300
2520	STREET	2,553,842	2,872,260	2,989,200	3,187,900	3,328,300	3,360,800	3,404,900
TOTAL EXPENDITURES		35,285,055	37,134,243	38,511,970	39,175,100	40,784,600	42,582,700	43,905,400
TOTAL REVENUES		35,159,594	36,906,696	37,309,300	38,467,100	40,412,900	42,489,000	42,175,400
BEGINNING FUND BALANCE SURPLUS (DEFICIT)		12,246,721 (125,461)	12,121,260 (227,547)		11,893,713 (708,000)	11,185,713 (371,700)	10,814,013 (93,700)	10,720,313 (1,730,000)
ENDING FUND BALANCE (Unassigned)		12,121,260	11,893,713		11,185,713	10,814,013	10,720,313	8,990,313



GENERAL FUND (100) PER CAPITA COST

	2020-21 BUDGET	COST PER CAPITA (pop 2010 36,942)
ADMINISTRATION	\$ 2,667,700	\$72.21
BOARDS & COMMISSIONS	28,000	\$0.76
FINANCE	858,200	\$23.23
COMMUNITY RELATIONS	1,782,700	\$48.26
BUILDING & GROUNDS	1,145,000	\$30.99
POLICE DEPARTMENT	18,337,600	\$496.39
HENRY HYDE RESOURCE CENTER	502,300	\$13.60
CONSOLIDATED DISPATCH CENTER	6,091,900	\$164.90
COMMUNITY DEVELOPMENT	3,432,600	\$92.92
ELECTRICAL/FORESTRY	2,610,300	\$70.66
STREET	3,328,300	\$90.10
TOTAL	<u>\$ 40,784,600</u>	<u>\$1,104.02</u>

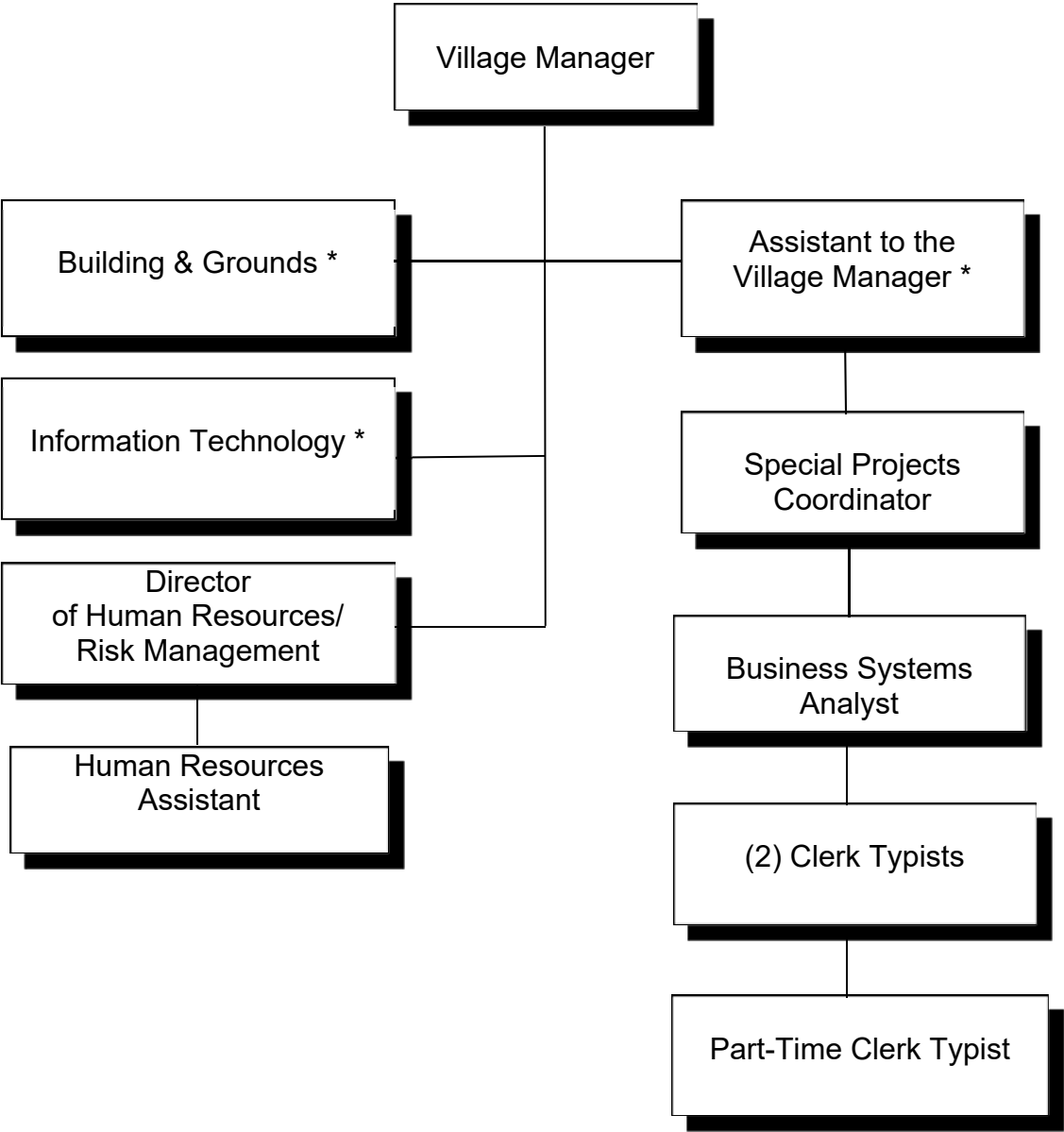




(BLANK)

ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefit programs, union and non-union labor relations activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management, with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plan. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2020-21 Key Objectives

Strategic Priority 1: Civic Engagement

- a. Increased involvement in community events
 - Through annual contributions made to such organizations as: Northeast DuPage Family and Youth Services (NEDFYS), Addison Center for the Arts, and Township/Transit, the Village of Addison is actively engaged in the community of the residents it serves.

Strategic Priority 2: Employee Development

- a. Fully-trained and capable employees
 - Provide training to supervisors and staff utilizing the training resources offered through the Employee Assistance Program (EAP), IRMA, DuPage Mayors and Managers, Illinois Public Employer Labor Relations Association (IPELRA), Village Counsel, etc.
- b. Stable and qualified employees
 - Administer the Employee Assistance Program (EAP). The EAP will assist needy or troubled employees by offering resources to address their personal and/or performance issues. Employee utilization of the resources offered by an EAP, when needed, will increase the chance that employees will be more productive and focused members of the Village of Addison work-team.
 - The EAP will also help retain and stabilize the Village of Addison work-team by helping to address and mitigate those personal and/or performance issues certain employees may be having, issues that may cause them to perform unsatisfactorily. Mitigating performance and/or personal issues via an EAP before they turn into bigger issues requiring discipline, benefits everyone in the organization.
- c. Competitive Compensation Package
 - The Village will continue with its priority of regularly evaluating the salary and benefit package of the Village employees in order to make sure compensation and benefits are competitive with our comparable communities. Such a priority will have the effect of helping to recruit and retain the most qualified Village staff.

ADMINISTRATION

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Strategic Priority 2: Employee Development (Cont'd)

- The Village will negotiate the first labor contract with the Dispatchers in the Addison Consolidated Dispatch Center. The goal of the process will be to settle on an agreement that is acceptable to the Village and its Dispatchers, one that prioritizes the finding of an agreement that is competitive with our comparable communities. Such a priority will have the effect of helping to recruit and retain the most qualified Dispatchers.

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$2,344,181	\$2,307,000	\$2,667,700
Number of Employees	9	9	9
HUMAN RESOURCES			
Outputs			
Number of Positions Recruited	25	25	21
Number of Applicants for Employment	350	234	250
Effectiveness			
Number of Employment Separations	16	15	10
Number of Employee Grievances	0	0	0
Efficiency			
Percentage Increase in Medical Premium	(-1.6)%	9.8%	4%
Percentage Increase in Dental Premium	3.4%	12.84%	4%
Overall Increase in Health Premiums	(-1.3)%	8.71%	4%
RISK MANAGEMENT			
Outputs			
Total Number of Claims	75	72	72
Effectiveness			
Number of Workers Compensations Claims	10	14	10
Number of Property Claims	42	45	45
Number of Auto Property claims	10	10	10
Efficiency			
Experience Modifier (Credit) Deducted from Premium	Added to \$25,279	Added to \$50,000	Added to \$50,000
Interest Income Credit Received on Premium Due	\$262,041	\$230,000	\$0

ADMINISTRATION

Personnel Summary

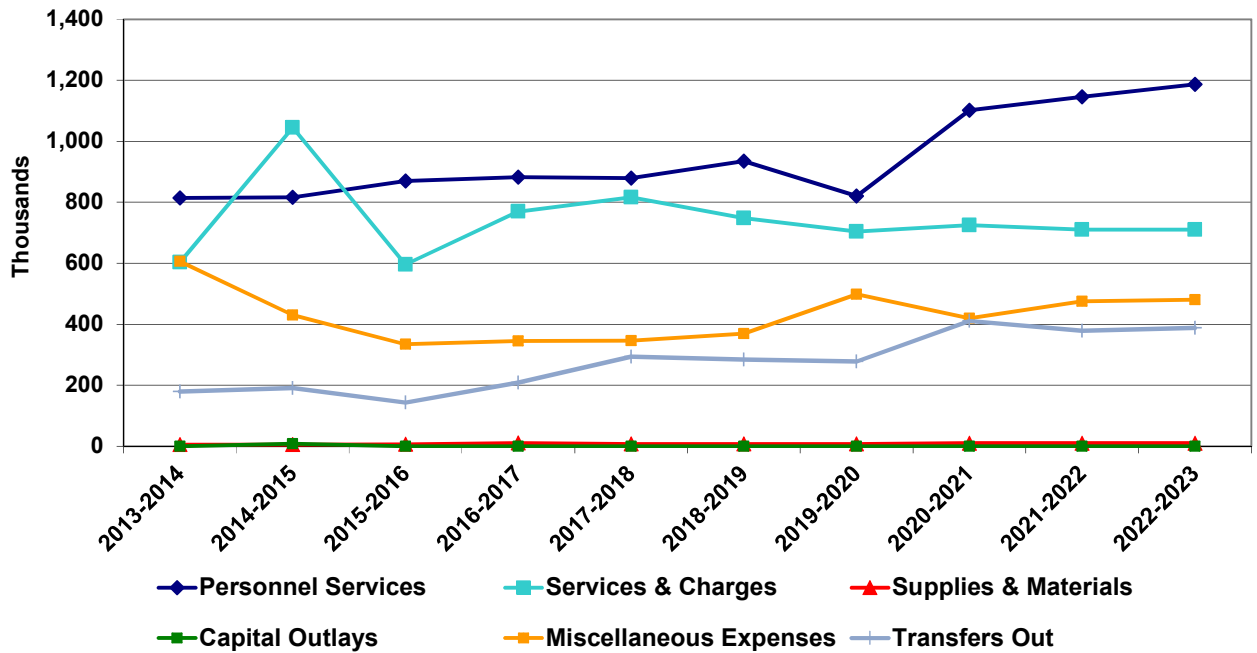
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res/Risk Mgmt	0.70	0.70	0.70	0.70	0.70
Business Systems Analyst	1.00	1.00	1.00	1.00	1.00
Asst to the Village Manager	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Special Projects Coordinator	0.70	0.70	0.70	0.70	0.70
Clerk Typist (2)	1.70	1.70	1.70	1.70	1.70
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	12.80	12.80	12.80	12.80	12.80
Authorized & Unbudgeted:					
None					
Total Authorized:	12.80				

Note: Page 31 summarizes Employee Allocation Between Departments

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	820,400	1,102,100	1,145,700	1,186,200
Services & Charges	703,800	725,100	710,400	710,300
Supplies & Materials	6,800	9,800	9,800	9,800
Capital Outlays	0	0	0	0
Miscellaneous Expenses	497,800	420,000	475,000	480,000
Transfers Out	278,200	410,700	378,800	387,800
Total	2,307,000	2,667,700	2,719,700	2,774,100



Please note that effective with the 2018-2019 Budget, Miscellaneous Expenses (Economic Development Incentives and Tax Abatement), Senior Commission, and Blood Bank Commission were moved from the General Ledger to Administration.

ADMINISTRATION

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1012 - ADMINISTRATION								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$303,157.64	\$581,366.91	\$484,100.00	\$467,000.00	\$660,300.00	\$686,400.00	\$708,900.00
Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount
100.1012-4002	WAGES CLERICAL	202,736.16	.00	.00	.00	1.0000	12,600.00	12,600.00
100.1012-4004	OVER TIME	20.20	611.25	500.00	200.00	1.0000	8,100.00	8,100.00
100.1012-4006	OTHER PAY	17,078.33	4,596.36	12,000.00	12,000.00	1.0000	10,800.00	10,800.00
100.1012-4007	PART-TIME	42,335.67	31,438.48	52,000.00	11,000.00	1.0000	628,800.00	628,800.00
100.1012-4017	ELECTED OFFICIALS	55,049.88	40,392.84	50,100.00	54,400.00	1.0000	12,500.00	12,500.00
100.1012-4020	SICK PAY	11,963.18	7,910.09	12,500.00	12,000.00	1.0000	.00	.00
	WAGES & SALARIES Totals	\$632,341.06	\$666,315.93	\$611,200.00	\$556,600.00	\$795,300.00	\$824,400.00	\$850,200.00
TAXES & BENEFITS								
100.1012-4009	I.M.R.F.	75,142.33	79,476.78	59,500.00	61,200.00	85,100.00	88,500.00	91,800.00
100.1012-4010	SOCIAL SECURITY	43,665.65	45,376.63	47,100.00	42,600.00	59,300.00	61,600.00	63,700.00
100.1012-4012	HEALTH INSURANCE	116,788.04	141,801.76	138,200.00	135,000.00	145,400.00	154,200.00	163,500.00
100.1012-4016	UNEMPLOYMENT COMPENSATION	11,435.00	1,675.50	17,000.00	25,000.00	17,000.00	17,000.00	17,000.00
	TAXES & BENEFITS Totals	\$247,031.02	\$268,330.67	\$261,800.00	\$263,800.00	\$306,800.00	\$321,300.00	\$336,000.00
SERVICES & CHARGES								
100.1012-4150	IRMA INSURANCE	8,400.00	13,859.89	11,100.00	9,200.00	12,600.00	12,600.00	12,600.00
PROFESSIONAL								
100.1012-4101	PROF SERV ACCT/AUDITING	1,665.81	.00	.00	.00	.00	.00	.00
100.1012-4103	PROF SERV LEGAL	565,210.35	516,490.55	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00
100.1012-4107	PROF SERV MEDICAL	.00	130.00	.00	300.00	.00	.00	.00
100.1012-4110	TECH & CONSULT SERVICES	31,936.97	6,073.02	25,000.00	25,000.00	25,000.00	30,000.00	30,000.00
Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount
100.1012-4101	ACA REPORTING					1.0000	4,000.00	4,000.00
100.1012-4107	SUBURBAN OHARE COMMISSION					1.0000	21,000.00	21,000.00
	PROFESSIONAL Totals	\$598,813.13	\$522,693.57	\$475,000.00	\$475,300.00	\$475,000.00	\$480,000.00	\$480,000.00

ADMINISTRATION

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
COMMUNICATIONS								
100.1012-4115	COMMUNICATIONS-TELEPHONE	15,424.26	16,266.03	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00
100.1012-4116	COMMUNICATIONS-PORTABLE DV	(442.44)	1,166.62	3,000.00	3,800.00	3,000.00	3,000.00	3,000.00
100.1012-4117	COMMUNICATIONS-POSTAGE	2,629.24	2,034.27	3,700.00	2,500.00	3,700.00	3,700.00	3,700.00
	<i>COMMUNICATIONS Totals</i>	\$17,611.06	\$19,466.92	\$23,700.00	\$23,300.00	\$23,700.00	\$23,700.00	\$23,700.00
OTHER								
100.1012-4118	COPY REPRODUCTION	4,527.50	4,370.86	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.1012-4120	PUBLIC RELATIONS	76,687.73	65,594.41	71,900.00	71,900.00	80,700.00	75,900.00	75,900.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	CENTER FOR THE ARTS					1.0000	15,000.00	15,000.00
	EMPLOYEE AWARDS AND RECOGNITION					1.0000	27,000.00	27,000.00
	EMPLOYEE OF THE MONTH					1.0000	1,200.00	1,200.00
	EMPLOYEE RETIREMENT RECOGNITION					1.0000	4,000.00	4,000.00
	FAMILY YOUTH SERVICES					1.0000	29,500.00	29,500.00
	ITALIAN FEST					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$80,700.00
100.1012-4120.1021	PUBLIC RELATIONS CULTURAL ARTS COMMISSION	.00	.00	.00	.00	.00	.00	.00
100.1012-4120.1022	PUBLIC RELATIONS HISTORICAL COMMISSION	.00	.00	.00	.00	.00	.00	.00
100.1012-4120.1023	PUBLIC RELATIONS BLOOD BANK COMMISSION	1,457.31	1,451.60	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1012-4120.1028	PUBLIC RELATIONS SENIOR CITIZEN COMMISSION	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	CHRISTMAS					1.0000	2,500.00	2,500.00
	EASTER					1.0000	700.00	700.00
	HALLOWEEN					1.0000	900.00	900.00
	LADIES DAY FASHION					1.0000	1,300.00	1,300.00
	MEN'S NIGHT OUT					1.0000	800.00	800.00
	NEW YEAR'S (IN MAY)					1.0000	1,700.00	1,700.00
	OCTOBERFEST					1.0000	500.00	500.00
	RED WHITE & BLUE PICNIC					1.0000	1,300.00	1,300.00
	ROYALTY DAY					1.0000	1,400.00	1,400.00
	SENIOR ANNIVERSARY PARTY					1.0000	1,700.00	1,700.00
	SNOWBIRDS FAREWELL DAY					1.0000	500.00	500.00
	ST. PATRICK'S DAY					1.0000	1,600.00	1,600.00
	THANKSGIVING					1.0000	1,100.00	1,100.00
	VALENTINE'S DAY					1.0000	700.00	700.00
	VETERAN'S DAY					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$17,200.00
100.1012-4160	PRINTING	2,625.70	1,767.42	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
100.1012-4161	PUBLICATION OF NOTICES	231.69	193.85	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00

ADMINISTRATION

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1012-4163	CONFERENCES	23,838.64	30,573.88	22,600.00	22,800.00	24,600.00	22,600.00	22,600.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	IL MUNICIPAL LEAGUE					1.0000	7,000.00	7,000.00
	IPELRA CONFERENCE					1.0000	600.00	600.00
	LASERFICHE CONFERENCE					1.0000	2,000.00	2,000.00
	MEETINGS (7 ELECTED OFFICIALS)					1.0000	11,000.00	11,000.00
	US CONFERENCE OF MAYORS					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$24,600.00
100.1012-4164	TRAINING	3,791.42	8,759.47	9,800.00	9,800.00	15,900.00	3,000.00	3,000.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	SUPERVISOR TRAINING					1.0000	5,500.00	5,500.00
	TUITION REIMBURSEMENT - KUBAS					1.0000	7,900.00	7,900.00
	TUITION REIMBURSEMENT - TRAKAS					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$15,900.00
100.1012-4180	REPAIRS & MAINTENANCE	2,020.00	2,161.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1012-4188	REPAIRS MAINT PARKWAYS	.00	.00	.00	.00	.00	.00	.00
100.1012-4192	DUES/SUBSCRIPTIONS	46,297.66	46,773.39	53,200.00	53,200.00	54,300.00	54,300.00	54,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	AM BEST COMPANY MEMBERSHIP					1.0000	200.00	200.00
	CHAMBER MEMBERSHIP					1.0000	300.00	300.00
	CMAP CONTRIBUTION					1.0000	500.00	500.00
	CRAINS SUBSCRIPTION					1.0000	200.00	200.00
	DUPAGE MAYORS AND MANAGERS					1.0000	37,000.00	37,000.00
	EMPLOYEE ASSISTANCE PROGRAM					1.0000	5,900.00	5,900.00
	IL COMP STATE BAR					1.0000	200.00	200.00
	IL MUNICIPAL LEAGUE					1.0000	2,400.00	2,400.00
	IL TAX INCREMENT SUBSCRIPTION					1.0000	450.00	450.00
	ILLINOIS EMPLOYMENT LAW LETTER					1.0000	400.00	400.00
	ILLINOIS TOLLWAY					1.0000	600.00	600.00
	KIWANIS CLUB					1.0000	200.00	200.00
	METRO MAYORS CAUCUS					1.0000	1,800.00	1,800.00
	MUNICIPAL CLERKS					1.0000	500.00	500.00
	MUNICIPAL CLERKS DUPAGE					1.0000	400.00	400.00
	NIGP					1.0000	200.00	200.00
	NOTARY FEES					1.0000	250.00	250.00
	PUBLIC SALARY MEMBERSHIP					1.0000	600.00	600.00
	SAMS CLUB					1.0000	400.00	400.00
	SURVEY MONKEY					1.0000	900.00	900.00
	VENDOR REGISTRY SOFTWARE					1.0000	900.00	900.00
						BOARD REVIEW Totals		\$54,300.00

ADMINISTRATION

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1012-4199	OTHER SERVICES & CHARGES	12,750.50	13,344.03	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	<i>OTHER Totals</i>	\$191,428.15	\$192,189.91	\$195,800.00	\$196,000.00	\$213,800.00	\$194,100.00	\$194,000.00
	SERVICES & CHARGES Totals	\$816,252.34	\$748,210.29	\$705,600.00	\$703,800.00	\$725,100.00	\$710,400.00	\$710,300.00
	<i>SUPPLIES & MATERIALS</i>							
100.1012-4201	OFFICE SUPPLIES	1,938.97	2,378.41	3,000.00	2,000.00	3,000.00	3,000.00	3,000.00
100.1012-4203	CLOTHING SUPPLIES	1,987.84	1,736.27	1,800.00	1,800.00	3,800.00	3,800.00	3,800.00
100.1012-4299	OTHER OPERATING SUPPLIES	3,519.31	3,304.64	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$7,446.12	\$7,419.32	\$7,800.00	\$6,800.00	\$9,800.00	\$9,800.00	\$9,800.00
	<i>MISCELLANEOUS</i>							
100.1012-4830.01	ECONOMIC DEVELOPMENT INC CENTENNIAL	67,644.86	72,232.25	45,000.00	195,000.00	.00	.00	.00
100.1012-4830.02	ECONOMIC DEVELOPMENT INC CAPUTOS	.00	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1012-4830.03	ECONOMIC DEVELOPMENT INC WALMART	268,916.00	284,605.00	275,000.00	275,000.00	280,000.00	285,000.00	290,000.00
100.1012-4830.04	ECONOMIC DEVELOPMENT INC FOXDALE	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1012-4830.05	ECONOMIC DEVELOPMENT INC NEW INCENTIVE	.00	.00	10,000.00	10,000.00	.00	.00	.00
100.1012-4830.06	ECONOMIC DEVELOPMENT INC ALTORFER	.00	.00	.00	.00	125,000.00	175,000.00	175,000.00
100.1012-4837	TELECOM TAX ABATEMENT	.00	2,716.38	2,800.00	2,800.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$346,560.86	\$369,553.63	\$347,800.00	\$497,800.00	\$420,000.00	\$475,000.00	\$480,000.00
	<i>TRANSFERS OUT</i>							
100.1012-4962	TRANSFER TO IT	293,978.93	284,351.23	278,200.00	278,200.00	410,700.00	378,800.00	387,800.00
	<i>TRANSFERS OUT Totals</i>	\$293,978.93	\$284,351.23	\$278,200.00	\$278,200.00	\$410,700.00	\$378,800.00	\$387,800.00
Department	1012 - ADMINISTRATION EXPENSES	\$2,343,610.33	\$2,344,181.07	\$2,212,400.00	\$2,307,000.00	\$2,667,700.00	\$2,719,700.00	\$2,774,100.00

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended and no budget presented. A contribution to the Addison Center for the Arts can be found as a subset in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in Fiscal Year 1992-1993. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has been suspended and no budget presented. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department and the Public Building Fund.

Blood Bank Commission

This Commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

Senior Citizen Commission

This Commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the Senior Citizen Commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 240 members and meets on a weekly basis. Members of the Senior Citizens Club volunteer their time as greeters in the Addison Police Department lobby on weekdays to help direct court traffic, participate in the Seniors And Law Enforcement Together (S.A.L.T.) program, and help with routine clerical duties such as copying and mass mailings. Some of the social outings include a Red-White-Blue celebration, Royalty Day, Men's Night Out and Ladies Day Fashion and many other programs. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

BOARDS & COMMISSIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES (Cont'd)

Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

BOARDS & COMMISSIONS

Budget

ACCT. NO.	ACCOUNT DESCRIPTION	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1020	EXPENDITURES							
100.1012.4120.1023	* BLOOD BANK COMMISSION	1,457	0	0	0	0	0	0
100.1012.4120.1028	* SENIOR CITIZEN COMMISSION	17,200	0	0	0	0	0	0
100.1012.1029	POLICE COMMISSION	20,323	1,486	13,600	13,600	28,000	2,000	2,000
	TOTAL BOARDS & COMMISSIONS	<u>38,980</u>	<u>1,486</u>	<u>13,600</u>	<u>13,600</u>	<u>28,000</u>	<u>2,000</u>	<u>2,000</u>

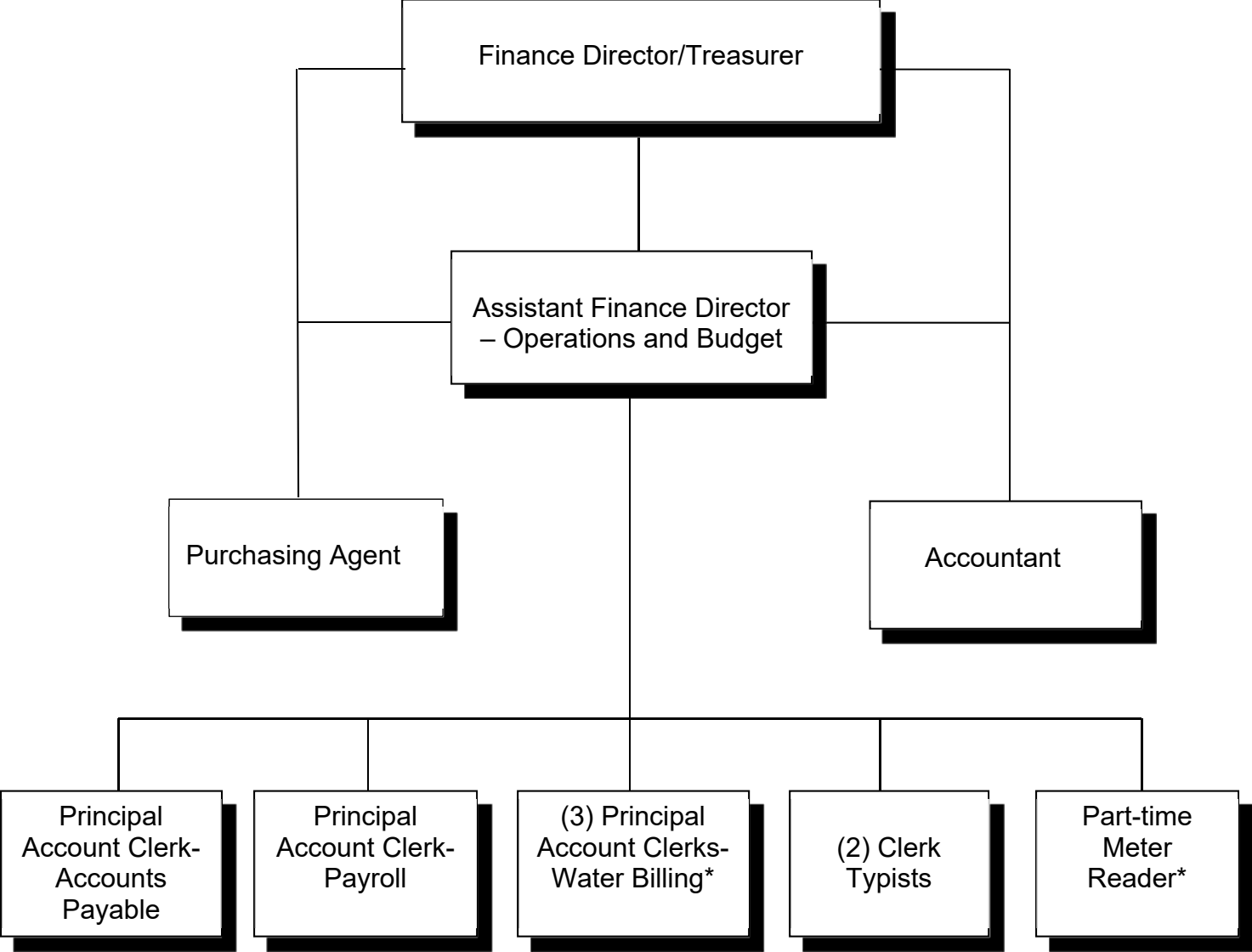
* Effective with the FY 18-19 budget, the Blood Bank and Senior Citizen Commissions are included in the Administration Budget as a subset of the Public Relations line item. Therefore, no budget pages are included. Prior year totals are on this summary page only.

POLICE COMMISSION
Budget Year 2021

108

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1012 - ADMINISTRATION								
Division 1029 - POLICE COMMISSION								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012.1029-4004	OVERTIME	\$55.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>WAGES & SALARIES Totals</i>	\$55.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>PERSONNEL SVCS Totals</i>	\$55.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES								
<i>PROFESSIONAL</i>								
100.1012.1029-4110	TECH & CONSULT SERVICES	19,863.74	758.50	12,000.00	12,000.00	26,400.00	400.00	400.00
	<i>PROFESSIONAL Totals</i>	\$19,863.74	\$758.50	\$12,000.00	\$12,000.00	\$26,400.00	\$400.00	\$400.00
<i>COMMUNICATIONS</i>								
100.1012.1029-4117	COMMUNICATIONS-POSTAGE	.00	.00	500.00	500.00	500.00	500.00	500.00
	<i>COMMUNICATIONS Totals</i>	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
<i>OTHER</i>								
100.1012.1029-4161	PUBLICATION OF NOTICES	28.75	108.00	500.00	500.00	500.00	500.00	500.00
100.1012.1029-4163	CONFERENCES	.00	.00	200.00	200.00	200.00	200.00	200.00
100.1012.1029-4192	DUES/SUBSCRIPTIONS	375.00	375.00	400.00	400.00	400.00	400.00	400.00
	<i>OTHER Totals</i>	\$403.75	\$483.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
	<i>SERVICES & CHARGES Totals</i>	\$20,267.49	\$1,241.50	\$13,600.00	\$13,600.00	\$28,000.00	\$2,000.00	\$2,000.00
<i>SUPPLIES & MATERIALS</i>								
100.1012.1029-4299	OTHER OPERATING SUPPLIES	.00	244.00	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$0.00	\$244.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 1029 - POLICE COMMISSION EXPENSES		\$20,323.21	\$1,485.50	\$13,600.00	\$13,600.00	\$28,000.00	\$2,000.00	\$2,000.00

Organization Structure



* 2 Principal Account Clerk and 1 Meter Reader position(s) are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director. The Department has four primary areas of responsibility. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. The Finance Director is appointed Treasurer by the Village Board. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This primary area includes administration and control of accounting records in compliance with generally accepted accounting principles and compliance with local ordinances, as well as State and Federal Statutes. Monthly financial and investment reports, in addition to cash and banking reconciliations, are also included.

Audit

A Comprehensive Annual Financial Report (CAFR) is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association. Additional State and local reporting is also part of this primary area.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department, throughout the year, works to assure that the Village is in compliance with financial and reporting regulations, and ensure that internal controls are maintained.

Operations

This primary area includes direct supervision of water billing, accounts receivable and collections (front counter) in the day-to-day interactions with residents and customers, both internal and external. Also included in this area is the processing of payments received by the Village for water bills, permits, tickets, vehicle stickers and various other payments along with the payroll, accounts payable, and purchasing processes.

Budget

This primary area includes responsibility for the preparation, presentation, and administration of the annual Village budget. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2020-21 Key Objectives

Strategic Priority 2: Community Image

- c. An educated community on quality of life issues
 - Continue providing Budget and Comprehensive Annual Financial Report (CAFR) online.
 - Continue providing information on how to prevent high water usage.
 - Continue achieving the GFOA Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting.
 - Continue maintaining and/or improving current bond rating of AA+ with Fitch Rating Agency and AA with Standard & Poor's Rating Agency.

Strategic Priority 4: Infrastructure

- a. Improved productivity via technology
 - Continue to collaborate with IT Department to utilize LaserFiche with the new financial software.
 - Continue to collaborate with IT Department during installation and implementation of new licensing software.

Strategic Priority 5: Civic Engagement

- b. Improved efficiency of customer service operations
 - Continue selling vehicle stickers at Senior Club meetings.
 - Continue researching and implementing internet payment processes.

Strategic Priority 6: Employee Development

- a. Fully trained and capable employees
 - Continue training and developing staff.

FINANCE

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$653,161	\$793,100	\$858,200
Number of Employees	11	11	11
Outputs			
Comprehensive Annual Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	59,045	59,120	59,150
Final-Billed Accounts	656	758	730
Accounts Payable Checks Issued	3,888	3,948	4,000
Payroll Checks Issued	7,371	8,396	8,200
Number of Purchase Orders	2,761	2,850	2,920
Number of Bids Processed	22	25	27
Effectiveness			
Bond Rating (Desire:AAA)	AA+	AA+	AA+
GFOA Award	100%	100%	100%
% of Estimated Utility Bills	.002%	.001%	.001%
Efficiency			
Purchase Order-to-Order Placement (hours)	48	48	48
Weeks from Bid Distribution to Board Approval	6	6	6

FINANCE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Asst Finance Director - O & B	0.55	0.55	0.55	0.55	0.55
Accountant	0.55	0.55	0.55	0.55	0.55
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Principal Account Clerk (5)~	1.65	1.65	1.65	1.65	1.65
Clerk Typist (2)	0.50	0.50	0.50	0.50	0.50
Part-Time Meter Reader~	0.00	0.00	0.00	0.00	0.00
Seasonal/Part-Time	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
Authorized and Unbudgeted:					
None					
Total Authorized:	<u>5.50</u>				

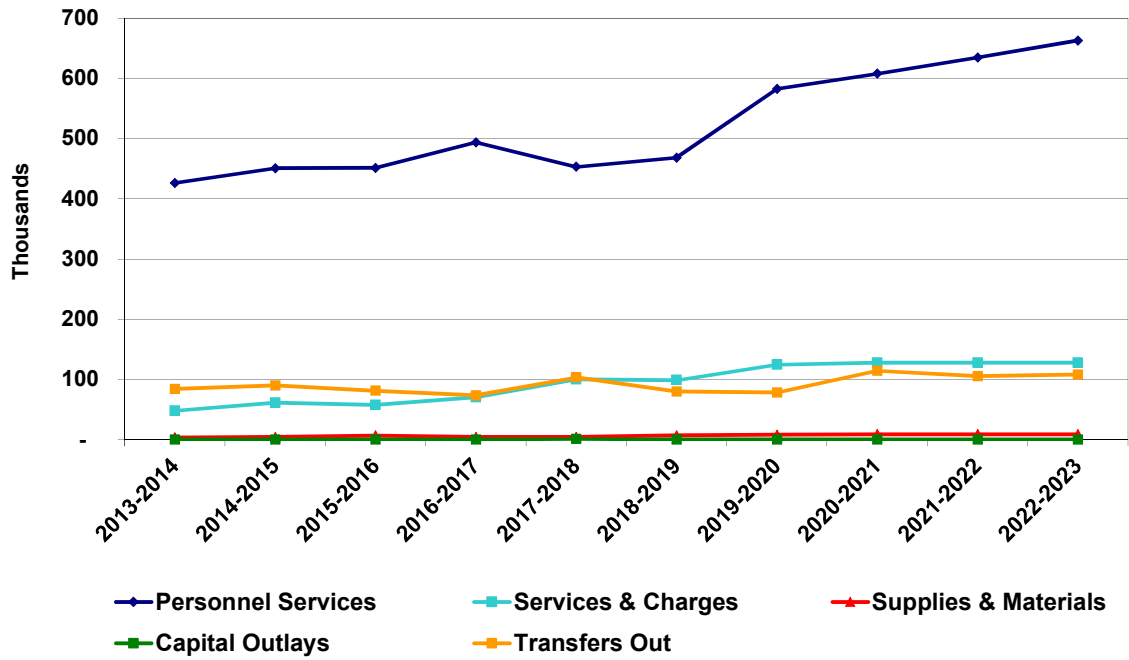
Note: Page 31 summarizes Employee Allocation Between Departments

~2 Principal Account Clerk & 1 Part-Time Meter Reader position(s) are not charged to this budget.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	582,600	607,700	634,500	662,900
Services & Charges	124,500	127,600	127,600	127,600
Supplies & Materials	8,000	8,800	8,800	8,800
Capital Outlays	0	0	0	0
Transfers Out	78,000	114,100	105,100	107,700
Total	793,100	858,200	876,000	907,000



Fund 100 - GENERAL FUND		2017-18	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23
G/L Account	Account Description	ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
EXPENSE								
Department 1040 - FINANCE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1040-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$201,543.82	\$324,225.21	\$393,700.00	\$414,000.00	\$423,200.00	\$442,200.00	\$462,300.00
100.1040-4002	WAGES CLERICAL	109,321.84	.00	.00	.00	.00	.00	.00
100.1040-4004	OVERTIME	3,990.59	7,848.49	8,000.00	5,800.00	8,000.00	8,000.00	8,000.00
100.1040-4006	OTHER PAY	4,851.98	8,131.77	6,000.00	6,000.00	6,500.00	6,500.00	6,500.00
100.1040-4007	PART-TIME	22,936.28	6,020.80	.00	6,900.00	8,000.00	8,000.00	8,000.00
100.1040-4020	SICK PAY	5,926.73	8,631.70	6,200.00	6,200.00	7,000.00	7,000.00	7,000.00
	<i>WAGES & SALARIES Totals</i>	\$348,571.24	\$354,857.97	\$413,900.00	\$438,900.00	\$452,700.00	\$471,700.00	\$491,800.00
TAXES & BENEFITS								
100.1040-4009	I.M.R.F.	43,775.86	40,382.11	39,100.00	46,100.00	53,200.00	55,400.00	57,900.00
100.1040-4010	SOCIAL SECURITY	25,875.64	24,631.11	42,600.00	33,600.00	34,600.00	36,100.00	37,600.00
100.1040-4012	HEALTH INSURANCE	34,796.86	48,247.88	56,500.00	64,000.00	67,200.00	71,300.00	75,600.00
	<i>TAXES & BENEFITS Totals</i>	\$104,448.36	\$113,261.10	\$138,200.00	\$143,700.00	\$155,000.00	\$162,800.00	\$171,100.00
	<i>PERSONNEL SVCS Totals</i>	\$453,019.60	\$468,119.07	\$552,100.00	\$582,600.00	\$607,700.00	\$634,500.00	\$662,900.00
SERVICES & CHARGES								
100.1040-4150	IRMA INSURANCE	3,400.00	2,700.00	3,800.00	3,200.00	4,300.00	4,300.00	4,300.00
PROFESSIONAL								
100.1040-4101	PROF SERV ACCT/AUDITING	4,457.11	23,313.56	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
100.1040-4105	PROF SERV DATA PROCESSING	1,351.88	959.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
100.1040-4107	PROF SERV MEDICAL	680.00	275.00	.00	.00	.00	.00	.00
100.1040-4110	TECH & CONSULT SERVICES	25,778.12	2,925.00	5,500.00	5,000.00	5,500.00	5,500.00	5,500.00
	<i>PROFESSIONAL Totals</i>	\$32,267.11	\$27,472.56	\$32,900.00	\$32,400.00	\$32,900.00	\$32,900.00	\$32,900.00
COMMUNICATIONS								
100.1040-4115	COMMUNICATIONS-TELEPHONE	1,475.49	1,424.69	2,200.00	2,000.00	2,200.00	2,200.00	2,200.00
100.1040-4116	COMMUNICATIONS-PORTABLE DV	(65.47)	(93.79)	.00	300.00	600.00	600.00	600.00
100.1040-4117	COMMUNICATIONS-POSTAGE	3,496.10	3,381.58	3,300.00	3,000.00	3,300.00	3,300.00	3,300.00
	<i>COMMUNICATIONS Totals</i>	\$4,906.12	\$4,712.48	\$5,500.00	\$5,300.00	\$6,100.00	\$6,100.00	\$6,100.00
OTHER								
100.1040-4118	COPY REPRODUCTION	2,692.42	3,076.24	2,600.00	3,000.00	3,000.00	3,000.00	3,000.00
100.1040-4123	REAL ESTATE TAXES	1,106.38	1,681.44	1,700.00	5,600.00	1,700.00	1,700.00	1,700.00
100.1040-4160	PRINTING	4,281.74	2,287.89	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.1040-4161	PUBLICATION OF NOTICES	851.97	2,249.40	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
100.1040-4163	CONFERENCES	1,401.68	160.00	2,000.00	2,000.00	8,000.00	8,000.00	8,000.00
Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
BOARD REVIEW	GFOA CONFERENCE (2)			1.0000	4,000.00	4,000.00		
BOARD REVIEW	IGFOA CONFERENCE (2)			1.0000	2,000.00	2,000.00		
BOARD REVIEW	REDUCE GFOA CONFERENCE			1.0000	(2,000.00)	(2,000.00)		
BOARD REVIEW	TYLER CONNECT CONFERENCE (2)			1.0000	4,000.00	4,000.00		
				BOARD REVIEW Totals		\$8,000.00		

116

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	Total Amount
100.1040-4164	TRAINING	9,384.58	12,404.11	6,700.00	8,000.00	5,600.00	5,600.00	5,600.00	
Budget Transactions									
Transaction Level									
	BOARD REVIEW			1,700.00		1,700.00		1,700.00	2,000.00
	GFOA/IGFOA TRAINING		.00	700.00		800.00		700.00	3,300.00
	TUITION REIMBURSEMENT (CARRIE)		897.70	700.00		800.00		700.00	300.00
	TUITION REIMBURSEMENT (TORI)		900.00	1,600.00		1,000.00		1,600.00	
	BOARD REVIEW		38,797.55	35,000.00		55,000.00		55,000.00	
	REPAIRS & MAINTENANCE		2,636.57	1,000.00		1,000.00		1,000.00	
	RENTAL-EQUIPMENT		\$59,148.22	\$58,500.00		\$83,600.00		\$84,300.00	\$84,300.00
	DUES/SUBSCRIPTIONS		\$99,721.45	\$100,700.00		\$124,500.00		\$127,600.00	\$127,600.00
	BANK CHARGES/VISA FEE		3,214.54	5,600.00		5,000.00		5,600.00	
	OTHER SERVICES & CHARGES		539.50	1,000.00		1,000.00		1,200.00	
			(40.00)	1,000.00		1,000.00		1,000.00	
			372.82	1,000.00		1,000.00		1,000.00	
			\$4,086.86	\$8,600.00		\$8,000.00		\$8,800.00	\$8,800.00
	OTHER OPERATING SUPPLIES								
	SUPPLIES & MATERIALS		\$6,746.12	\$8,600.00		\$8,000.00		\$8,800.00	
			.00	.00		.00		.00	.00
	BAD DEBT WRITE OFF EXPENSE		\$0.00	\$0.00		\$0.00		\$0.00	\$0.00
	MISCELLANEOUS								
	CAPITAL OUTLAYS								
	EQUIPMENT								
	EQUIPMENT-ELECTRONICS		865.00	.00	.00	.00		.00	.00
			\$865.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	TRANSFERS OUT								
	TRANSFER TO IT		103,328.18	78,000.00	78,000.00	114,100.00	105,100.00	107,700.00	107,700.00
			\$103,328.18	\$78,000.00	\$78,000.00	\$114,100.00	\$105,100.00	\$107,700.00	
	Department		\$661,021.09	\$739,400.00	\$793,100.00	\$858,200.00	\$876,000.00	\$907,000.00	

BOARD REVIEW Totals

OTHER Totals

SERVICES & CHARGES Totals

SUPPLIES & MATERIALS Totals

MISCELLANEOUS Totals

EQUIPMENT Totals

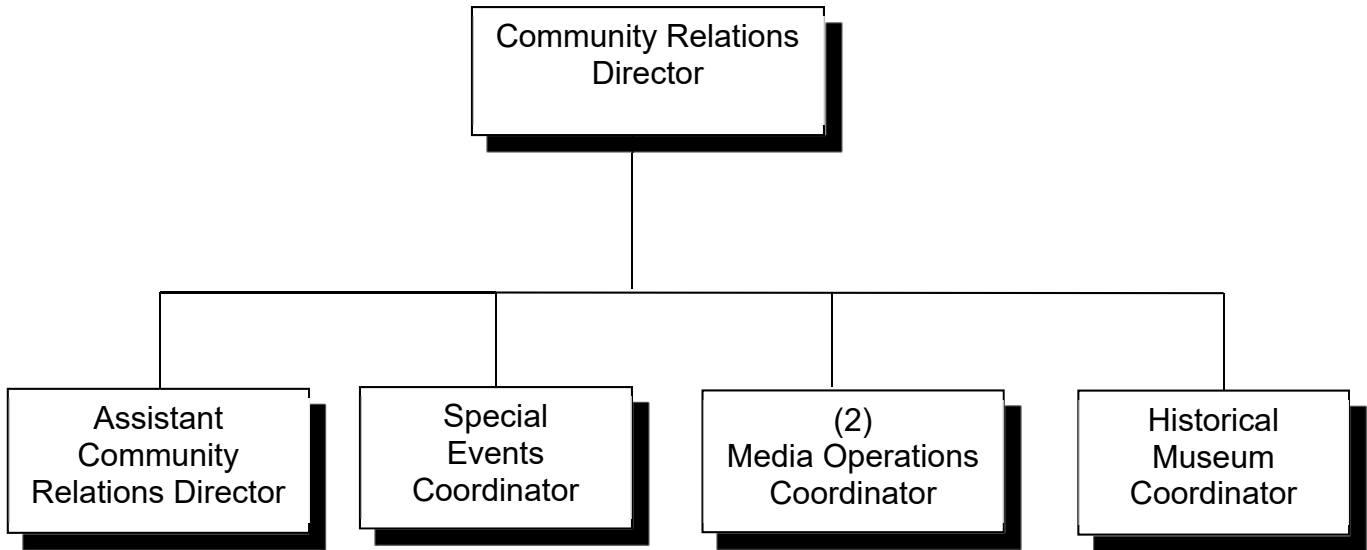
CAPITAL OUTLAYS Totals

TRANSFERS OUT Totals

1040 - FINANCE EXPENSES

COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Department delivers “The Addison Advantage” within the Village organization, and the community of Addison, through a series of multi-faceted objectives. The Department is responsible for engagement of the community, through development of projects such as Addison’s Summer of Special Events including the Memorial Day ceremony and events, and the weekly “Rock ‘N Wheels” concerts and food festivals. Other events and operations organized by Community Relations during the year are Harvest Fest, Addison-Medinah Shriners Parade and After Party, Addison by the Slice/National Night Out, Mayor’s Community Charity Ball, Christmas Tree Lighting/Santa Saturday and Santa Brunch, operation of the Addison Historical Museum, and special public forums including the annual “Shape of Addison” town hall meeting, and the biannual Community Inauguration Ceremony.

Community Relations is responsible for promoting transparency and proactive public information including operations and Village production of programming on Addison Community Television, the **VillageAddison** YouTube channel, the AddisonAdvantage.org and ItHappensInAddison.com websites, e-blasts, a Twitter account and two Facebook pages, “Code Red” emergency notification system, and serving as public information officer to the Village’s Emergency Management Team and Emergency Operations Center. In 2019, the Department continued posting messages from the Village departments each weekday on the Village Facebook page.

Community Relations is staffed by the Community Relations Director, Assistant Director, Special Events Coordinator, Historical Museum Coordinator, and two Media Operations Coordinators. The Community Relations Director is appointed by, and reports to, the Village Manager. Department staff represent the Village Manager at the Special Events and Historical advisory commissions, the Mayor’s Community Charity Ball, Inc. board of directors and planning committee, Intergovernmental Public Relations Committee and other area meetings.

During Fiscal Year 2019-2020, the Community Relations Department met a number of goals including completion of phase 3 of the Village Green Improvement Project, increased attendance at the “Rock ‘N Wheels” summer concert fests from the previous season, increased Historical Museum visits and program participation, securing \$25,000 in event sponsor revenue and in-kind sponsorship from businesses, maintaining more than 2,000 subscribers to the Village’s e-newsletter database, executed plans for the second annual community parade in coordination with the Medinah Shriners, sponsored several Historical Museum exhibits meant to engage the local community and launched online access to the Historical Society’s rich photograph collection database.

Community Relations manages Addison Community Television, the community’s local cable programming service in operation for 36 years. In addition to television programming operations, ACTV programming is streamed live online, and on several platforms, and also through the Village’s You Tube channel **VillageAddison** for increased accessibility to the community’s programming. The Village receives revenue through both cable providers dedicated to fund local cable programming capital and operations.

COMMUNITY RELATIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Community Relations Department staff represents the Village on the following agencies:

- Addison Historical Commission (staff liaison)
- Addison Historical Society (staff assistant)
- Addison Special Events Commission (staff liaison)
- Addison Early Childhood Collaborative (representative)
- Addison Resources Connect (representative)
- American Alliance of Museums (representative)
- American Association for State and Local History (representative)
- DuPage Convention and Visitors Bureau (alternate representative)
- DuPage County Public Information Assistance Team (representative)
- Illinois Association of Museums (representative)
- Illinois Heritage Association (representative)
- Illinois State Historical Society (representative)
- Intergovernmental Public Relations Committee (representative)
- Institute of Electrical and Electronics Engineers (member)
- Kane-DuPage Regional Museum Association (Board member/representative)
- Mayor's Community Charity Ball (Board officer/staff liaison)
- National Information Officers Association (representative)
- O'Hare Noise Compatibility Commission (alternate representative)
- Society of Broadcast Engineers (member)
- Village of Addison Sister Cities (member)

FY 2020-2021 STRATEGIC PLAN INITIATIVES

Strategic Priority #2: Community Image

- a. Fully integrated community – no fragmentation
 - Outreach to schools, seminars, Henry Hyde Resource Center, and faith-based businesses by Fall 2017.
 - Prepare proposed schedule of projects by December 31, 2017.
- b. An educated community on quality of life issues
 - Request program for funding by December 31, 2015.
 - Issue RFP to hire a consultant by Fall 2016.
 - Research & design survey by Fall 2017.
 - Conduct survey by Summer 2017.

COMMUNITY RELATIONS

Narrative (Cont'd)

FY 2020-2021 STRATEGIC PLAN INITIATIVES (Cont'd)

Strategic Priority #5: Civic Engagement

c. Increased involvement in community events

- Determine set of mutually agreed upon events by December 2015.
- Develop Marketing Plan for events and budget for plan by February 2016.
- Present plan to Village Board at budget meeting by April 2016.
- Implement Marketing Plan by May 2016.
- Measure attendance to determine increase by August 2016.

PREFORMANCE MEASURES

Community Television

PROGRAM NAME	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$1,339,189	\$1,624,300	\$1,782,700
Number of Employees	6	6	6
Outputs			
Program Name	# of Programs Produced		
Around Town	6	5	5
Ask Mayor Veenstra	11	10	10
Village Board Meeting	24	24	24
Village Committee Meeting	35	35	35
"Ask Mayor" Phone/E-Mails	14	7	10
District #4 School Board Meeting	12	13	13
Addison Park District Board Meeting	10	11	11
District #88 School Board Meeting	18	22	22
Addison Public Library Board Meeting	11	12	12
Other Village-Produced Programming	42	44	45
ACTV Digest	54	59	60

Special Events/Venue Attendance

EVENT NAME	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
"Rock 'N Wheels" (<i>weekly average</i>)	1,000	1,500	1,500
Harvest Fest (<i>one-day total</i>)	200	300	300
Christmas Tree Lighting (<i>one-day total</i>)	1,000	1,200	1,200
Historical Museum Visits (<i>annual total</i>)	2,500	3,600	3,800

COMMUNITY RELATIONS

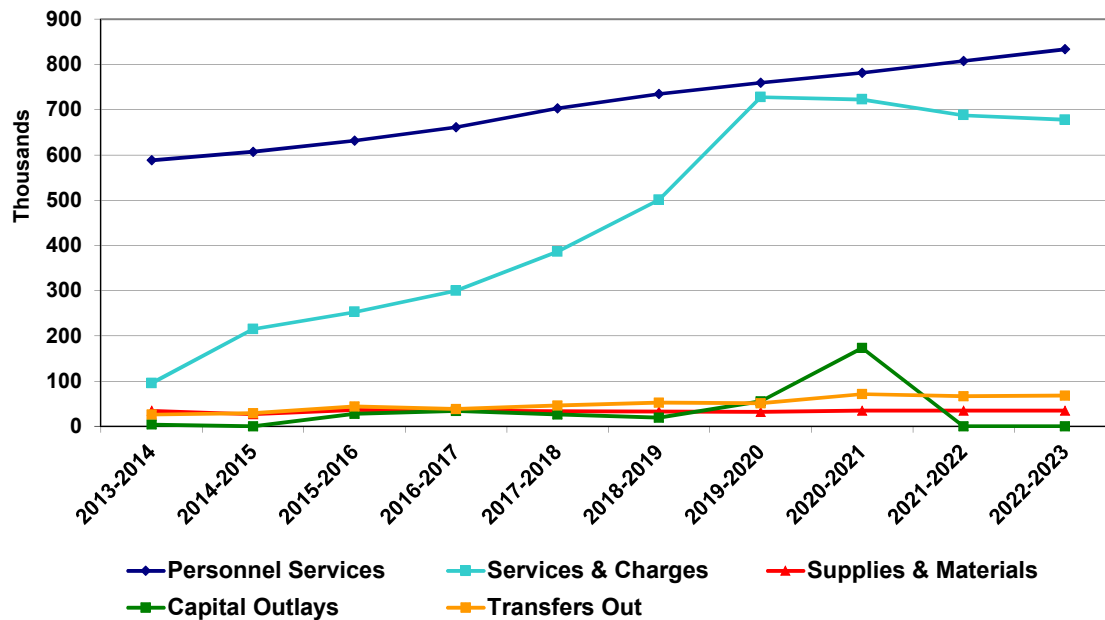
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst Dir of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator (2)	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
Museum Coordinator(Hist Com)	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Authorized and Unbudgeted:					
None					
Total Authorized:	<u>6.00</u>				

COMMUNITY RELATIONS

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	759,200	781,500	807,700	833,500
Services & Charges	727,500	722,300	687,700	677,700
Supplies & Materials	31,600	34,600	34,600	34,600
Capital Outlays	55,000	173,000	0	0
Transfers Out	51,000	71,300	66,500	67,800
Total	1,624,300	1,782,700	1,596,500	1,613,600



COMMUNITY RELATIONS

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1050 - COMMUNITY RELATIONS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1050-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$481,789.57	\$511,380.08	\$526,900.00	\$532,000.00	\$543,200.00	\$559,600.00	\$575,300.00
100.1050-4006	OTHER PAY	4,457.24	4,491.42	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
100.1050-4020	SICK PAY	12,503.19	13,369.47	13,400.00	13,400.00	14,000.00	14,000.00	14,000.00
	<i>WAGES & SALARIES Totals</i>	\$498,750.00	\$529,240.97	\$546,300.00	\$551,400.00	\$563,200.00	\$579,600.00	\$595,300.00
TAXES & BENEFITS								
100.1050-4009	I.M.R.F.	64,684.74	62,296.65	56,800.00	57,900.00	66,400.00	68,400.00	70,300.00
100.1050-4010	SOCIAL SECURITY	38,452.04	39,418.74	41,400.00	46,600.00	43,100.00	44,300.00	45,500.00
100.1050-4012	HEALTH INSURANCE	101,238.94	103,992.53	101,300.00	103,300.00	108,800.00	115,400.00	122,400.00
	<i>TAXES & BENEFITS Totals</i>	\$204,375.72	\$205,707.92	\$199,500.00	\$207,800.00	\$218,300.00	\$228,100.00	\$238,200.00
PERSONNEL SVCS Totals								
		\$703,125.72	\$734,948.89	\$745,800.00	\$759,200.00	\$781,500.00	\$807,700.00	\$833,500.00
SERVICES & CHARGES								
100.1050-4150	IRMA INSURANCE	5,300.00	5,526.61	6,500.00	5,400.00	7,400.00	7,400.00	7,400.00
PROFESSIONAL								
100.1050-4101	PROF SERV ACCT/AUDITING	1,665.54	.00	.00	.00	.00	.00	.00
100.1050-4107	PROF SERV MEDICAL	.00	.00	.00	4,000.00	.00	.00	.00
100.1050-4110	TECH & CONSULT SERVICES	41,166.00	42,018.20	34,800.00	36,000.00	30,200.00	30,200.00	30,200.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	BOARD REVIEW					1,000.00	15,000.00	15,000.00
	BOARD REVIEW					1,000.00	15,200.00	15,200.00
						BOARD REVIEW Totals		\$30,200.00
	<i>PROFESSIONAL Totals</i>	\$42,831.54	\$42,018.20	\$34,800.00	\$40,000.00	\$30,200.00	\$30,200.00	\$30,200.00
COMMUNICATIONS								
100.1050-4115	COMMUNICATIONS-TELEPHONE	9,036.98	10,722.14	4,800.00	10,000.00	4,800.00	4,800.00	4,800.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	BOARD REVIEW					1,000.00	3,700.00	3,700.00
	BOARD REVIEW					1,000.00	1,100.00	1,100.00
						BOARD REVIEW Totals		\$4,800.00
	<i>COMMUNICATIONS-PORTABLE DV</i>	(471.88)	(375.15)	.00	(100.00)	.00	.00	.00
100.1050-4117	COMMUNICATIONS-POSTAGE	192.84	147.11	1,000.00	500.00	1,000.00	1,000.00	1,000.00
	<i>COMMUNICATIONS Totals</i>	\$8,757.94	\$10,494.10	\$5,800.00	\$10,400.00	\$5,800.00	\$5,800.00	\$5,800.00
UTILITIES								
100.1050-4170	PUBLIC UTIL GAS-HEAT	2,095.65	2,147.50	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	<i>UTILITIES Totals</i>	\$2,095.65	\$2,147.50	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
OTHER								
100.1050-4118	COPY REPRODUCTION	657.80	743.05	500.00	900.00	500.00	500.00	500.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1050-4120	PUBLIC RELATIONS	309,737.38	418,562.55	635,900.00	635,900.00	638,600.00	615,600.00	605,600.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1,0000	14,000.00	14,000.00
	BOARD REVIEW					1,0000	7,500.00	7,500.00
	BOARD REVIEW					1,0000	15,600.00	15,600.00
	BOARD REVIEW					1,0000	14,000.00	14,000.00
	BOARD REVIEW					1,0000	4,800.00	4,800.00
	BOARD REVIEW					1,0000	9,000.00	9,000.00
	BOARD REVIEW					1,0000	8,000.00	8,000.00
	BOARD REVIEW					1,0000	2,000.00	2,000.00
	BOARD REVIEW					1,0000	36,200.00	36,200.00
	BOARD REVIEW					1,0000	30,000.00	30,000.00
	BOARD REVIEW					1,0000	(10,000.00)	(10,000.00)
	BOARD REVIEW					1,0000	(30,000.00)	(30,000.00)
	BOARD REVIEW					1,0000	(36,200.00)	(36,200.00)
	BOARD REVIEW					1,0000	539,800.00	539,800.00
	BOARD REVIEW					1,0000	21,600.00	21,600.00
	BOARD REVIEW					1,0000	10,000.00	10,000.00
	BOARD REVIEW					1,0000	2,300.00	2,300.00
						BOARD REVIEW Totals		\$638,600.00
100.1050-4160	PRINTING	55.73	619.16	1,000.00	500.00	1,000.00	1,000.00	1,000.00
100.1050-4161	PUBLICATION OF NOTICES	.00	.00	800.00	500.00	800.00	800.00	800.00
100.1050-4163	CONFERENCES	763.07	335.27	900.00	900.00	900.00	900.00	900.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1,0000	200.00	200.00
	BOARD REVIEW					1,0000	700.00	700.00
						BOARD REVIEW Totals		\$900.00
100.1050-4164	TRAINING	678.00	12,279.77	14,500.00	12,000.00	14,500.00	4,500.00	4,500.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1,0000	4,500.00	4,500.00
	BOARD REVIEW					1,0000	10,000.00	10,000.00
						BOARD REVIEW Totals		\$14,500.00
100.1050-4180	REPAIRS & MAINTENANCE	10,971.17	4,639.11	16,000.00	16,000.00	17,600.00	16,000.00	16,000.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1,0000	2,000.00	2,000.00
	BOARD REVIEW					1,0000	6,500.00	6,500.00
	BOARD REVIEW					1,0000	1,600.00	1,600.00
	BOARD REVIEW					1,0000	7,500.00	7,500.00
						BOARD REVIEW Totals		\$17,600.00

COMMUNITY RELATIONS

Budget Year 2021

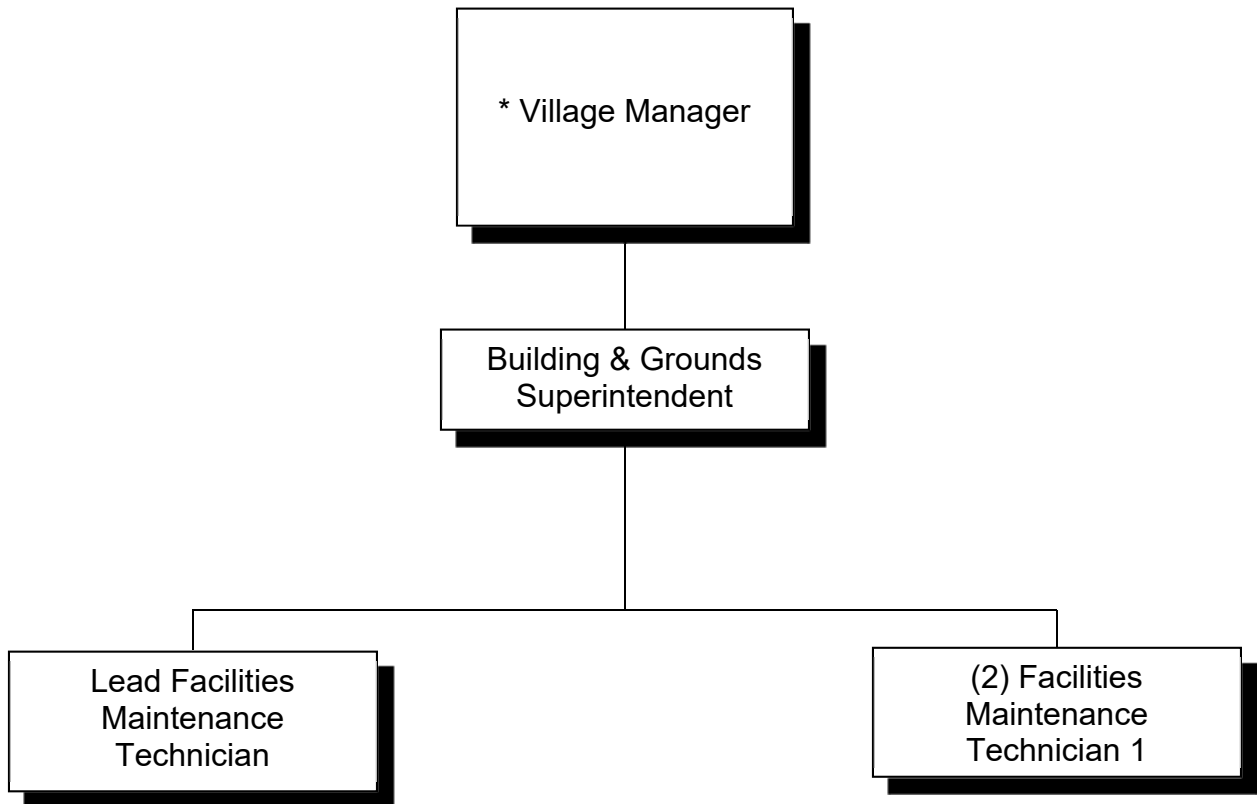
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1050-4192	DUES/SUBSCRIPTIONS	3,383.88	2,217.20	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASCAP/BMI LICENSE		900.35	1,000.00	1,000.00	1,000.00	800.00	800.00
BOARD REVIEW	HISTORICAL MUSEUM		\$440,296.46	\$673,100.00	\$670,200.00	\$677,400.00	750.00	750.00
BOARD REVIEW	IEEE/SBE DUES		\$500,482.87	\$721,700.00	\$727,500.00	\$722,300.00	450.00	450.00
BOARD REVIEW	NIOA						100.00	100.00
BOARD REVIEW	OTHER DUES						400.00	400.00
BOARD REVIEW Totals								
100.1050-4199	OTHER SERVICES & CHARGES	832.83	900.35	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
		\$327,079.86	\$440,296.46	\$673,100.00	\$670,200.00	\$677,400.00	\$642,800.00	\$632,800.00
		\$386,064.99	\$500,482.87	\$721,700.00	\$727,500.00	\$722,300.00	\$687,700.00	\$677,700.00
OTHER TOTALS								
SERVICES & CHARGES TOTALS								
SUPPLIES & MATERIALS								
100.1050-4201	OFFICE SUPPLIES	2,021.09	1,076.99	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1050-4203	CLOTHING SUPPLIES	.00	38.85	100.00	100.00	100.00	100.00	100.00
100.1050-4299	OTHER OPERATING SUPPLIES	31,463.41	31,558.49	33,000.00	30,000.00	33,000.00	33,000.00	33,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	A/V MONITORING AND SUPPLIES					1,000.00	5,000.00	5,000.00
BOARD REVIEW	BATTERIES AND CHARGERS					1,000.00	2,000.00	2,000.00
BOARD REVIEW	COFFEE					1,000.00	1,000.00	1,000.00
BOARD REVIEW	DIGITAL EDITING					1,000.00	4,000.00	4,000.00
BOARD REVIEW	EXPENDABLES					1,000.00	2,000.00	2,000.00
BOARD REVIEW	HISTORICAL MUSEUM					1,000.00	3,000.00	3,000.00
BOARD REVIEW	LIGHTING AND SUPPLIES					1,000.00	4,000.00	4,000.00
BOARD REVIEW	MISCELLANEOUS					1,000.00	2,500.00	2,500.00
BOARD REVIEW	RECORDING MEDIA AND DISK DRIVES					1,000.00	3,000.00	3,000.00
BOARD REVIEW	REPAIR AND MAINTENANCE SUPPLIES					1,000.00	4,000.00	4,000.00
BOARD REVIEW	SUPPORT					1,000.00	2,500.00	2,500.00
BOARD REVIEW Totals								
		\$33,484.50	\$32,674.33	\$34,600.00	\$31,600.00	\$34,600.00	\$34,600.00	\$34,600.00
SUPPLIES & MATERIALS TOTALS								
CAPITAL OUTLAYS								
EQUIPMENT								
100.1050-4304	EQUIPMENT-ELECTRONICS	26,052.92	18,986.00	223,000.00	55,000.00	173,000.00	.00	.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BOARD ROOM A/V UPGRADE (PY)					1,000.00	150,000.00	150,000.00
BOARD REVIEW	CONTROL ROOM CG UPGRADE (PY)					1,000.00	8,000.00	8,000.00
BOARD REVIEW	IP VIDEO ROUTING PHASE 1 (PY)					1,000.00	15,000.00	15,000.00
BOARD REVIEW Totals								
		\$26,052.92	\$18,986.00	\$223,000.00	\$55,000.00	\$173,000.00	\$0.00	\$0.00
		\$26,052.92	\$18,986.00	\$223,000.00	\$55,000.00	\$173,000.00	\$0.00	\$0.00
EQUIPMENT TOTALS								
CAPITAL OUTLAYS TOTALS								

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TRANSFERS OUT</i>								
100.1050-4961	TRANSFER TO FLEET SERVICE	2,809.53	3,946.21	3,800.00	3,800.00	3,700.00	3,600.00	3,800.00
100.1050-4962	TRANSFER TO IT	39,872.80	45,151.31	44,200.00	44,200.00	64,600.00	59,900.00	61,000.00
100.1050-4964	TRANSFER TO EQUIP REPL FD	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	<i>TRANSFERS OUT Totals</i>	\$45,682.33	\$52,097.52	\$51,000.00	\$51,000.00	\$71,300.00	\$66,500.00	\$67,800.00
Department 1050 - COMMUNITY RELATIONS EXPENSES		\$1,194,410.46	\$1,339,189.61	\$1,776,100.00	\$1,624,300.00	\$1,782,700.0	\$1,596,500.00	\$1,613,600.00

BUILDING & GROUNDS

Organization Structure



* Not charged to this budget

BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village Hall, Police Department, Evidence facility, Historical District buildings and grounds, Henry J. Hyde Neighborhood Resource Center, and Addison Consolidated Dispatch Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. In addition, this department is assisting in the design and construction principles of the remodeling of the Henry Hyde Resource Center, south partition, and the current Police Department Dispatch Center. The total area of these facilities will exceed 125,000 square feet. The goal of these efforts is to provide a safe, clean, and productive work environment for Village employees, guests, and the general public who utilize these facilities.

The Building and Grounds Department consists of three (3) full time maintenance staff under the direct supervision of the Building and Grounds Superintendent. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots, various landscape maintenance and improvements and periodic inspections to provide information for planning of long term capital improvements, all while trying to minimize the need for outside contractors. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the setup for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to Village Hall.

FY 2020-2021 Key Objectives

Strategic Priority 4: Infrastructure

b. Improved reliability – hard infrastructure

- Continue working to provide efficient and comprehensive preventive maintenance and repairs for the Village’s buildings and all appurtenant equipment and systems; and continue to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
- Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
- Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.

BUILDING & GROUNDS

Narrative (Cont'd)

FY 2020-2021 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

- c. Comprehensive facilities plan in place and funded
 - Develop a comprehensive preventative maintenance plan for the building systems at the Consolidated Dispatch Center.
 - Develop a detailed succession plan for the future.
 - Work to develop a plan to have all facilities funded through the department.

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$894,299	\$1,093,300	\$1,145,000
Number of Employees	3	3	4
Outputs			
Number of Work Requests	4,500	5,000	5,000
Total Square Feet Maintained	125,000	125,000	125,000
# of Preventative Maintenance Work Orders	2,200	2,875	3,000
Effectiveness			
% of Work Requests Completed w/in 24 Hours	100%	100%	100%
Number of Outsourced Dollars	\$500,000	\$415,000	\$500,000
% of Preventive Work Orders	35%	35%	35%
Number of Consecutive Days without a Lost Time Accident	365	365	365
Efficiency			
Janitorial Costs per Square Foot	\$1.05	\$1.20	\$1.28
Average Staff Hours per Work Request	2.0	1.0	1.0
Square Footage Maintained per FTE	100,000	100,000	100,000
FTE Cost per Square Foot Maintained	\$2.95	\$2.95	\$3.00

BUILDING & GROUNDS

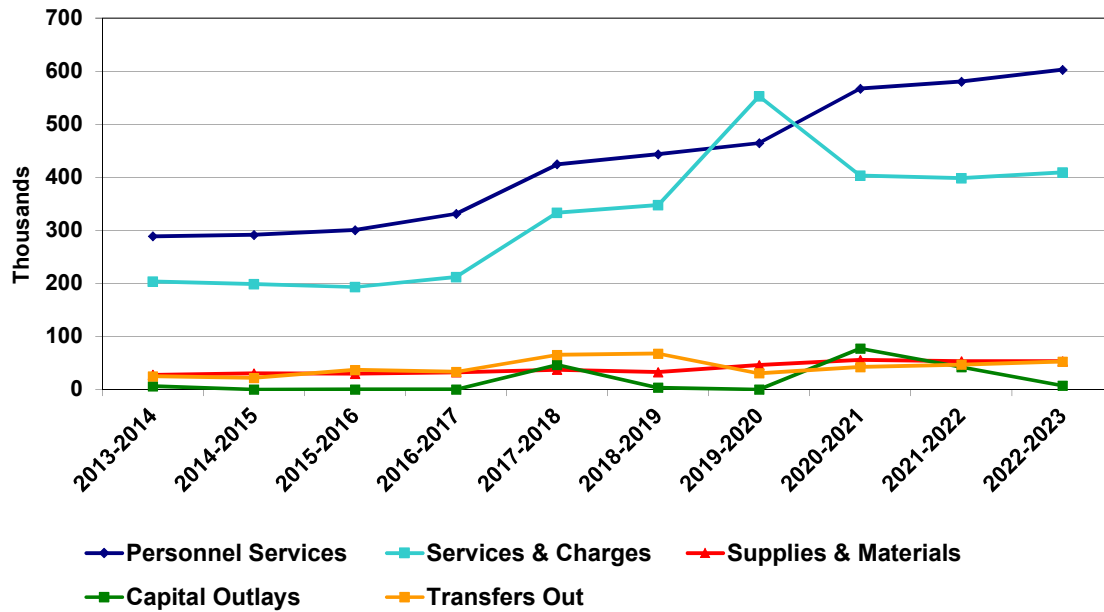
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker I	2.00	2.00	2.00	2.00	2.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>4.00</u>				

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	464,600	567,100	580,400	602,800
Services & Charges	552,600	403,100	398,100	409,100
Supplies & Materials	45,600	55,600	53,100	53,100
Capital Outlays	0	77,000	42,000	7,000
Transfers Out	30,500	42,200	46,800	52,500
Total	1,093,300	1,145,000	1,120,400	1,124,500



BUILDING & GROUNDS

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>COMMUNICATIONS</i>								
100.1060-4115	COMMUNICATIONS-TELEPHONE	2,149.13	2,676.67	2,800.00	2,500.00	2,800.00	2,800.00	2,800.00
100.1060-4116	COMMUNICATIONS-PORTABLE DV	663.12	237.17	.00	(300.00)	.00	.00	.00
	<i>COMMUNICATIONS Totals</i>	\$2,812.25	\$2,913.84	\$2,800.00	\$2,200.00	\$2,800.00	\$2,800.00	\$2,800.00
<i>UTILITIES</i>								
100.1060-4170	PUBLIC UTIL GAS-HEAT	8,503.91	17,969.64	30,000.00	20,000.00	25,000.00	25,000.00	25,000.00
	<i>UTILITIES Totals</i>	\$8,503.91	\$17,969.64	\$30,000.00	\$20,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<i>OTHER</i>								
100.1060-4161	PUBLICATION OF NOTICES	.00	200.46	.00	.00	.00	.00	.00
100.1060-4163	CONFERENCES	.00	.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1060-4164	TRAINING	.00	12.75	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1060-4180	REPAIRS & MAINTENANCE	315,149.47	321,586.73	602,500.00	519,000.00	362,000.00	357,000.00	368,000.00
<i>Budget Transactions</i>								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
BOARD REVIEW	ACDC AV SERVICE CONTRACT				1.0000	9,500.00	9,500.00	
BOARD REVIEW	ACDC CLEAN AGENT FIRE SUPPRESSION INSPECTIONS				1.0000	4,800.00	4,800.00	
BOARD REVIEW	ACDC EMERGENCY GENERATOR PM				1.0000	3,000.00	3,000.00	
BOARD REVIEW	ACDC HVAC MAINTENANCE				1.0000	20,000.00	20,000.00	
BOARD REVIEW	BACKFLOW DEVICES RE-CERTIFICATION				1.0000	2,400.00	2,400.00	
BOARD REVIEW	CONTRACT CLEANING SERVICES				1.0000	131,000.00	131,000.00	
BOARD REVIEW	ELEVATOR MAINTENANCE CONTRACTS AND SERVICE				1.0000	5,000.00	5,000.00	
BOARD REVIEW	EVENT TENTS				1.0000	15,000.00	15,000.00	
BOARD REVIEW	FACILITY REPAIRS NOT DETAILED				1.0000	35,000.00	35,000.00	
BOARD REVIEW	FIRE ALARM SYSTEM INSPECTIONS AND MAINTENANCE				1.0000	7,000.00	7,000.00	
BOARD REVIEW	FIRE EXTINGUISHER SERVICES				1.0000	3,600.00	3,600.00	
BOARD REVIEW	FIRE PUMP CERTIFICATION				2.0000	900.00	1,800.00	
BOARD REVIEW	FOUNTAIN MAINTENANCE AND SUPPLIES				1.0000	1,000.00	1,000.00	
BOARD REVIEW	GENERATOR LOAD BANK TESTING				4.0000	1,500.00	6,000.00	
BOARD REVIEW	HYDRONIC SYSTEMS WATER TREATMENT CHEMS				1.0000	2,500.00	2,500.00	
BOARD REVIEW	HYDROTEST AND REPLACE FIRE HOSES				1.0000	1,800.00	1,800.00	
BOARD REVIEW	IRRIGATION SYSTEMS MAINTENANCE AND SERVICE				1.0000	3,600.00	3,600.00	
BOARD REVIEW	MARQUEE REPAIRS				1.0000	1,000.00	1,000.00	
BOARD REVIEW	MECHANICAL SYSTEMS REPAIRS				1.0000	50,000.00	50,000.00	
BOARD REVIEW	OVERHEAD DOOR MAINTENANCE AND REPAIRS				1.0000	5,000.00	5,000.00	
BOARD REVIEW	PAINTING SERVICES				1.0000	20,000.00	20,000.00	
BOARD REVIEW	SECURITY SYSTEMS REPAIR AND MAINTENANCE				1.0000	15,000.00	15,000.00	
BOARD REVIEW	TERRAZZO FLOOR MAINTENANCE				1.0000	5,000.00	5,000.00	
BOARD REVIEW	WINDOW BLIND CLEANING				1.0000	4,500.00	4,500.00	
BOARD REVIEW	WINDOW CLEANING				1.0000	8,500.00	8,500.00	
					<i>BOARD REVIEW Totals</i>			
100.1060-4192	DUES/SUBSCRIPTIONS	15.00	15.00	500.00	500.00	500.00	500.00	500.00
					<i>BOARD REVIEW Totals</i>			
					500.00	500.00	\$362,000.00	

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1060-4199	OTHER SERVICES & CHARGES	1,998.32	1,866.92	4,800.00	4,000.00	4,800.00	4,800.00	4,800.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	CLEANING SERVICE FOR WALK OFF RUNNERS			500.00	500.00	500.00	500.00	500.00
	NORCOMM ANNUAL MONITORING SERVICES			1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
				2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
	<i>OTHER Totals</i>	\$317,162.79	\$323,681.86	\$611,800.00	\$527,500.00	\$371,300.00	\$366,300.00	\$377,300.00
	<i>SERVICES & CHARGES Totals</i>	\$332,950.29	\$347,265.34	\$648,100.00	\$552,600.00	\$403,100.00	\$398,100.00	\$409,100.00
	<i>Number of Units</i>							
		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
	<i>Cost Per Unit</i>							
		1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
	<i>Total Amount</i>							
		3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	<i>BOARD REVIEW Totals</i>							
		\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00
	<i>SUPPLIES & MATERIALS</i>							
100.1060-4201	OFFICE SUPPLIES	66.38	194.49	500.00	500.00	500.00	500.00	500.00
100.1060-4202	CLEANING SUPPLIES	495.41	374.60	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1060-4203	CLOTHING SUPPLIES	1,854.55	1,364.11	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	ALLOWANCE FOR BOOTS, WINTER WEAR, T-SHIRTS, SAFETY WEAR, ETC...			6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	UNIFORM RENTAL							
	<i>Number of Units</i>							
		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
	<i>Cost Per Unit</i>							
		1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
	<i>Total Amount</i>							
		900.00	900.00	900.00	900.00	900.00	900.00	900.00
	<i>BOARD REVIEW Totals</i>							
		\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
100.1060-4207	PUBLIC GRND/MAT SUPPLIES	1,760.22	1,723.44	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	HISTORICAL DISTRICT SHRUBBERY							
	PLANTINGS, SEED, SOD, IRRIGATION SUPPLIES, ICE MELT							
	<i>Number of Units</i>							
		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
	<i>Cost Per Unit</i>							
		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
	<i>Total Amount</i>							
		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
	<i>BOARD REVIEW Totals</i>							
		\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
100.1060-4208	BUILDING MAT SUPPLIES	28,024.31	26,848.85	35,000.00	30,000.00	35,000.00	35,000.00	35,000.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	REPAIR AND MAINTENANCE SUPPLIES FOR THE FACILITIES							
	<i>Number of Units</i>							
		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
	<i>Cost Per Unit</i>							
		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	<i>Total Amount</i>							
		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	<i>BOARD REVIEW Totals</i>							
		\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
100.1060-4299	OTHER OPERATING SUPPLIES	4,940.72	1,968.48	7,500.00	5,000.00	7,500.00	7,500.00	7,500.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$37,141.59	\$32,473.97	\$53,100.00	\$45,600.00	\$55,600.00	\$53,100.00	\$53,100.00
	<i>CAPITAL OUTLAYS</i>							
	<i>EQUIPMENT</i>							
100.1060-4304	EQUIPMENT-ELECTRONICS	46,421.67	3,345.00	.00	.00	77,000.00	42,000.00	7,000.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	<i>Transaction</i>							
	CCTV UPGRADES							
	FURNITURE REPLACEMENT							
	OUTDOOR CHRISTMAS TREE							
	OUTDOOR WASTE RECEPTACLES							
	<i>Number of Units</i>							
		1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
	<i>Cost Per Unit</i>							
		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	<i>Total Amount</i>							
		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	<i>BOARD REVIEW Totals</i>							
		\$77,000.00	\$77,000.00	\$77,000.00	\$77,000.00	\$77,000.00	\$77,000.00	\$77,000.00
	<i>EQUIPMENT Totals</i>	\$46,421.67	\$3,345.00	\$0.00	\$0.00	\$77,000.00	\$42,000.00	\$7,000.00
	<i>CAPITAL OUTLAYS Totals</i>	\$46,421.67	\$3,345.00	\$0.00	\$0.00	\$77,000.00	\$42,000.00	\$7,000.00

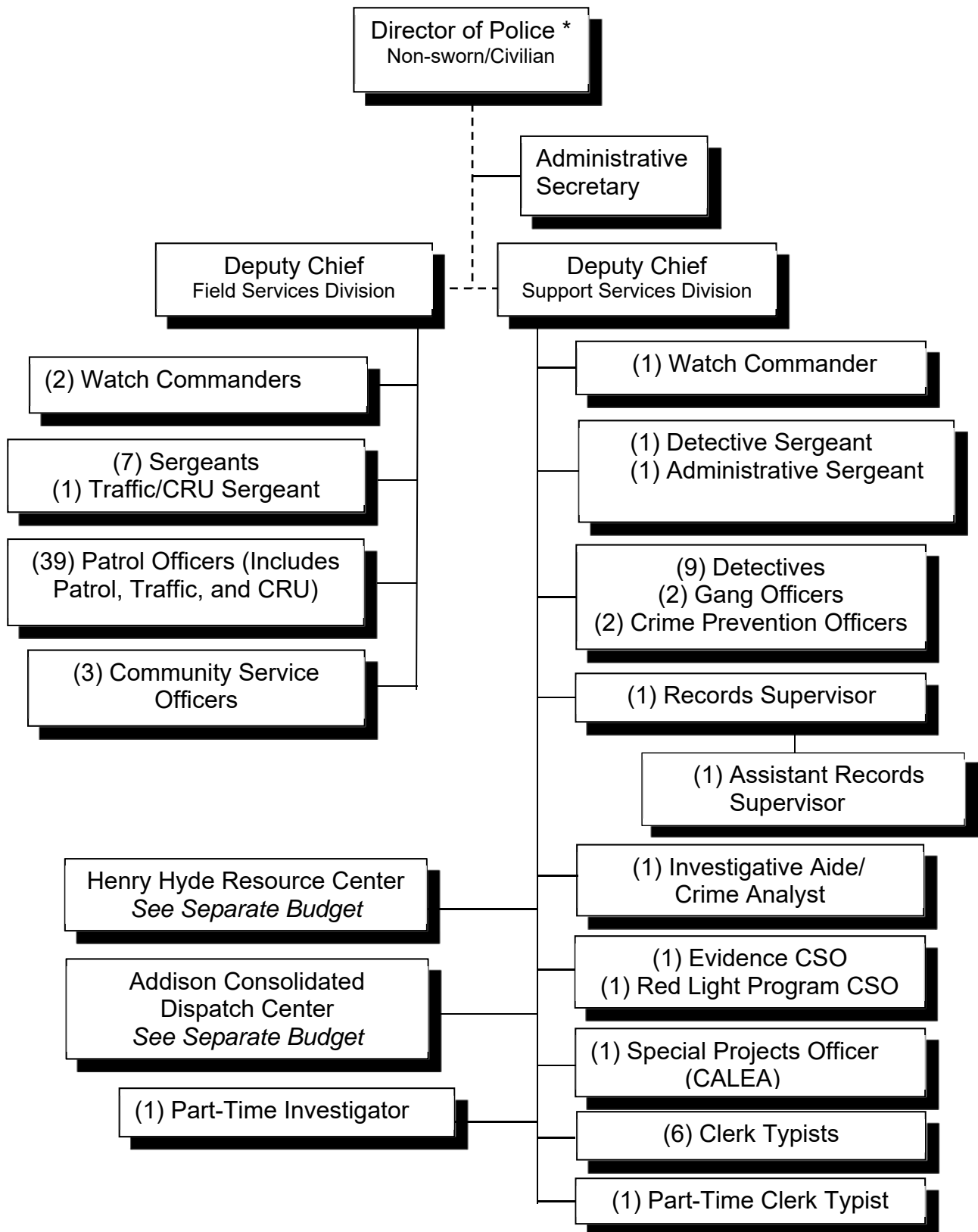
BUILDING & GROUNDS
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TRANSFERS OUT</i>								
100.1060-4961	TRANSFER TO FLEET SERVICE	14,876.99	13,983.28	6,300.00	6,300.00	6,200.00	6,100.00	6,400.00
100.1060-4962	TRANSFER TO IT	23,866.86	18,635.34	18,200.00	18,200.00	26,600.00	24,700.00	25,100.00
100.1060-4964	TRANSFER TO EQUIP REPL FD	26,600.04	35,000.00	6,000.00	6,000.00	9,400.00	16,000.00	21,000.00
	<i>TRANSFERS OUT Totals</i>	\$65,343.89	\$67,618.62	\$30,500.00	\$30,500.00	\$42,200.00	\$46,800.00	\$52,500.00
Department	1060 - BUILDING & GROUNDS EXPENSES	\$906,298.32	\$894,300.25	\$1,244,600.00	\$1,093,300.00	\$1,145,000.0	\$1,120,400.00	\$1,124,500.00



(BLANK)

Organization Structure



* The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Director of Police, is divided into two divisions. Those divisions are the Field Services Division and the Support Services Division. Each division is headed by a Deputy Chief of Police, who directs, oversees and coordinates their respective division activities. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, a Community Response Unit, and a Traffic Unit. With this approach, the department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2018 and was awarded “*Accreditation With Excellence*” for the third time, as well as the Meritorious Award, which recognizes accredited agencies for having been accredited for fifteen or more continuous years.

Field Services Division

The Field Services Division consists of two Commanders, four teams of Patrol Sergeants and Patrol Officers, Traffic Unit, and Community Response Unit, overseen by the Deputy Chief. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty four (24) hour period. Weather and manpower permitting, officers work foot patrol in high activity areas with a one-on-one approach with citizens. Officers with specialized accident reconstruction training are responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement. The Field Services Division also encompasses the Community Response Unit (CRU), where officers work with the landlords in town to ensure the Crime Free Multi-Housing Agreements are being followed. This has been a very successful program for all residents within the Village of Addison.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the department on behalf of the community. The division is also responsible for overseeing the Village’s Emergency Operations Plan. The division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Consolidated Dispatch Center, Special Projects Unit (which also manages the department’s accreditation program: CALEA), Crime Prevention Unit, Citizen Volunteers, and the Henry Hyde Neighborhood Resource Center. The Crime Prevention Section provides a vast array of programming for adults and children and helps promote educational programs throughout the community. In addition, the division provides a uniformed presence and coordinates services at the Henry Hyde Center and other outreach programs throughout the Village of Addison. The division’s personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief, one Commander, a Detective Sergeant, and an Administrative Sergeant.

Narrative (Cont'd)

FY 2020-21 Key Objectives

Strategic Priority 2: Community Image

- The department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning: DARE, GREAT, School Liaisons, School Crisis Committee, Intergovernmental Agreements, developing school operational plans for graduations, evacuations, and other special events, teen/adult CERT programs, Citizen Police Academies and First Responder Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue to support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde Center are tailored toward a specific ethnic group, i.e. English as a Second Language (ESL) classes, but a vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The police will continue to work with all faith-based communities for outreach programs.
- The police will continue to be active participants in the “Los Padres” committee working within our community.
- The department will offer CERT and other programs, in Spanish, at the Henry Hyde Resource Center.
- The department will hold educational events for all members of the community to be apprised of current criminal trends. An example of this will be the training of “Who is knocking on my door” for financial scams or thefts within the elderly community.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit and by use of Directed Patrol. Also, on an annual basis, all specialty units will be reviewed to decide if they should be discontinued, re-deployed, expanded, or left as is.

POLICE

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Strategic Priority 3: Housing

- The department has Community Response personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Community Response Unit Section will work with the Finance and Community Development Departments to require that all rental property-owners attend the Crime Free Multi-Housing program. The Community Response Unit will follow up nuisance complaints and enforce the Nuisance Abatement Ordinance and will work with the Community Development Department to mitigate nuisance complaints.

Strategic Priority 4: Infrastructure

- The department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis the department will review the use of new technology, i.e. e-mail, cellular telephones, the Village website, and other emerging technology.
- In keeping with the continued use of technology, we will utilize telephone reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$16,886,912	\$18,014,500	\$18,337,800
Number of Employees	87	88	88
Outputs			
Calls Responded To	27,773	28,000	28,500
Index Crimes	539	600	600
Non-Index Crimes	3,615	4,000	4,000
Service Calls:			
Lost/Found Property	254	300	300
Motorist Assist	1,413	1,400	1,400
Animal Complaints	584	600	600
Domestics	650	700	700
Suspicious Incidents	1,957	2,000	2,000
Citizen Assists	2,427	2,500	2,500
Traffic Accidents	1,518	1,550	1,550
Assist Other Agencies	3,018	3,000	3,000
Disturbance Calls	724	800	800
Alarms	972	1,000	1,000
Total Traffic Tickets	4,633	5,000	5,000
Total DUI Arrests	83	80	80
Total Parking Tickets	5,955	6,000	6,000
Effectiveness			
Neighborhood Groups	7	9	12
DARE Program Student Attendance	6,448	4,628	5,600
First Responder Academy	0	0	0
Citizen Volunteers/CERT	32	24	29
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division*	676	680	680
Percentage of cases cleared by Detective Division	62%	70%	70%
Percentage of cases cleared by arrest (Detective Division)	24%	28%	28%

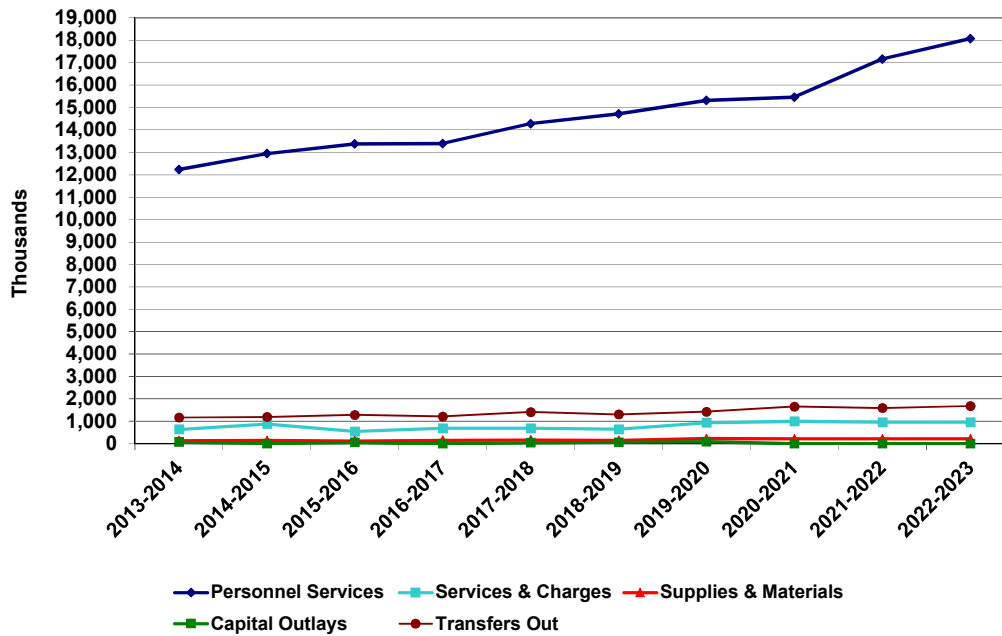
POLICE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Director of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police (2)	2.00	2.00	2.00	2.00	2.00
Watch Commander (3)	3.00	3.00	3.00	3.00	3.00
Sergeant (10)	10.00	10.00	10.00	10.00	10.00
Patrol Officer (54)	54.00	54.00	54.00	54.00	54.00
Community Service Officer (5)	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Investigative Aide/Crime Analyst	1.00	1.00	1.00	1.00	1.00
Assistant Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist (7)	7.00	7.00	7.00	7.00	7.00
Part-Time Investigator	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>86.00</u>	<u>86.00</u>	<u>86.00</u>	<u>86.00</u>	<u>86.00</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>86.00</u>				

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	15,319,300	15,459,400	17,153,200	18,068,600
Services & Charges	938,100	1,000,100	962,400	962,400
Supplies & Materials	232,700	217,700	217,700	217,700
Capital Outlays	95,000	0	0	0
Transfers Out	1,429,400	1,660,400	1,596,700	1,687,200
Total	18,014,500	18,337,600	19,930,000	20,935,900



Budget Year 2021

144

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	
Fund 100 - GENERAL FUND									
EXPENSE									
Department 1510 - POLICE									
PERSONNEL SVCS									
WAGES & SALARIES									
100.1510-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$2,089,906.29	\$7,999,257.28	\$8,490,300.00	\$8,464,000.00	\$8,391,900.00	\$9,757,400.00	\$9,134,200.00	
100.1510-4002	WAGES CLERICAL	611,575.66	.00	.00	.00	.00	.00	.00	
100.1510-4003	WAGES OPERATIONAL	4,908,880.93	.00	.00	.00	.00	.00	.00	
100.1510-4004	OVERTIME	634,217.95	612,105.42	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	
100.1510-4005	HOLIDAY PAY	125,991.71	146,830.13	139,100.00	139,100.00	145,000.00	145,000.00	1,500,000.00	
100.1510-4006	OTHER PAY	107,985.47	83,572.85	92,000.00	40,000.00	92,000.00	95,000.00	95,000.00	
100.1510-4007	PART-TIME	98,478.58	88,607.95	99,800.00	94,100.00	105,900.00	111,100.00	117,200.00	
100.1510-4020	SICK PAY	150,284.15	179,553.18	132,000.00	185,000.00	145,000.00	145,000.00	145,000.00	
<i>WAGES & SALARIES Totals</i>		\$8,727,320.74	\$9,109,926.81	\$9,453,200.00	\$9,422,200.00	\$9,379,800.00	\$10,753,500.00	\$11,491,400.00	
<i>TAXES & BENEFITS</i>									
100.1510-4009	I.M.R.F.	173,853.33	164,593.80	139,400.00	162,500.00	154,600.00	160,200.00	166,200.00	
100.1510-4010	SOCIAL SECURITY	669,226.98	671,983.35	712,700.00	720,800.00	706,500.00	811,600.00	764,300.00	
100.1510-4012	HEALTH INSURANCE	1,667,364.17	1,729,084.83	1,609,300.00	1,790,200.00	1,759,300.00	1,864,900.00	1,976,800.00	
100.1510-4029	PENSION BENEFITS	3,037,752.73	3,041,101.24	3,200,000.00	3,223,600.00	3,459,200.00	3,563,000.00	3,669,900.00	
<i>TAXES & BENEFITS Totals</i>		\$5,548,197.21	\$5,606,763.22	\$5,661,400.00	\$5,897,100.00	\$6,079,600.00	\$6,399,700.00	\$6,577,200.00	
<i>PERSONNEL SVCS Totals</i>		\$14,275,517.95	\$14,716,690.03	\$15,114,600.00	\$15,319,300.00	\$15,459,400.00	\$17,153,200.00	\$18,068,600.00	
<i>SERVICES & CHARGES</i>									
100.1510-4150	IRMA INSURANCE	302,735.61	255,424.14	323,000.00	286,000.00	366,700.00	366,700.00	366,700.00	
<i>PROFESSIONAL</i>									
100.1510-4101	PROF SERV ACCT/AUDITING	7,735.98	.00	.00	.00	.00	.00	.00	
100.1510-4103	PROF SERV LEGAL	63,175.50	63,747.50	68,100.00	68,000.00	68,100.00	68,100.00	68,100.00	
<i>Budget Transactions</i>									
Level	Transaction	Number of Units	Cost Per Unit	Total Amount					
BOARD REVIEW	ADMIN ADJUDICATOR	1.0000	10,000.00	10,000.00					
BOARD REVIEW	DUI PROSECUTOR	1.0000	50,000.00	50,000.00					
BOARD REVIEW	TOWING ADMIN ADJUDICATOR	1.0000	8,100.00	8,100.00					
				BOARD REVIEW Totals	\$68,100.00				
100.1510-4105	PROF SERV DATA PROCESSING	36,064.62	37,556.02	54,100.00	54,100.00	42,600.00	42,600.00	42,600.00	
<i>Budget Transactions</i>									
Level	Transaction	Number of Units	Cost Per Unit	Total Amount					
BOARD REVIEW	BEAST SUPPORT - EVIDENCE	1.0000	1,500.00	1,500.00					
BOARD REVIEW	CALLYO	1.0000	2,700.00	2,700.00					
BOARD REVIEW	CERTIFION - ENTERSECT	1.0000	1,100.00	1,100.00					
BOARD REVIEW	COUNTY DATA PROCESSING	1.0000	4,300.00	4,300.00					
BOARD REVIEW	COVERTTRACK	1.0000	1,800.00	1,800.00					
BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE	1.0000	1,000.00	1,000.00					
BOARD REVIEW	CRASH/MAJOR CRIMES SOFTWARE	1.0000	2,000.00	2,000.00					
BOARD REVIEW	CRIME INTEL MAINTENANCE CONTRACT	1.0000	500.00	500.00					
BOARD REVIEW	CRITICAL REACH COMPOSITE	1.0000	600.00	600.00					
BOARD REVIEW	EVIDENCE BAR CODE LICENSE	1.0000	500.00	500.00					
BOARD REVIEW	FAAP FALSE ALARM AGREEMENT	1.0000	800.00	800.00					

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1510-4107	PROF SERV MEDICAL	4,465.00	6,097.75	66,200.00	66,200.00	40,000.00	40,000.00	40,000.00
	Budget Transactions							
	Level/							
	Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	60,000.00	60,000.00
	BOARD REVIEW					1.0000	6,200.00	6,200.00
	BOARD REVIEW					1.0000	(26,200.00)	(26,200.00)
	TECH & CONSULT SERVICES	58,598.69	47,023.39	55,000.00	55,000.00	49,200.00	49,200.00	49,200.00
	Budget Transactions							
	Level/							
	Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	23,000.00	23,000.00
	BOARD REVIEW					1.0000	4,700.00	4,700.00
	BOARD REVIEW					1.0000	15,000.00	15,000.00
	BOARD REVIEW					1.0000	6,500.00	6,500.00
	PROFESSIONAL TOTALS	\$170,039.79	\$154,424.66	\$243,400.00	\$243,300.00	\$199,900.00	\$199,900.00	\$199,900.00
	COMMUNICATIONS							
	Level/							
	Transaction					Number of Units	Cost Per Unit	Total Amount
	100.1510-4115	42,092.81	45,139.71	70,500.00	60,000.00	70,500.00	70,500.00	70,500.00
	100.1510-4116	(561.43)	5,944.30	.00	7,000.00	.00	.00	.00
	100.1510-4117	10,552.40	10,423.33	16,000.00	12,000.00	16,000.00	16,000.00	16,000.00
	COMMUNICATIONS TOTALS	\$52,083.78	\$61,507.34	\$86,500.00	\$79,000.00	\$86,500.00	\$86,500.00	\$86,500.00
	UTILITIES							
	Level/							
	Transaction					Number of Units	Cost Per Unit	Total Amount
	100.1510-4170	336.61	601.42	700.00	700.00	700.00	700.00	700.00
	100.1510-4175	661.01	1,088.10	900.00	900.00	900.00	900.00	900.00
	UTILITIES TOTALS	\$997.62	\$1,689.52	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
	OTHER							
	Level/							
	Transaction					Number of Units	Cost Per Unit	Total Amount
	100.1510-4118	10,083.40	9,874.28	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	100.1510-4120	7,364.32	7,945.16	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
	100.1510-4121	15,464.17	13,846.61	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
	100.1510-4160	6,563.76	4,447.80	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
	100.1510-4161	.00	.00	500.00	500.00	500.00	500.00	500.00
	OTHER TOTALS	\$39,915.65	\$36,113.85	\$48,000.00	\$48,000.00	\$48,000.00	\$48,000.00	\$48,000.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1510-4190	RENTAL-EQUIPMENT	.00	57.57	500.00	500.00	500.00	500.00	500.00
100.1510-4192	DUES/SUBSCRIPTIONS	16,431.99	17,543.10	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CREDIT MEMBERSHIP (DETECTIVES)					1.0000	200.00	200.00
BOARD REVIEW	CRIME ANALYST OF ILLINOIS					1.0000	100.00	100.00
BOARD REVIEW	DARE ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	DUPAGE COUNTY CHIEFS OF POLICE ASSOCIATION					1.0000	400.00	400.00
BOARD REVIEW	FBI ASSOCIATION					1.0000	500.00	500.00
BOARD REVIEW	HAINES DIRECTORY					1.0000	200.00	200.00
BOARD REVIEW	TAPE					1.0000	100.00	100.00
BOARD REVIEW	IATIA					1.0000	300.00	300.00
BOARD REVIEW	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES					1.0000	300.00	300.00
BOARD REVIEW	ILEETA					1.0000	200.00	200.00
BOARD REVIEW	ILLINOIS ANIMAL CONTROL ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	ILLINOIS ASSOCIATION OF CHIEFS OF POLICE					1.0000	600.00	600.00
BOARD REVIEW	ILLINOIS COMPILED STATUTES					1.0000	200.00	200.00
BOARD REVIEW	ILLINOIS CRIME PREVENTION ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	ILLINOIS CRIMINAL LAW BOOKS					1.0000	400.00	400.00
BOARD REVIEW	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE					1.0000	300.00	300.00
BOARD REVIEW	IPAC - IL POLICE ACCREDITATION COALITION					1.0000	100.00	100.00
BOARD REVIEW	IVC (IL VEHICLE CODE BOOKS)					1.0000	3,000.00	3,000.00
BOARD REVIEW	JUVENILE OFFICERS ASSOCIATION					1.0000	600.00	600.00
BOARD REVIEW	LERMI RECORDS MANAGERS ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	LEVA (DETECTIVES)					1.0000	200.00	200.00
BOARD REVIEW	MERIT					1.0000	4,000.00	4,000.00
BOARD REVIEW	MIDWEST GANG INVESTIGATORS ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	MISC					1.0000	100.00	100.00
BOARD REVIEW	MOCIC MEMBERSHIP					1.0000	300.00	300.00
BOARD REVIEW	NATIONAL BUNCO ASSOCIATION					1.0000	100.00	100.00
BOARD REVIEW	NIPAS (FIELD FORCE)					1.0000	6,600.00	6,600.00
BOARD REVIEW	PERF - POLICE EXECUTIVE RESEARCH FORUM					1.0000	500.00	500.00
BOARD REVIEW	STATE'S ATTORNEY CHILD ABUSE PROGRAM					1.0000	5,000.00	5,000.00
BOARD REVIEW	WEST SUBURBAN DETECTIVES					1.0000	200.00	200.00
100.1510-4199 OTHER SERVICES & CHARGES		9,783.27	9,535.68	13,000.00	13,000.00	16,100.00	14,000.00	14,000.00
						BOARD REVIEW Totals		\$25,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANIMAL SERVICES					1.0000	3,000.00	3,000.00
BOARD REVIEW	CAR/SQUAD CAR WASHES					1.0000	6,000.00	6,000.00
BOARD REVIEW	PRISONER MEALS					1.0000	500.00	500.00
BOARD REVIEW	SHIPPING/FREIGHT					1.0000	1,000.00	1,000.00
BOARD REVIEW	SHREDDING SERVICES					1.0000	2,500.00	2,500.00
BOARD REVIEW	THERAPY DOG PER BOARD					1.0000	3,100.00	3,100.00
						BOARD REVIEW Totals		\$16,100.00
OTHER Totals		\$165,423.42	\$175,081.96	\$328,200.00	\$328,200.00	\$345,400.00	\$307,700.00	\$307,700.00
SERVICES & CHARGES Totals		\$691,280.22	\$648,127.62	\$982,100.00	\$938,100.00	\$1,000,100.00	\$962,400.00	\$962,400.00

Budget Year 2021

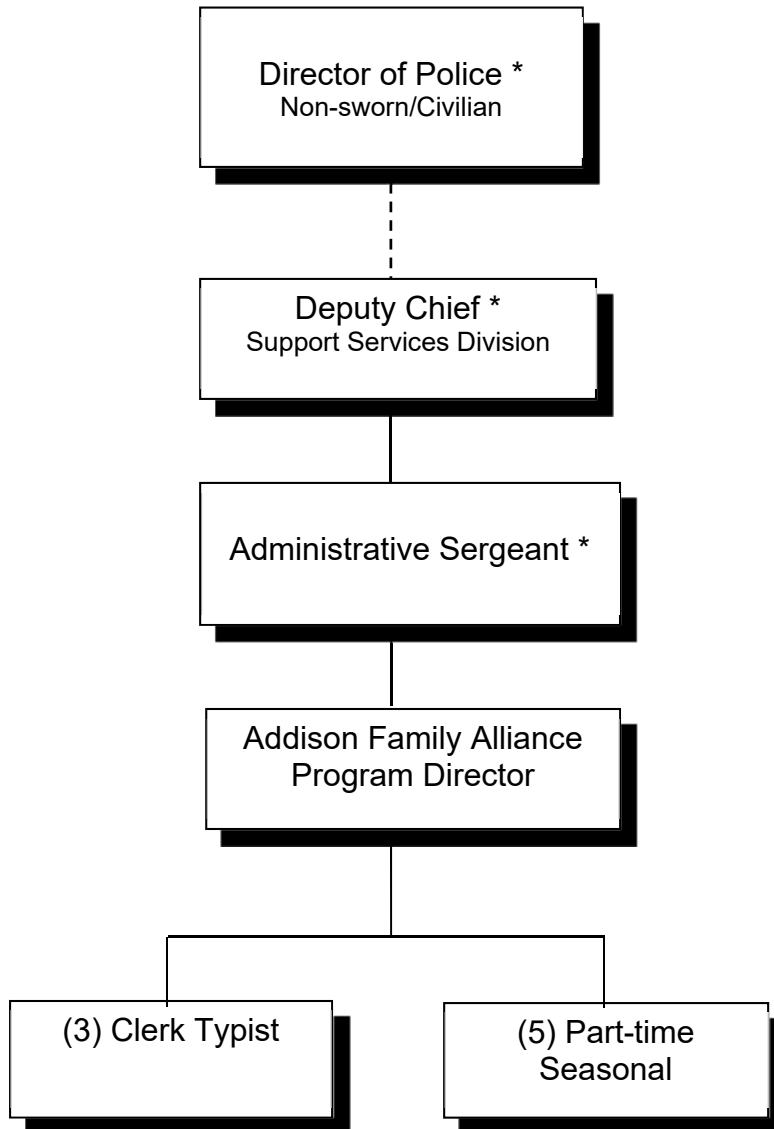
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1510-4201	OFFICE SUPPLIES	8,401.25	8,023.58	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1510-4203	CLOTHING SUPPLIES	74,320.19	63,767.26	76,000.00	76,000.00	77,900.00	77,900.00	77,900.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ALTERATIONS AND REPAIRS					1.0000	500.00	500.00
BOARD REVIEW	BULLETPROOF VESTS					1.0000	12,000.00	12,000.00
BOARD REVIEW	CLEANING & MAINTENANCE					1.0000	15,000.00	15,000.00
BOARD REVIEW	CLERKS (10)					1.0000	1,000.00	1,000.00
BOARD REVIEW	COMMUNITY SERVICE OFFICERS					1.0000	600.00	600.00
BOARD REVIEW	DETECTIVES (11) - DEPUTY CHIEFS (2) - CMDRS (3) DIRECTOR (1)					1.0000	11,000.00	11,000.00
BOARD REVIEW	REPLACEMENT UNIFORMS					1.0000	30,000.00	30,000.00
BOARD REVIEW	SHOES					1.0000	7,000.00	7,000.00
BOARD REVIEW	TASK FORCE (3)					1.0000	800.00	800.00
BOARD REVIEW Totals \$77,900.00								
100.1510-4299	OTHER OPERATING SUPPLIES	87,774.82	78,257.23	141,700.00	141,700.00	124,800.00	124,800.00	124,800.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AED EQUIPMENT/SUPPLIES					1.0000	3,000.00	3,000.00
BOARD REVIEW	AIR PURIFIER					1.0000	1,500.00	1,500.00
BOARD REVIEW	AMMO - COMPULSORY TRAINING					1.0000	22,500.00	22,500.00
BOARD REVIEW	AMMO - SAGE					1.0000	2,500.00	2,500.00
BOARD REVIEW	BADGES					1.0000	2,000.00	2,000.00
BOARD REVIEW	BATTERIES, VIDEO TAPES, CASSETTES, DISKS					1.0000	600.00	600.00
BOARD REVIEW	BREATHALYZER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CAMERA, VIDEO & AUDIO SUPPLIES					1.0000	5,000.00	5,000.00
BOARD REVIEW	CARTONS/BOXES FOR EVCENCE					1.0000	1,500.00	1,500.00
BOARD REVIEW	COFFEE					1.0000	600.00	600.00
BOARD REVIEW	COMPUTER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CRASH DATA RETRIEVAL ANNUAL UPDATE					1.0000	2,000.00	2,000.00
BOARD REVIEW	CRIME FREE MULTI-HOUSING					1.0000	1,500.00	1,500.00
BOARD REVIEW	DISPOSABLE BLANKETS					1.0000	500.00	500.00
BOARD REVIEW	DOG FOOD/ANIMAL SUPPLIES					1.0000	1,000.00	1,000.00
BOARD REVIEW	DRUG DISPOSAL BURNER					1.0000	3,700.00	3,700.00
BOARD REVIEW	EVIDENCE SUPPLIES					1.0000	6,000.00	6,000.00
BOARD REVIEW	FIRST AID SUPPLIES					1.0000	2,000.00	2,000.00
BOARD REVIEW	FLARES					1.0000	3,600.00	3,600.00
BOARD REVIEW	GUN CLEANING SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	GUN PARTS					1.0000	2,000.00	2,000.00
BOARD REVIEW	GUNS - PATROL OFFICERS - 2 NEW					1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE SUPPLIES					1.0000	100.00	100.00
BOARD REVIEW	LOCK UP SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	MAJOR CALLS & SPECIAL EVENT SUPPLIES					1.0000	1,500.00	1,500.00
BOARD REVIEW	MEETING SUPPLIES					1.0000	2,000.00	2,000.00



(BLANK)

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget.

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Director of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services, which includes Community Programming. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various organizations/service providers such as People's Resource Center, College of DuPage, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District #4, School District #88, NEDSRA, Addison Park District, Teen Parenting Connection, DuPage County Health Department, Benedictine University, NEDFYS, et cetera, the Center is able to provide a wide range of services.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3:00 p.m. to 5:30 p.m. throughout the school year. During the summer, the Center runs a camp for the children. During both the After School Program and the camp, the Center is able to feed each child due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children, such as Family Fun Nights, as well as other educational presentations for the children and their families. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language (E.S.L.) classes, G.E.D. classes, Adult Literacy classes and Teen Parenting classes. HHRC's community partners have delivered seminars/workshops that range from health fairs to mobile food pantries to citizenship workshops. The Center holds an annual "End of Summer Picnic" for the community and partners with the Addison Park District, the Addison Fire Department, and the Addison Police Department to serve over 300 people. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience.

HENRY HYDE RESOURCE CENTER

Narrative (Cont'd)

FY 2020–21 Key Objectives

Strategic Priority 2: Community Image

- a. Fully integrated community – no fragmentation.
 - The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
 - The Center will continue to support programs that embrace, expand and create interaction/participation between the various ethnic groups.
 - The Center offers a variety of programs that are tailored toward specific ethnic groups, i.e. E.S.L. classes. A vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
 - The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$459,869	\$526,700	\$502,300
Number of Employees	9	9	9
Volunteers	85	90	90
Outputs			
Total Hours of Service for After School Program	461	450	450
Total Hours of Service for Summer Camp	105	110	110
Total Number of Children Registered for Summer Camp	88	80	80
Total Number of Children Registered for After School Program	119	100	100
Daily Attendance in the After School Program	45	45	45
Number of Meals Served to the Children	9,095	8,500	8,500
Computer Literacy Class	27	30	30
English as a Second Language (added Level 8; now Levels 1, 2 & 8) E.L.A.	116	115	115
Teen Parenting Class	21	25	25
Adult Literacy Classes Level 1 (FY 18-19 Level 2 & 3)	12	12	12

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
AFAP Director	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (5)	5.00	5.00	5.00	5.00	5.00
Total Budgeted:	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>

Authorized & Unbudgeted:

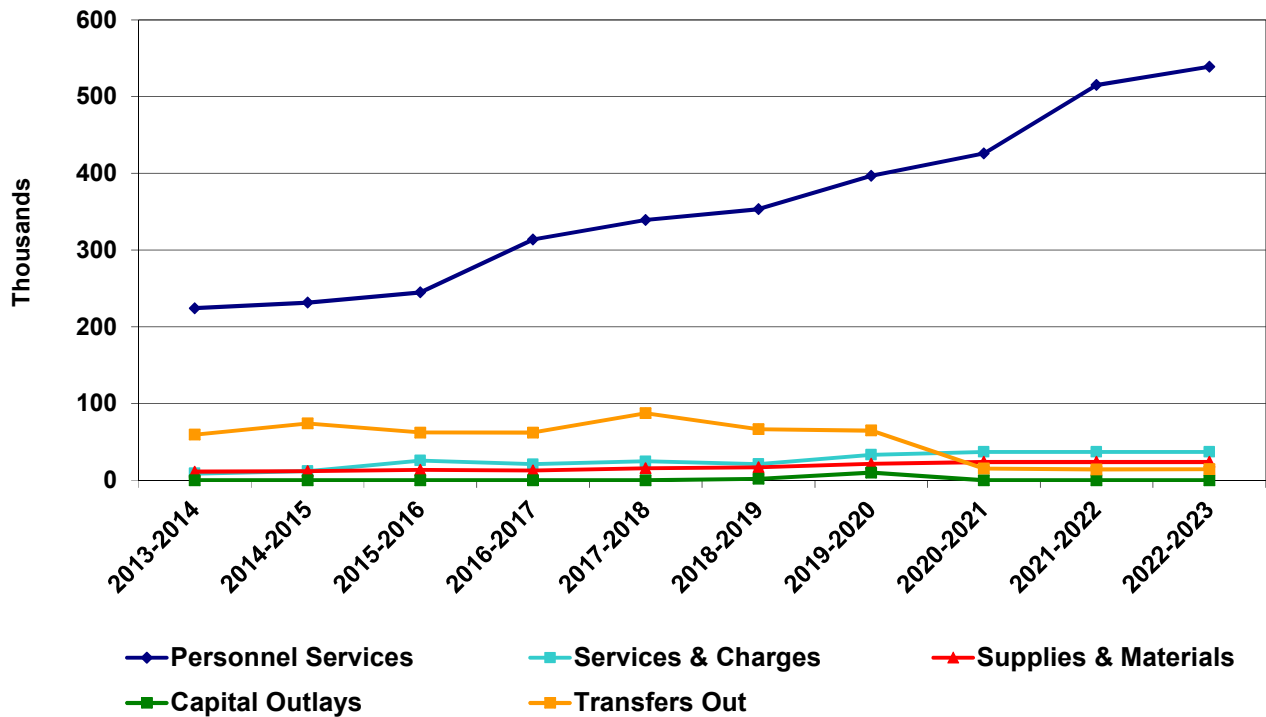
None

Total Authorized: 9.00

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	396,800	426,100	515,200	539,100
Services & Charges	33,400	37,000	37,000	37,000
Supplies & Materials	21,500	24,000	24,000	24,000
Capital Outlays	10,000	0	0	0
Transfers Out	65,000	15,200	14,100	14,400
Total	526,700	502,300	590,300	614,500



G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1520 - HENRY HYDE RESOURCE CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1520-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$110,065.73	\$172,021.68	\$177,900.00	\$199,100.00	\$263,000.00	\$343,700.00	\$359,000.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	184,200.00	184,200.00
	BOARD REVIEW					1.0000	78,800.00	78,800.00
						BOARD REVIEW Totals		
						.00	.00	.00
						.00	.00	.00
100.1520-4002	WAGES CLERICAL	52,195.25	.00	.00	.00	.00	.00	.00
100.1520-4006	OTHER PAY	4,111.57	2,098.30	.00	.00	.00	.00	.00
100.1520-4007	PART-TIME	77,898.27	91,835.75	67,300.00	94,200.00	9,000.00	9,300.00	9,600.00
100.1520-4020	SICK PAY	3,158.18	2,262.16	.00	.00	.00	.00	.00
	WAGES & SALARIES Totals	\$247,429.00	\$268,217.89	\$245,200.00	\$293,300.00	\$272,000.00	\$353,000.00	\$368,600.00
TAXES & BENEFITS								
100.1520-4009	I.M.R.F.	29,838.69	29,188.90	25,800.00	30,800.00	32,600.00	34,000.00	35,300.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	30,500.00	30,500.00
	BOARD REVIEW					1.0000	2,100.00	2,100.00
						BOARD REVIEW Totals		
						20,900.00	21,700.00	22,600.00
100.1520-4010	SOCIAL SECURITY	18,955.78	20,048.98	18,700.00	22,500.00	20,900.00	21,700.00	22,600.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	19,500.00	19,500.00
	BOARD REVIEW					1.0000	1,400.00	1,400.00
						BOARD REVIEW Totals		
						100,600.00	106,500.00	112,600.00
100.1520-4012	HEALTH INSURANCE	43,030.34	35,962.36	49,800.00	50,200.00	100,600.00	106,500.00	112,600.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	54,800.00	54,800.00
	BOARD REVIEW					1.0000	45,800.00	45,800.00
						BOARD REVIEW Totals		
						154,100.00	\$162,200.00	\$170,500.00
	TAXES & BENEFITS Totals	\$91,824.81	\$85,200.24	\$94,300.00	\$103,500.00	\$154,100.00	\$162,200.00	\$170,500.00
	PERSONNEL SVCS Totals	\$339,253.81	\$353,418.13	\$339,500.00	\$396,800.00	\$426,100.00	\$515,200.00	\$539,100.00
SERVICES & CHARGES								
100.1520-4150	IRMA INSURANCE	6,400.00	5,000.00	6,900.00	5,700.00	7,800.00	7,800.00	7,800.00
	PROFESSIONAL							
100.1520-4101	PROF SERV ACCT/AUDITING	685.54	.00	.00	.00	.00	.00	.00
100.1520-4105	PROF SERV DATA PROCESSING	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1520-4107	PROF SERV MEDICAL	585.00	1,265.00	.00	300.00	.00	.00	.00
	PROFESSIONAL Totals	\$1,270.54	\$1,265.00	\$1,000.00	\$1,300.00	\$1,000.00	\$1,000.00	\$1,000.00

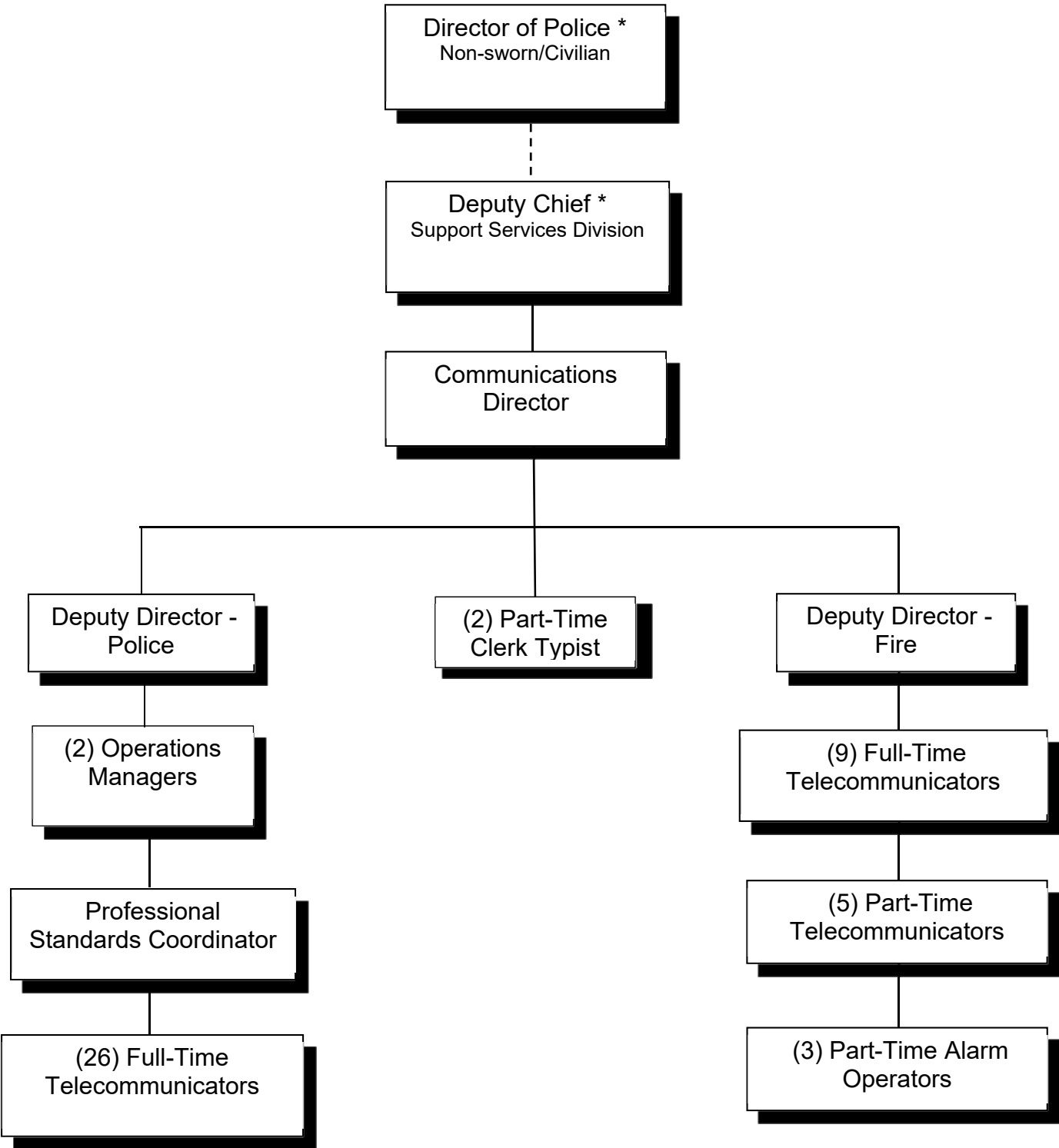
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>COMMUNICATIONS</i>								
100.1520-4115	COMMUNICATIONS-TELEPHONE	6,214.01	7,209.45	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.1520-4116	COMMUNICATIONS-PORTABLE DV	(1,101.39)	(38.08)	.00	200.00	.00	.00	.00
	<i>COMMUNICATIONS Totals</i>	\$5,112.62	\$7,171.37	\$4,000.00	\$4,200.00	\$4,000.00	\$4,000.00	\$4,000.00
<i>OTHER</i>								
100.1520-4118	COPY REPRODUCTION	1,012.90	1,069.37	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1520-4160	PRINTING	.00	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1520-4161	PUBLICATION OF NOTICES	.00	.00	200.00	200.00	200.00	200.00	200.00
100.1520-4164	TRAINING	3,644.71	.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.1520-4192	DUES/SUBSCRIPTIONS	15.00	15.00	.00	.00	.00	.00	.00
100.1520-4199	OTHER SERVICES & CHARGES	7,215.90	6,634.71	13,000.00	13,000.00	15,000.00	15,000.00	15,000.00
	<i>OTHER Totals</i>	\$11,888.51	\$7,719.08	\$22,200.00	\$22,200.00	\$24,200.00	\$24,200.00	\$24,200.00
	<i>SERVICES & CHARGES Totals</i>	\$24,671.67	\$21,155.45	\$34,100.00	\$33,400.00	\$37,000.00	\$37,000.00	\$37,000.00
<i>SUPPLIES & MATERIALS</i>								
100.1520-4201	OFFICE SUPPLIES	1,307.08	1,556.27	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4203	CLOTHING SUPPLIES	240.00	1,353.75	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
100.1520-4299	OTHER OPERATING SUPPLIES	14,127.61	14,003.35	18,000.00	18,000.00	20,000.00	20,000.00	20,000.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$15,674.69	\$16,913.37	\$21,500.00	\$21,500.00	\$24,000.00	\$24,000.00	\$24,000.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
100.1520-4304	EQUIPMENT-ELECTRONICS	.00	1,908.11	10,000.00	10,000.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	\$0.00	\$1,908.11	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS Totals</i>								
	<i>TRANSFERS OUT</i>							
100.1520-4962	TRANSFER TO IT	87,417.07	66,475.32	65,000.00	65,000.00	15,200.00	14,100.00	14,400.00
	<i>TRANSFERS OUT Totals</i>	\$87,417.07	\$66,475.32	\$65,000.00	\$65,000.00	\$15,200.00	\$14,100.00	\$14,400.00
<i>Department 1520 - HENRY HYDE RESOURCE CTR Totals</i>								
		\$467,017.24	\$459,870.38	\$470,100.00	\$526,700.00	\$502,300.00	\$590,300.00	\$614,500.00



(BLANK)

CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget
 The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Addison Consolidated Dispatch Center (ACDC) is part of the Support Services Division of the Addison Police Department and under the leadership and direction of the Director of Police and the Deputy Police Chief assigned to Support Services. ACDC is supervised by the civilian Director of Communications and two Deputy Directors of Communications, who direct, oversee and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order.

ACDC is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agency(ies) to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC personnel provide emergency medical dispatch (EMD) protocols as mandated by the State of Illinois. These protocols provide medical assistance to callers while paramedics are responding. They also answer and process all non-emergency phone calls for all member agencies. Telecommunicators (TCs) are responsible for entering and updating the CAD system to track calls for service; for maintaining radio communication with responders; and for keeping track of unit status and location of all personnel and equipment in CAD. They prioritize calls for service, coordinate emergency and non-emergency responses, and relay information to and from responders and citizens. They make notifications and coordinate resources such as tow trucks, public works, utility companies, social services, etc. TCs are responsible for entering, modifying, and canceling entries made in the LEADS system for wanted and missing persons and for stolen articles and vehicles, as well as making inquiries in LEADS for requests from various sources. TCs also maintain databases of active warrants, towed and repossessed vehicles, emergency call outs, arrests, and other files. TCs process requests from citizens who come into the lobbies of its member agencies. TCs monitor live video feeds from its member agencies including booking areas and cells.

ACDC currently provides police services for the Village of Addison, the Village of Bensenville, the Village of Bloomingdale, the DuPage County Forest Preserve Police, the City of Wood Dale, the Village of Itasca, the Village of Glendale Heights, and the Village of Westmont. The Center provides fire dispatching to Tri-State Fire Protection District, Pleasantview Fire Protection District, Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, and the Westmont Fire Department. The Center is capable of expanding services to other communities.

As part of the public safety team, the philosophy of ACDC includes the efficient, safe, and professional processing of calls for services and questions from the community, as well as professional communication via the radio system from police and fire personnel.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

DESCRIPTION OF ACTIVITIES (Cont'd)

Quality control for EMD is checked by a team of certified Qs who evaluate random and critical medical calls. Through this process, the team insures that protocols and customer service are achieved. Every month, each dispatcher has five (5) random calls evaluated by an Operations Manager. Customer service and policy compliance are reviewed. Additionally, every in-progress emergency police call and every fire is reviewed. The review includes the call taking process and the dispatch. Managers insure that policy is followed and customer service and the ACDC processing times are achieved. With this approach, the ACDC diligently pursues the safety of the citizenry and employees of the member agencies as its primary goal.

Personnel

ACDC has an authorized strength of thirty-eight (35) civilian dispatchers, two (2) Operations Managers, two (2) Deputy Directors, one (1) Professional Standards Coordinator, five (5) part-time fire dispatchers, three (3) part-time alarm operators, two (2) part-time clerk typists, and one (1) Director of Communications under the Deputy Chief of Police of the Support Services Division. As the Center increases the communities it serves, personnel additions may be appropriate to maintain proper service levels.

FY 2020-21 Key Objectives

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Addison Police Department is a proponent of consolidating other independent Public Safety Answering Points (PSAPs) into our communications center.
- The Village of Bensenville has been a member since August 16, 2011 when the ACDC began answering their 911 calls and dispatching their units.
- The Village of Bloomingdale has been a member since November 27, 2012 when the ACDC began providing E911 and dispatch services for their police department.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Vision 2: Our social and economic assets elevate community life (Cont'd)

Goal 4 - Ensure safety across the community (Cont'd)

- The DuPage County Forest Preserve Police became a member on May 4, 2015.
- The City of Wood Dale became a member October 20, 2015.
- The Village of Itasca became a member January 5, 2016.
- The Village of Glendale Heights became a member May 3, 2016.
- The Pleasantview Fire Protection District became a member October 5, 2016.
- The Tri-State Fire Protection District became a member October 5, 2016.
- The Village of Westmont (police and fire) became a member in February 2017.
- The Addison Fire Protection District became a member in April 2017.
- The Itasca Fire Protection District became a member in April 2017.
- The Wood Dale Fire Protection District became a member in April 2017.
- The Bensenville Fire Protection District became a member in October 2018.

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

- ACDC will continue to incorporate new technology to work toward better service provided to the citizens.
- The DuPage ETSB has entered into a contract with Hexagon to provide a new state-of-the-art CAD System for the three (3) PSAPs in the County. The CAD was deployed June of 2019.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery (Cont'd)

Goal 1 - Assess customer needs (Cont'd)

- Annually, ACDC will review the use of new technology (i.e. e-mail, cellular telephones, the Village website, and other emerging technology).
- The DuPage ETSB has entered into a contract with Purvis to provide a new automated fire station alerting software which integrates with CAD. The system was deployed in September 2019.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The DuPage ETSB provided financial support for the training and certification for all DuPage County TCs to become EMD certified. ACDC staff are certified and EMD was implemented in 2017.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.
- ACDC achieved CALEA accreditation in July 2017 and is committed to maintaining accreditation.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- In order to provide dispatching services to the ACDC members and to provide a “backup” solution for the residents of DuPage County, the Village of Addison entered into a contract with FGM Architects to construct a state-of-the-art NFPA 1221 communications center located on Village-owned property on Jeffrey Drive in Addison. The facility opened and began 911 operations on April 4, 2018.
- ACDC continues to use the EDIRS radio system, utilizing talk groups, as needed, based on incident and call volumes.
- In order to provide a backup radio system for its police member agencies, ACDC began the build-out of an 800 MHz radio system. The system deployed in May 2019.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery (Cont'd)

Goal 2 - Provide resources to engage and cultivate Village officials and employees (Cont'd)

- To ensure fluid operations during normal operations and emergency events, radio drills for TCs and officers are done on a bi-monthly basis.

PERFORMANCE MEASURES

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$6,076,133	\$5,849,400	\$6,091,900
Number of Employees	51	51	51
Outputs			
E911 calls processed	57,000	72,000	75,000
Other phone calls processed	175,000	185,000	190,000
Outbound calls made by TCs	68,000	75,000	75,000
Total phone calls handled by TCs	300,000	332,000	340,000
Calls for service/CAD Events	110,000	175,000	177,000
Effectiveness			
% of 911 calls answered w/in 10 secs.	98%	98%	98%
% of 911 calls answered w/in 11-15 secs.	1%	1%	1%
% of 911 calls answered w/in over 15 secs.	1%	1%	1%
Efficiency			
Avg. ring time (seconds)	00:03	00:03	00:03

CONSOLIDATED DISPATCH CENTER

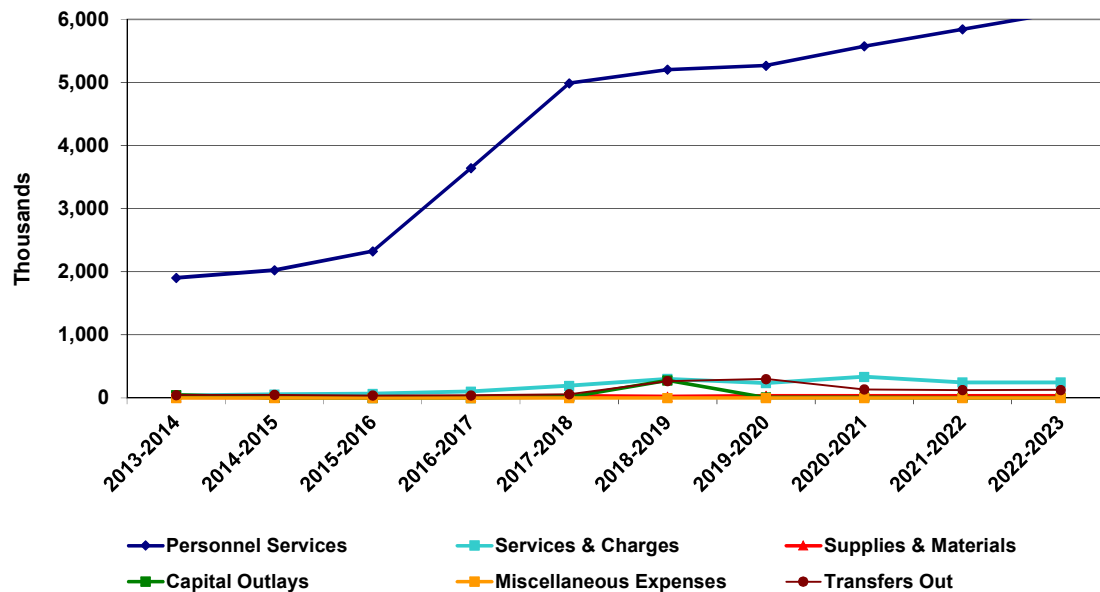
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Communications Director	1.00	1.00	1.00	1.00	1.00
Deputy Director of Communications (2)	2.00	2.00	2.00	2.00	2.00
Communications Operations Manager (2)	2.00	2.00	2.00	2.00	2.00
Professional Standards Coordinator	1.00	1.00	1.00	1.00	1.00
Dispatchers/Telecommunicators (35)	35.00	35.00	35.00	35.00	35.00
Part-Time Alarm Dispatchers (3)	3.00	3.00	3.00	3.00	3.00
Part-Time Telecommunicators (5)	5.00	5.00	5.00	5.00	5.00
Part-Time Clerk Typist (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	51.00	51.00	51.00	51.00	51.00
Authorized & Unbudgeted:					
None					
Total Authorized:	51.00				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	5,265,700	5,572,800	5,841,400	6,113,400
Services & Charges	237,000	338,000	248,000	248,000
Supplies & Materials	35,600	35,600	35,600	35,600
Capital Outlays	9,500	8,600	3,500	3,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	301,600	136,900	126,300	129,300
Total	5,849,400	6,091,900	6,254,800	6,529,800



CONSOLIDATED DISPATCH CENTER Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 1530 - CONSOLIDATED DISPATCH CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1530-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$504,619.46	\$2,922,605.85	\$3,200,700.00	\$3,130,900.00	\$3,277,200.00	\$3,449,900.00	\$3,622,400.00
100.1530-4003	WAGES OPERATIONAL	2,369,824.02	.00	.00	.00	.00	.00	.00
100.1530-4004	OVERTIME	465,276.90	554,096.29	250,000.00	459,500.00	400,000.00	400,000.00	400,000.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	500,000.00	500,000.00
	BOARD REVIEW					1.0000	(100,000.00)	(100,000.00)
	REDUCE OVERTIME					BOARD REVIEW Totals		\$400,000.00
100.1530-4005	HOLIDAY PAY	73,347.76	61,166.69	65,000.00	81,200.00	65,000.00	65,000.00	65,000.00
100.1530-4006	OTHER PAY	35,352.60	26,544.61	25,000.00	14,500.00	25,000.00	25,000.00	25,000.00
100.1530-4007	PART-TIME	126,144.50	191,134.16	182,600.00	194,700.00	192,700.00	203,300.00	214,500.00
100.1530-4020	SICK PAY	9,161.09	15,824.19	9,500.00	9,200.00	9,500.00	9,500.00	9,500.00
	<i>WAGES & SALARIES Totals</i>	\$3,583,726.33	\$3,771,371.79	\$3,732,800.00	\$3,890,000.00	\$3,969,400.00	\$4,152,700.00	\$4,336,400.00
<i>TAXES & BENEFITS</i>								
100.1530-4009	I.M.R.F.	460,849.28	436,607.77	389,700.00	421,100.00	474,400.00	496,200.00	518,100.00
100.1530-4010	SOCIAL SECURITY	275,746.82	280,897.41	283,700.00	306,800.00	306,300.00	320,400.00	334,400.00
100.1530-4012	HEALTH INSURANCE	666,910.25	713,184.50	656,900.00	647,800.00	822,700.00	872,100.00	924,500.00
	<i>TAXES & BENEFITS Totals</i>	\$1,403,506.35	\$1,430,689.68	\$1,330,300.00	\$1,375,700.00	\$1,603,400.00	\$1,688,700.00	\$1,777,000.00
<i>SERVICES & CHARGES</i>								
100.1530-4150	IRMA INSURANCE	39,100.00	30,902.14	42,300.00	33,000.00	48,000.00	48,000.00	48,000.00
<i>PROFESSIONAL</i>								
100.1530-4101	PROF SERV ACCT/AUDITING	294.44	.00	.00	.00	.00	.00	.00
100.1530-4105	PROF SERV DATA PROCESSING	21,019.00	147.49	4,800.00	4,800.00	61,000.00	1,000.00	1,000.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	60,000.00	60,000.00
	BOARD REVIEW					1.0000	400.00	400.00
	BOARD REVIEW					1.0000	(3,800.00)	(3,800.00)
	BOARD REVIEW					1.0000	3,800.00	3,800.00
	PROF SERV MEDICAL					BOARD REVIEW Totals		\$61,000.00
	PROF SERV MEDICAL	4,211.47	3,620.00	1,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	PHYSICALS - NEW HIRE					1.0000	5,000.00	5,000.00
	PHYSICALS - NEW HIRE					BOARD REVIEW Totals		\$5,000.00

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1530-4110	TECH & CONSULT SERVICES	698.01	3,460.00	47,400.00	47,400.00	77,400.00	47,400.00	47,400.00
	Budget Transactions							
	Level							
	Transaction							
	CALEA ACCREDITATION					1.0000	4,700.00	4,700.00
	ENHANCED INFORMER INTERFACE					1.0000	30,000.00	30,000.00
	PUBLIC SAFETY SYSTEMS CONSULTING (FIREWALLS)					1.0000	40,000.00	40,000.00
	TESTING - NEW HIRES					1.0000	2,700.00	2,700.00
	BOARD REVIEW TOTALS						\$53,400.00	\$53,400.00
	PROFESSIONAL TOTALS	\$26,222.92	\$7,227.49	\$53,200.00	\$57,200.00	\$143,400.00	\$53,400.00	\$53,400.00
	COMMUNICATIONS							
100.1530-4115	COMMUNICATIONS-TELEPHONE	65,756.89	205,101.39	26,200.00	71,200.00	26,200.00	26,200.00	26,200.00
	Budget Transactions							
	Level							
	Transaction							
	COOP CELL PHONES					1.0000	500.00	500.00
	ORIGINAL					1.0000	25,700.00	25,700.00
	BOARD REVIEW TOTALS						\$26,200.00	\$26,200.00
100.1530-4116	COMMUNICATIONS-PORTABLE DV	.00	340.48	4,000.00	5,500.00	4,000.00	4,000.00	4,000.00
	Budget Transactions							
	Level							
	Transaction							
	COMMUNICATIONS TOTALS	\$65,756.89	\$205,441.87	\$30,200.00	\$76,700.00	\$30,200.00	\$30,200.00	\$30,200.00
	UTILITIES							
100.1530-4170	PUBLIC UTIL GAS-HEAT	545.87	3,349.83	.00	.00	.00	.00	.00
100.1530-4173	PUBLIC UTIL ELEC-LIGHT	5,786.61	.00	.00	.00	.00	.00	.00
100.1530-4174	PUBLIC UTIL ELEC-HEAT	13,933.77	.00	.00	.00	.00	.00	.00
	Budget Transactions							
	Level							
	Transaction							
	UTILITIES TOTALS	\$20,266.25	\$3,349.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	OTHER							
100.1530-4118	COPY REPRODUCTION	1,818.85	4,010.19	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
100.1530-4120	PUBLIC RELATIONS	7,968.06	2,690.28	5,100.00	500.00	5,100.00	5,100.00	5,100.00
100.1530-4160	PRINTING	520.49	126.00	500.00	500.00	500.00	500.00	500.00
100.1530-4161	PUBLICATION OF NOTICES	.00	.00	400.00	400.00	400.00	400.00	400.00
	Budget Transactions							
	Level							
	Transaction							
	BLUE LINE					1.0000	200.00	200.00
	LA RAZA					1.0000	200.00	200.00
	BOARD REVIEW TOTALS						\$400.00	\$400.00
100.1530-4163	CONFERENCES	14,283.15	3,848.75	6,400.00	6,400.00	6,400.00	6,400.00	6,400.00
	Budget Transactions							
	Level							
	Transaction							
	CALEA CONFERENCE					1.0000	4,700.00	4,700.00
	IPS TELECOMMUNICATIONS CONFERENCE					1.0000	1,400.00	1,400.00
	MABAS					1.0000	300.00	300.00
	BOARD REVIEW TOTALS						\$6,400.00	\$6,400.00
100.1530-4164	TRAINING	12,552.52	15,305.64	15,700.00	15,700.00	15,700.00	15,700.00	15,700.00
	Budget Transactions							
	Level							
	Transaction							
	MANAGEMENT TRAINING					1.0000	6,300.00	6,300.00
	POLICE STAFF & COMMAND TRAINING					1.0000	1,800.00	1,800.00
	T/C TRAINING					1.0000	7,600.00	7,600.00
	BOARD REVIEW TOTALS						\$15,700.00	\$15,700.00

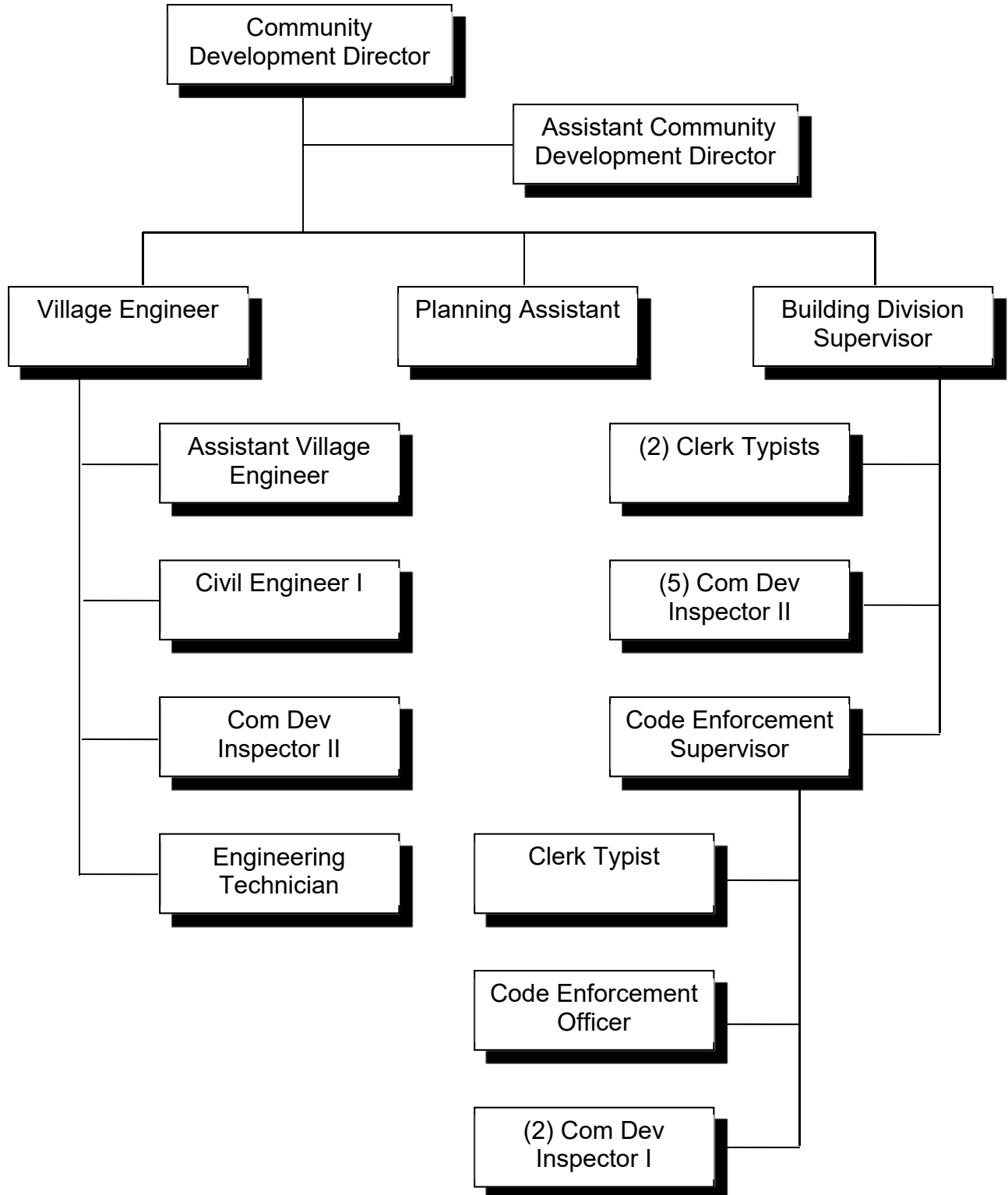
CONSOLIDATED DISPATCH CENTER Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.1530-4180	REPAIRS & MAINTENANCE	3,720.50	13,430.53	34,400.00	34,400.00	79,400.00	79,400.00	79,400.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	ACDC PORTAL MAINTENANCE					1,000.00	10,000.00	10,000.00
	FIRE EXTINGUISHERS MAINTENANCE					1,000.00	2,900.00	2,900.00
	FURNITURE MAINTENANCE					1,000.00	2,000.00	2,000.00
	MAINTENANCE - MICROWAVES					1,000.00	40,000.00	40,000.00
	MAINTENANCE - RADIOS					1,000.00	20,000.00	20,000.00
	UPS MAINTENANCE					1,000.00	4,500.00	4,500.00
						<i>BOARD REVIEW Totals</i>		\$79,400.00
100.1530-4192	DUES/SUBSCRIPTIONS	2,249.98	11,071.00	4,800.00	8,100.00	4,800.00	4,800.00	4,800.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	APCO MEMBERSHIP					1,000.00	1,900.00	1,900.00
	NENA (GROUP MEMBERSHIP)					1,000.00	2,900.00	2,900.00
						<i>BOARD REVIEW Totals</i>		\$4,800.00
100.1530-4199	OTHER SERVICES & CHARGES	1,102.45	7,315.79	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	NOTARY RENEWALS					1,000.00	1,000.00	1,000.00
	SHREDDING					1,000.00	600.00	600.00
						<i>BOARD REVIEW Totals</i>		\$1,600.00
	<i>OTHER Totals</i>	\$44,216.00	\$57,798.18	\$71,400.00	\$70,100.00	\$116,400.00	\$116,400.00	\$116,400.00
	<i>SERVICES & CHARGES Totals</i>	\$195,562.06	\$304,719.51	\$197,100.00	\$237,000.00	\$338,000.00	\$248,000.00	\$248,000.00
	<i>SUPPLIES & MATERIALS</i>							
100.1530-4201	OFFICE SUPPLIES	8,323.59	3,971.51	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1530-4203	CLOTHING SUPPLIES	11,752.43	5,164.00	11,800.00	11,800.00	11,800.00	11,800.00	11,800.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	NEW T/C UNIFORMS					1,000.00	3,500.00	3,500.00
	UNIFORM REPLACEMENT					1,000.00	8,300.00	8,300.00
						<i>BOARD REVIEW Totals</i>		\$11,800.00
100.1530-4299	OTHER OPERATING SUPPLIES	18,143.72	12,795.52	13,800.00	13,800.00	13,800.00	13,800.00	13,800.00
	<i>Budget Transactions</i>							
	<i>Transaction Level</i>							
	CUSTOMER SERVICE PROGRAM					1,000.00	9,500.00	9,500.00
	FIRST AID SUPPLIES					1,000.00	500.00	500.00
	HEADSET/EARPIECES/BATTERIES					1,000.00	3,800.00	3,800.00
						<i>BOARD REVIEW Totals</i>		\$13,800.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$38,219.74	\$21,931.03	\$35,600.00	\$35,600.00	\$35,600.00	\$35,600.00	\$35,600.00

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
CAPITAL OUTLAYS								
<i>EQUIPMENT</i>								
100.1530-4304	EQUIPMENT-ELECTRONICS	16,594.79	279,014.61	9,500.00	9,500.00	8,600.00	3,500.00	3,500.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	EDGE FIREWALLS					1.0000	2,000.00	2,000.00
BOARD REVIEW	FITNESS ROOM EQUIPMENT					1.0000	1,500.00	1,500.00
BOARD REVIEW	SURFACE PROS FOR CTOS					1.0000	5,100.00	5,100.00
BOARD REVIEW Totals								
	<i>EQUIPMENT Totals</i>	\$16,594.79	\$279,014.61	\$9,500.00	\$9,500.00	\$8,600.00	\$3,500.00	\$3,500.00
<i>CAPITAL OUTLAYS Totals</i>								
	<i>CAPITAL OUTLAYS Totals</i>	\$16,594.79	\$279,014.61	\$9,500.00	\$9,500.00	\$8,600.00	\$3,500.00	\$3,500.00
<i>TRANSFERS OUT</i>								
100.1530-4962	TRANSFER TO IT	59,572.40	268,404.59	301,600.00	301,600.00	136,900.00	126,300.00	129,300.00
<i>TRANSFERS OUT Totals</i>								
	<i>TRANSFERS OUT Totals</i>	\$59,572.40	\$268,404.59	\$301,600.00	\$301,600.00	\$136,900.00	\$126,300.00	\$129,300.00
Department 1530 - CONSOLIDATED DISPATCH CTR								
	Department 1530 - CONSOLIDATED DISPATCH CTR	\$5,297,181.67	\$6,076,131.21	\$5,606,900.00	\$5,849,400.00	\$6,091,900.00	\$6,254,800.00	\$6,529,800.00

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to building permits, code enforcement, engineering, capital improvements, planning/zoning, GIS and economic development for the Village. The department has twenty (21) full time employees.

Building Permits

Building permits for any construction work, required by Village Code, are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as decks, patios, driveways, sheds, fences, utility connections, etc. Insurance Service Organization (ISO), sign variations, appearance reviews, outdoor activity permits and staffing the Commercial and Industrial Commission are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Staffing of the Tenant-Landlord Commission is included in this function. Beginning in 2007, vacant foreclosures began adding to our workload in this area.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are conducted for public improvements related to subdivision and planned unit development. To insure code compliance, inspections are performed by the engineering staff during various phases of construction. In 2010, GIS functions for the entire Village organization were transferred from IT to the Engineering Division. The Community Rating System (CRS) is also performed by Engineering. Beginning in 2010, property sump pump inspections were transferred from Public Works to Engineering, and in 2014 this function was absorbed by all CD Inspector II positions.

Capital Improvements

A majority of the Village's capital improvement projects are coordinated by the Community Development Department. These include roadway, drainage, traffic signals, Community Development Block Grant (CDBG), noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as land acquisition and building construction, are also coordinated by the Community Development Department.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

Planning and Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Planning & Zoning Commission, Town Center Commission, Building, Zoning and Development Committee and Village Board. Working with the Village attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by staff from this area. During FY 2011/12 the Comprehensive Plan was updated by our planning staff.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2020-21 KEY OBJECTIVES

Strategic Priority 1: Economic Development

a. Successful Commercial Development

- Retain, expand and attract quality commercial businesses.
- Promote economic development and business growth as well as the redevelopment along key commercial areas through the use of TIF funds, façade grants and sales tax rebate incentives.
- Increase municipal revenue sources by generating more non-residential property taxes.

b. Business Relationship Development

- Emphasize and enhance relationships and develop new partnerships within the business community and local organizations for business recruitment. Use networking and other contacts developed through the International Council of Shopping Centers (ICSC), Choose DuPage, College of DuPage, the Addison Chamber of Commerce, the Addison Commercial and the Industrial Commission and other business organizations.

COMMUNITY DEVELOPMENT

Narrative

FY 2020-21 KEY OBJECTIVES (Cont'd)

Strategic Priority 2: Housing

- a. Continue to expand supported living housing options for seniors.
 - Continue working with developers to provide senior housing.
- b. High percentage of Addison residents remain here
 - Work with property owners and developers to maintain quality housing stock.
- c. Current unincorporated areas are successfully incorporated
 - Continue annexing unincorporated parcels.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$3,282,623	\$3,308,300	\$3,432,600
Number of Employees	21	20	21
Building Permits			
Outputs			
Total Number of Permits Issued	1,520	1,590	1,605
# of New Residential Permits	19	29	34
# of Residential Additions & Alterations	768	789	798
# of New Commercial/Industrial	3	4	4
# of Commercial/Industrial Add & Alt	145	152	162
# of Misc. (fences, sheds, utilities, decks, etc.)	585	597	616
# of Instant Permits	479	492	507
# of Over the Counter Permits (OTC)	432	449	457
# of Plan Reviews Performed (Initial)	2,144	2,160	2,177
# of Plan Reviews Performed (Second)	494	509	527
# of Building Inspections Performed	7,303	7,490	7,621
Efficiencies			
Average Number of Days to Process a Permit	13	12	12
Effectiveness			
# of Instant Permits as a % of all Permits	31%	35%	35%
# of Instant Permits as a % of all Misc. Permits	81%	80%	80%
% of Plans Reviewed in 10 Business Days or Less (Initial)	85%	89%	90%
% of Plans Reviewed in 10 Business Days or Less (Second)	94%	95%	95%
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	8	6	6
# of Citations Issued – Administrative Adj.	289	301	309
Subtotal	297	307	315

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Code Enforcement (Cont'd)			
Outputs (Cont'd)			
# of Code Enforcement Cases Initiated	902	939	951
# of Code Enforcement Cases Resolved	636	780	792
# of Business Licenses Reviewed	130	134	139
# of Business Licenses Denied	0	1	1
# of Business License Inspections Conducted	119	130	141
# of Annual Residential Rental Inspections Conducted	727	736	742
# of Annual Commercial/Industrial Inspections Conducted	261	277	286
# of Annual Commercial/Industrial Inspections Approved	257	265	271
# of Presale Inspections	14	15	17
# of Transfer Stamps Processed for Code Compliance	712	726	730
Number of Sump Pump Inspections	712	726	730
Number of FOIA Requests Processed	288	292	299
Efficiencies			
Average Days to Resolve an Enforcement Case	23	21	20
Effectiveness			
% of Code Enforcement Cases Resolved	70%	72%	75%
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	15	22	22
# of Annexations	4	4	4
# of Re-Zoning	1	2	2
# of Subdivisions	1	5	3
# of Variations	8	8	8
# of Misc. Cases	3	8	5
# of Sign Variations Approved	6	5	5
Efficiencies			
Average Days to Complete	60	60	60

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (CONT.)

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Engineering			
Outputs			
# of Floodplain Inquiries	50	55	65
# of GIS Service Requests Processed	75	72	72
# of Sq. ft. of Sidewalks Inspected-New	18,760	9,857	10,138
# of Sq. ft. of Sidewalks Replaced	48,761	90,588	85,927
# of Linear ft. of Curb and Gutters Inspected-New	6,442	8,259	5,181
# of Linear ft. of Curb and Gutters Replaced	13,550	17,000	18,100
# of Square Yards of Pavement Inspected-New	5,258	63,037	20,657
# of Square Yards of Pavement Replaced	214,849	164,842	155,472
# of Sanitary Structures Inspected New	0	0	0
# of Sanitary Structures Replaced	0	14	15
# of LF Sanitary Sewers Inspected New	0	1,569	1,500
# of LF Sanitary Sewers Replaced	0	40	40
# of Storm Structures Inspected-New	35	93	65
# of Storm Structures Replaced	26	7	26
# of Linear ft. Storm Sewers Inspected-New	614	6,001	5,160
# of Linear ft. Storm Sewers Replaced	186	0	100
# of Linear ft. Water Mains Inspected-New	1,576	1,717	1,000
# of Linear ft. Water Mains Replaced	5,952	0	100
# of Driveway Aprons Inspected-New	65	30	40
# of Aprons & Driveways Replaced	157	271	203

COMMUNITY DEVELOPMENT

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst Director of Community Dev - Zoning	0.70	0.70	0.70	0.70	0.70
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Assistant Village Engineer	0.70	0.70	0.70	0.70	0.70
Civil Engineer I	0.70	0.70	0.70	0.70	0.70
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Community Development Inspector I (2)	2.00	2.00	2.00	2.00	2.00
Community Development Inspector II (6)	6.00	6.00	6.00	6.00	6.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Total Budgeted:	<u>19.50</u>	<u>19.50</u>	<u>19.50</u>	<u>19.50</u>	<u>19.50</u>

Authorized & Unbudgeted:

*Single Family Residence Inspector	<u>1.00</u>
<i>Subtotal:</i>	<u>1.00</u>

Total Authorized: 20.50

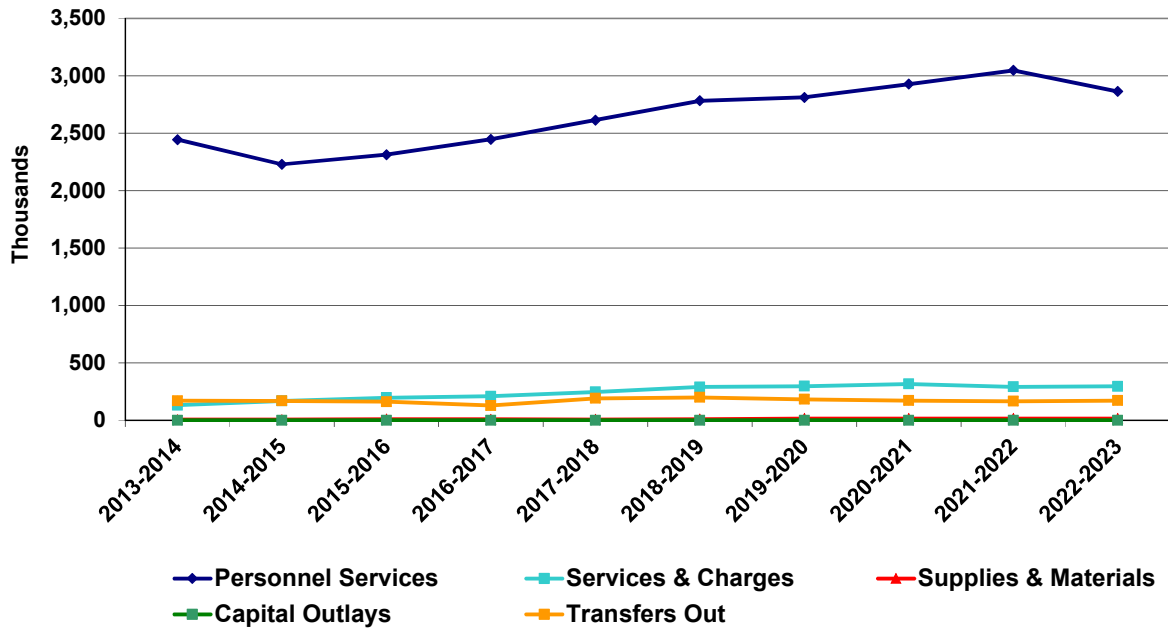
Note: Page 31 summarizes Employee Allocation Between Departments

*This position will remain unbudgeted until funding is available.

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	2,812,400	2,928,600	3,047,900	2,863,500
Services & Charges	297,900	316,300	291,300	296,300
Supplies & Materials	15,000	15,600	15,600	15,600
Capital Outlays	0	0	0	0
Transfers Out	183,000	172,100	167,300	171,400
Total	3,308,300	3,432,600	3,522,100	3,346,800



G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND								
EXPENSE								
Department 2010 - COMMUNITY DEVELOPMENT								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2010-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	625,818.43	1,909,701.23	1,838,800.00	1,950,400.00	2,003,100.00	2,083,200.00	1,905,100.00
Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	ASST VILLAGE ENGINEER UPGRADE					1.0000	4,200.00	4,200.00
	ORIGINAL					1.0000	1,998,900.00	1,998,900.00
						BOARD REVIEW Totals		\$2,003,100.00
100.2010-4002	WAGES CLERICAL	327,478.40	.00	.00	.00	.00	.00	.00
100.2010-4003	WAGES OPERATIONAL	837,516.52	.00	.00	.00	.00	.00	.00
100.2010-4004	OVERTIME	37,267.28	45,845.58	45,000.00	69,800.00	52,000.00	52,000.00	55,000.00
100.2010-4006	OTHER PAY	10,660.00	10,441.97	20,000.00	3,400.00	20,000.00	20,000.00	20,000.00
100.2010-4007	PART-TIME	3,427.88	6,165.57	.00	.00	.00	.00	.00
100.2010-4020	SICK PAY	42,209.71	42,863.80	44,000.00	36,400.00	48,000.00	48,000.00	48,000.00
	WAGES & SALARIES Totals	\$1,884,378.22	\$2,015,018.15	\$1,947,800.00	\$2,060,000.00	\$2,123,100.00	\$2,203,200.00	\$2,028,100.00
TAXES & BENEFITS								
100.2010-4009	I.M.R.F.	240,003.13	234,001.25	202,600.00	216,300.00	250,200.00	259,700.00	238,800.00
100.2010-4010	SOCIAL SECURITY	142,435.09	149,075.07	147,500.00	157,600.00	162,100.00	168,200.00	154,800.00
100.2010-4012	HEALTH INSURANCE	347,881.56	385,187.81	422,600.00	378,500.00	393,200.00	416,800.00	441,800.00
	TAXES & BENEFITS Totals	\$730,319.78	\$768,264.13	\$772,700.00	\$752,400.00	\$805,500.00	\$844,700.00	\$835,400.00
	PERSONNEL SVCS Totals	\$2,614,698.00	\$2,783,282.28	\$2,720,500.00	\$2,812,400.00	\$2,928,600.00	\$3,047,900.00	\$2,863,500.00
SERVICES & CHARGES								
100.2010-4150	IRMA INSURANCE	17,724.60	14,968.97	17,300.00	16,900.00	19,700.00	19,700.00	19,700.00
PROFESSIONAL								
100.2010-4101	PROF SERV ACCT/AUDITING	3,328.30	.00	.00	.00	.00	.00	.00
100.2010-4102	PROF SERV ARCHITECTURAL	88,477.87	96,908.86	70,000.00	101,400.00	75,000.00	65,000.00	70,000.00
Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	CHRISTOPHER B BURKE/PLAN REVIEW					1.0000	65,000.00	65,000.00
	ENGINEERING/TRAFFIC RELATED SERVICES					1.0000	5,000.00	5,000.00
	SOIL CONSULTANTS					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$75,000.00
100.2010-4103	PROF SERV LEGAL	3,097.50	2,940.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.2010-4105	PROF SERV DATA PROCESSING	268.52	.00	.00	.00	.00	.00	.00
100.2010-4107	PROF SERV MEDICAL	565.00	275.00	.00	500.00	.00	.00	.00

COMMUNITY DEVELOPMENT

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.2010-4110	TECH & CONSULT SERVICES	60,287.56	77,076.70	95,000.00	70,000.00	95,000.00	80,000.00	80,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BUILDING CONSULTANT					1.0000	25,000.00	25,000.00
BOARD REVIEW	CIVIL TECH INSPECTIONS					1.0000	20,000.00	20,000.00
BOARD REVIEW	CRS OUTREACH INSERT					1.0000	4,000.00	4,000.00
BOARD REVIEW	DRAINAGE FLOW PATH MODELING					1.0000	25,000.00	25,000.00
BOARD REVIEW	ELEVATOR INSPECTION					1.0000	2,000.00	2,000.00
BOARD REVIEW	FIRE PLAN REVIEW					1.0000	15,000.00	15,000.00
BOARD REVIEW	SPECIAL INSPECTIONS					1.0000	1,000.00	1,000.00
BOARD REVIEW	TRAFFIC STUDY					1.0000	2,000.00	2,000.00
BOARD REVIEW	ZONING/PLANNING PUBLIC HEARINGS COURT					1.0000	1,000.00	1,000.00
<i>PROFESSIONAL Totals</i>		\$156,024.75	\$177,200.56	\$168,000.00	\$174,900.00	\$173,000.00	\$148,000.00	\$153,000.00
<i>COMMUNICATIONS</i>								
100.2010-4115	COMMUNICATIONS-TELEPHONE	14,501.66	15,145.75	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
100.2010-4116	COMMUNICATIONS-PORTABLE DV	(794.25)	(367.60)	.00	(800.00)	.00	.00	.00
100.2010-4117	COMMUNICATIONS-POSTAGE	6,580.56	4,091.97	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<i>COMMUNICATIONS Totals</i>		\$20,287.97	\$18,870.12	\$17,000.00	\$16,200.00	\$17,000.00	\$17,000.00	\$17,000.00
<i>OTHER</i>								
100.2010-4118	COPY REPRODUCTION	3,925.51	5,052.71	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.2010-4160	PRINTING	10,828.07	6,546.61	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADJUDICATION/CITATION FORMS					1.0000	600.00	600.00
BOARD REVIEW	PERMIT FORMS-BLDG/OCCUP/WARNING/ENVELOPES/STORMWATER MGMT					1.0000	2,900.00	2,900.00
BOARD REVIEW	PERMITS-OTHER PRINTING BUSINESS CARDS					1.0000	2,500.00	2,500.00
BOARD REVIEW	SUPPLIES FROM THE BLUEPRINT SHOPPE, ETC.					1.0000	1,000.00	1,000.00
<i>BOARD REVIEW Totals</i>								\$7,000.00
100.2010-4161	PUBLICATION OF NOTICES	3,573.05	2,176.10	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.2010-4163	CONFERENCES	3,404.82	3,691.12	3,000.00	3,000.00	3,500.00	3,500.00	3,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADDISON CHAMBER OF COMMERCE AND INDUSTRY					1.0000	500.00	500.00
BOARD REVIEW	APWA/SBOC PLANNING MEETINGS ONCE A MONTH					1.0000	1,000.00	1,000.00
BOARD REVIEW	CONFERENCE FOR ENGINEERING/PLANNING & DEVELOPMENT					1.0000	1,000.00	1,000.00
BOARD REVIEW	INSPECTION SEMINARS STORMWATER FEMA					1.0000	1,000.00	1,000.00
<i>BOARD REVIEW Totals</i>								\$3,500.00

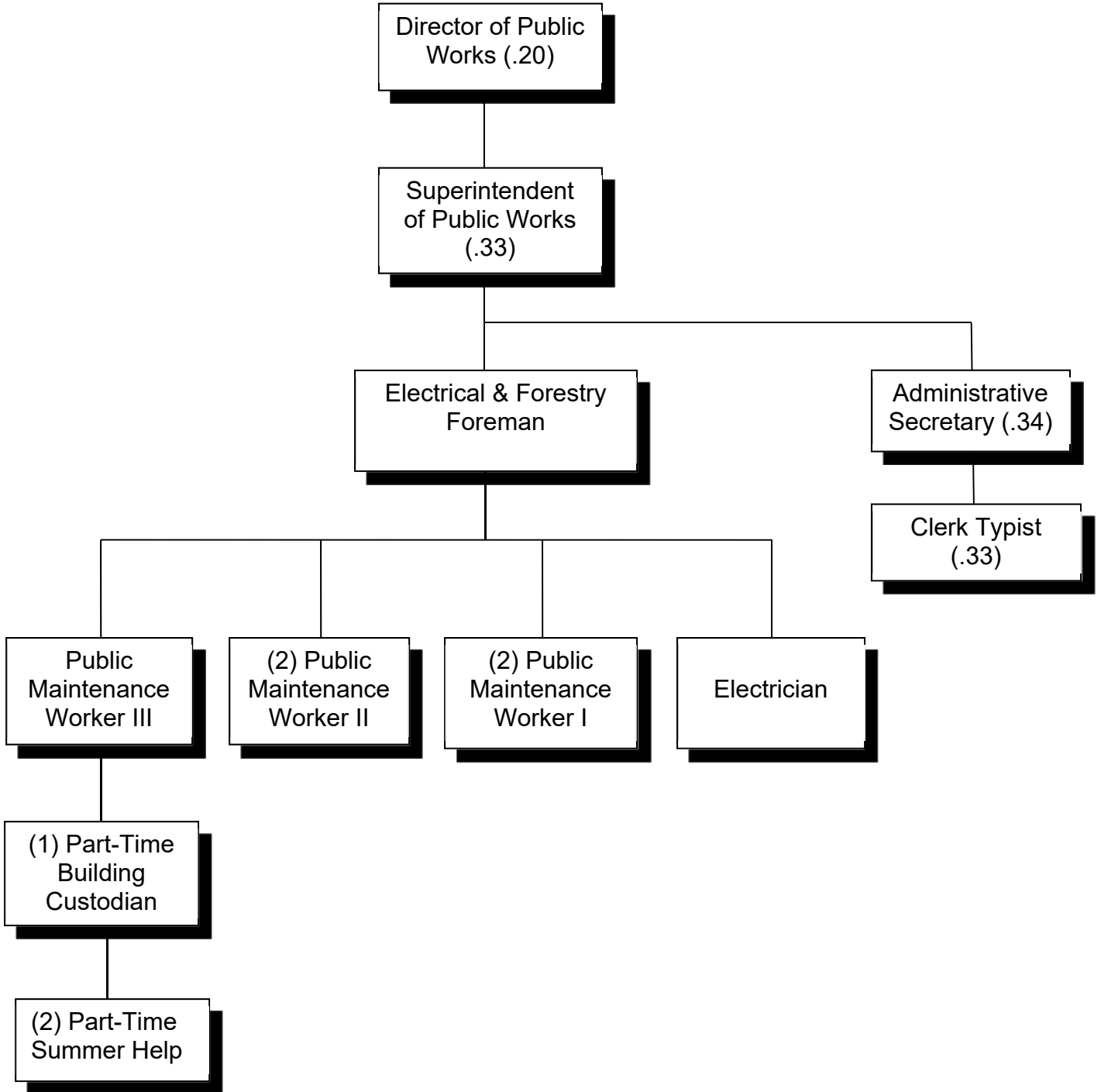
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.2010-4164	TRAINING	5,594.35	4,317.38	4,500.00	4,500.00	5,000.00	5,000.00	5,000.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	MANAGEMENT WETLANDS/OTHER CODE RELATED							500.00
	MISCELLANEOUS ONE DAY TRAINING							500.00
	PROFESSIONAL ENGINEERS LICENSE/CERTIFICATION ICC							500.00
	SBOC/PLUMBING/ELECTRICAL TRAINING							3,000.00
	STORMWATER MANAGEMENT/TRANSPORTATION GIS							500.00
	BOARD REVIEW							5,000.00
	Number of Units							
	Cost Per Unit							
	BOARD REVIEW Totals							\$5,000.00
100.2010-4180	REPAIRS & MAINTENANCE	250.00	622.03	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	GENERAL REPAIRS							700.00
	SURVEYING INSTRUMENT & TRAFFIC COUNTERS							700.00
	BOARD REVIEW							700.00
	Number of Units							
	Cost Per Unit							
	BOARD REVIEW Totals							\$1,400.00
100.2010-4192	DUES/SUBSCRIPTIONS	9,690.66	8,328.89	9,500.00	9,500.00	5,200.00	5,200.00	5,200.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	AICP MEMBERSHIP							800.00
	ANSI/ASME/PLUMBING CODE & ACCESS MANUALS							500.00
	ASCE/ONE (1) APA MEMBERSHIP							800.00
	ENGINEERING & BUILDING REFERENCE BOOKS							1,000.00
	ICC MEMBERSHIP							200.00
	SBOC/NWBOCA MEMBERSHIP							1,500.00
	TWO (2) PLANNING REFERENCE MANUALS							400.00
	BOARD REVIEW							5,200.00
	Number of Units							
	Cost Per Unit							
	BOARD REVIEW Totals							\$5,200.00
100.2010-4199	OTHER SERVICES & CHARGES	16,974.55	48,725.62	76,500.00	56,500.00	76,500.00	76,500.00	76,500.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	CAR WASHES							500.00
	COUNTY RECORDING FEES							1,000.00
	DOCUMENT SCANNING							40,000.00
	FACADE - DIGIANNI							40,000.00
	OVERHEAD SEWER PROGRAM							10,000.00
	REDUCE DICIANNI FACADE							(20,000.00)
	TITLE SEARCH							1,000.00
	UNOCCUPIED PROPERTY MAINTENANCE							4,000.00
	BOARD REVIEW							76,500.00
	Number of Units							
	Cost Per Unit							
	BOARD REVIEW Totals							\$76,500.00
	OTHER Totals	\$54,241.01	\$79,460.46	\$109,900.00	\$89,900.00	\$106,600.00	\$106,600.00	\$106,600.00
	SERVICES & CHARGES Totals	\$248,278.33	\$290,500.11	\$312,200.00	\$297,900.00	\$316,300.00	\$291,300.00	\$296,300.00



(BLANK)

ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry (E&F) Division of the Public Works Department operates under the direction of the Director of Public Works and Superintendent of Public Works. The division is overseen by the Electrical and Forestry Foreman and is comprised of (1) Public Maintenance Worker III, (2) Public Maintenance Worker II, (2) Public Maintenance Worker I and (1) Electrician. This division also provides partial funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planting, pruning, dead/hazardous/diseased/infested tree removal, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair and replacement of underground cable, replacement of light bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget covers the contract maintenance of the Village's warning siren system and the maintenance, installation and removal of five of the Villages pond aerators servicing ponds in various subdivisions. This budget also covers the maintenance of all Village owned buildings, facilities and properties.

Miscellaneous

The Electrical & Forestry budget provides for portions of salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation as well as Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

FY 2020-21 Key Objectives

Strategic Priority 2: Community Image

1. Continue work to maintain and improve the aesthetics of the Village's properties and thoroughfares as follows:
 - a. Add festive and inspiring holiday décor to municipal grounds for the public to enjoy.
 - b. Provide special maintenance, such as planting of flowers at the Village's entrance signs, Veteran's Circle, Lake Street medians, Village Hall grounds and Urban Plazas.
 - c. Continue to provide additional public services such as the Village's extensive branch pickup program, free mulch delivery to residents, Christmas tree pickup program, and the Arbor Day elementary school program and tree give-away.

Strategic Priority 4: Infrastructure

1. Manage and maintain the Village's municipal tree population:
 - a. Village's GIS Tree Inventory program provides inventory and mapping of the Village's street and property tree species, locations, size, condition for asset inventory, GIS integration with Village systems, canopy coverage and species tracking and diversity.
 - b. Provide maintenance of the parkway trees throughout the Village through pruning activities, risk assessment and the removal of dead, diseased and hazardous trees.
 - c. Plant new trees and replace dead/hazardous/diseased/infested trees with greater species diversity, planning and spacing for long term community benefits.
2. Manage and maintain the Village's street lighting system:
 - a. Responsibly integrate the use of LED technology into streetlight program.
 - b. Continue to update streetlight system with GIS re-inventory, inspection, maintenance and upgrades.
 - Control panel replacement and upgrades
 - Remote disconnect installations
 - Street lighting addition and relocation plans
 - Panel and light pole painting and maintenance
3. Thoroughfare maintenance:
 - a. Brick paver resetting, cleaning, sealing along Addison's thoroughfares, urban plazas and municipal grounds.
 - b. Mowing and maintenance of Village properties, including detention basins, grounds at public buildings and vacant property.

Strategic Priority 6: Employee Development

1. Continue to provide training and certification for Division employees in both electrical and forestry programs, methods and technology, promoting acknowledged professionalism to the Village's staffing.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$2,324,127	\$2,457,000	\$2,610,300
Number of Employees	7	7	7
Outputs			
Trees Pruned/In-House	1,032	3,800	2,000
Trees Pruned/Contracted	1,950	800	1,400
Trees Removed/In-House	181	240	150
Trees Removed/Contracted	38	5	5
Trees Planted	192	150	200
Wood Chips Generated From Branch Pick-up (Cubic Yards)	2,189	2,165	2,180
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	1,035	350	400
Street Light Work Orders	262	225	200
Bulbs Replaced	459	500	500
Service Requests / Work Orders (Total)	1,341	1,900	2,000
Service Requests / Work Orders Generated In- house	697	1,250	1,400
Effectiveness			
In-house service request/Total service requests = % Department Proactivity	52%	66%	70%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$147.94 based on 7 months + add'l. cleanup	\$147.77 based on 7 months + add'l. cleanup	\$150.00 based on 7 months + add'l. cleanup
Cyclical Tree Pruning Contract – Cost per Tree	\$26.31	\$58.00	\$58.00

ELECTRICAL & FORESTRY

Personnel Summary

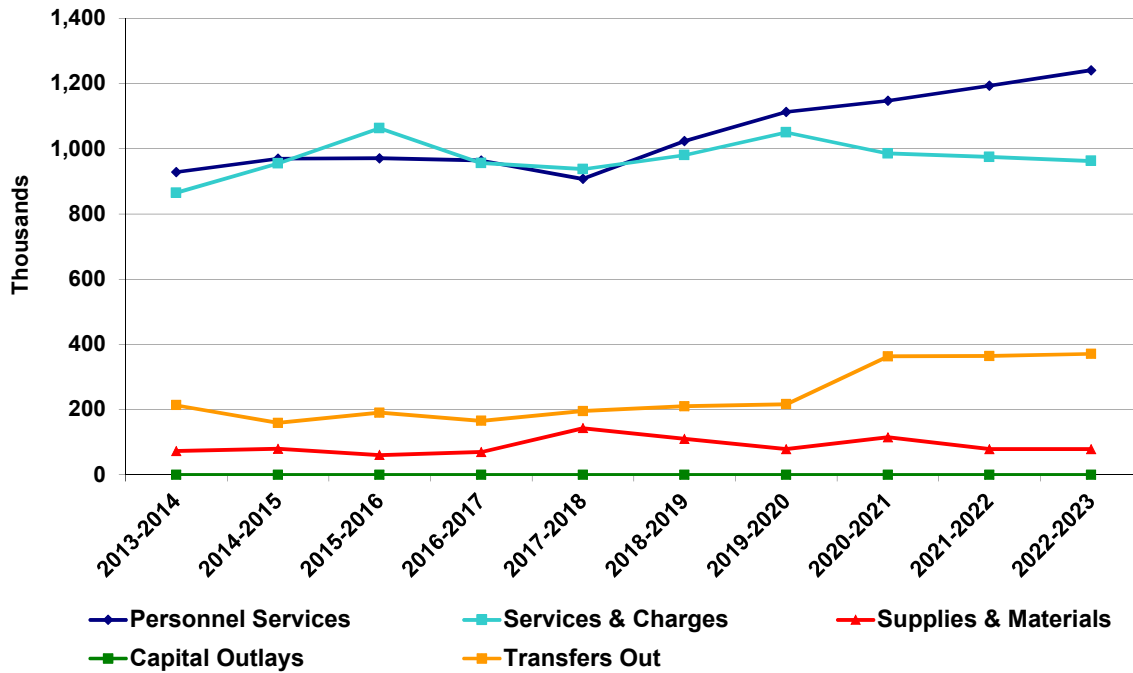
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.34	0.34	0.34	0.34	0.34
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Public Maint Worker I (2)	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Part-Time Custodian	1.00	1.00	1.00	1.00	1.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>11.20</u>	<u>11.20</u>	<u>11.20</u>	<u>11.20</u>	<u>11.20</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>11.20</u>				

Note: Page 31 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	1,112,800	1,147,300	1,193,100	1,240,600
Services & Charges	1,049,600	985,100	974,100	962,100
Supplies & Materials	78,200	114,900	78,700	78,700
Capital Outlays	0	0	0	0
Transfers Out	216,400	363,000	364,200	370,900
Total	2,457,000	2,610,300	2,610,100	2,652,300



G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2022-23 BUDGET
Fund 100 - GENERAL FUND							
EXPENSE							
Department 2510 - ELECTRICAL & FORESTRY							
PERSONNEL SVCS							
WAGES & SALARIES							
100.2510-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$177,867.25	\$684,339.51	\$722,700.00	\$728,100.00	\$745,100.00	\$791,200.00
100.2510-4002	WAGES CLERICAL	44,647.03	.00	.00	.00	.00	.00
100.2510-4003	WAGES OPERATIONAL	358,994.31	.00	.00	.00	.00	.00
100.2510-4004	OVERTIME	11,931.83	16,248.27	16,000.00	17,500.00	16,000.00	16,000.00
100.2510-4006	OTHER PAY	8,982.68	4,719.91	9,200.00	3,300.00	9,200.00	9,200.00
100.2510-4007	PART-TIME	21,768.30	7,750.16	19,000.00	20,200.00	38,100.00	21,400.00
Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit
BOARD REVIEW	ORIGINAL					1.0000	20,100.00
BOARD REVIEW	PT BUILDING CUSTODIAN					1.0000	18,000.00
BOARD REVIEW Totals							
100.2510-4020	SICK PAY	6,468.10	8,050.37	6,900.00	12,000.00	6,900.00	6,900.00
		\$630,659.50	\$721,108.22	\$773,800.00	\$781,100.00	\$815,300.00	\$844,700.00
<i>WAGES & SALARIES Totals</i>							
TAXES & BENEFITS							
100.2510-4009	I.M.R.F.	78,667.93	83,274.33	77,700.00	82,100.00	93,900.00	97,400.00
100.2510-4010	SOCIAL SECURITY	48,571.97	53,655.63	58,500.00	59,800.00	61,000.00	63,200.00
100.2510-4012	HEALTH INSURANCE	149,402.91	165,103.15	155,700.00	189,800.00	177,100.00	187,800.00
		\$276,642.81	\$302,033.11	\$291,900.00	\$331,700.00	\$332,000.00	\$348,400.00
		\$907,302.31	\$1,023,141.33	\$1,065,700.00	\$1,112,800.00	\$1,147,300.00	\$1,193,100.00
<i>TAXES & BENEFITS Totals</i>							
<i>PERSONNEL SVCS Totals</i>							
SERVICES & CHARGES							
100.2510-4150	IRMA INSURANCE	95,534.61	73,618.80	86,600.00	95,000.00	98,300.00	98,300.00
<i>PROFESSIONAL</i>							
100.2510-4101	PROF SERV ACCT/AUDITING	1,665.52	.00	.00	.00	.00	.00
100.2510-4107	PROF SERV MEDICAL	1,830.84	1,358.72	.00	1,100.00	.00	.00
100.2510-4110	TECH & CONSULT SERVICES	129,434.00	101,500.00	130,000.00	130,000.00	105,000.00	130,000.00
Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit
BOARD REVIEW	BRUSH PICK UP					1.0000	105,000.00
		\$132,930.36	\$102,858.72	\$130,000.00	\$131,100.00	\$105,000.00	\$130,000.00
<i>PROFESSIONAL Totals</i>							
COMMUNICATIONS							
100.2510-4115	COMMUNICATIONS-TELEPHONE	6,045.38	6,264.02	8,300.00	7,000.00	8,300.00	8,300.00
100.2510-4116	COMMUNICATIONS-PORTABLE DV	149.49	915.42	1,700.00	800.00	1,700.00	1,700.00
100.2510-4117	COMMUNICATIONS-POSTAGE	79.00	82.50	500.00	300.00	500.00	500.00
		\$6,273.87	\$7,261.94	\$10,500.00	\$8,100.00	\$10,500.00	\$10,500.00
<i>COMMUNICATIONS Totals</i>							
UTILITIES							
100.2510-4170	PUBLIC UTIL GAS-HEAT	3,114.71	11,071.38	5,000.00	12,000.00	12,000.00	12,000.00
100.2510-4173	PUBLIC UTIL ELEC-LIGHT	162,685.35	183,126.65	120,000.00	188,300.00	180,000.00	180,000.00
		\$165,800.06	\$194,198.03	\$125,000.00	\$200,300.00	\$192,000.00	\$192,000.00
<i>UTILITIES Totals</i>							
		\$1,240,600.00	\$1,240,600.00	\$1,240,600.00	\$1,240,600.00	\$1,240,600.00	\$1,240,600.00
<i>UTILITIES Totals</i>							

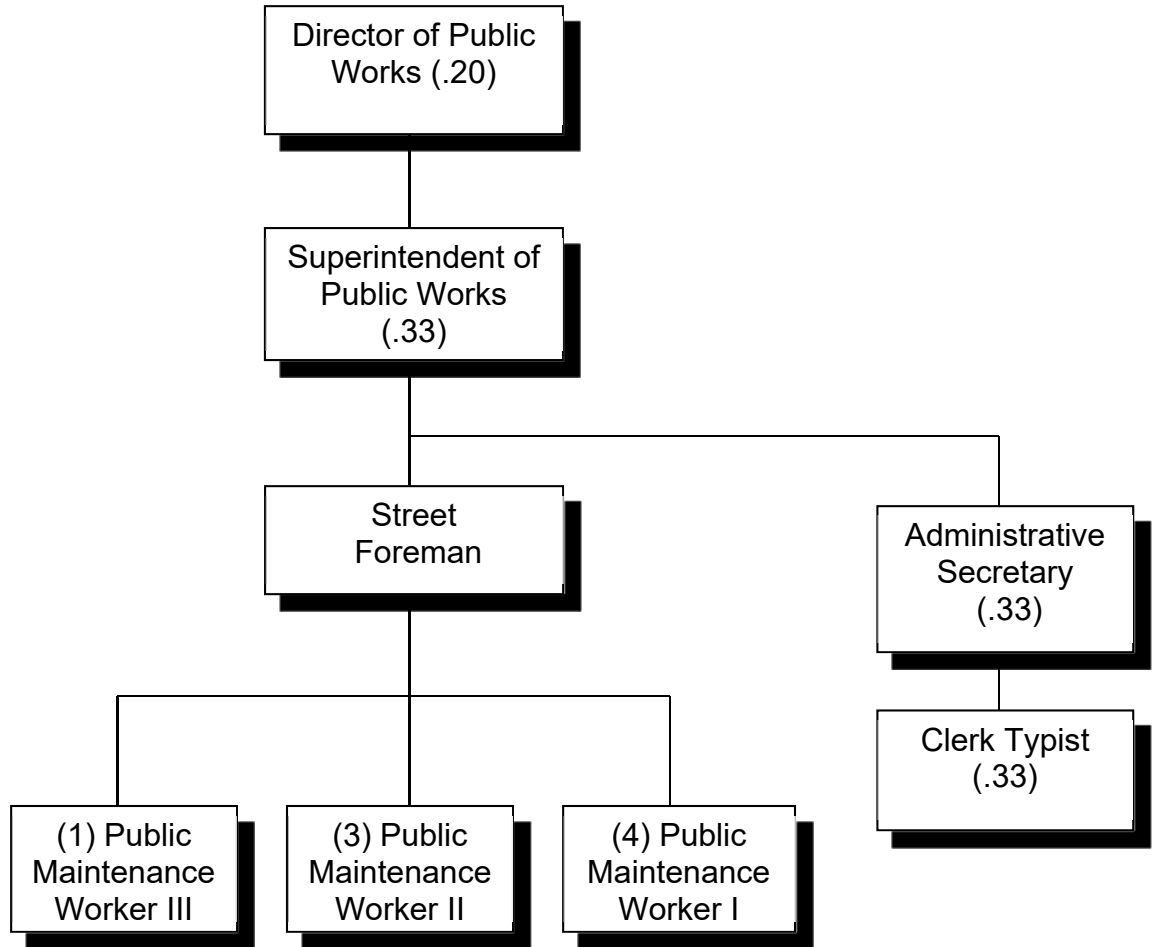
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2022-23 BUDGET
100.2510-4190	RENTAL-EQUIPMENT	.00	.00	1,200.00	1,000.00	1,200.00	1,200.00
	Budget Transactions						
	Level						
	Transaction						Total Amount
BOARD REVIEW	REMOVE CONTRACT CLEANING					1.0000	(14,000.00)
BOARD REVIEW	STREET LIGHT ADMINISTRATION					1.0000	10,000.00
BOARD REVIEW	STREET LIGHT CONTROLLER RPLCMNT					1.0000	40,000.00
BOARD REVIEW	STREETLIGHT POLES FOR KNOCKDOWNS					1.0000	20,600.00
BOARD REVIEW	STUMP & TREE REMOVAL					1.0000	3,800.00
BOARD REVIEW	TRAFFIC SIGNAL CONTRACT					1.0000	45,000.00
BOARD REVIEW	TREE PRUNING INCREASE					1.0000	20,000.00
BOARD REVIEW	TREE REPLACEMENT					1.0000	20,200.00
	BOARD REVIEW Totals						\$454,300.00
100.2510-4192	DUES/SUBSCRIPTIONS	1,665.00	1,000.00	1,700.00	500.00	1,700.00	1,700.00
	Budget Transactions						
	Level						
	Transaction						Total Amount
BOARD REVIEW	RENTAL OF TRENCH/HEAVY EQUIP					1.0000	1,200.00
	BOARD REVIEW Totals						\$1,200.00
100.2510-4199	OTHER SERVICES & CHARGES	799.00	231.24	700.00	700.00	700.00	700.00
	Budget Transactions						
	Level						
	Transaction						Total Amount
BOARD REVIEW	VARIOUS RE-CERTIFICATIONS					1.0000	1,700.00
	BOARD REVIEW Totals						\$1,700.00
	OTHER SERVICES & CHARGES Totals	\$536,507.71	\$602,558.52	\$661,870.00	\$615,100.00	\$579,300.00	\$531,300.00
	SERVICES & CHARGES Totals	\$937,046.61	\$980,496.01	\$1,013,970.00	\$1,049,600.00	\$985,100.00	\$962,100.00
	SUPPLIES & MATERIALS						
100.2510-4201	OFFICE SUPPLIES	977.49	1,020.78	1,000.00	1,000.00	1,000.00	1,000.00
100.2510-4202	CLEANING SUPPLIES	.00	.00	1,600.00	1,600.00	1,600.00	1,600.00
100.2510-4203	CLOTHING SUPPLIES	7,259.95	7,299.20	9,400.00	9,400.00	9,600.00	9,600.00
	Budget Transactions						
	Level						
	Transaction						Total Amount
BOARD REVIEW	ARC FLASH PROTECTIVE COVERALLS					1.0000	300.00
BOARD REVIEW	BOOTS					1.0000	1,000.00
BOARD REVIEW	RAIN GEAR & RUBBER BOOTS					1.0000	350.00
BOARD REVIEW	SAFETY & PERSONAL PROTECTIVE EQUIP					1.0000	2,100.00
BOARD REVIEW	T-SHIRTS					1.0000	650.00
BOARD REVIEW	UNIFORMS					1.0000	4,000.00
BOARD REVIEW	WINTER OUTERWEAR					1.0000	1,200.00
	BOARD REVIEW Totals						\$9,600.00
100.2510-4205	CHEMICALS	1,560.60	.00	.00	.00	.00	.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.2510-4206	STREET	81,331.39	35,075.38	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HIGH PRESSURE SODIUM GROUP BULBS			22,000.00	22,000.00	1.0000	22,000.00	22,000.00
						BOARD REVIEW Totals		
							33,300.00	33,300.00
100.2510-4207	PUBLIC GRND/MAT SUPPLIES	38,948.66	57,185.13	33,300.00	33,000.00	57,800.00		
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CHRISTMAS LIGHTS					1.0000	20,000.00	20,000.00
BOARD REVIEW	FERTILIZERS & HERBICIDES					1.0000	2,900.00	2,900.00
BOARD REVIEW	FLOWERS FOR VILLAGE OWNED PROPERTY					1.0000	4,300.00	4,300.00
BOARD REVIEW	GRASS, SOD & SEED					1.0000	2,100.00	2,100.00
BOARD REVIEW	HOLIDAY WREATHS (ADDISON RD & JFK)					1.0000	24,500.00	24,500.00
BOARD REVIEW	REPLACEMENT BUSHES & TREES					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		
							11,200.00	11,200.00
100.2510-4299	OTHER OPERATING SUPPLIES	12,698.89	9,620.16	11,200.00	11,200.00	22,900.00		
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ELECT TAPE, CRIMPS, MISC HARDWARE					1.0000	8,400.00	8,400.00
BOARD REVIEW	RADIODETECTION GPS CABLE FAULTER & LOCATOR					1.0000	11,700.00	11,700.00
BOARD REVIEW	REMOTE DISCONNECT SWITCHES					1.0000	2,800.00	2,800.00
						BOARD REVIEW Totals		
							11,200.00	11,200.00
								\$57,800.00
SUPPLIES & MATERIALS Totals		\$142,776.98	\$110,200.65	\$78,500.00	\$78,200.00	\$114,900.00	\$78,700.00	\$78,700.00
TRANSFERS OUT								
100.2510-4961	TRANSFER TO FLEET SERVICE	73,072.74	99,327.43	130,000.00	130,000.00	131,600.00	126,800.00	132,700.00
100.2510-4962	TRANSFER TO IT	11,933.44	10,662.02	10,400.00	10,400.00	148,300.00	136,800.00	140,000.00
100.2510-4964	TRANSFER TO EQUIP REPL FD	110,400.00	100,300.00	76,000.00	76,000.00	83,100.00	100,600.00	98,200.00
		\$195,406.18	\$210,289.45	\$216,400.00	\$216,400.00	\$363,000.00	\$364,200.00	\$370,900.00
						TRANSFERS OUT Totals		
Department	2510 - ELECTRICAL & FORESTRY EXPENSES	\$2,182,532.08	\$2,324,127.44	\$2,374,570.00	\$2,457,000.00	\$2,610,300.00	\$2,610,100.00	\$2,652,300.00

Organization Structure



STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Public Works and the Street Division Foreman. Additional staff includes (1) Maintenance Worker III, (3) Maintenance Worker II, and (4) Maintenance Worker I. This budget also provides partial funding for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, street repairs and resurfacing, repair of sidewalks and curbs, replacement of sidewalks, striping of roadway lane lines, school crosswalks and stop bars, repair of damage due to snow plowing operations, installation and maintenance of street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for the maintenance of the waterways in and out of each holding pond, graffiti removal from sidewalks, streets, buildings, and sight/sound wall along I-290, maintenance of sound wall along I-290 from Route 83 to I-355 (funding in Capital Projects Fund), and help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2020-21 Key Objectives

Strategic Priority 4: Infrastructure

1. Pavement

- a. Continue to secure funding to address areas throughout the Village where pavement has failed. This includes:
 - Areas where pavement has settled below curb line, pooling water that will eventually weaken the base and cause pavement failure.
 - Preserve existing pavement by crack sealing joints and cracks. Continue to crack seal new pavement 2-4 years after completion. This includes MFT work.
- b. Stripe pavement as needed to ensure the safety of the motoring public, pedestrians and school children
- c. Continue to sweep streets on a predetermined schedule to help keep contaminants out of the streams as well as presenting a good image of our village.

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

1. Pavement (Cont'd)

- d. Continue to refine and adjust snow operations to ensure the safety of the motoring public. Strive to determine salt and chemical usage prior to each storm, using enough to be effective, while at the same time being mindful of the environment.

2. Concrete Sidewalks, ADA Non-Compliant Sidewalk, Aprons and Curbs

- a. Continue to secure funding to address areas throughout the Village where sidewalks have failed. This includes:
 - Trip hazards caused by tree roots pushing sidewalk up or slab movement caused by frost or settlement.
 - Spalling caused by aging concrete or elements.
 - Severe cracking commonly found in apartment complexes where garbage trucks cross driveways to access containers in rear of parking lots.
- b. Continue the five year sidewalk survey, completing 20% of the Village each year.
 - Potential trip hazards, movement and spalling are documented to be addressed when scheduling allows.
- c. Continue to respond to residents' notification of trip hazards within a reasonable period of time, grinding trip hazards down to a safe transition.
- d. Continue to secure funding to address replacing ADA Non-compliant sidewalks.
- e. Replace curb where drainage issues pose a threat of pooling water in street to prevent premature pavement failure, mosquito breeding or icing in the winter.
- f. Replace driveway aprons where repairs are needed due to structure movement, street or curb repairs or similar circumstances.

3. Street Signs

- a. Continue to secure funding to address street sign requests and replacement. This includes:
 - Directives for additional signage.
 - Replacement of damaged signs or fading/cracking due to age, or required replacement of signs due to legislative action.
- b. Maintain and update sign inventory. Continue with sign inspection.

4. Other Maintenance

- a. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - Cleaning of various creeks and ditches to insure proper water flow.
 - Operation of several storm water detention basins.
 - Removal of graffiti on public and private property.
 - Set up detours for community events.

STREET

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Strategic Priority 6: Employee Development Initiative

1. To utilize off-site education and onsite training to have employees fully trained and capable of operating each piece of equipment in the absence of other employees.
2. Attend update seminars to keep informed on changing requirements for street sign placement and MUTCD manual.

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$2,872,259	\$3,187,900	\$3,328,300
Number of Employees	9	9	9
Outputs			
Hours expended for graffiti removal	55	70	75
Total lineal feet of curb and stripe painting	32,592	175,000	170,000
Total squares of sidewalk replaced	647	975	950
Total curb miles of street swept	3,184	3,500	3,500
Total tons of asphalt used	4,189	5,100	5,100
Total hours of snow plowing	3,047	2,000	2,000
Total tons of salt used	2,200	2,500	1,500
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) within 24 hours	90%	90%	90%
% Street sweeping completed on schedule	95%	95%	95%
Efficiency			
Average cost to remove graffiti, per job	\$140.00	\$140.00	\$140.00
Average cost to repair asphalt failures, per repair	\$323.00	\$323.00	\$323.00

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent of Public Works	0.33	0.33	0.33	0.33	0.33
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.33	0.33	0.33	0.33
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II (3)	3.00	3.00	3.00	3.00	3.00
Public Maint Worker I (4)	4.00	4.00	4.00	4.00	4.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>12.19</u>	<u>12.19</u>	<u>12.19</u>	<u>12.19</u>	<u>12.19</u>

Authorized & Unbudgeted:

None

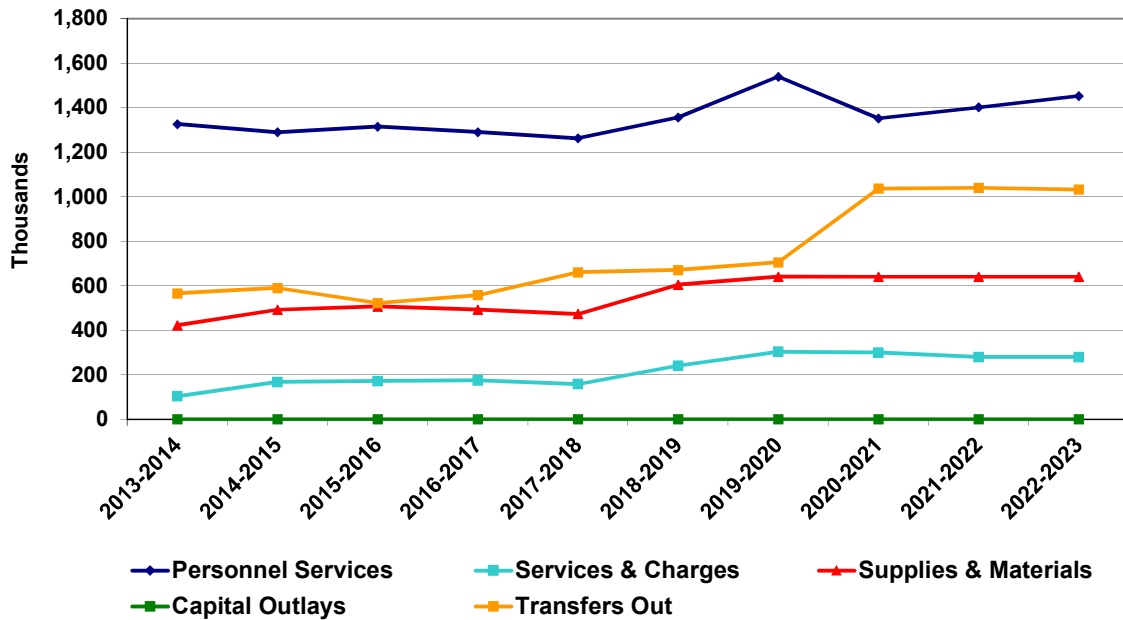
Total Authorized: 12.19

Note: Page 31 summarizes Employee Allocation Between Departments

STREET

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	1,539,600	1,352,300	1,401,700	1,453,400
Services & Charges	303,000	299,400	279,400	279,400
Supplies & Materials	639,800	640,000	640,000	640,000
Capital Outlays	0	0	0	0
Transfers Out	705,500	1,036,600	1,039,700	1,032,100
Total	3,187,900	3,328,300	3,360,800	3,404,900



Fund 100 - GENERAL FUND		2017-18	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23
G/L Account	Account Description	ACTUAL	ACTUAL	BUDGET	EST ACT	BUDGET	BUDGET	BUDGET
EXPENSE								
Department	2520 - STREET							
PERSONNEL SVCS								
WAGES & SALARIES								
100.2520-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$177,867.09	\$833,763.63	\$859,300.00	\$985,900.00	\$854,300.00	\$886,300.00	\$920,200.00
100.2520-4002	WAGES CLERICAL	44,254.71	.00	.00	.00	.00	.00	.00
100.2520-4003	WAGES OPERATIONAL	541,493.15	.00	.00	.00	.00	.00	.00
100.2520-4004	OVERTIME	101,022.98	129,512.93	80,000.00	120,700.00	90,000.00	90,000.00	90,000.00
100.2520-4006	OTHER PAY	7,066.57	5,363.58	7,000.00	1,000.00	7,000.00	7,000.00	7,000.00
100.2520-4007	PART-TIME	16,510.05	9,422.00	19,000.00	19,000.00	20,100.00	21,400.00	22,300.00
100.2520-4020	SICK PAY	26,734.35	17,557.67	27,500.00	12,000.00	27,500.00	27,500.00	27,500.00
	<i>WAGES & SALARIES Totals</i>	\$914,948.90	\$995,619.81	\$992,800.00	\$1,138,600.00	\$998,900.00	\$1,032,200.00	\$1,067,000.00
TAXES & BENEFITS								
100.2520-4009	I.M.R.F.	111,652.87	114,860.29	101,700.00	119,500.00	118,200.00	122,200.00	126,400.00
100.2520-4010	SOCIAL SECURITY	67,792.95	73,810.49	75,500.00	96,200.00	76,400.00	79,000.00	81,600.00
100.2520-4012	HEALTH INSURANCE	168,099.09	172,464.38	144,700.00	185,300.00	158,800.00	168,300.00	178,400.00
	<i>TAXES & BENEFITS Totals</i>	\$347,544.91	\$361,135.16	\$321,900.00	\$401,000.00	\$353,400.00	\$369,500.00	\$386,400.00
	<i>PERSONNEL SVCS Totals</i>	\$1,262,493.81	\$1,356,754.97	\$1,314,700.00	\$1,539,600.00	\$1,352,300.00	\$1,401,700.00	\$1,453,400.00
SERVICES & CHARGES								
100.2520-4150	IRMA INSURANCE	66,182.54	63,333.99	75,400.00	68,000.00	85,600.00	85,600.00	85,600.00
PROFESSIONAL								
100.2520-4101	PROF SERV ACCT/AUDITING	1,271.34	.00	.00	.00	.00	.00	.00
100.2520-4105	PROF SERV DATA PROCESSING	10,715.75	10,840.83	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
	<i>Budget Transactions</i>							
Level								
BOARD REVIEW	Transaction							
	VEHICLE STICKER APPLICATIONS							
	<i>Number of Units</i>							
						1.0000	11,000.00	11,000.00
	<i>Cost Per Unit</i>							
	<i>BOARD REVIEW Totals</i>							
						1,500.00	1,500.00	1,500.00
100.2520-4107	PROF SERV MEDICAL	2,608.00	1,682.72	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	<i>Budget Transactions</i>							
Level								
BOARD REVIEW	Transaction							
	OSHA REQUIRED DRUG & ALCOHOL TEST							
	<i>Number of Units</i>							
						1.0000	900.00	900.00
	<i>Cost Per Unit</i>							
	<i>BOARD REVIEW Totals</i>							
						1,000.00	600.00	600.00
100.2520-4110	TECH & CONSULT SERVICES	15,846.96	80,054.48	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$30,442.05	\$92,578.03	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>COMMUNICATIONS</i>								
100.2520-4115	COMMUNICATIONS-TELEPHONE	4,588.86	5,294.71	7,300.00	6,000.00	7,300.00	7,300.00	7,300.00
Budget Transactions								
	Level							
	Transaction							
	CELL PHONES						Cost Per Unit	Total Amount
	BOARD REVIEW					1,000.00	2,500.00	2,500.00
	REGULAR PHONES					1,000.00	4,800.00	4,800.00
						BOARD REVIEW Totals		
								\$7,300.00
100.2520-4116	COMMUNICATIONS-PORTABLE DV	228.55	(197.09)	1,500.00	(1,700.00)	1,500.00	1,500.00	1,500.00
100.2520-4117	COMMUNICATIONS-POSTAGE	3,967.42	1,842.65	4,500.00	2,500.00	4,500.00	4,500.00	4,500.00
		\$8,784.83	\$6,940.27	\$13,300.00	\$6,800.00	\$13,300.00	\$13,300.00	\$13,300.00
	<i>COMMUNICATIONS Totals</i>							
<i>OTHER</i>								
100.2520-4118	COPY REPRODUCTION	531.47	237.34	500.00	500.00	500.00	500.00	500.00
100.2520-4160	PRINTING	4,415.95	373.02	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
100.2520-4161	PUBLICATION OF NOTICES	277.32	291.30	500.00	200.00	500.00	500.00	500.00
100.2520-4163	CONFERENCES	300.00	245.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2520-4164	TRAINING	264.50	1,732.40	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
100.2520-4176	SOLID WASTE DISPOSAL	.00	.00	14,000.00	2,000.00	14,000.00	14,000.00	14,000.00
100.2520-4180	REPAIRS & MAINTENANCE	16,364.41	70,282.51	174,200.00	174,200.00	134,200.00	134,200.00	134,200.00
Budget Transactions								
	Level							
	Transaction							
	CONTRACT SEALING (CRACK SEALING)					1,000.00	50,000.00	50,000.00
	CONTRACT STREET STRIPING					1,000.00	18,000.00	18,000.00
	CURB & GUTTER REPLACEMENT					1,000.00	20,000.00	20,000.00
	FIRE EXTINGUISHER SERVICE					1,000.00	1,000.00	1,000.00
	GENERAL REPAIRS					1,000.00	3,200.00	3,200.00
	MILLING					1,000.00	40,000.00	40,000.00
	SALT CREEK GREENWAY TRAIL					1,000.00	2,000.00	2,000.00
						BOARD REVIEW Totals		
								\$134,200.00
100.2520-4190	RENTAL-EQUIPMENT	12.00	.00	24,300.00	24,300.00	24,300.00	4,300.00	4,300.00
Budget Transactions								
	Level							
	Transaction							
	ASPHALT SAW, AIR COMPRESSOR					1,000.00	4,300.00	4,300.00
	INCREASE ACCOUNT					1,000.00	20,000.00	20,000.00
						BOARD REVIEW Totals		
								\$24,300.00
100.2520-4192	DUES/SUBSCRIPTIONS	335.00	360.00	300.00	300.00	300.00	300.00	300.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.2520-4199	OTHER SERVICES & CHARGES	30,047.14	3,701.36	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	BOARD REVIEW					1,000.00	500.00	500.00
	BOARD-UPS					1,000.00	200.00	200.00
	CAR WASHES					1,000.00	300.00	300.00
	COMMERCIAL DRIVER'S LICENSE					1,000.00	2,400.00	2,400.00
	FLOOR MATS FOR PW BUILDING					1,000.00	1,000.00	1,000.00
	ROAD KILL CONTRACT					1,000.00	1,000.00	1,000.00
						BOARD REVIEW Totals		\$4,400.00
	OTHER Totals	\$52,547.79	\$77,222.93	\$228,000.00	\$215,700.00	\$188,000.00	\$168,000.00	\$168,000.00
	SERVICES & CHARGES Totals	\$157,957.21	\$240,075.22	\$329,200.00	\$303,000.00	\$299,400.00	\$279,400.00	\$279,400.00
	SUPPLIES & MATERIALS							
100.2520-4201	OFFICE SUPPLIES	567.25	789.22	800.00	800.00	800.00	800.00	800.00
100.2520-4203	CLOTHING SUPPLIES	5,242.79	6,612.57	7,100.00	7,100.00	7,300.00	7,300.00	7,300.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	BOOTS					1,000.00	1,125.00	1,125.00
	COVERALL REPLACEMENTS @ 100 EACH					1,000.00	200.00	200.00
	GLOVES & SAFETY EQUIPMENT					1,000.00	250.00	250.00
	KNIT HATS & HELMET LINERS					1,000.00	200.00	200.00
	RAIN GEAR - RUBBER BOOTS					1,000.00	175.00	175.00
	SHIRTS FOR CLERICAL STAFF					1,000.00	600.00	600.00
	T-SHIRTS					1,000.00	700.00	700.00
	UNIFORMS					1,000.00	2,700.00	2,700.00
	WINTER OUTER WEAR					1,000.00	1,350.00	1,350.00
						BOARD REVIEW Totals		\$7,300.00
	OTHER Totals	17,191.17	22,788.23	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
100.2520-4205	CHEMICALS							
	Budget Transactions							
	Level							
	Transaction							Total Amount
	CHEMICALS					1,000.00	20,000.00	20,000.00
	PRE-WET SALT TREATMENT					1,000.00	10,000.00	10,000.00
						BOARD REVIEW Totals		\$30,000.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
100.2520-4206	STREET	422,217.63	569,450.86	581,100.00	581,100.00	581,100.00	581,100.00	581,100.00
	Budget Transactions							
	Level							Total Amount
	BOARD REVIEW					1.0000	10,000.00	10,000.00
	ASPHALT PRIME (TACK)					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	2,600.00	2,600.00
	ASPHALT RECYCLING					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	275,000.00	275,000.00
	CULVERT REPLACEMENT					1.0000	55,000.00	55,000.00
	BOARD REVIEW					1.0000	8,700.00	8,700.00
	GUARD RAILS					1.0000	185,000.00	185,000.00
	BOARD REVIEW					1.0000	40,000.00	40,000.00
	HOT MIX ASPHALT							BOARD REVIEW Totals
	BOARD REVIEW							\$581,100.00
	LED LIGHTED STREET SIGNS							20,800.00
	BOARD REVIEW							20,800.00
	PAINT FOR STRIPING							20,800.00
	BOARD REVIEW							20,800.00
	ROAD SALT							20,800.00
	BOARD REVIEW							20,800.00
	STREET SIGNS							20,800.00
100.2520-4299	OTHER OPERATING SUPPLIES	27,695.28	5,263.52	20,800.00	20,800.00	20,800.00	20,800.00	20,800.00
	Budget Transactions							
	Level							Total Amount
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	COFFEE SUPPLIES							BOARD REVIEW Totals
	BOARD REVIEW							\$20,800.00
	HARDWARE, MAIL BOX REPLCMNT, OXYGEN ACETYLENE,							\$640,000.00
								\$640,000.00
	SUPPLIES & MATERIALS Totals							\$640,000.00
	TRANSFERS OUT							
100.2520-4961	TRANSFER TO FLEET SERVICE	314,438.27	363,853.61	302,700.00	302,700.00	306,700.00	295,700.00	309,300.00
100.2520-4962	TRANSFER TO IT	47,638.99	69,071.31	67,600.00	67,600.00	410,700.00	378,800.00	387,800.00
100.2520-4964	TRANSFER TO EQUIP REPL FD	298,400.04	237,600.00	335,200.00	335,200.00	319,200.00	365,200.00	335,000.00
	TRANSFERS OUT Totals							\$1,032,100.00
								\$1,039,700.00
	Department							\$3,360,800.00
	2520 - STREET EXPENSES	\$2,553,842.44	\$2,872,259.51	\$2,989,200.00	\$3,187,900.00	\$3,328,300.0	\$3,360,800.00	\$3,404,900.00

WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Wastewater.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Wastewater Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA), Illinois Environmental Protection Agency (IEPA) and all other governing bodies.

WATER SEWER FUND REVENUES

Budget Year 2021

206

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 500 - WATER & SEWER FUND								
REVENUE								
Department 5000 - WATER & SEWER FUND REVENUE								
<i>LICENSES, PERMITS, & FEES</i>								
<i>FEES</i>								
500.5000-3121	STORM WATER EXEMPTION FEE	\$7,243.12	\$74,120.18	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
500.5000-3122	RECAPTURE FEES	27,849.56	64,136.00	.00	.00	.00	.00	.00
500.5000-3126	BMP FEE IN LIEU PROGRAM	5,380.00	4,218.50	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
500.5000-3140	ANNEXATION/TAP ON FEES	163,140.78	140,477.13	15,000.00	138,300.00	15,000.00	15,000.00	15,000.00
	<i>FEES Totals</i>	\$203,613.46	\$282,951.81	\$35,000.00	\$158,300.00	\$35,000.00	\$35,000.00	\$35,000.00
	<i>LICENSES, PERMITS, & FEES Totals</i>	\$203,613.46	\$282,951.81	\$35,000.00	\$158,300.00	\$35,000.00	\$35,000.00	\$35,000.00
<i>CHARGES FOR SERVICES</i>								
<i>WATER</i>								
500.5000-3301	USER REVENUE-WATER	8,583,658.37	9,010,220.83	9,235,200.00	9,387,000.00	9,668,600.00	9,958,700.00	10,011,900.00
500.5000-3305	PENALTY REVENUE-WATER	95,173.01	96,151.94	96,000.00	97,600.00	97,900.00	103,600.00	104,200.00
500.5000-3310	WATER FROM CONSTRUCTION	1,350.00	1,550.00	100.00	1,100.00	100.00	100.00	100.00
500.5000-3312	WATER METER REVENUE	30,192.50	34,793.00	10,000.00	25,000.00	10,000.00	10,000.00	10,000.00
500.5000-3315	TURN ON FEES	7,000.00	4,050.00	5,000.00	6,500.00	6,500.00	6,500.00	6,500.00
	<i>WATER Totals</i>	\$8,717,373.88	\$9,146,765.77	\$9,346,300.00	\$9,517,200.00	\$9,783,100.00	\$10,078,900.00	\$10,132,700.00
<i>SEWER</i>								
500.5000-3303	USER REVENUE-SEWER	6,332,216.06	6,570,074.03	6,749,600.00	6,860,600.00	7,066,400.00	7,278,400.00	7,317,300.00
500.5000-3306	PENALTY REVENUE-SEWER	74,585.66	72,610.73	73,100.00	74,300.00	71,500.00	78,800.00	79,200.00
500.5000-3325	LAB FEES	4,177.95	6,773.91	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
500.5000-3327	SEWER POLLUTION SURCHARGE	156,731.35	199,283.71	75,000.00	175,000.00	175,000.00	175,000.00	175,000.00
	<i>SEWER Totals</i>	\$6,567,711.02	\$6,848,742.38	\$6,903,700.00	\$7,115,900.00	\$7,318,900.00	\$7,538,200.00	\$7,577,500.00
<i>OTHER</i>								
500.5000-3399	OTHER CHARGES	26,475.09	42,347.33	10,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	<i>OTHER Totals</i>	\$26,475.09	\$42,347.33	\$10,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<i>CAPITAL</i>								
500.5000-3304	USER FEE	.00	(18.00)	.00	.00	.00	.00	.00
	<i>CAPITAL Totals</i>	\$0.00	(\$18.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FINES & FORFEITS</i>								
<i>CHARGES FOR SERVICES Totals</i>								
500.5000-3208.5000	ADMINISTRATIVE ADJUDICATION WATER SEWER	\$15,311,559.99	\$16,037,837.48	\$16,260,000.00	\$16,658,100.00	\$17,127,000.00	\$17,642,100.00	\$17,735,200.00
	<i>FINES & FORFEITS Totals</i>	\$30,500.00	\$3,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<i>GRANTS</i>								
500.5000-3440	GRANTS-CDBG	82,110.00	400,000.00	40,000.00	40,000.00	501,300.00	.00	.00
<i>Budget Transactions</i>								
<i>Budget Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
BOARD REVIEW		ADDISON ROAD - FOR ADDITIONAL WORK (75%)		101,300.0000		1.00		101,300.00
BOARD REVIEW		ADDISON ROAD - ORIGINAL		400,000.0000		1.00		400,000.00
				<i>BOARD REVIEW Totals</i>				\$501,300.00
<i>GRANTS Totals</i>		\$82,110.00		\$400,000.00		\$40,000.00		\$0.00
<i>MISCELLANEOUS</i>								
500.5000-3899	MISCELLANEOUS REVENUES	4,761.51	226,296.12	.00	1,000.00	1,000.00	1,000.00	1,000.00
	<i>MISCELLANEOUS Totals</i>	\$4,761.51	\$226,296.12	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

WATER SEWER FUND REVENUES

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>DEBT</i>								
500.5000-3720	IEPA LOAN PROCEEDS	.00	.00	4,265,000.00	.00	6,743,000.00	5,513,000.00	.00
		\$0.00	\$0.00	\$4,265,000.00	\$0.00	\$6,743,000.00	\$5,513,000.00	\$0.00
<i>REIMBURSEMENT</i>								
<i>GENERAL</i>								
500.5000-3550	N RT 53 WATERMAIN/BP ANNX	.00	71,916.00	1,030,000.00	.00	1,140,000.00	955,000.00	105,000.00
		\$0.00	\$71,916.00	\$1,030,000.00	\$0.00	\$1,140,000.00	\$955,000.00	\$105,000.00
<i>INSURANCE</i>								
500.5000-3867	IRMA COMP FOR LOSS	.00	.00	15,000.00	15,000.00	.00	.00	.00
		\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
500.5000-3510	INVESTMENT INTEREST	85,260.43	96,811.84	5,000.00	96,000.00	75,000.00	75,000.00	75,000.00
		\$85,260.43	\$96,811.84	\$5,000.00	\$96,000.00	\$75,000.00	\$75,000.00	\$75,000.00
<i>TRANSFERS IN</i>								
500.5000-3992	TRANSFER FROM DEBT SVC	.00	1,487,106.00	.00	.00	.00	.00	.00
500.5000-3993	TRANSFER FROM WATER SEWER DEBT SERVICE	.00	1,137,746.27	.00	.00	.00	.00	.00
		\$0.00	\$2,624,852.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN Totals</i>								
Department 5000 - WATER & SEWER FUND REVENUES		\$15,717,805.39	\$19,743,665.52	\$21,655,000.00	\$16,969,400.00	\$25,623,300.00	\$24,222,100.00	\$17,952,200.00

WATER AND SEWER FUND REVENUES

Notes

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village’s water and sewer systems. Since receipt of these fees is unpredictable, the Village budgets \$15,000 annually.

3301 User Revenue- Water

3303 User Revenue- Sewer

		Water Revenue	Sewer Revenue	Total User Fees	% Inc (Dec)
FY 2017	(Actual)	8,696,143	6,444,776	15,140,919	3.28%
FY 2018	“	8,583,658	6,332,216	14,915,874	(1.49)%
FY 2019	“	9,010,221	6,570,074	15,580,295	4.45%
FY 2020	(Est. Act)	9,387,000	6,860,600	16,247,600	4.28%
FY 2021	(Budget)	9,668,600	7,066,400	16,735,000	2.99%

Water and sewer user fees represent approximately 65% of the Water and Sewer Fund’s income for the FY 2021 Budget. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, changes in consumption due to vacancies, water conservation and weather-related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission (DPWC) to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Wastewater systems including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 19 budget.

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three year plan also included an increase in the bi-monthly user fee, which was last adjusted in 1979. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in water rates and user fees to our customers.

Timeline of rate progression:

FY1994–FY1998 - We were able to maintain an unchanged rate. During that timeframe, we received annual rebates from the DuPage Water Commission (DPWC) which helped maintain the rate.

FY 1999 – A 5-year rate plan was approved and implemented.

FY 2004 – The Board approved a 5-year Rate Plan that went thru FY 2009.

FY 2006, 2007, and 2008 - The Board passed a \$.20 per thousand gallon rate reduction each year for a total reduction of \$.60. (Pass thru from DPWC)

FY 2009 – The Board approved a 5-year Rate Plan that went thru FY 2013.

FY 2012 – The Board passed a \$.20 per thousand gallon rate increase. (Pass thru from DPWC)

FY 2012 and 2013- The Board passed an additional \$.43 and \$.59 per thousand gallon rate increase, respectively, due to the increase from the City of Chicago. (Pass thru from DPWC)

FY 2013 – The Board passed a 4-year Rate Plan which includes future increases by the City of Chicago and for Village Water/Sewer Operations.

FY 2015 – The Board passed a 4-year Rate Plan which includes the decrease in DPWC rates and increases for the Village.

FY 2016 – The Board passed a \$.10 per thousand gallon rate decrease. (Pass thru from DPWC)

FY 2017 – The Board passed a \$.05 per thousand gallon rate decrease. (Pass thru from DPWC)

FY 2018 – The Board passed a 3-year Rate Plan which includes a \$.50 annual increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs.

Water & Sewer Rate Increases

Three Year Plan

(Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 19	5/1/2018	.50	1.50	.27	9.15	.19	6.68
FY 20	5/1/2019	.50	2.00	.27	9.42	.21	6.89
FY 21	5/1/2020	.50	2.50	.28	9.70	.20	7.09

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities using local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3305 Penalty – Water

3306 Penalty – Sewer

This is a penalty assessed on unpaid accounts after the due date, which is 21 days after the bill is issued.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3315 Turn on Fees

Fees assessed to have service restored after shutoff for non-payment.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

3550 N Rt 53 Watermain/BP Annexation

Reimbursements for the water main and annexation of property at the corner of Route 53 and Lake Street.

3720 IEPA Loan Proceeds

Proceeds from an IEPA loan for the reconstruction of the Digester System facilities.

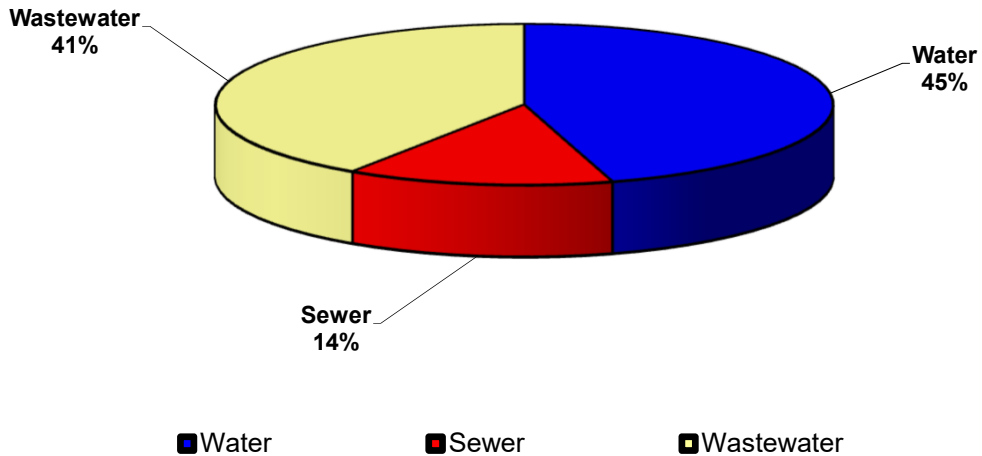
3867 IRMA Reimbursement

Reimbursement from the Intergovernmental Risk Management Association for insurance claims filed by the Village.

WATER AND SEWER FUND (500) EXPENSE SUMMARY

Budget

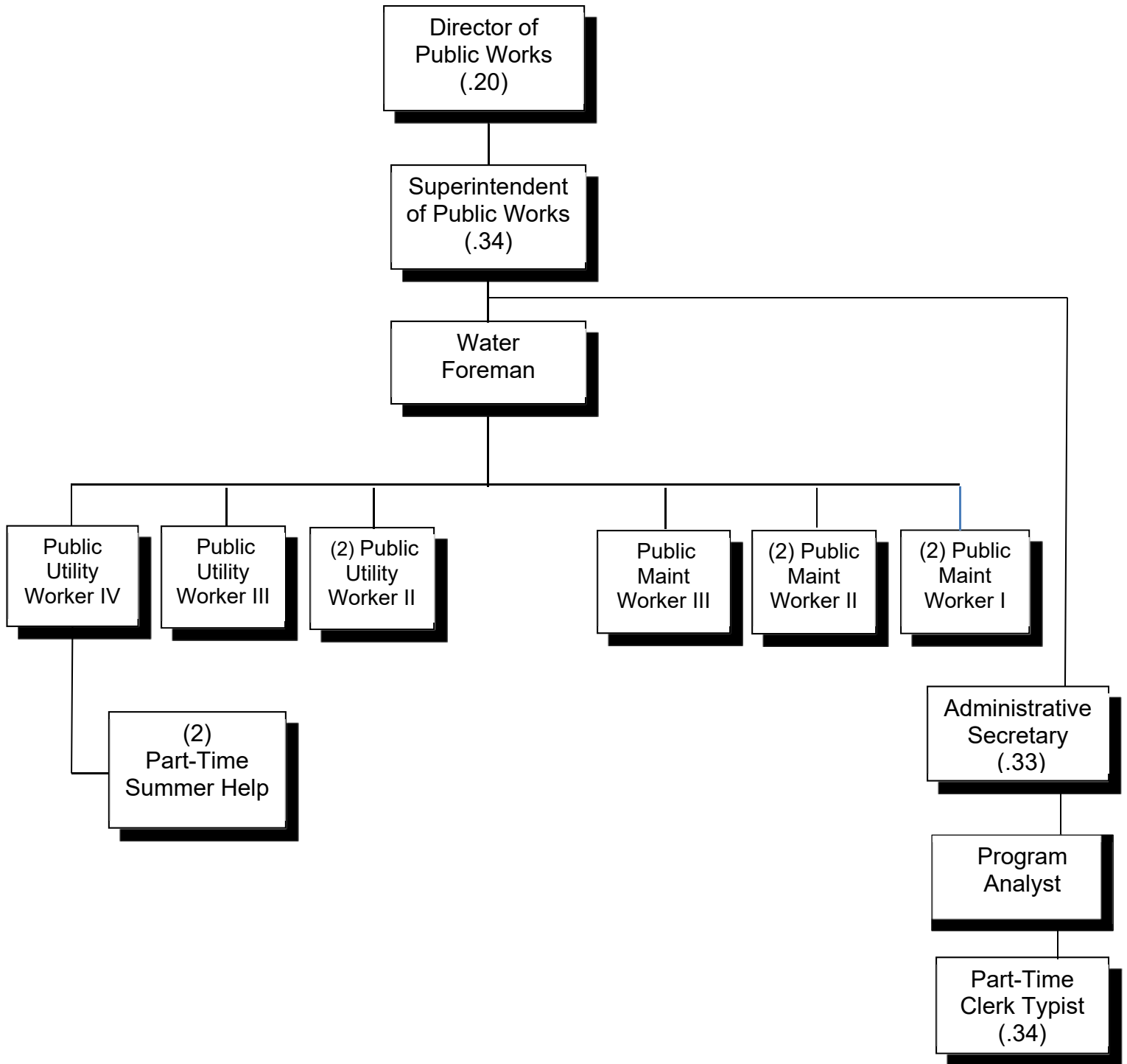
DEPT. NO.	WATER AND SEWER FUND	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
5010	WATER	10,137,544	9,419,183	11,316,500	9,958,800	13,289,800	12,619,600	10,313,000
5031	SEWER	2,579,098	2,642,464	3,321,200	3,295,100	2,962,000	3,075,800	2,652,700
5032	WASTEWATER	4,505,215	4,962,934	9,619,800	5,344,700	9,126,700	7,942,000	5,098,800
	TOTAL EXPENSES	17,221,857	17,024,581	24,257,500	18,598,600	25,378,500	23,637,400	18,064,500
	TOTAL REVENUES	15,717,805	19,743,666	21,655,000	16,969,400	25,623,300	24,222,100	17,952,200
	WORKING CASH, BEGINNING	5,877,308	4,373,256		7,092,341	5,463,141	5,707,941	6,292,641
	SURPLUS (DEFICIT)	(1,504,052)	2,719,085	(2,602,500)	(1,629,200)	244,800	584,700	(112,300)
	UNRESTRICTED FUND BALANCE	4,373,256	7,092,341		5,463,141	5,707,941	6,292,641	6,180,341





(BLANK)

Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Public Works and the Water Division Foreman. Additional staff includes one Utility Worker IV, one Utility Worker III, two Utility Worker II, one Maintenance Worker III, two Maintenance Worker II and two Maintenance Worker I. This budget provides funds for water billing staff under the Finance Department. This budget also provides partial funding for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from six standby wells, five water storage tanks and five pressure adjusting stations for receiving Lake Michigan water and two booster pumping stations. Regulate all chemical feeding as required by the IEPA, assure monthly microbiology sampling, quarterly Trihalomethane samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities, buildings, and grounds. Maintain 171 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks. Maintain the backflow and cross connection program to decrease the number of water customers that need to come into compliance and annually test those that are in compliance.

Annual Water Quality Report

A Water Quality Report is prepared every April and put on the Village of Addison website. A card is mailed out to all customers in the Village giving the web address to view the report online. This is done to keep the community current on the quality of our drinking water. Addison receives all its water through the DuPage Water Commission (DWC) who receives it directly from the City of Chicago Jardine water filtration plant located near Navy Pier.

The Village of Addison Water Division samples and monitors the water from the entire water distribution system every month as mandated by the Safe Drinking Water Act (SDWA).

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is performed by an outside firm and one Village staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Install the new Automatic Meter Reading (AMR) system devices.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Utility Locating

The Water Division is responsible to locate all Village utilities when requested thru J.U.L.I.E.; this means responding to as many as 2,500 locate requests per year.

FY 2020-21 Key Objectives

Strategic Priority 4: Infrastructure

1. Continue the annual water main replacement program, which was implemented in 1989.
 - Replace the water main on Addison Road from Oak Street to Byron Avenue.
2. Continue to maintain the Village standby wells to meet the DWC and IEPA requirements.
3. Loop water main on Oak Meadows Drive from Wood Dale Road to Central Avenue.
4. Continue annual meg, amps and infrared inspection of the booster stations and wells.
5. Continue the load bank testing of all the standby power.

Strategic Priority 6: Employee Development Initiative

1. Utilize training and seminars for continuing education hours which are required by the IEPA to keep the Public Water Supply Operators' licenses current.
2. Continue to utilize seminars and training for current supervisors and for possible future supervisors.

WATER

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL		FY 19-20 ESTIMATE		FY 20-21 PROJECTION	
Inputs						
Direct Expenditures	\$ 9,419,183		\$ 9,958,800		\$ 13,289,800	
Number of Employees	10		10		10	
Outputs						
<i>Water Flow (Sept 1-Aug 31):</i>						
Total Pumpage (in Billions)/Unaccounted for Flow	1.065	3%	1.200	3%	1.200	3%
Average Day Demand (mgd)	2.917		3.088		3.000	
Outputs						
Main Breaks	70		90		90	
Valves Repaired/Exercised	4	155	20	200	20	400
Hydrants Repaired/Exercised	23	494	30	500	40	500
Water Service Repairs	14		30		30	
Fire Pump Tests	49		45		45	
Water Sampling	564		575		580	
Effectiveness						
% of Main Break service leaks fixed in a timely manner	100%		100%		100%	
% of hydrants flushed and repaired per year prior to fail, if needed	100%		100%		100%	
% of valves exercised and repaired per year prior to fail, if needed	100%		100%		100%	
Water samples taken per IEPA requirement	100%		100%		100%	
Efficiency						
Water sampling completed to ensure quality of water provided to customers	100%		100%		100%	

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Assistant Director of Community Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Public Works	0.34	0.34	0.34	0.34	0.34
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.33	0.33	0.33	0.33	0.33
Principal Account Clerk (5)	1.11	1.11	1.11	1.11	1.11
Clerk Typist (3)	0.60	0.60	0.60	0.60	0.60
Program Analyst	1.00	1.00	1.00	1.00	1.00
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	1.00	1.00	1.00	1.00	1.00
Public Utility Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Clerk Typist	0.34	0.34	0.34	0.34	0.34
Part-Time/Seasonal	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader	0.33	0.33	0.33	0.33	0.33
Total Budgeted:	18.50	18.50	18.50	18.50	18.50

Authorized & Unbudgeted:

None

Total Authorized:

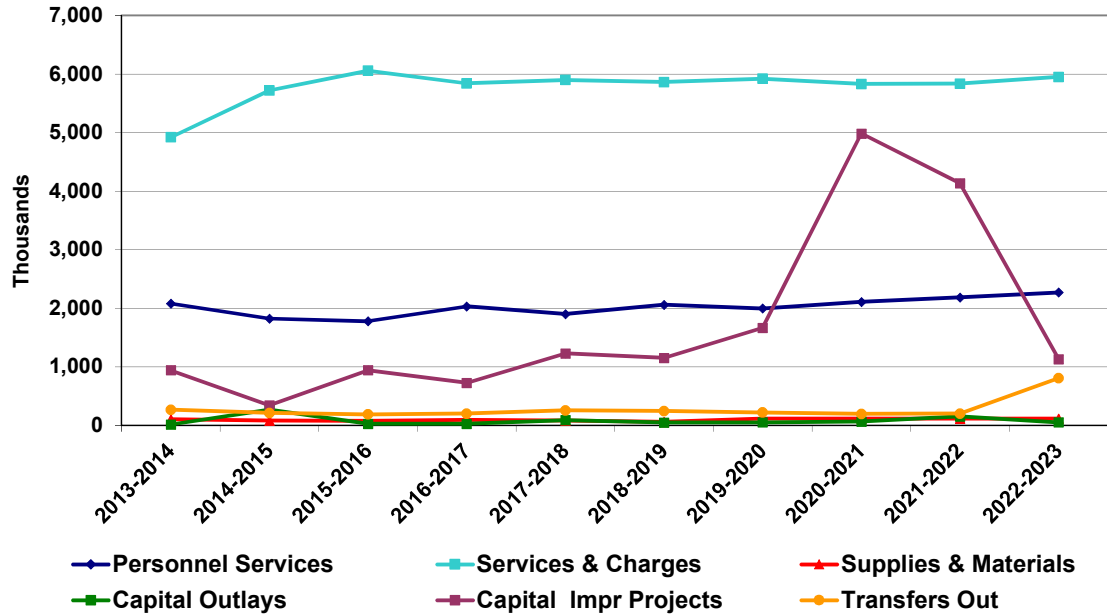
18.50

Note: Page 31 summarizes Employee Allocation Between Departments

WATER

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	1,995,400	2,107,600	2,184,800	2,268,500
Services & Charges	5,919,200	5,830,200	5,836,300	5,951,300
Supplies & Materials	112,500	112,700	112,700	112,700
Capital Outlays	49,100	61,100	149,100	49,100
Capital Improvement Projects	1,663,900	4,983,000	4,135,500	1,128,200
Transfers Out	218,700	195,200	201,200	803,200
Total	9,958,800	13,289,800	12,619,600	10,313,000



Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 500 - WATER & SEWER FUND								
EXPENSE								
Department 5010 - WATER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5010-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$324,675.19	\$1,316,167.95	\$1,274,300.00	\$1,274,600.00	\$1,318,800.00	\$1,365,100.00	\$1,410,800.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	ORIGINAL	154,626.56	.00	.00	.00	1.0000	1,313,900.00	1,313,900.00
	POSITION RECLASS - ANALYST	760,562.63	.00	.00	.00	1.0000	2,500.00	2,500.00
	POSITION RECLASS - PUZ	86,481.86	86,071.75	90,000.00	89,200.00	1.0000	2,400.00	2,400.00
		.00	.00	500.00	500.00			
	WAGES CLERICAL	9,793.20	5,846.52	11,000.00	3,000.00	500.00	500.00	500.00
	WAGES OPERATIONAL	18,009.83	25,501.86	45,400.00	27,000.00	11,000.00	11,000.00	11,000.00
	OVERTIME	7,865.00	5,770.87	6,500.00	8,200.00	47,900.00	50,600.00	53,400.00
	HOLIDAY PAY	30,737.85	27,568.94	32,000.00	27,200.00	6,500.00	6,500.00	6,500.00
	OTHER PAY					32,000.00	32,000.00	32,000.00
	PART-TIME							
	SELECTED OFFICIALS							
	SICK PAY							
		\$1,392,752.12	\$1,466,927.89	\$1,459,700.00	\$1,429,700.00	\$1,506,700.00	\$1,555,700.00	\$1,609,200.00
	WAGES & SALARIES Totals							
	Level							
	Transaction							
	I.M.R.F.	175,514.66	165,445.30	149,300.00	150,100.00	176,900.00	182,700.00	189,100.00
	SOCIAL SECURITY	104,861.66	105,401.51	112,700.00	109,400.00	114,800.00	118,600.00	122,700.00
	HEALTH INSURANCE	280,127.60	296,972.78	277,600.00	306,200.00	309,200.00	327,800.00	347,500.00
	OPEB EXPENSE	(1,322.00)	2,856.00	.00	.00	.00	.00	.00
	IMRF PENSION EXPENSE	(50,556.00)	19,385.00	.00	.00	.00	.00	.00
		\$508,625.92	\$590,060.59	\$539,600.00	\$565,700.00	\$600,900.00	\$629,100.00	\$659,300.00
	TAXES & BENEFITS Totals							
	Level							
	Transaction							
	PERSONNEL SVCS Totals	\$1,901,378.04	\$2,056,988.48	\$1,999,300.00	\$1,995,400.00	\$2,107,600.00	\$2,184,800.00	\$2,268,500.00
	SERVICES & CHARGES							
	IRMA INSURANCE	190,355.42	158,012.93	200,600.00	170,000.00	227,700.00	227,700.00	227,700.00
	PROF SERV ACCT/AUDITING	6,268.92	6,254.23	6,700.00	6,700.00	6,700.00	6,700.00	6,700.00
	PROF SERV DATA PROCESSING	37,926.09	23,934.03	37,500.00	37,500.00	37,500.00	37,500.00	37,500.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	CCU MAINTENANCE AGREEMENT					1.0000	17,600.00	17,600.00
	GIS PROGRAMMING					1.0000	5,000.00	5,000.00
	ITRON HOSTING FEE					1.0000	5,500.00	5,500.00
	SCADA AND WATER MODELING MAINTENANCE					1.0000	9,000.00	9,000.00
	XC2 SOFTWARE UPGRADE					1.0000	400.00	400.00
	PROF SERV MEDICAL	1,714.75	4,969.61	2,000.00	1,000.00	2,000.00	2,000.00	2,000.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00
	PRESCRIPTION SAFETY GLASSES (4 @ 300)					1.0000	1,200.00	1,200.00
	Budget Transactions							
	Level							

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
500.5010-4180	REPAIRS & MAINTENANCE	130,914.12	145,413.82	157,700.00	150,000.00	124,700.00	99,700.00	99,700.00
	Budget Transactions							
	Level							
	Transaction						Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	2,800.00	2,800.00
	ANNUAL WELL INSPECTION					1.0000	2,800.00	2,800.00
	BOOSTER & WELLS					1.0000	2,500.00	2,500.00
	CATHODIC PROTECTION					1.0000	10,000.00	10,000.00
	ENGINE GENERATOR/INSPECTIONS					1.0000	3,500.00	3,500.00
	GENERATOR LOAD BANK TEST					1.0000	11,000.00	11,000.00
	BOARDS REVIEW					1.0000	2,800.00	2,800.00
	BOARDS REVIEW					1.0000	5,000.00	5,000.00
	BOARDS REVIEW					1.0000	15,000.00	15,000.00
	BOARDS REVIEW					1.0000	22,500.00	22,500.00
	BOARDS REVIEW					1.0000	2,000.00	2,000.00
	BOARDS REVIEW					1.0000	2,000.00	2,000.00
	BOARDS REVIEW					1.0000	2,500.00	2,500.00
	BOARDS REVIEW					1.0000	2,300.00	2,300.00
	BOARDS REVIEW					1.0000	3,000.00	3,000.00
	BOARDS REVIEW					1.0000	7,000.00	7,000.00
	BOARDS REVIEW					1.0000	18,000.00	18,000.00
	BOARDS REVIEW					1.0000	10,000.00	10,000.00
							BOARD REVIEW Totals	\$124,700.00
500.5010-4190	RENTAL-EQUIPMENT	.00	.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4192	DUES/SUBSCRIPTIONS	2,195.65	2,167.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00
500.5010-4195	BANK CHARGES/VISA FEE	18,081.43	16,267.06	17,000.00	15,400.00	.00	.00	.00
500.5010-4199	OTHER SERVICES & CHARGES	475.01	302.50	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	Budget Transactions							
	Level							
	Transaction						Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	CDL & CERTIFICATES					1.0000	1,000.00	1,000.00
							BOARD REVIEW Totals	\$1,000.00
	OTHER Totals	\$5,503,656.44	\$5,533,768.64	\$5,692,600.00	\$5,400,600.00	\$5,399,600.00	\$5,405,700.00	\$5,520,700.00
	SERVICES & CHARGES Totals	\$5,897,365.05	\$5,863,353.56	\$6,243,000.00	\$5,919,200.00	\$5,830,200.00	\$5,836,300.00	\$5,951,300.00
	SUPPLIES & MATERIALS							
500.5010-4201	OFFICE SUPPLIES	649.33	1,299.53	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4202	CLEANING SUPPLIES	.00	.00	800.00	800.00	800.00	800.00	800.00
500.5010-4203	CLOTHING SUPPLIES	8,616.36	9,068.92	9,300.00	9,300.00	9,500.00	9,500.00	9,500.00
	Budget Transactions							
	Level							
	Transaction						Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	500.00	500.00
	FIREMEN HIP BOOTS					1.0000	300.00	300.00
	GLOVES & HATS					1.0000	425.00	425.00
	RAIN GEAR					1.0000	800.00	800.00
	T-SHIRTS					1.0000	4,400.00	4,400.00
	UNIFORMS					1.0000	1,700.00	1,700.00
	WINTER OUTERWEAR (11)					1.0000	1,375.00	1,375.00
	WORK BOOTS (11 @ \$125)					1.0000	1,375.00	1,375.00
							BOARD REVIEW Totals	\$9,500.00
500.5010-4204	MOTOR FUEL & LUBRICANTS	.00	.00	500.00	500.00	500.00	500.00	500.00
500.5010-4205	CHEMICALS	3,380.21	5,251.01	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00

Budget Year 2021

222

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
500.5010-4207	Budget Transactions PUBLIC GRIND/MAT SUPPLIES	37,201.18	17,883.54	37,100.00	37,100.00	37,100.00	37,100.00	37,100.00
	Transaction Level							
	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL					1.0000	37,100.00	37,100.00
	BOARD REVIEW					BOARD REVIEW Totals		\$37,100.00
500.5010-4211	WATER METERS-HYDRANTS	2,348.24	1,747.87	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
500.5010-4299	OTHER OPERATING SUPPLIES	28,165.69	23,001.71	50,500.00	50,500.00	50,500.00	50,500.00	50,500.00
	Budget Transactions							
	Transaction Level							
	BELL JOINT COUPLINGS					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	8,500.00	8,500.00
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
	BOARD REVIEW					1.0000	18,000.00	18,000.00
	BOARD REVIEW					1.0000	1,500.00	1,500.00
	BOARD REVIEW					1.0000	6,500.00	6,500.00
	BOARD REVIEW					1.0000	3,500.00	3,500.00
	BOARD REVIEW					1.0000	8,000.00	8,000.00
	Transaction Totals					BOARD REVIEW Totals		\$50,500.00
	SUPPLIES & MATERIALS Totals	\$80,361.01	\$58,252.58	\$112,500.00	\$112,500.00	\$112,700.00	\$112,700.00	\$112,700.00
	MISCELLANEOUS							
500.5010-4801	DEPRECIATION EXPENSE	1,035,612.00	1,184,724.00	.00	.00	.00	.00	.00
	Transaction Totals	\$1,035,612.00	\$1,184,724.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	MISCELLANEOUS Totals							
	CAPITAL OUTLAYS							
	EQUIPMENT							
500.5010-4304	Budget Transactions EQUIPMENT-ELECTRONICS	2,009.19	33,634.90	7,400.00	7,400.00	19,400.00	107,400.00	7,400.00
	Transaction Level							
	3" TRASH PUMP REPLACEMENT					1.0000	2,200.00	2,200.00
	BOARD REVIEW					1.0000	3,400.00	3,400.00
	BOARD REVIEW					1.0000	1,800.00	1,800.00
	BOARD REVIEW					1.0000	4,500.00	4,500.00
	BOARD REVIEW					1.0000	7,500.00	7,500.00
	Transaction Totals					BOARD REVIEW Totals		\$19,400.00
	EQUIPMENT-ELECTRONICS Totals	2,009.19	33,634.90	7,400.00	7,400.00	19,400.00	107,400.00	7,400.00
500.5010-4305	Budget Transactions WATER METERS	85,283.00	12,252.20	41,700.00	41,700.00	41,700.00	41,700.00	41,700.00
	Transaction Level							
	HYDRANTS WITH VALVES					1.0000	11,700.00	11,700.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	BOARD REVIEW					1.0000	10,000.00	10,000.00
	Transaction Totals					BOARD REVIEW Totals		\$41,700.00
	WATER METERS Totals	85,283.00	12,252.20	41,700.00	41,700.00	41,700.00	41,700.00	41,700.00
500.5010-4398	TRANSFER CAPITALIZED ASSETS	(595,083.00)	(2,768,411.81)	.00	.00	.00	.00	.00
	EQUIPMENT Totals	(\$507,790.81)	(\$2,722,524.71)	\$49,100.00	\$49,100.00	\$61,100.00	\$149,100.00	\$49,100.00
	CAPITAL OUTLAYS Totals	(\$507,790.81)	(\$2,722,524.71)	\$49,100.00	\$49,100.00	\$61,100.00	\$149,100.00	\$49,100.00

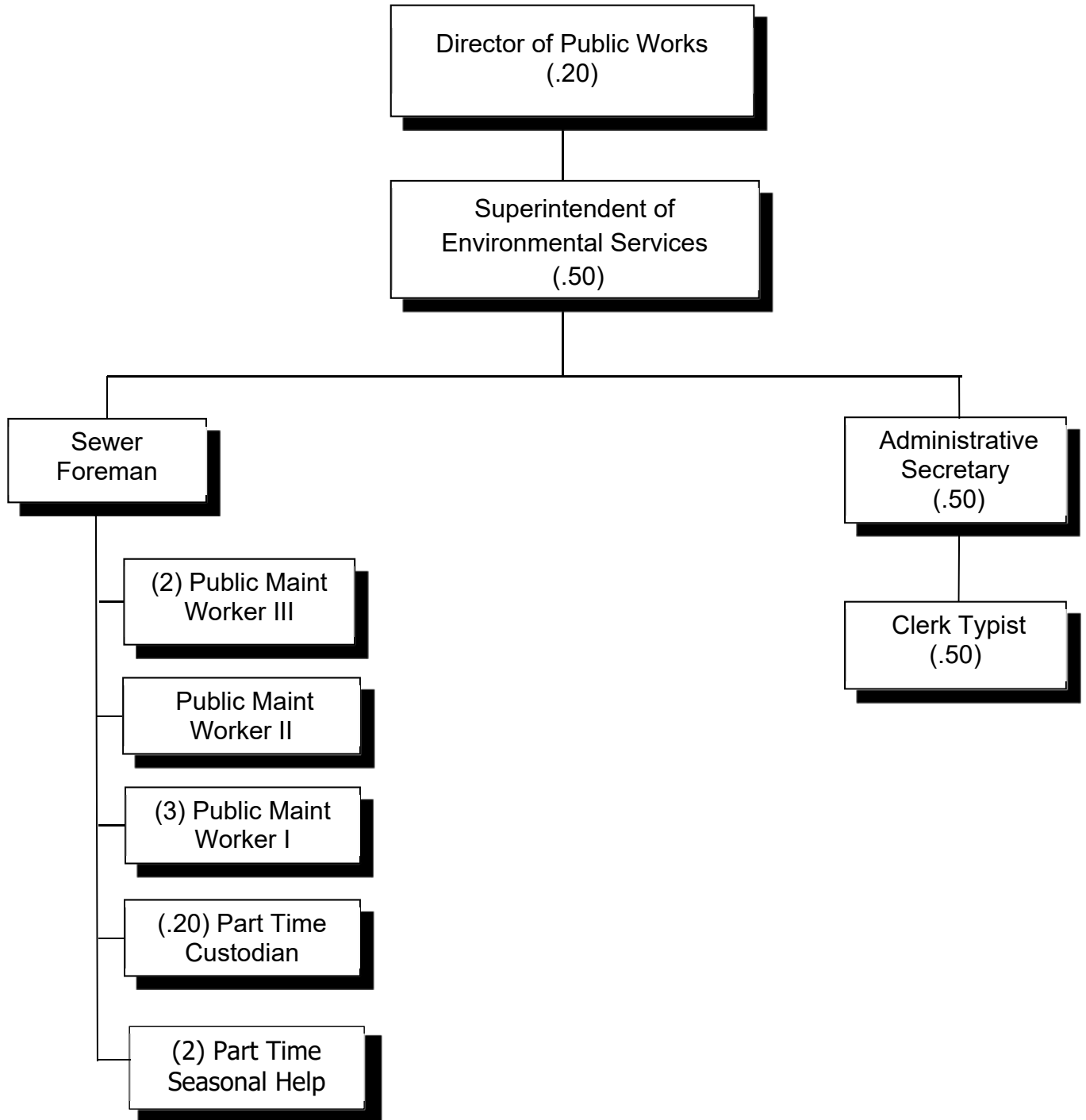
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
CAPITAL PROJECTS								
500.5010-4503	WATER MAIN	607,101.23	1,863,874.60	1,663,900.00	1,663,900.00	1,365,000.00	702,500.00	1,023,200.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	5TH AVENUE CROSS STUB					1.0000	30,000.00	30,000.00
	ADDITIONAL FOR ADDISON ROAD PORTION					1.0000	135,000.00	135,000.00
	ORIGINAL					1.0000	1,200,000.00	1,200,000.00
						BOARD REVIEW Totals		\$1,365,000.00
500.5010-4519	AUTOMATIC METER READ	.00	.00	.00	.00	2,478,000.00	2,478,000.00	.00
500.5010-4521	WATER TOWERS AND RESERVOIRS	610,200.00	588,200.00	.00	.00	.00	.00	.00
500.5010-4550	NORTH RTE 53 WATERMAIN/BP	8,398.90	42,822.15	1,030,000.00	.00	1,140,000.00	955,000.00	105,000.00
	Budget Transactions							
	Level							
	Transaction							Total Amount
	NORTH RTE 53 WATERMAIN.BP ANNEX					1.0000	1,140,000.00	1,140,000.00
						BOARD REVIEW Totals		\$1,140,000.00
	CAPITAL PROJECTS Totals	\$1,225,700.13	\$2,494,896.75	\$2,693,900.00	\$1,663,900.00	\$4,983,000.00	\$4,135,500.00	\$1,128,200.00
DEBT SERVICE								
INTEREST								
500.5010-4702.2012	BOND INTEREST 2012 REF 2004	15,140.00	5,703.57	.00	.00	.00	.00	.00
500.5010-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	86,811.00	88,708.38	.00	.00	.00	.00	.00
500.5010-4702.IEPA1	BOND INTEREST IEPA LOAN 1	112,351.24	107,656.86	.00	.00	.00	.00	.00
500.5010-4702.IEPA2	BOND INTEREST IEPA LOAN 2	34,395.87	38,976.22	.00	.00	.00	.00	.00
	INTEREST Totals	\$248,698.11	\$241,045.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE OUT								
500.5010-4951	TRANSFER TO WATER SEWER DEBT SERVICE	.00	.00	.00	.00	.00	.00	600,000.00
500.5010-4961	TRANSFER TO FLEET SERVICE	98,781.23	91,754.38	79,500.00	79,500.00	80,500.00	77,400.00	80,900.00
500.5010-4962	TRANSFER TO IT	47,638.99	31,893.30	33,800.00	33,800.00	45,600.00	46,000.00	43,100.00
500.5010-4964	TRANSFER TO EQUIP REPL FD	109,800.00	118,800.00	105,400.00	105,400.00	69,100.00	77,800.00	79,200.00
	TRANSFERS OUT Totals	\$256,220.22	\$242,447.68	\$218,700.00	\$218,700.00	\$195,200.00	\$201,200.00	\$803,200.00
	Department	\$10,137,543.75	\$9,419,183.37	\$11,316,500.00	\$9,958,800.00	\$13,289,800.00	\$12,619,600.00	\$10,313,000.00



(BLANK)

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Environmental Services functions under the direction of the Director of Public Works, Superintendent of Environmental Services, and Sewer Division Foreman. This division employs (2) Public Maintenance Worker III, (1) Public Maintenance Worker II, and (3) Public Maintenance Worker I. The division is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. The division also assists the Engineering Division with mitigation of Inflow & Infiltration (I&I) and rear yard drainage. The sewer budget also provides partial funding for clerical and administrative staff.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type, the division also maintains three storm water pumping stations and one dam and pump station.

FY 2020-2021 Key Objectives

Strategic Priority 4: Infrastructure

1. Continue the ongoing replacement of new Diesel Engines at Diversey Avenue Pumping Station.
2. Review infrastructure needs and develop priority projects after an assessment of the collection system related to our permit condition Capacity, Management, Operations and Maintenance (CMOM). Evaluate Storm Water Systems in various subdivisions.
3. Improve infrastructure by replacing and relining sanitary and storm sewer lines and repairing catch basins.

Strategic Priority 6: Employee Development Initiative

4. To utilize onsite training and offsite education to have employees fully trained and capable to receive a Certificate of Competency as a Collection System Operator through the IEPA.

Narrative (Cont'd)

Performance Measures

Inputs	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Direct Expenditures	\$2,642,465	\$3,295,100	\$2,962,000
Number of Employees	7	7	7
Outputs			
Lateral Excavations	28	20	25
Lateral Roddings/Televisings	827	1,100	1,150
Lineal ft. of Storm Sewer Cleaned	32,800	100,000	125,000
Lineal ft. of Combined Sewer Cleaned	41,000	41,000	41,000
Lineal ft. of Sanitary Sewer Cleaned	340,523	600,000	550,000
Storm Inlets Cleaned	564	700	650
Combined Storm Inlets Cleaned	160	160	160
Curb Inlets Repaired	74	45	60
Lineal feet of new storm sewers installed in-house	85	50	100
Number of new storm structures installed in-house	6	2	5
Mainline televising footage (in-house)	92,877	75,000	100,000
Efficiency			
Service Requests			
Number of Requests	340	300	325

SEWER

Personnel Summary

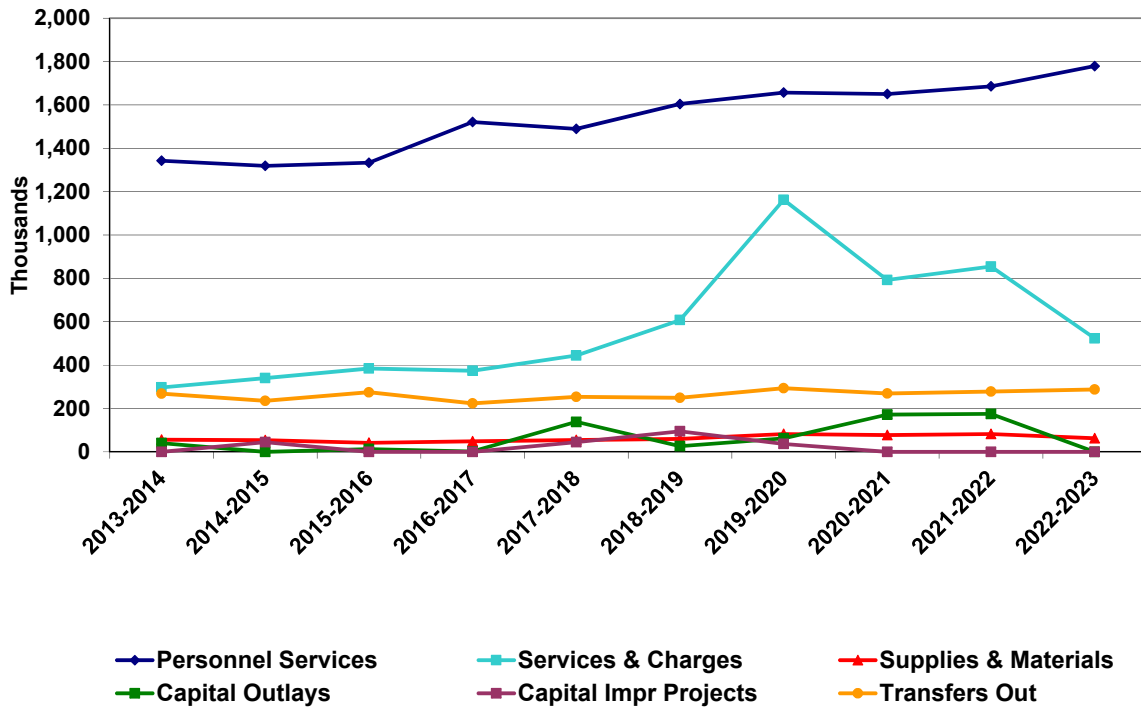
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Assistant Director of Community Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Foreman	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	0.50	0.50
Principal Account Clerk (5)	1.12	1.12	1.12	1.12	1.12
Clerk Typist (4)	1.10	1.10	1.10	1.10	1.10
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker I (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader (1)	0.33	0.33	0.33	0.33	0.33
Part-Time Custodian	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	15.20	15.20	15.20	15.20	15.20
Authorized & Unbudgeted:					
*Environmental Compliance Coordinator	1.00				
*I & I Inspector	1.00				
<i>Subtotal:</i>	<u>2.00</u>				
Total Authorized:	<u>17.20</u>				

Note: Page 31 summarizes Employee Allocation Between Departments

*These positions will remain unbudgeted until funding is available.

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	1,657,000	1,650,700	1,685,800	1,779,100
Services & Charges	1,162,500	792,700	854,700	523,200
Supplies & Materials	82,400	77,300	82,400	62,400
Capital Outlays	62,800	172,000	175,000	0
Capital Improvement Projects	36,800	0	0	0
Transfers Out	293,600	269,300	277,900	288,000
Total	3,295,100	2,962,000	3,075,800	2,652,700



Budget Year 2021

230

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 500 - WATER & SEWER FUND								
EXPENSE								
Department 5031 - SEWER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5031-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$374,637.39	\$1,073,323.74	\$1,030,100.00	\$1,087,100.00	\$1,067,800.00	\$1,082,400.00	\$1,145,200.00
500.5031-4002	WAGES CLERICAL	176,920.85	.00	.00	.00	.00	.00	.00
500.5031-4003	WAGES OPERATIONAL	439,148.49	.00	.00	.00	.00	.00	.00
500.5031-4004	OVERTIME	29,337.73	34,223.67	35,000.00	41,500.00	35,000.00	35,000.00	35,000.00
500.5031-4006	OTHER PAY	10,859.33	6,967.77	12,900.00	2,500.00	12,900.00	12,900.00	12,900.00
500.5031-4007	PART-TIME	23,130.49	19,018.65	39,900.00	24,000.00	20,100.00	21,400.00	22,300.00
500.5031-4017	ELECTED OFFICIALS	7,865.00	5,770.87	6,500.00	8,200.00	6,500.00	6,500.00	6,500.00
500.5031-4020	SICK PAY	11,687.63	10,142.18	16,000.00	10,500.00	16,000.00	16,000.00	16,000.00
<i>WAGES & SALARIES Totals</i>		\$1,073,586.91	\$1,149,446.88	\$1,140,400.00	\$1,173,800.00	\$1,158,300.00	\$1,174,200.00	\$1,237,900.00
TAXES & BENEFITS								
500.5031-4009	I.M.R.F.	131,135.39	123,516.81	113,800.00	123,300.00	138,400.00	140,400.00	148,200.00
500.5031-4010	SOCIAL SECURITY	78,416.67	78,510.25	86,400.00	89,800.00	90,300.00	91,600.00	96,600.00
500.5031-4012	HEALTH INSURANCE	227,111.26	236,657.59	266,800.00	270,100.00	263,700.00	279,600.00	296,400.00
500.5031-4030	OPEB EXPENSE	(1,044.00)	2,255.00	.00	.00	.00	.00	.00
500.5031-4035	IMRF PENSION EXPENSE	(19,750.00)	13,934.00	.00	.00	.00	.00	.00
<i>TAXES & BENEFITS Totals</i>		\$415,869.32	\$454,873.65	\$467,000.00	\$483,200.00	\$492,400.00	\$511,600.00	\$541,200.00
PERSONNEL SVCS Totals								
		\$1,489,456.23	\$1,604,320.53	\$1,607,400.00	\$1,657,000.00	\$1,650,700.00	\$1,685,800.00	\$1,779,100.00
SERVICES & CHARGES								
PROFESSIONAL								
500.5031-4150	IRMA INSURANCE	57,772.51	40,098.26	54,900.00	47,000.00	62,300.00	62,300.00	62,300.00
500.5031-4101	PROF SERV ACCT/AUDITING	1,665.52	1,645.85	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
500.5031-4107	PROF SERV MEDICAL	1,597.75	598.70	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5031-4110	TECH & CONSULT SERVICES	48,505.00	46,797.20	70,000.00	70,000.00	105,000.00	60,000.00	60,000.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CMOM MODELING					1.0000	60,000.00	60,000.00
BOARD REVIEW	LIDAR REMOTE SENSING IMAGERY - 2/12/2020					1.0000	45,000.00	45,000.00
						BOARD REVIEW Totals		\$105,000.00
<i>PROFESSIONAL Totals</i>		\$51,768.27	\$49,041.75	\$73,300.00	\$73,300.00	\$108,300.00	\$63,300.00	\$63,300.00
COMMUNICATIONS								
500.5031-4115	COMMUNICATIONS-TELEPHONE	16,175.35	18,088.91	20,700.00	17,300.00	20,700.00	20,700.00	20,700.00
Budget Transactions								
Level/	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CELLULAR PHONE SERVICE					1.0000	2,000.00	2,000.00
BOARD REVIEW	MONTHLY PHONE SERVICE					1.0000	18,700.00	18,700.00
						BOARD REVIEW Totals		\$20,700.00
500.5031-4116	COMMUNICATIONS-PORTABLE DV	(791.30)	(374.16)	1,500.00	400.00	.00	1,500.00	.00
500.5031-4117	COMMUNICATIONS-POSTAGE	.00	45.51	500.00	500.00	500.00	500.00	500.00
<i>COMMUNICATIONS Totals</i>		\$15,384.05	\$17,760.26	\$22,700.00	\$18,200.00	\$21,200.00	\$22,700.00	\$21,200.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>UTILITIES</i>								
500.5031-4170	PUBLIC UTIL GAS-HEAT	3,059.37	3,695.14	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
500.5031-4172	PUBLIC UTIL GAS-EQUIPMENT	8,135.12	9,187.61	5,300.00	5,300.00	5,300.00	5,300.00	5,300.00
500.5031-4175	PUBLIC UTIL ELEC-EQUIPMT	65,918.46	56,935.94	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ELECTRIC UTILITY FOR POND AERATORS					1.0000	15,500.00	15,500.00
BOARD REVIEW	GENERAL UTILITY ELECTRIC					1.0000	34,500.00	34,500.00
						BOARD REVIEW Totals		\$50,000.00
		<i>UTILITIES Totals</i>		\$58,800.00	\$58,800.00	\$58,800.00	\$58,800.00	\$58,800.00
<i>OTHER</i>								
500.5031-4118	COPY REPRODUCTION	222.18	126.99	400.00	400.00	400.00	400.00	400.00
500.5031-4160	PRINTING	371.50	.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
500.5031-4161	PUBLICATION OF NOTICES	360.96	102.54	800.00	800.00	800.00	800.00	800.00
500.5031-4163	CONFERENCES	823.80	430.00	.00	100.00	2,500.00	2,500.00	2,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CONFERENCES					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$2,500.00
500.5031-4164	TRAINING	3,017.10	2,148.32	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
500.5031-4176	SOLID WASTE DISPOSAL	7,063.16	6,891.46	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
500.5031-4180	REPAIRS & MAINTENANCE	223,588.73	409,557.41	931,500.00	931,500.00	506,000.00	611,500.00	281,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANNUAL LARGE DIAM SWR TELEVISIONS					1.0000	15,000.00	15,000.00
BOARD REVIEW	DAPS PUMP REBUILD					1.0000	55,000.00	55,000.00
BOARD REVIEW	DAPS WETWELL CLEANING					1.0000	15,000.00	15,000.00
BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS					1.0000	10,000.00	10,000.00
BOARD REVIEW	FRIAR'S GENERATOR CONCRETE PAD					1.0000	24,500.00	24,500.00
BOARD REVIEW	GROUND MAINTENANCE CONTRACT					1.0000	77,000.00	77,000.00
BOARD REVIEW	PREVENTATIVE MAINT - PUMPING EQUIPMENT					1.0000	11,200.00	11,200.00
BOARD REVIEW	REPAIR ELECTRICAL MOTORS					1.0000	4,000.00	4,000.00
BOARD REVIEW	REPAIR TO WELDERS, SAWS, PUMPS, GENERATORS OR COMPOSITORS					1.0000	5,300.00	5,300.00
BOARD REVIEW	REPAIRS & MAINTENANCE					1.0000	5,000.00	5,000.00
BOARD REVIEW	SEWERLINE REHABILITATION					1.0000	60,000.00	60,000.00
BOARD REVIEW	SEWERLINE REHABILITATION INCREASE					1.0000	200,000.00	200,000.00
BOARD REVIEW	WESTWOOD PUMP & DAM REBUILD					1.0000	24,000.00	24,000.00
						BOARD REVIEW Totals		\$506,000.00
500.5031-4190	RENTAL-EQUIPMENT	5,134.00	6,159.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HYDRO-CRANE FOR PUMP REMOVAL					1.0000	6,600.00	6,600.00
						BOARD REVIEW Totals		\$6,600.00
500.5031-4199	OTHER SERVICES & CHARGES	1,408.40	5,564.44	500.00	500.00	500.00	500.00	500.00
		\$241,989.83	\$430,980.16	\$965,100.00	\$965,200.00	\$542,100.00	\$647,600.00	\$317,600.00
<i>OTHER Totals</i>				\$1,174,800.00	\$1,162,500.00	\$792,700.00	\$854,700.00	\$523,200.00
<i>SERVICES & CHARGES Totals</i>								

Budget Year 2021

232

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>SUPPLIES & MATERIALS</i>								
500.5031-4201	OFFICE SUPPLIES	1,300.00	630.33	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5031-4202	CLEANING SUPPLIES	859.73	716.74	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
500.5031-4203	CLOTHING SUPPLIES	4,341.55	4,099.68	6,400.00	6,400.00	6,300.00	6,400.00	6,400.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	900.00	900.00
	SAFETY SHOES - 7 PR					1.0000	200.00	200.00
	SUMMER TEE SHIRTS/GLOVES					1.0000	4,100.00	4,100.00
	UNIFORM RENTAL - 7					1.0000	1,100.00	1,100.00
	WINTER OUTERWEAR					1.0000	1,100.00	1,100.00
						BOARD REVIEW Totals		\$6,300.00
500.5031-4204	MOTOR FUEL & LUBRICANTS	3,908.45	2,911.35	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	1,900.00	1,900.00
	DIESEL FUEL FOR GENERATORS & PUMPS					1.0000	2,500.00	2,500.00
	MOTOR OILS FOR GENERATORS/DAPS ENGINES					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$4,400.00
500.5031-4205	CHEMICALS	.00	.00	500.00	500.00	500.00	500.00	500.00
500.5031-4208	BUILDING MAT SUPPLIES	.00	.00	600.00	600.00	600.00	600.00	600.00
500.5031-4299	OTHER OPERATING SUPPLIES	43,970.34	51,633.05	68,200.00	68,200.00	63,200.00	68,200.00	48,200.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	2,500.00	2,500.00
	CEMENT & MORTAR MIX					1.0000	6,000.00	6,000.00
	GRANULAR TRENCH BACKFILL					1.0000	5,000.00	5,000.00
	INCREASE ACCOUNT					1.0000	15,000.00	15,000.00
	LATERAL CAMERA					1.0000	4,600.00	4,600.00
	LATERAL SEWER REPAIR					1.0000	7,000.00	7,000.00
	MANHOLE FRAMES, LIDS, RINGS, ETC.					1.0000	2,900.00	2,900.00
	MISC HARDWARE					1.0000	3,500.00	3,500.00
	OTHER OPERATING SUPPLIES AS REQUIRED					1.0000	1,100.00	1,100.00
	REPLACE SHORING TIMBERS AS REQUIRED					1.0000	3,500.00	3,500.00
	REPLACEMENT PARTS FOR LIFT STATIONS					1.0000	7,000.00	7,000.00
	SEWER PIPE, COUPLINGS, BUSHINGS					1.0000	1,700.00	1,700.00
	TOOLS, RAKES, BROOMS, SHOVELS					1.0000	3,400.00	3,400.00
	VACTOR HOSE/COUPLINGS/RAILS					1.0000	3,400.00	3,400.00
						BOARD REVIEW Totals		\$63,200.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$54,380.07	\$59,991.15	\$82,400.00	\$82,400.00	\$77,300.00	\$82,400.00	\$62,400.00
<i>MISCELLANEOUS</i>								
500.5031-4801	DEPRECIATION EXPENSE	383,281.00	423,811.00	.00	.00	.00	.00	.00
		\$383,281.00	\$423,811.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>MISCELLANEOUS Totals</i>	\$383,281.00	\$423,811.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS EQUIPMENT</i>								
500.5031-4304	EQUIPMENT-ELECTRONICS	138,345.00	26,222.00	38,000.00	62,800.00	172,000.00	175,000.00	.00
Budget Transactions								
	<i>Transaction Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	133,000.00	133,000.00
	EQUIPMENT-ELECTRONICS					1.0000	39,000.00	39,000.00
	SCADA INSTALLATION					1.0000	39,000.00	39,000.00
						BOARD REVIEW Totals		\$172,000.00

Budget Year 2021

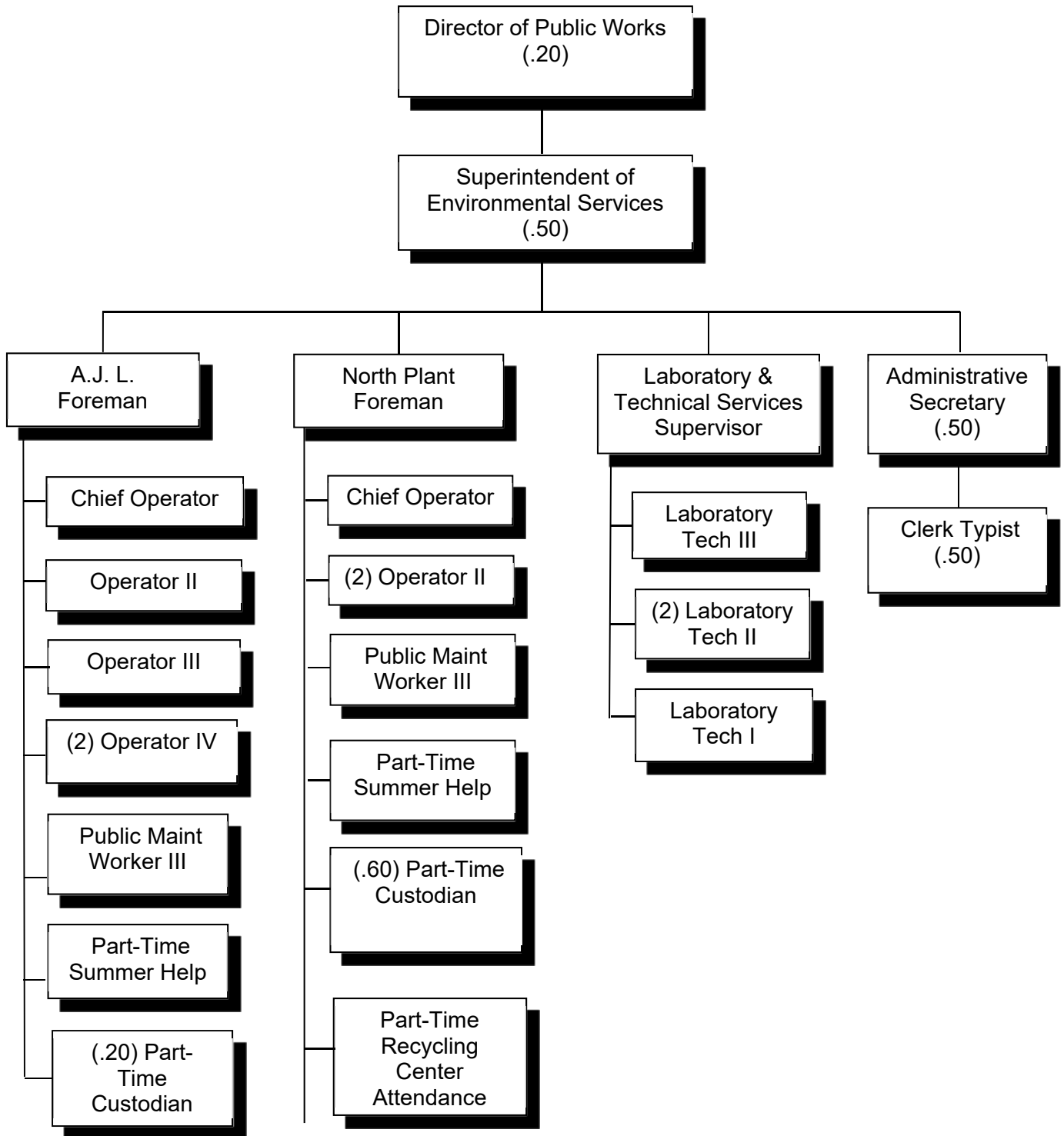
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
500.5031-4398	TRANSFER CAPITALIZED ASSETS	(228,948.56)	(613,838.00)	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	(\$90,603.56)	(\$587,616.00)	\$38,000.00	\$62,800.00	\$172,000.00	\$175,000.00	\$0.00
	<i>CAPITAL OUTLAYS Totals</i>	(\$90,603.56)	(\$587,616.00)	\$38,000.00	\$62,800.00	\$172,000.00	\$175,000.00	\$0.00
	<i>CAPITAL PROJECTS</i>							
500.5031-4551	PUMPING STATIONS	45,000.00	285,000.00	125,000.00	36,800.00	.00	.00	.00
	<i>TRANSFERS OUT</i>	\$45,000.00	\$285,000.00	\$125,000.00	\$36,800.00	\$0.00	\$0.00	\$0.00
500.5031-4961	TRANSFER TO FLEET SERVICE	147,434.03	108,865.28	175,900.00	175,900.00	178,200.00	171,400.00	179,400.00
500.5031-4962	TRANSFER TO IT	31,822.44	31,893.30	31,200.00	31,200.00	45,600.00	46,000.00	43,100.00
500.5031-4964	TRANSFER TO EQUIP REPL FD	74,300.04	108,500.00	86,500.00	86,500.00	45,500.00	60,500.00	65,500.00
	<i>TRANSFERS OUT Totals</i>	\$253,556.51	\$249,258.58	\$293,600.00	\$293,600.00	\$269,300.00	\$277,900.00	\$288,000.00
	Department 5031 - SEWER EXPENSES	\$2,579,097.86	\$2,642,464.38	\$3,321,200.00	\$3,295,100.00	\$2,962,000.00	\$3,075,800.00	\$2,652,700.00



(BLANK)

WASTEWATER

Organization Structure



WASTEWATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

This department is under the direction of the Director of Public Works, Superintendent of Environmental Services and the various Division Foremen. Environmental Services is a multi-faceted division of Public Works consisting of the Wastewater Division and the Sewer Division. These divisions are specifically designed to deal with the responsibilities of storm water collection and conveyance, wastewater collection and conveyance, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This budget also provides partial funding for clerical and administrative staff.

Water Pollution Control Division

The Wastewater Division is responsible for the treatment of over two billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits. There are two wastewater treatment facilities which function under the direction as described above.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and storm water pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then de-chlorinated prior to discharge into Salt Creek.

Laboratory & Technical Services Division

The Laboratory and Technical Services Division is responsible for the testing of all Addison wastewater, storm water, and bio-solids. The laboratory facility is located at the North Facility and consists of one laboratory supervisor, one laboratory technician III, two laboratory technician II and one lab technician I. This division is also assigned the task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community. The division is responsible for all National Pollutant Discharge Elimination System (NPDES) permit testing.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

In addition, field staff investigates all instances of air, noise, and land pollution, and perform code enforcement activities for all environmental laws. This division also shares, along with the Engineering Division, the duties and responsibilities of the Municipal Separate Storm Sewer System (MS4) permit from Illinois EPA. The Federal Pretreatment Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants.

FY 2020-21 Key Objectives

Strategic Priority 4: Infrastructure

- Secure funding and contracts necessary with qualified engineering/consultant firms to establish guidelines and objectives in several environmental areas as required in the most recent NPDES permit incorporated in the facility plan.
- Improve reliable infrastructure by replacing anaerobic digester covers, heat exchangers and pumping equipment at the North Wastewater Facility.
- Continue annual SCADA system upgrade at the North and AJL Wastewater Facilities to improve productivity via technology to monitor and operate facilities.
- Continue our involvement with the Salt Creek/DuPage River Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.

Strategic Priority 6: Employee Development Initiative

- To utilize offsite education and onsite training to have employees fully trained and capable to complete a Certificate of Competency as a Wastewater Operator through the IEPA.
- To work with employees on training for secession plan.

WASTEWATER

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL		FY 19-20 ESTIMATE		FY 20-21 PROJECTION	
Inputs						
Direct Expenditures	\$4,962,933		\$5,344,700		\$9,126,700	
Number of Full Time Employees	18		18		18	
Billion Gallons Treated – AJL Facility	0.811		0.803		0.807	
Billion Gallons Treated – North Facility	1.310		1.359		1.335	
Total Gallons Treated – Billions	2.121		2.162		2.142	
Gallons Bio-solids Land Applied	0		0		0	
Cubic Yards of Bio-Solids Land Applied	5,830		5,050		5,440	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	36,274		34,126		32,290	
	AJL	NTP	AJL	NTP	AJL	NTP
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	0	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/l, Limit =20	2.65		2.75		2.70	
Pounds of BOD Removed	2,708,946		2,773,621		2,741,283	
Effluent Suspended Solids mg/l Limit =25	5.5		6.0		5.8	
Pounds of Suspended Solids Removed	2,256,978		2,375,595		2,316,286	
Dissolved Oxygen mg/l Limit=> 6.0	8.75		8.22		8.56	
Avg. Ammonia Nitrogen as N mg/l Limit = 1.5 April thru Oct.	0.069		0.053		0.061	
Avg. Ammonia Nitrogen as N mg/l Limit = 4.0 Nov thru Feb	0.036		0.041		0.038	
Pounds of Ammonia as N Removed	416,595		251,951		333,866	
Natural Gas Consumption – Total Therms	70,515		71,171		70,843	
Electrical Consumption – Total KWH	5,091,254		5,409,400		5,250,327	
Efficiency						
Effluent BOD,% Removal	95%		95%		96%	
Effluent Suspended Solids,% Removal	96%		96%		96%	
Avg. Ammonia Nitrogen as N % Removal	99%		99%		99%	
Cost per Million Gallons Treated	\$2,320.00		\$2,417.00		\$4,351.00	

WASTEWATER

Personnel Summary

Position Title	Current Authorized	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023	Fiscal Year 2023-2024
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Assistant Director of Community Dev	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Finance Director	0.15	0.15	0.15	0.15	0.15
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Assistant Finance Director - O&B	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent Of Environmental Services	0.50	0.50	0.50	0.50	0.50
Foreman (2)	2.00	2.00	2.00	2.00	2.00
Laboratory & Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician III	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II (2)	2.00	2.00	2.00	2.00	2.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
Principal Account Clerk (5)	1.12	1.12	1.12	1.12	1.12
Administrative Secretary	0.50	0.50	0.50	0.50	0.50
Clerk Typist (4)	1.10	1.10	1.10	1.10	1.10
WWTP Chief Operator (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class II (3)	3.00	3.00	3.00	3.00	3.00
WWTP Operator Class III	1.00	1.00	1.00	1.00	1.00
WWTP Operator Class IV (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Recycling Center Attendant	1.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Water Meter Reader	0.34	0.34	0.34	0.34	0.34
Part-Time Custodian	0.80	0.80	0.80	0.80	0.80
Total Budgeted:	<u>26.81</u>	<u>26.81</u>	<u>26.81</u>	<u>26.81</u>	<u>26.81</u>
Authorized & Unbudgeted:					
*Industrial Pretreatment Inspector	<u>1.00</u>				
<i>Subtotal:</i>	<u>1.00</u>				
Total Authorized:	<u>27.81</u>				

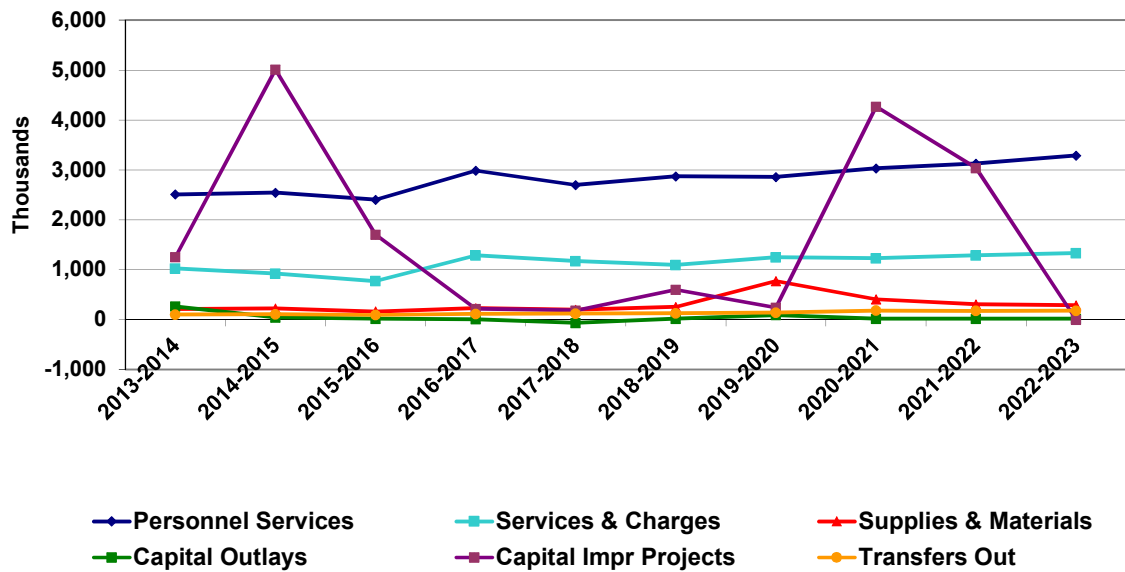
Note: Page 31 summarizes Employee Allocation Between Departments

*This position will remain unbudgeted until funding is available.

WASTEWATER

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	2,855,300	3,027,500	3,123,100	3,286,300
Services & Charges	1,247,600	1,225,700	1,284,700	1,331,700
Supplies & Materials	771,000	409,300	307,400	287,400
Capital Outlays	91,000	18,000	18,000	18,000
Capital Improvement Projects	243,100	4,265,000	3,035,000	0
Transfers Out	136,700	181,200	173,800	175,400
Total	5,344,700	9,126,700	7,942,000	5,098,800



The increase in Capital Improvement Projects in FY 14 and FY 15 is due to infrastructure upgrades relative to a low interest IEPA loan.

The increase in Capital Improvement Projects in FY 19, 20 and 21 is due to digester complex improvements relative to a low interest IEPA loan.

WASTEWATER

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 500 - WATER & SEWER FUND								
EXPENSE								
Department 5032 - WASTEWATER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5032-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	\$542,355.19	\$1,929,907.76	\$1,948,900.00	\$1,930,000.00	\$1,968,500.00	\$2,020,700.00	\$2,127,800.00
Budget Transactions								
Transaction								
Level								
BOARD REVIEW	LAB TECH III POSITION RECLASS							
BOARD REVIEW	ORIGINAL							
		176,791.21	.00	.00	.00	.00	.00	.00
500.5032-4002	WAGES CLERICAL	1,059,344.17	.00	.00	.00	.00	.00	.00
500.5032-4003	WAGES OPERATIONAL	27,165.39	31,869.02	32,000.00	33,400.00	32,000.00	32,000.00	32,000.00
500.5032-4004	OVERTIME	16,023.34	9,118.11	20,000.00	2,800.00	20,000.00	20,000.00	20,000.00
500.5032-4006	OTHER PAY	87,181.16	42,129.57	68,200.00	42,700.00	71,900.00	75,900.00	80,100.00
500.5032-4007	PART-TIME	7,865.00	5,770.73	6,500.00	8,200.00	6,500.00	6,500.00	6,500.00
500.5032-4017	ELECTED OFFICIALS	32,901.23	33,017.57	41,000.00	33,400.00	41,000.00	41,000.00	41,000.00
500.5032-4020	SICK PAY							
	<i>WAGES & SALARIES Totals</i>	\$1,949,626.69	\$2,051,812.76	\$2,116,600.00	\$2,050,500.00	\$2,139,900.00	\$2,196,100.00	\$2,307,400.00
<i>TAXES & BENEFITS</i>								
500.5032-4009	I.M.R.F.	242,598.25	225,803.26	212,600.00	215,300.00	251,500.00	258,200.00	271,500.00
500.5032-4010	SOCIAL SECURITY	148,290.87	146,550.33	160,500.00	156,900.00	163,400.00	167,700.00	176,200.00
500.5032-4012	HEALTH INSURANCE	424,645.55	428,351.39	443,800.00	432,600.00	472,700.00	501,100.00	531,200.00
500.5032-4030	OPEB EXPENSE	(1,113.00)	2,405.00	.00	.00	.00	.00	.00
500.5032-4035	IMRF PENSION EXPENSE	(69,122.00)	12,740.00	.00	.00	.00	.00	.00
	<i>TAXES & BENEFITS Totals</i>	\$745,299.67	\$815,849.98	\$816,900.00	\$804,800.00	\$887,600.00	\$927,000.00	\$978,900.00
<i>PERSONNEL SVCS Totals</i>								
		\$2,694,926.36	\$2,867,662.74	\$2,933,500.00	\$2,855,300.00	\$3,027,500.00	\$3,123,100.00	\$3,286,300.00
SERVICES & CHARGES								
500.5032-4150	IRMA INSURANCE	82,755.03	65,396.92	89,800.00	75,000.00	102,000.00	102,000.00	102,000.00
<i>PROFESSIONAL</i>								
500.5032-4101	PROF SERV ACCT/AUDITING	2,642.76	2,633.36	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00
500.5032-4105	PROF SERV DATA PROCESSING	3,470.00	3,975.46	8,100.00	8,100.00	8,100.00	8,100.00	8,100.00
500.5032-4107	PROF SERV MEDICAL	1,905.00	841.43	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
500.5032-4110	TECH & CONSULT SERVICES	152,844.43	62,400.50	228,800.00	228,800.00	190,500.00	195,500.00	201,500.00
Budget Transactions								
Transaction								
Level								
BOARD REVIEW	BIOMONITORING ANALYSIS							
BOARD REVIEW	INCREASE BIOMONITORING ANALYSIS							
BOARD REVIEW	LAB/PRETREATMENT REGULATIONS							
BOARD REVIEW	SALT CREEK SPECIAL ASSESSMENT							
		\$160,862.19	\$69,850.75	\$241,000.00	\$241,000.00	\$202,700.00	\$207,700.00	\$213,700.00
	<i>PROFESSIONAL Totals</i>							
<i>COMMUNICATIONS</i>								
500.5032-4115	COMMUNICATIONS-TELEPHONE	21,155.60	26,635.54	22,200.00	22,200.00	22,000.00	22,000.00	22,000.00
500.5032-4116	COMMUNICATIONS-PORTABLE DV	(187.38)	75.08	9,300.00	500.00	1,900.00	1,900.00	1,900.00
500.5032-4117	COMMUNICATIONS-POSTAGE	380.14	572.27	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<i>COMMUNICATIONS Totals</i>	\$21,348.36	\$27,282.89	\$32,500.00	\$23,700.00	\$24,900.00	\$24,900.00	\$24,900.00

WASTEWATER

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
500.5032-4192	DUES/SUBSCRIPTIONS	350.00	1,217.10	500.00	500.00	3,200.00	3,200.00	3,200.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	2,700.00	2,700.00
	BOARD REVIEW					1.0000	500.00	500.00
	PERMIT FEE PAYMENTS	68,500.00	67,500.00	68,500.00	67,500.00	68,500.00	68,500.00	68,500.00
	OTHER SERVICES & CHARGES	1,001.24	399.50	200.00	200.00	200.00	200.00	200.00
	<i>OTHER Totals</i>	\$428,850.44	\$554,218.52	\$474,400.00	\$462,900.00	\$471,600.00	\$525,600.00	\$566,600.00
	<i>SERVICES & CHARGES Totals</i>	\$1,169,643.53	\$1,095,962.44	\$1,262,200.00	\$1,247,600.00	\$1,225,700.00	\$1,284,700.00	\$1,331,700.00
<i>SUPPLIES & MATERIALS</i>								
500.5032-4201	OFFICE SUPPLIES	1,550.18	1,575.21	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
500.5032-4202	CLEANING SUPPLIES	3,945.10	3,468.22	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	1,400.00	1,400.00
	MOPS, BUCKETS AND BUFFING PADS							
	WATERLESS HAND CLEANER, HAND SOAP							
	WINDOW CLEANER, FLOOR SOAP & WAX							
	WIPES, CLOTH AND PAPER							
	<i>BOARD REVIEW Totals</i>					16,300.00	16,400.00	16,400.00
500.5032-4203	CLOTHING SUPPLIES	11,766.84	12,310.50	16,400.00	16,000.00	16,300.00	16,400.00	16,400.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	300.00	300.00
	BOARD REVIEW					1.0000	900.00	900.00
	BOARD REVIEW					1.0000	2,300.00	2,300.00
	BOARD REVIEW					1.0000	300.00	300.00
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	9,200.00	9,200.00
	BOARD REVIEW					1.0000	2,700.00	2,700.00
	<i>BOARD REVIEW Totals</i>					5,200.00	5,200.00	5,200.00
500.5032-4204	MOTOR FUEL & LUBRICANTS	5,045.71	3,205.33	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
500.5032-4205	CHEMICALS	54,215.65	55,229.11	91,000.00	91,000.00	91,000.00	91,000.00	91,000.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	15,300.00	15,300.00
	BOARD REVIEW					1.0000	57,400.00	57,400.00
	BOARD REVIEW					1.0000	13,700.00	13,700.00
	BOARD REVIEW					1.0000	4,600.00	4,600.00
	<i>BOARD REVIEW Totals</i>					1,500.00	1,500.00	1,500.00
500.5032-4207	PUBLIC GRND/MAT SUPPLIES	1,266.54	.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5032-4208	BUILDING MAT SUPPLIES	.00	2,473.80	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
500.5032-4299	OTHER OPERATING SUPPLIES	119,772.18	177,818.61	656,400.00	646,400.00	284,400.00	182,400.00	162,400.00
	Budget Transactions							
	Level							
	Transaction						Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	8,400.00	8,400.00
	ASSORTED NUTS, BOLTS & HARDWARE					1.0000	2,200.00	2,200.00
	BATTERIES FOR STANDBY GENERATORS					1.0000	15,000.00	15,000.00
	BELT PRESS MAINTENANCE/REPAIR					1.0000	22,000.00	22,000.00
	CHAIN FINAL CLARIFIERS					1.0000	800.00	800.00
	COFFEE FOR ENVIRONMENTAL SERVICES					1.0000	15,000.00	15,000.00
	COMPOSITE SAMPLERS					1.0000	1,300.00	1,300.00
	COMPOSITE SAMPLES					1.0000	5,000.00	5,000.00
	CONTACT SETS FOR LARGE HP MOTORS					1.0000	4,600.00	4,600.00
	ELECTRICAL					1.0000	2,200.00	2,200.00
	GASKET MATERIALS					1.0000	20,000.00	20,000.00
	GATE ACTUATOR REPLACEMENT					1.0000	5,000.00	5,000.00
	LAB GLASSWARE & EXPENDABLES					1.0000	1,800.00	1,800.00
	PENETRANTS, SOLVENTS, DEGREASER, ETC.					1.0000	130,000.00	130,000.00
	RAW PUMP AJL/NORTH					1.0000	16,700.00	16,700.00
	REPLACE & REPAIR PARTS FOR MAJOR EQUIP.					1.0000	6,500.00	6,500.00
	REPLACE ELEMENTS FOR BLOWER INTAKES					1.0000	2,900.00	2,900.00
	REPLACE PARTS FOR VALVES					1.0000	3,000.00	3,000.00
	SAMPLING CONTAINERS					1.0000	2,900.00	2,900.00
	SAND FOR SLUDGE DRYING BEDS					1.0000	2,800.00	2,800.00
	SELECTIVE ION PROBES/LAMPS					1.0000	2,900.00	2,900.00
	TEST GASES/ELEMENTS FOR TRI-GAS METER					1.0000	1,300.00	1,300.00
	TOOLS, HOSES, BROOMS, SHOVELS					1.0000	10,000.00	10,000.00
	VFD REPLACEMENT					1.0000	2,100.00	2,100.00
	WELDING & FLAME CUTTING SUPPLIES					1.0000		
	BOARD REVIEW TOTALS						BOARD REVIEW TOTALS	\$284,400.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$197,562.20	\$256,080.78	\$781,400.00	\$771,000.00	\$409,300.00	\$307,400.00	\$287,400.00
	<i>MISCELLANEOUS</i>							
500.5032-4801	DEPRECIATION EXPENSE	622,615.00	493,235.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$622,615.00	\$493,235.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>CAPITAL OUTLAYS</i>							
	<i>EQUIPMENT</i>							
500.5032-4304	EQUIPMENT-ELECTRONICS	(65,125.84)	16,092.00	91,000.00	91,000.00	18,000.00	18,000.00	18,000.00
	Budget Transactions							
	Level							
	Transaction						Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	18,000.00	18,000.00
	SCADA COMPUTER UPGRADE-AJL					1.0000		
	BOARD REVIEW TOTALS						BOARD REVIEW TOTALS	\$18,000.00
	<i>EQUIPMENT Totals</i>	(416,483.00)	(249,725.00)	.00	.00	.00	.00	.00
	<i>CAPITAL OUTLAYS Totals</i>	(\$481,608.84)	(\$233,633.00)	\$91,000.00	\$91,000.00	\$18,000.00	\$18,000.00	\$18,000.00
500.5032-4398	TRANSFER CAPITALIZED ASSETS	(481,608.84)	(233,633.00)	91,000.00	91,000.00	18,000.00	18,000.00	18,000.00
	<i>CAPITAL OUTLAYS Totals</i>	(\$481,608.84)	(\$233,633.00)	\$91,000.00	\$91,000.00	\$18,000.00	\$18,000.00	\$18,000.00

WASTEWATER

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>CAPITAL PROJECTS</i>								
500.5032-4503	WATER MAIN	.00	.00	45,000.00	45,000.00	.00	.00	.00
500.5032-4570	EXCESS FLOW L/S NO-IEPA2	42,300.00	.00	.00	.00	.00	.00	.00
500.5032-4587	ANAEROBIC DIGESTER	107,989.87	356,793.13	4,370,000.00	198,100.00	4,265,000.00	3,035,000.00	.00
500.5032-4589	AERATION SYSTEM SHEATH	33,736.82	.00	.00	.00	.00	.00	.00
<i>CAPITAL PROJECTS Totals</i>		\$184,026.69	\$356,793.13	\$4,415,000.00	\$243,100.00	\$4,265,000.00	\$3,035,000.00	\$0.00
<i>TRANSFERS OUT</i>								
500.5032-4961	TRANSFER TO FLEET SERVICE	24,332.87	30,187.94	43,800.00	43,800.00	44,300.00	42,500.00	44,600.00
500.5032-4962	TRANSFER TO IT	87,417.07	77,044.64	75,400.00	75,400.00	110,300.00	102,100.00	104,100.00
500.5032-4964	TRANSFER TO EQUIP REPL FD	6,300.00	19,600.00	17,500.00	17,500.00	26,600.00	29,200.00	26,700.00
<i>TRANSFERS OUT Totals</i>		\$118,049.94	\$126,832.58	\$136,700.00	\$136,700.00	\$181,200.00	\$173,800.00	\$175,400.00
Department 5032 - WASTEWATER EXPENSES		\$4,505,214.88	\$4,962,933.67	\$9,619,800.00	\$5,344,700.00	\$9,126,700.00	\$7,942,000.00	\$5,098,800.00



(BLANK)

WATER AND SEWER DEBT SERVICE FUND

Narrative

This fund was established during Fiscal 2019 and will account for the debt service payments attributed to the Water and Sewer Operations.

In prior years, all debt was budgeted in the Debt Service Fund. At year end an audit entry was made to transfer the portion of the debt attributable to Water and Sewer Operations.

This fund will receive a transfer of funds from the Debt Service Fund in addition to the User Fee which previously was included in the Water and Sewer Fund.

This fund will be consolidated with the Water/Sewer Fund for audit presentation.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred from Debt Service Fund in FY 2019.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred from Debt Service Fund in FY 2019.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred from Debt Service Fund in FY 2019.

Total debt service schedules can be found in the Debt Service section.

WATER SEWER DEBT SERVICE FUND

Budget Year 2021

248

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 510 - WATER SEWER DEBT SERVICE FUND								
REVENUE								
Department 9951 - WATER SEWER DEBT SERVICE								
CHARGES FOR SERVICES								
CAPITAL								
510.9951-3304	USER FEE	\$0.00	\$112,360.10	\$167,544.00	\$210,500.00	\$209,430.00	\$251,300.00	\$251,300.00
	<i>CAPITAL Totals</i>	\$0.00	\$112,360.10	\$167,544.00	\$210,500.00	\$209,430.00	\$251,300.00	\$251,300.00
	<i>CHARGES FOR SERVICES Totals</i>	\$0.00	\$112,360.10	\$167,544.00	\$210,500.00	\$209,430.00	\$251,300.00	\$251,300.00
INTEREST INCOME								
510.9951-3510	INVESTMENT INTEREST	.00	367.01	1,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	<i>INTEREST INCOME Totals</i>	\$0.00	\$367.01	\$1,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
TRANSFERS IN								
510.9951-3992	TRANSFER FROM DEBT SVC	.00	1,137,746.27	927,009.00	927,000.00	718,100.00	745,600.00	440,000.00
	<i>TRANSFERS IN Totals</i>	\$0.00	\$1,137,746.27	\$927,009.00	\$927,000.00	\$718,100.00	\$745,600.00	\$1,040,000.00
Department 9951 - WATER SEWER DEBT SERVICE REVENUES								
		\$0.00	\$1,250,473.38	\$1,095,553.00	\$1,141,500.00	\$931,530.00	\$1,000,900.00	\$1,295,300.00
EXPENSE								
Department 9951 - WATER SEWER DEBT SERVICE								
DEBT SERVICE								
INTEREST								
510.9951-4702.2012	BOND INTEREST 2012 REF 2004	.00	19,234.44	3,936.00	3,936.00	.00	.00	.00
510.9951-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	.00	203,587.50	92,022.00	92,022.00	82,249.00	72,477.00	67,591.00
510.9951-4702.IEPA1	BOND INTEREST IEPA LOAN 1	.00	110,244.86	104,800.00	104,802.00	99,200.00	93,597.00	87,832.00
510.9951-4702.IEPA2	BOND INTEREST IEPA LOAN 2	.00	37,615.22	35,800.00	35,802.00	33,900.00	32,100.00	30,100.00
510.9951-4702.IEPA3	BOND INTEREST IEPA LOAN 3 -DIGESTE	.00	.00	.00	.00	.00	.00	128,618.00
510.9951-4702.TRINT	BOND INTEREST TRANSFER INTEREST TO WS 5010	.00	(370,682.02)	.00	.00	.00	.00	.00
	<i>INTEREST Totals</i>	\$0.00	\$0.00	\$236,558.00	\$236,562.00	\$215,349.00	\$198,174.00	\$314,141.00
PRINCIPAL								
510.9951-4701.2012	BOND PRINCIPAL 2012 REF 2004	.00	180,822.78	195,211.00	195,211.00	.00	.00	.00
510.9951-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	.00	223,983.25	325,740.00	325,740.00	325,740.00	162,870.00	162,870.00
510.9951-4701.IEPA1	BOND PRINCIPAL IEPA LOAN 1	.00	280,662.86	286,100.00	286,106.00	291,700.00	297,310.00	303,076.00
510.9951-4701.IEPA2	BOND PRINCIPAL IEPA LOAN 2	.00	81,595.36	83,400.00	83,409.00	85,300.00	87,200.00	89,100.00
510.9951-4701.IEPA3	BOND PRINCIPAL IEPA LOAN 3 -DIGESTER	.00	.00	.00	.00	.00	.00	302,905.00
510.9951-4701.IEPA4	BOND PRINCIPAL IEPA LOAN 4 - METER AND AMR	.00	.00	.00	.00	.00	103,484.00	209,770.00
510.9951-4701.TRPRN	BOND PRINCIPAL TRANSFER PRINCIPAL TO WS LIAB	.00	(767,064.25)	.00	.00	.00	.00	.00
510.9951-4702.IEPA4	BOND INTEREST IEPA LOAN 4 - METER AND AMR	.00	.00	.00	.00	.00	44,604.00	86,406.00
	<i>PRINCIPAL Totals</i>	\$0.00	\$0.00	\$890,451.00	\$890,466.00	\$702,740.00	\$695,468.00	\$1,154,127.00
	<i>DEBT SERVICE Totals</i>	\$0.00	\$0.00	\$1,127,009.00	\$1,127,028.00	\$918,089.00	\$893,642.00	\$1,468,268.00

WATER SEWER DEBT SERVICE FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
510.9951-4950	TRANSFER TO WATER & SEWER	.00	1,137,746.27	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$0.00	\$1,137,746.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9951 - WATER SEWER DEBT SERVICE EXPENSES	\$0.00	\$1,137,746.27	\$1,127,009.00	\$1,127,028.00	\$918,089.00	\$893,642.00	\$1,468,268.00
Fund	510 - WATER SEWER DEBT SERVICE FUND Totals							
	REVENUE TOTALS	\$0.00	\$1,250,473.38	\$1,095,553.00	\$1,141,500.00	\$931,530.00	\$1,000,900.00	\$1,295,300.00
	EXPENSE TOTALS	\$0.00	\$1,137,746.27	\$1,127,009.00	\$1,127,028.00	\$918,089.00	\$893,642.00	\$1,468,268.00
Fund	510 - WATER SEWER DEBT SERVICE FUND Totals	\$0.00	\$112,727.11	(\$31,456.00)	\$14,472.00	\$13,441.00	\$107,258.00	(\$172,968.00)
	FUND BALANCE, BEGINNING	\$ -	\$ -		\$ 112,727.11	\$ 127,199.11	\$ 140,640.11	\$ 247,898.11
	REV OVER (UNDER) EXP	\$ -	\$ 112,727.11	\$ (31,456.00)	\$ 14,472.00	\$ 13,441.00	\$ 107,258.00	\$ (172,968.00)
	FUND BALANCE, ENDING	\$ -	\$ 112,727.11		\$ 127,199.11	\$ 140,640.11	\$ 247,898.11	\$ 74,930.11

WATER AND SEWER DEBT SERVICE FUND REVENUES

Notes

3304 User Fee

This fee is a bi-monthly fee assessed on each unit that receives water service. The fee rates were established as part of the Water & Sewer Rate Increase Three Year Plan. These fees were previously included in the Water & Sewer Fund revenues. Beginning in FY 19 they have been moved to the Water and Sewer Debt Service Fund to provide additional funding for infrastructure debt.

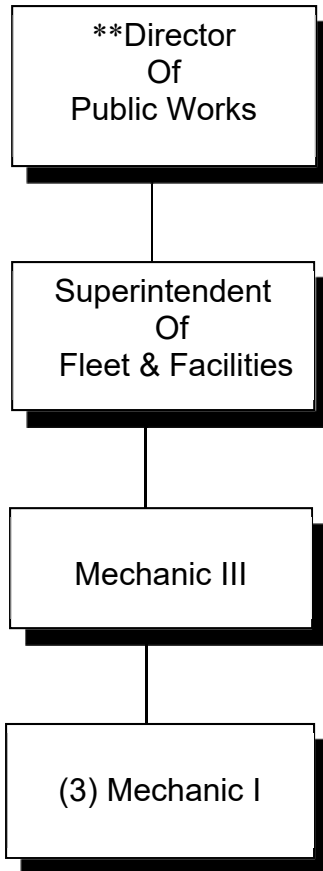
Water & Sewer Rate Increases Three Year Plan (Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 19	5/1/2018	.50	1.50	.27	9.15	.19	6.68
FY 20	5/1/2019	.50	2.00	.27	9.42	.21	6.89
FY 21	5/1/2020	.50	2.50	.28	9.70	.20	7.09

3992 Transfer from Debt Service

This account records transfers from the Debt Service fund to cover the Water and Sewer related Debt Service.

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The department operates under the direction of the Director of Public Works, Superintendent of Fleet & Facilities, and the Mechanic III. The Fleet Services team includes three (3) Mechanic I personnel. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison and the Addison Fire Protection District.

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately two hundred (200) vehicles and other equipment, twenty two (22) Lift Stations, Well Houses, Pumping Stations, and Standby Generators owned by the Village of Addison and twenty (20) vehicles and equipment owned by the Addison Fire Protection District. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness.
- Maintains a fleet replacement schedule to minimize ownership costs.
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provides a quality vehicle and equipment repair service.
- Provides efficient equipment utilization through reduction of equipment downtime.
- Participates in A.S.E. certification programs.
- Manages Village fuel purchase and usage.
- Manages automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week.
- Manages tire and parts inventory.
- Manages vehicle replacement fund and internal service fund recommendations.
- Manages and maintains titles and license plates for all fleet vehicles.
- Manages vehicle and fleet equipment disposal.
- Assists the Risk Manager on insurance claims.

FLEET SERVICES

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Functions (Cont'd)

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass replacement
 5. Warranty repairs
- Furnish pool vehicles to meet customers' needs while their vehicle is being serviced.
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for Village vehicles or equipment.

FY 2020-21 Key Objectives

Strategic Priority 4: Infrastructure

- Continue to maintain and operate all underground fuel storage tanks, pumps and associated piping and electrical, so as to minimize down time to our customers. Our customers include the Fire and Police departments, School Districts, Park District and Public Works.
- Continue with the annual Equipment Replacement Fund. Working with all the individual divisions to make sure we our purchasing vehicles that are properly equipped to handle all the different job tasks associated within a division.
- Continue using CFA and Petrovend systems to track and schedule preventative maintenance to minimize unscheduled downtime for all above mentioned departments.
- Continue to update and upgrade the equipment used in Fleet Services to meet the needs of the existing vehicles as well as the changing requirements placed on the newer vehicles due to technological advancements.

Strategic Priority 6: Employee Development

- Utilize training and seminars for continuing education, which will aid in helping the mechanics keep their ASE certifications current.
- Utilize seminars and training for current supervisors and for possible future supervisors.

FLEET SERVICES

Narrative (Cont'd)

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$1,425,257	\$1,532,700	\$1,556,900
Number of Employees	5	5	5
Vehicles and Equipment	239	242	245
Outputs			
Number of Jobs Completed	4,285	4,100	4,000
Gallons of Fuel Dispensed(Village Vehicles)	77,500	75,000	80,000
Effectiveness			
% Vehicles passing emissions on 1 st test	100%	100%	100%
% PMs performed as scheduled	100%	100%	100%
% Mechanic hours billed to repairs	85%	88%	85%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$0.38	\$0.59	\$0.48
- Truck	\$1.20	\$1.61	\$1.50
- Police (Marked Squads)	\$0.54	\$0.57	\$0.60

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Foreman	1.00	1.00	1.00	1.00	1.00
Mechanic I (3)	3.00	3.00	3.00	3.00	3.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Authorized & Unbudgeted:

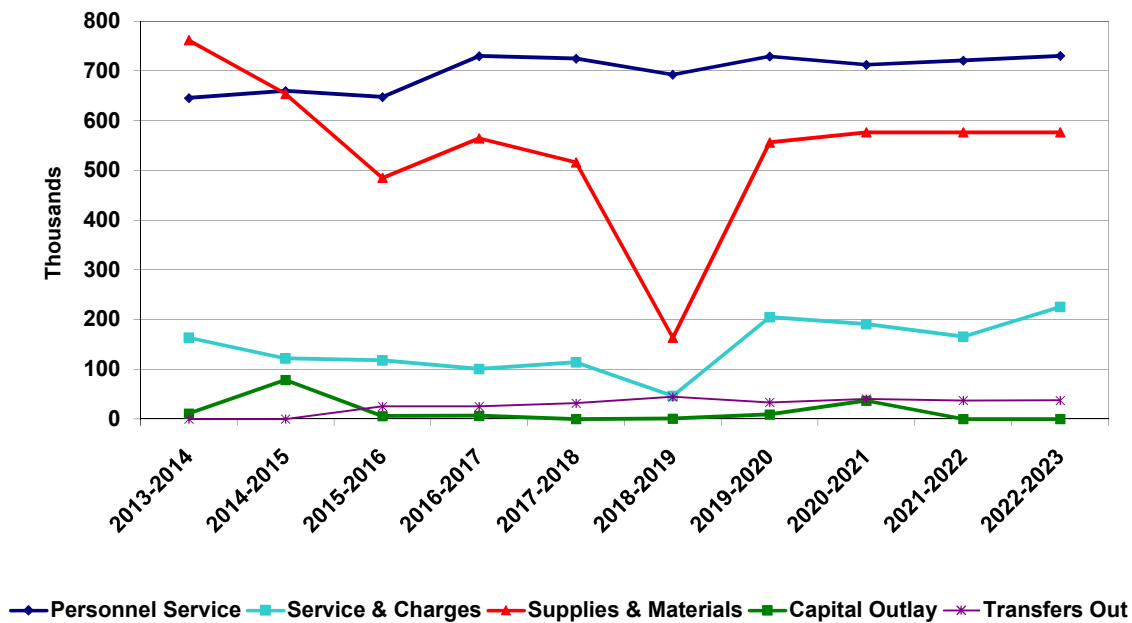
None

Total Authorized: 5.00

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	729,200	712,500	721,000	730,100
Services & Charges	204,900	190,500	165,500	225,500
Supplies & Materials	556,200	576,400	576,400	576,400
Capital Outlays	9,000	37,000	0	0
Transfers Out	33,400	40,500	37,200	37,700
Total	1,532,700	1,556,900	1,500,100	1,569,700



FLEET SERVICES FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 610 - FLEET SERVICES								
REVENUE								
Department 6100 - FLEET SERVICES								
Division 6199 - FLEET REVENUES								
CHARGES FOR SERVICES								
OTHER								
610.6100.6199-3389	CHARGES VEH REPAIRS	\$21,762.63	\$37,867.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
610.6100.6199-3399	OTHER CHARGES	73,949.36	102,128.77	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$95,711.99	\$139,996.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>CHARGES FOR SERVICES Totals</i>	\$95,711.99	\$139,996.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
610.6100.6199-3903	TRANSFER FROM COMM REL		3,946.21	3,800.00	3,500.00	3,700.00	3,600.00	3,800.00
610.6100.6199-3904	TRANSFER FROM BLD & GRNDS	14,673.58	13,983.28	6,300.00	5,900.00	6,200.00	6,100.00	6,400.00
610.6100.6199-3905	TRANSFER FROM POLICE	544,748.97	522,955.45	740,200.00	703,400.00	754,700.00	727,500.00	761,200.00
610.6100.6199-3906	TRANSFER FROM COMM DEVEL	49,222.98	37,188.96	50,500.00	47,600.00	51,000.00	49,100.00	51,400.00
610.6100.6199-3907	TRANSFER FROM ELEC/FRSTRY	73,072.74	99,327.43	130,000.00	122,600.00	131,600.00	126,800.00	132,700.00
610.6100.6199-3908	TRANSFER FROM STREET	314,438.27	363,853.61	302,700.00	285,900.00	306,700.00	295,700.00	309,300.00
610.6100.6199-3950	TRANSFER FROM WATER	98,781.23	91,754.38	79,500.00	75,000.00	80,500.00	77,400.00	80,900.00
610.6100.6199-3951	TRANSFER FROM SEWER	147,434.03	108,865.28	175,900.00	166,100.00	178,200.00	171,400.00	179,400.00
610.6100.6199-3952	TRANSFER FROM WTR POLL CNTL	24,332.87	30,187.94	43,800.00	41,300.00	44,300.00	42,500.00	44,600.00
610.6100.6199-3962	TRANSFER FROM IT	2,818.89	4,446.83	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$1,272,333.09	\$1,276,509.37	\$1,532,700.00	\$1,451,300.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
Department 6100 - FLEET SERVICES REVENUES								
		\$1,368,045.08	\$1,416,505.52	\$1,532,700.00	\$1,451,300.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
EXPENSE								
Department 6100 - FLEET SERVICES								
Division 6103 - USER - BUILDING & GROUNDS								
SERVICES & CHARGES								
OTHER								
610.6100.6103-4180	REPAIRS & MAINTENANCE	.00	34.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$34.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$34.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS								
610.6100.6103-4204	MOTOR FUEL & LUBRICANTS	.00	1,083.58	.00	.00	.00	.00	.00
610.6100.6103-4209	MOTOR VEH MAT & SUPPLIES	.00	4,212.94	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$0.00	\$5,296.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Division 6103 - USER - BUILDING & GROUNDS Totals</i>	\$0.00	\$5,330.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6104 - USER - POLICE								
SERVICES & CHARGES								
OTHER								
610.6100.6104-4180	REPAIRS & MAINTENANCE	.00	7,646.18	.00	.00	.00	.00	.00
610.6100.6104-4199	OTHER SERVICES & CHARGES	.00	3,354.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$11,000.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$11,000.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FLEET SERVICES FUND

Budget Year 2021

258

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>SUPPLIES & MATERIALS</i>								
610.6100.6104-4204	MOTOR FUEL & LUBRICANTS	.00	110,183.94	.00	.00	.00	.00	.00
610.6100.6104-4209	MOTOR VEH MAT & SUPPLIES	224.87	48,625.43	.00	.00	.00	.00	.00
610.6100.6104-4299	OTHER OPERATING SUPPLIES	.00	90.90	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$224.87	\$158,900.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6104 - USER - POLICE	\$224.87	\$169,900.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6105-4180	REPAIRS & MAINTENANCE	.00	364.11	.00	.00	.00	.00	.00
610.6100.6105-4199	OTHER SERVICES & CHARGES	.00	206.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$570.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$570.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6105-4204	MOTOR FUEL & LUBRICANTS	.00	6,266.09	.00	.00	.00	.00	.00
610.6100.6105-4209	MOTOR VEH MAT & SUPPLIES	.00	2,974.97	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$0.00	\$9,241.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6105 - USER - COMMUNITY DEVELOPMENT	\$0.00	\$9,811.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6107-4180	REPAIRS & MAINTENANCE	34.00	2,437.13	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$34.00	\$2,437.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$34.00	\$2,437.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6107-4204	MOTOR FUEL & LUBRICANTS	2,009.11	16,454.38	.00	.00	.00	.00	.00
610.6100.6107-4209	MOTOR VEH MAT & SUPPLIES	36.18	16,762.82	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$2,045.29	\$33,937.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6107 - USER - ELECTRICAL & FORESTRY	\$2,079.29	\$36,374.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
610.6100.6108-4105	PROF SERV DATA PROCESSING	52.63	305.72	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$52.63	\$305.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
610.6100.6108-4180	REPAIRS & MAINTENANCE	.00	31,331.08	.00	.00	.00	.00	.00
610.6100.6108-4199	OTHER SERVICES & CHARGES	.00	206.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$31,537.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$52.63	\$31,842.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6108-4204	MOTOR FUEL & LUBRICANTS	3,420.67	46,315.11	.00	.00	.00	.00	.00
610.6100.6108-4209	MOTOR VEH MAT & SUPPLIES	1,079.87	78,529.88	.00	.00	.00	.00	.00
610.6100.6108-4299	OTHER OPERATING SUPPLIES	.00	553.13	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$4,500.54	\$125,398.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 6108 - USER - STREET	\$4,553.17	\$157,240.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FLEET SERVICES FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>Division 6110 - USER - WATER</i>								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6110-4180	REPAIRS & MAINTENANCE	.00	2,121.51	.00	.00	.00	.00	.00
610.6100.6110-4199	OTHER SERVICES & CHARGES	.00	309.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$2,430.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$2,430.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6110-4204	MOTOR FUEL & LUBRICANTS	502.82	19,470.98	.00	.00	.00	.00	.00
610.6100.6110-4209	MOTOR VEH MAT & SUPPLIES	83.16	6,926.13	.00	.00	.00	.00	.00
610.6100.6110-4299	OTHER OPERATING SUPPLIES	.00	123.86	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$585.98	\$26,520.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Division 6110 - USER - WATER Totals</i>	\$585.98	\$28,951.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Division 6111 - USER - SEWER</i>								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6111-4180	REPAIRS & MAINTENANCE	.00	5,057.63	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$5,057.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$5,057.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6111-4204	MOTOR FUEL & LUBRICANTS	2,366.75	18,198.22	.00	.00	.00	.00	.00
610.6100.6111-4209	MOTOR VEH MAT & SUPPLIES	161.24	31,360.58	.00	.00	.00	.00	.00
610.6100.6111-4299	OTHER OPERATING SUPPLIES	.00	60.00	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$2,527.99	\$49,618.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Division 6111 - USER - SEWER Totals</i>	\$2,527.99	\$54,676.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Division 6112 - USER - WATER POLLUTION CONTROL</i>								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6112-4176	SOLID WASTE DISPOSAL	.00	127.50	.00	.00	.00	.00	.00
610.6100.6112-4180	REPAIRS & MAINTENANCE	.00	102.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$229.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$229.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6112-4204	MOTOR FUEL & LUBRICANTS	131.64	3,324.84	.00	.00	.00	.00	.00
610.6100.6112-4209	MOTOR VEH MAT & SUPPLIES	346.26	7,832.10	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$477.90	\$11,156.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Division 6112 - USER - WATER POLLUTION CONTROL Totals</i>	\$477.90	\$11,386.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Division 6113 - USER - FLEET</i>								
<i>PERSONNEL SVCS</i>								
<i>WAGES & SALARIES</i>								
610.6100.6113-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	117,771.81	432,414.43	465,100.00	465,100.00	471,300.00	471,300.00	471,300.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	BOARD REVIEW							
	MECHANIC III RECLASSIFICATION ORIGINAL							
	BOARD REVIEW							
	BOARD REVIEW							
	SUPERINTENDENT OF FLEET RECLASSIFICATION							
	<i>Transaction</i>							
	MECHANIC III RECLASSIFICATION ORIGINAL							
	SUPERINTENDENT OF FLEET RECLASSIFICATION							
	<i>Number of Units</i>							
	1.0000							
	1.0000							
	1.0000							
	<i>Cost Per Unit</i>							
	3,500.00							
	449,900.00							
	17,900.00							
	<i>Total Amount</i>							
	3,500.00							
	449,900.00							
	17,900.00							
	<i>BOARD REVIEW Totals</i>							
	\$471,300.00							

FLEET SERVICES FUND

Budget Year 2021

260

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
610.6100.6113-4002	WAGES CLERICAL	64,370.94	.00	.00	.00	.00	.00	.00
610.6100.6113-4003	WAGES OPERATIONAL	271,932.80	.00	.00	.00	.00	.00	.00
610.6100.6113-4004	OVERTIME	29,062.35	36,454.81	23,000.00	23,000.00	28,000.00	28,000.00	28,000.00
610.6100.6113-4006	OTHER PAY	5,745.02	1,677.63	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
610.6100.6113-4020	SICK PAY	15,926.38	13,925.99	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00
	<i>WAGES & SALARIES Totals</i>	\$504,809.30	\$484,472.86	\$508,600.00	\$508,600.00	\$519,800.00	\$519,800.00	\$519,800.00
	<i>TAXES & BENEFITS</i>							
610.6100.6113-4009	I.M.R.F.	63,855.11	58,661.98	52,800.00	52,800.00	58,600.00	60,200.00	62,000.00
610.6100.6113-4010	SOCIAL SECURITY	37,953.68	36,443.19	38,400.00	38,400.00	38,100.00	39,200.00	40,300.00
610.6100.6113-4012	HEALTH INSURANCE	113,190.57	112,477.81	129,400.00	129,400.00	96,000.00	101,800.00	108,000.00
610.6100.6113-4030	OPEB EXPENSE	1,654.00	1,635.00	.00	.00	.00	.00	.00
610.6100.6113-4035	IMRF PENSION EXPENSE	3,259.00	(1,152.00)	.00	.00	.00	.00	.00
	<i>TAXES & BENEFITS Totals</i>	\$219,912.36	\$208,065.98	\$220,600.00	\$220,600.00	\$192,700.00	\$201,200.00	\$210,300.00
	<i>PERSONNEL SVCS Totals</i>	\$724,721.66	\$692,538.84	\$729,200.00	\$729,200.00	\$712,500.00	\$721,000.00	\$730,100.00
	<i>SERVICES & CHARGES</i>							
610.6100.6113-4150	IRMA INSURANCE	32,412.99	25,606.08	28,900.00	28,900.00	32,800.00	32,800.00	32,800.00
	<i>PROFESSIONAL</i>							
610.6100.6113-4103	PROF SERV LEGAL	125.00	.00	.00	.00	.00	.00	.00
610.6100.6113-4105	PROF SERV DATA PROCESSING	2,113.15	1,795.50	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	BOARD REVIEW							
	BOARD REVIEW							
	CFA SUBSCRIPTION							
	VCM SOFTWARE LICENSING							
	<i>Transaction</i>							
	Number of Units							
	Cost Per Unit							
	Total Amount							
610.6100.6113-4107	PROF SERV MEDICAL	307.00	465.70	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	DRUG & ALCOHOL SCREEN FOR CDL'S							
	HEARING TESTS							
	PRESCRIPTION SAFETY GLASSES							
	<i>Transaction</i>							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	BOARD REVIEW Totals							
	BOARD REVIEW Totals							
610.6100.6113-4110	TECH & CONSULT SERVICES	.00	.00	200.00	200.00	200.00	200.00	200.00
	<i>PROFESSIONAL Totals</i>	\$2,545.15	\$2,260.70	\$4,100.00	\$4,100.00	\$4,100.00	\$4,100.00	\$4,100.00
	<i>COMMUNICATIONS</i>							
610.6100.6113-4115	COMMUNICATIONS-TELEPHONE	2,068.70	1,667.31	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
610.6100.6113-4116	COMMUNICATIONS-PORTABLE DV	(130.95)	(187.57)	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
610.6100.6113-4117	COMMUNICATIONS-POSTAGE	64.50	82.50	200.00	200.00	200.00	200.00	200.00
	<i>COMMUNICATIONS Totals</i>	\$2,002.25	\$1,562.24	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	<i>OTHER</i>							
610.6100.6113-4118	COPY REPRODUCTION	425.77	396.93	400.00	400.00	400.00	400.00	400.00
610.6100.6113-4160	PRINTING	.00	.00	200.00	200.00	200.00	200.00	200.00
610.6100.6113-4161	PUBLICATION OF NOTICES	177.84	183.12	100.00	100.00	100.00	100.00	100.00
610.6100.6113-4163	CONFERENCES	150.00	150.00	500.00	500.00	500.00	500.00	500.00

FLEET SERVICES FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
610.6100.6113-4164	TRAINING	2,100.20	874.16	3,000.00	3,000.00	7,600.00	7,600.00	7,600.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	INCREASE 1/16/2020					1.0000	4,600.00	4,600.00
	ORIGINAL					1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		\$7,600.00
610.6100.6113-4176	SOLID WASTE DISPOSAL	1,066.50	611.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
610.6100.6113-4180	REPAIRS & MAINTENANCE	64,332.02	8,575.40	58,100.00	58,100.00	46,200.00	46,200.00	46,200.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	GENERAL REPAIRS					1.0000	43,100.00	43,100.00
	UST TANK ANNUAL TESTING					1.0000	3,100.00	3,100.00
						BOARD REVIEW Totals		\$46,200.00
610.6100.6113-4192	DUES/SUBSCRIPTIONS	4,955.00	5,588.81	4,300.00	4,300.00	11,900.00	11,900.00	11,900.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	INCREASE - 1/16/2020					1.0000	7,600.00	7,600.00
	ORIGINAL					1.0000	4,300.00	4,300.00
						BOARD REVIEW Totals		\$11,900.00
610.6100.6113-4199	OTHER SERVICES & CHARGES	4,089.82	667.00	101,100.00	101,100.00	82,500.00	57,500.00	117,500.00
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	FUEL SYSTEM AND COMPUTER SERVICES					1.0000	3,000.00	3,000.00
	GENERATOR FUEL TANK-WESTWOOD PUMP & DAM					1.0000	75,000.00	75,000.00
	HOIST AND COMPRESSOR INSPECTIONS					1.0000	2,000.00	2,000.00
	LICENSE PLATES AND REGISTRATIONS					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$82,500.00
	OTHER Totals	\$77,297.15	\$17,046.42	\$168,900.00	\$168,900.00	\$150,600.00	\$125,600.00	\$185,600.00
	SERVICES & CHARGES Totals	\$114,257.54	\$46,475.44	\$204,900.00	\$204,900.00	\$190,500.00	\$165,500.00	\$225,500.00
SUPPLIES & MATERIALS								
610.6100.6113-4201	OFFICE SUPPLIES							
610.6100.6113-4203	CLOTHING SUPPLIES							
Budget Transactions								
	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	5 PAIRS OF SAFETY TOE WORK BOOTS					1.0000	625.00	625.00
	GLOVES AND SAFETY EQUIPMENT					1.0000	300.00	300.00
	RAGS					1.0000	100.00	100.00
	T-SHIRTS					1.0000	475.00	475.00
	UNIFORMS					1.0000	2,250.00	2,250.00
	WINTERWEAR					1.0000	750.00	750.00
						BOARD REVIEW Totals		\$4,500.00
610.6100.6113-4204	MOTOR FUEL & LUBRICANTS	287,361.54	103,431.43	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00
610.6100.6113-4209	MOTOR VEH MAT & SUPPLIES	167,802.46	38,163.34	153,200.00	153,200.00	153,200.00	153,200.00	153,200.00

FLEET SERVICES FUND

Budget Year 2021

262

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Budget Transactions								
610.6100.6113-4299	OTHER OPERATING SUPPLIES	58,153.27	18,288.06	27,900.00	27,900.00	47,900.00	47,900.00	47,900.00
Transaction Level								
	INCREASE - 1/16/2020							
	SHOP SUPPLIES, SAFETY EQUIPMENT, TOOL REPLACEMENT							
	<i>SUPPLIES & MATERIALS Totals</i>	\$516,059.09	\$163,493.03	\$556,200.00	\$556,200.00	\$576,400.00	\$576,400.00	\$576,400.00
<i>MISCELLANEOUS</i>								
610.6100.6113-4801	DEPRECIATION EXPENSE	2,209.00	1,105.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$2,209.00	\$1,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
610.6100.6113-4304	EQUIPMENT-ELECTRONICS	.00	.00	9,000.00	9,000.00	37,000.00	.00	.00
Transaction Level								
	CAR/LIGHT TRUCK SERVICE LIFT							
	R-1234F A/C SERVICE MACHINE							
	TRUCK SERVICE LIFT							
	<i>EQUIPMENT Totals</i>	\$0.00	\$0.00	\$9,000.00	\$9,000.00	\$37,000.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS Totals</i>								
		\$0.00	\$0.00	\$9,000.00	\$9,000.00	\$37,000.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>								
610.6100.6113-4962	TRANSFER TO IT	31,822.43	21,231.30	21,500.00	21,500.00	30,600.00	27,300.00	27,800.00
610.6100.6113-4964	TRANSFER TO EQUIP REPL FD	.00	23,600.00	11,900.00	11,900.00	9,900.00	9,900.00	9,900.00
	<i>TRANSFERS OUT Totals</i>	\$31,822.43	\$44,831.30	\$33,400.00	\$33,400.00	\$40,500.00	\$37,200.00	\$37,700.00
Division 6113 - USER - FLEET		\$1,389,069.72	\$948,443.61	\$1,532,700.00	\$1,532,700.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
<i>Division 6114 - USER - COMMUNITY RELATIONS</i>								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6114-4180	REPAIRS & MAINTENANCE	.00	670.17	.00	.00	.00	.00	.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$670.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6114-4204	MOTOR FUEL & LUBRICANTS	.00	1,118.76	.00	.00	.00	.00	.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$0.00	\$1,118.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6114 - USER - COMMUNITY RELATIONS		\$0.00	\$1,788.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Division 6115 - USER - INFORMATION TECHNOLOGY</i>								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6115-4199	OTHER SERVICES & CHARGES	.00	8.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FLEET SERVICES FUND
Budget Year 2021

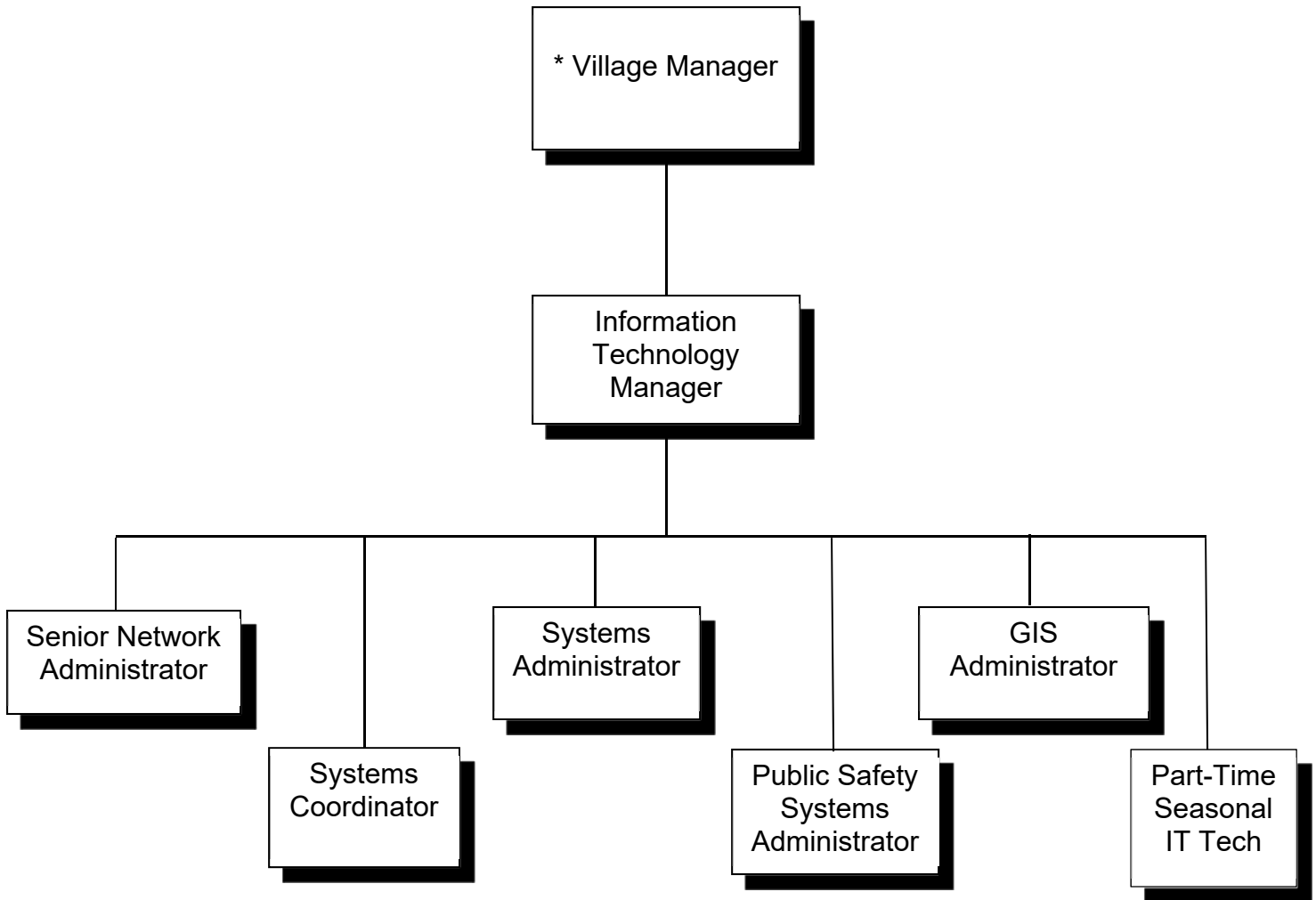
G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>SUPPLIES & MATERIALS</i>								
610.6100.6115-4204	MOTOR FUEL & LUBRICANTS	.00	205.63	.00	.00	.00	.00	.00
610.6100.6115-4209	MOTOR VEH MAT & SUPPLIES	.00	1,138.96	.00	.00	.00	.00	.00
<i>SUPPLIES & MATERIALS Totals</i>		\$0.00	\$1,344.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6115 - USER - INFORMATION TECHNOLOGY	\$0.00	\$1,352.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	6100 - FLEET SERVICES EXPENSES	\$1,399,518.92	\$1,425,257.38	\$1,532,700.00	\$1,532,700.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
Fund	610 - FLEET SERVICES	\$1,368,045.08	\$1,416,505.52	\$1,532,700.00	\$1,451,300.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
<i>REVENUE TOTALS</i>		\$1,399,518.92	\$1,425,257.38	\$1,532,700.00	\$1,532,700.00	\$1,556,900.00	\$1,500,100.00	\$1,569,700.00
<i>EXPENSE TOTALS</i>		(\$31,473.84)	(\$8,751.86)	\$0.00	(\$81,400.00)	\$0.00	\$0.00	\$0.00
Fund	610 - FLEET SERVICES	\$ (586,824.16)	\$ (618,298.00)	\$ (627,049.86)	\$ (627,049.86)	\$ (708,449.86)	\$ (708,449.86)	\$ (708,449.86)
FUND BALANCE, BEGINNING		\$ (31,473.84)	\$ (8,751.86)	\$	\$ (81,400.00)	\$	\$	\$
REV OVER (UNDER) EXP		\$ (618,298.00)	\$ (627,049.86)	\$ (708,449.86)	\$ (708,449.86)	\$ (708,449.86)	\$ (708,449.86)	\$ (708,449.86)
FUND BALANCE, ENDING								



(BLANK)

INFORMATION TECHNOLOGY

Organization Structure



* Not charged to this budget

INFORMATION TECHNOLOGY

Narrative

Description of Departmental Activities

The Information Technology Manager, who is assisted by the Systems Coordinator, Senior Network Administrator, Systems Administrator, Public Safety Administrator, G.I.S. Administrator, and Part-Time IT Technician provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to, the management of the Village's information technology including the Village's computer network, telephone system, software and hardware maintenance, network based technologies, and coordination with outside vendors for software and hardware maintenance, upgrades, and service provisions not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Technology Manager and staff are responsible for the operation and maintenance of all computers, telephones, and networked systems installed in the Village of Addison. The primary responsibility of this unit is to maximize the technology availability and access to a stable, dependable, and secure information processing system throughout the Village. Areas of responsibility include, but are not limited to, the following:

- *Systems Management and Development
- *Hardware and Software Maintenance
- *Project Development
- *User Training Programs
- *Public Safety Systems Management and Development
- *System Security
- *Project Management
- *Programming
- *G.I.S.

FY 2020-21 Key Objectives

Strategic Priority 4: Infrastructure

1. Improve employee efficiency
 - Support Public Works Lucity implementation
 - Support Community Development CityView implementation
 - Support Finance Department New World ERP implementation
 - Increase usage of the internet as a tool
 - Foster growth of the G.I.S. system
 - Increase usage of Unified Communications
2. Improve hardware efficiency
 - Continue replacement of laptop computers
 - Continue using consolidation and virtualization to upgrade servers
 - Upgrade communications between facilities
 - Continue 20% annual desktop replacement program
 - Upgrade Addison Consolidated Dispatch Center communication systems

INFORMATION TECHNOLOGY

Narrative (Cont'd)

FY 2020-21 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

3. Improve system security

- Continue to monitor and close security threats
- Continue off-site backup software
- Enforce employee Mobile Device usage policy
- Continue VPN development and deployment
- Continue to monitor and secure access to Village data

4. Improve service to stakeholders

- Use Active Directory for password consolidation
- Continue training for IT staff
- Maintain existing service contracts
- Complete upgrading of communications system
- Development of department operational manual

Performance Measures

	FY 18-19 ACTUAL	FY 19-20 ESTIMATE	FY 20-21 PROJECTION
Inputs			
Direct Expenditures	\$1,709,250	\$1,599,500	\$2,361,500
Number of Employees	7	7	7
Outputs			
Workstations Administered	296	311	381
Laptops Administered	108	118	128
Printers Administered	78	103	108
Servers Administered	48	54	59
LAN/WAN Hardware Administered	48	54	66
Efficiency			
Percentage of Time Servers are Available	99.99%	99.99%	99.99%
Number of Vendor Service Calls	65	70	75
Percent Work Hours Systems Operational	99.99%	99.99%	99.99%

INFORMATION TECHNOLOGY

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>
Authorized & Budgeted:					
Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00	1.00
Part-Time Seasonal IT Tech	1.00	1.00	1.00	1.00	1.00
Civil Engineer II	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>	<u>7.20</u>

Authorized & Unbudgeted:

None

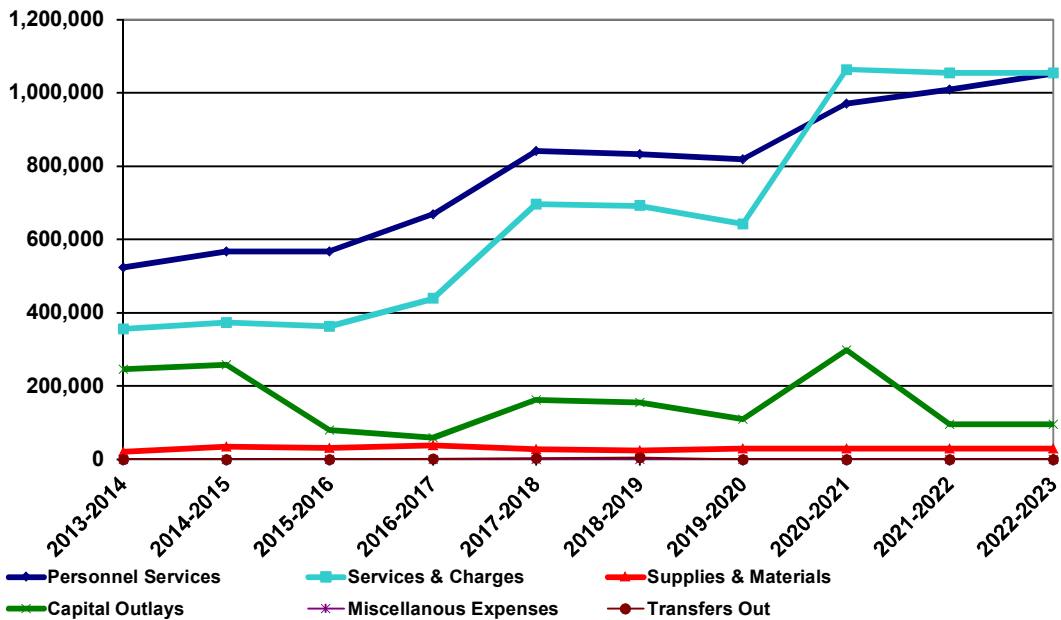
Total Authorized: 7.20

Note: Page 31 summarizes Employee Allocation Between Departments

INFORMATION TECHNOLOGY

Expenditure Summary

<u>Operating Expenditures</u>	2019-2020 Estimate	2020-2021 Budget	2021-2022 Budget	2022-2023 Budget
Personnel Services	818,300	970,700	1,009,200	1,052,100
Services & Charges	642,600	1,064,000	1,054,000	1,054,000
Supplies & Materials	28,600	28,700	28,700	28,700
Capital Outlays	110,000	298,100	95,000	95,000
Transfers Out	0	0	0	0
Total	1,599,500	2,361,500	2,186,900	2,229,800



G/L Account Account Description 2017-18 ACTUAL 2018-19 ACTUAL 2019-20 BUDGET 2019-20 EST ACT 2020-21 BUDGET 2021-22 BUDGET 2022-23 BUDGET

Fund 620 - INFORMATION TECHNOLOGY								
REVENUE								
Department 9962 - INFORMATION TECHNOLOGY								
TRANSFERS IN								
620.9962-3901	TRANSFER FROM ADMIN	\$293,978.93	\$284,351.23	\$278,200.00	\$278,200.00	\$410,700.00	\$378,800.00	\$387,800.00
620.9962-3902	TRANSFER FROM FINANCE	103,328.18	79,733.34	78,000.00	78,000.00	114,100.00	105,100.00	107,700.00
620.9962-3903	TRANSFER FROM COMM REL	39,872.80	45,151.31	44,200.00	44,200.00	64,600.00	59,900.00	61,000.00
620.9962-3904	TRANSFER FROM BLD & GRNDS	23,866.86	18,635.34	18,200.00	18,200.00	26,600.00	24,700.00	25,100.00
620.9962-3905	TRANSFER FROM POLICE	647,530.26	478,389.73	473,100.00	473,100.00	703,400.00	649,400.00	665,200.00
620.9962-3906	TRANSFER FROM COMM DEVEL	127,100.35	95,679.96	101,300.00	101,300.00	98,900.00	91,600.00	93,400.00
620.9962-3907	TRANSFER FROM ELEC/FRSTRY	11,933.44	15,989.43	10,400.00	10,400.00	148,300.00	136,800.00	140,000.00
620.9962-3908	TRANSFER FROM STREET	47,638.99	63,743.90	67,600.00	67,600.00	410,700.00	378,800.00	387,800.00
620.9962-3909	TRANSFER FROM HENRY HYDE CT	87,417.07	66,475.32	65,000.00	65,000.00	15,200.00	14,100.00	14,400.00
620.9962-3911	TRANSFER FROM CON DISPATCH	59,572.40	268,404.59	301,600.00	301,600.00	136,900.00	126,300.00	129,300.00
620.9962-3950	TRANSFER FROM WATER	47,638.99	31,893.30	33,800.00	33,800.00	45,600.00	46,000.00	43,100.00
620.9962-3951	TRANSFER FROM SEWER	31,822.44	31,893.30	31,200.00	31,200.00	45,600.00	46,000.00	43,100.00
620.9962-3952	TRANSFER FROM WTR POLL CNL	87,417.07	77,044.64	75,400.00	75,400.00	110,300.00	102,100.00	104,100.00
620.9962-3961	TRANSFER FROM FLEET SERVICE	31,822.43	21,231.30	21,500.00	21,500.00	30,600.00	27,300.00	27,800.00
<i>TRANSFERS IN Totals</i>		\$1,640,940.21	\$1,578,616.69	\$1,599,500.00	\$1,599,500.00	\$2,361,500.00	\$2,186,900.00	\$2,229,800.00

Department 9962 - INFORMATION TECHNOLOGY REVENUES								
Department		\$1,640,940.21	\$1,578,616.69	\$1,599,500.00	\$1,599,500.00	\$2,361,500.00	\$2,186,900.00	\$2,229,800.00

EXPENSE								
Department 9962 - INFORMATION TECHNOLOGY								
PERSONNEL SVCS								
WAGES & SALARIES								
620.9962-4001	SALARIES & WAGES (PREV SAL ADMINISTRATIVE)	504,013.16	580,223.12	564,800.00	564,800.00	661,700.00	686,200.00	714,300.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GIS ADMINISTRATOR - 1/16/2020					1.0000	77,000.00	77,000.00
BOARD REVIEW	GIS ADMINISTRATOR CORRECTION - 2/27/2020					1.0000	800.00	800.00
BOARD REVIEW	ORIGINAL					1.0000	583,900.00	583,900.00
BOARD REVIEW Totals								
620.9962-4006	OTHER PAY	7,752.33	3,741.89	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
620.9962-4007	PART-TIME	22,119.16	14,345.87	20,000.00	20,000.00	21,100.00	22,300.00	23,500.00
620.9962-4020	SICK PAY	10,492.33	11,996.20	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
<i>WAGES & SALARIES Totals</i>		\$544,376.98	\$610,307.08	\$603,800.00	\$603,800.00	\$701,800.00	\$727,500.00	\$756,800.00

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TAXES & BENEFITS</i>								
620.9962-4009	I.M.R.F.	71,972.64	65,439.99	60,400.00	60,400.00	82,400.00	85,200.00	88,000.00
Budget Transactions								
	Level					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Transaction							
	BOARD REVIEW					1.0000	9,100.00	9,100.00
	BOARD REVIEW					1.0000	73,300.00	73,300.00
						BOARD REVIEW Totals		\$82,400.00
620.9962-4010	SOCIAL SECURITY	40,932.05	42,243.81	43,900.00	43,900.00	53,700.00	55,500.00	57,400.00
Budget Transactions								
	Level					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Transaction							
	BOARD REVIEW					1.0000	6,000.00	6,000.00
	BOARD REVIEW					1.0000	47,700.00	47,700.00
						BOARD REVIEW Totals		\$53,700.00
620.9962-4012	HEALTH INSURANCE	110,268.46	118,610.39	110,200.00	110,200.00	132,800.00	141,000.00	149,900.00
Budget Transactions								
	Level					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Transaction							
	BOARD REVIEW					1.0000	22,900.00	22,900.00
	BOARD REVIEW					1.0000	109,900.00	109,900.00
						BOARD REVIEW Totals		\$132,800.00
620.9962-4030	OPEB EXPENSE	1,208.00	526.00	.00	.00	.00	.00	.00
620.9962-4035	IMRF PENSION EXPENSE	72,260.00	(3,690.00)	.00	.00	.00	.00	.00
	<i>TAXES & BENEFITS Totals</i>	\$296,641.15	\$223,130.19	\$214,500.00	\$214,500.00	\$268,900.00	\$281,700.00	\$295,300.00
	<i>PERSONNEL SVCS Totals</i>	\$841,018.13	\$833,437.27	\$818,300.00	\$818,300.00	\$970,700.00	\$1,009,200.00	\$1,052,100.00
<i>SERVICES & CHARGES</i>								
620.9962-4150	IRMA INSURANCE	5,900.00	4,600.00	6,400.00	6,400.00	7,300.00	7,300.00	7,300.00
<i>PROFESSIONAL</i>								
620.9962-4105	PROF SERV DATA PROCESSING	304,792.83	327,955.16	262,200.00	262,200.00	664,900.00	664,900.00	664,900.00
Budget Transactions								
	Level					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Transaction							
	BOARD REVIEW					1.0000	3,000.00	3,000.00
	BOARD REVIEW					1.0000	3,500.00	3,500.00
	BOARD REVIEW					1.0000	6,000.00	6,000.00
	BOARD REVIEW					1.0000	56,000.00	56,000.00
	BOARD REVIEW					1.0000	40,300.00	40,300.00
	BOARD REVIEW					1.0000	25,000.00	25,000.00
	BOARD REVIEW					1.0000	55,000.00	55,000.00
	BOARD REVIEW					1.0000	60,000.00	60,000.00
	BOARD REVIEW					1.0000	110,000.00	110,000.00

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
620.9962-4107	BOARD REVIEW					1.0000	20,700.00	20,700.00
	BOARD REVIEW					1.0000	30,000.00	30,000.00
	BOARD REVIEW					1.0000	9,700.00	9,700.00
	BOARD REVIEW					1.0000	65,000.00	65,000.00
	BOARD REVIEW					1.0000	25,000.00	25,000.00
	BOARD REVIEW					1.0000	6,500.00	6,500.00
	BOARD REVIEW					1.0000	10,200.00	10,200.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	162,500.00	162,500.00
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	(56,000.00)	(56,000.00)
	BOARD REVIEW					1.0000	2,500.00	2,500.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
						BOARD REVIEW Totals		\$664,900.00
620.9962-4107	PROF SERV MEDICAL	135.00	.00	.00	.00	.00	.00	.00
620.9962-4110	TECH & CONSULT SERVICES	157,799.24	139,960.46	74,000.00	74,000.00	76,000.00	76,000.00	76,000.00
	Budget Transactions							
	Level							
	Transaction							
	EXTREME SUPPORT					1.0000	18,000.00	18,000.00
	GIS CONSULTING					1.0000	25,000.00	25,000.00
	IP PHONE SUPPORT					1.0000	8,000.00	8,000.00
	VMWARE/FIREWALL SUPPORT					1.0000	25,000.00	25,000.00
						BOARD REVIEW Totals		\$76,000.00
	PROFESSIONAL Totals	\$462,727.07	\$467,915.62	\$336,200.00	\$336,200.00	\$740,900.00	\$740,900.00	\$740,900.00
	COMMUNICATIONS							
620.9962-4115	COMMUNICATIONS-TELEPHONE	127,754.49	97,085.79	128,100.00	128,100.00	128,600.00	128,600.00	128,600.00
	Budget Transactions							
	Level							
	Transaction							
	CELL PHONES - IT STAFF					1.0000	3,600.00	3,600.00
	CIRCUITS,DATA,PHONE,INTERNET					1.0000	125,000.00	125,000.00
						BOARD REVIEW Totals		\$128,600.00
620.9962-4116	COMMUNICATIONS-PORTABLE DV	6,415.29	17,772.93	21,000.00	21,000.00	25,000.00	25,000.00	25,000.00
	Budget Transactions							
	Level							
	Transaction							
	IPADS - FIELD WORK					1.0000	15,000.00	15,000.00
	PC TABLETS					1.0000	10,000.00	10,000.00
						BOARD REVIEW Totals		\$25,000.00
	COMMUNICATIONS Totals	\$134,169.78	\$114,858.72	\$149,100.00	\$149,100.00	\$153,600.00	\$153,600.00	\$153,600.00
	OTHER							
620.9962-4118	COPY REPRODUCTION	599.40	342.60	700.00	700.00	400.00	400.00	400.00

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
620.9962-4163	CONFERENCES	1,218.88	29.84	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Budget Transactions							
	Level							
	Transaction							
	CONFERENCES							
	BOARD REVIEW						5,000.00	5,000.00
	TRAINING						16,000.00	16,000.00
620.9962-4164	TRAINING	1,436.93	1,178.94	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
	Budget Transactions							
	Level							
	Transaction							
	TRAINING						16,000.00	16,000.00
620.9962-4180	REPAIRS & MAINTENANCE	89,168.28	102,896.95	128,200.00	128,200.00	139,500.00	129,500.00	129,500.00
	Budget Transactions							
	Level							
	Transaction							
	EXTREME SWITCH MAINTENANCE						45,000.00	45,000.00
	MICROWAVE MAINTENANCE						20,000.00	20,000.00
	PC REPLACEMENT PARTS						5,000.00	5,000.00
	PHONE SYSTEM HARDWARE MAINTENANCE						11,000.00	11,000.00
	POLICE BLDG ANTENNA EQUIPMENT REMOVAL - 1/16/2020						10,000.00	10,000.00
	POWER DMS/ PORTAL MAINTENANCE						12,500.00	12,500.00
	PRINTER MAINTENANCE						6,000.00	6,000.00
	SERVER MAINTENANCE						20,000.00	20,000.00
	UPS MAINTENANCE						10,000.00	10,000.00
620.9962-4192	DUES/SUBSCRIPTIONS	.00	300.00	1,000.00	1,000.00	1,300.00	1,300.00	1,300.00
	Budget Transactions							
	Level							
	Transaction							
	GIS REFERENCE MATERIAL						200.00	200.00
	GMIS ILLINOIS/INTERNATIONAL						300.00	300.00
	MICROSOFT REFERENCE MATERIAL						200.00	200.00
	MISC REFERENCE MATERIAL						200.00	200.00
	MITEL REFERENCE MATERIAL						200.00	200.00
	VMWARE REFERENCE MATERIAL						200.00	200.00
620.9962-4199	OTHER SERVICES & CHARGES	1,045.84	11.35	.00	.00	.00	.00	.00
	Budget Transactions							
	Level							
	Transaction							
	OTHER TOTALS	\$93,469.33	\$104,759.68	\$150,900.00	\$150,900.00	\$162,200.00	\$152,200.00	\$152,200.00
	SERVICES & CHARGES TOTALS	\$696,266.18	\$692,134.02	\$642,600.00	\$642,600.00	\$1,064,000.00	\$1,054,000.00	\$1,054,000.00

INFORMATION TECHNOLOGY FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TRANSFERS OUT</i>								
620.9962-4961	TRANSFER TO FLEET SERVICE	2,615.48	4,446.83	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$2,615.48	\$4,446.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9962 - INFORMATION TECHNOLOGY EXPENSES	\$1,714,294.48	\$1,709,249.97	\$1,629,500.00	\$1,599,500.00	\$2,361,500.00	\$2,186,900.00	\$2,229,800.00
Fund 620 - INFORMATION TECHNOLOGY Totals								
	REVENUE TOTALS	\$1,640,940.21	\$1,578,616.69	\$1,599,500.00	\$1,599,500.00	\$2,361,500.00	\$2,186,900.00	\$2,229,800.00
	EXPENSE TOTALS	\$1,714,294.48	\$1,709,249.97	\$1,629,500.00	\$1,599,500.00	\$2,361,500.00	\$2,186,900.00	\$2,229,800.00
Fund 620 - INFORMATION TECHNOLOGY Totals		(\$73,354.27)	(\$130,633.28)	(\$30,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE, BEGINNING								
	REV OVER (UNDER) EXP	\$ 504,597.55	\$ 431,243.28	\$	\$ 300,610.00	\$ 300,610.00	\$ 300,610.00	\$ 300,610.00
	FUND BALANCE, ENDING	\$ (73,354.27)	\$ (130,633.28)	\$ (30,000.00)	\$ -	\$ -	\$ -	\$ -
		\$ 431,243.28	\$ 300,610.00	\$	\$ 300,610.00	\$ 300,610.00	\$ 300,610.00	\$ 300,610.00



(BLANK)

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay-as-you-go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services' estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000, 2004 General Obligation Bond. The 2004 G.O. Bond has been refunded by the 2012 G.O. Refunding Bond issue. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

EQUIPMENT REPLACEMENT FUND

Budget Year 2021

278

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 640 - EQUIPMENT REPLACEMENT FD								
REVENUE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
<i>MISCELLANEOUS</i>								
640.9964-3853	AUCTION/SALE FIXED ASSETS	\$76,797.81	\$106,658.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
640.9964-3870	GAIN SALE OF FIXED ASSETS	(1,484.77)	(25,730.00)	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$75,313.04	\$80,928.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
640.9964-3510	INVESTMENT INTEREST	81,564.37	87,588.43	30,000.00	30,000.00	50,000.00	50,000.00	50,000.00
	<i>INTEREST INCOME Totals</i>	\$81,564.37	\$87,588.43	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00	\$50,000.00
<i>TRANSFERS IN</i>								
640.9964-3903	TRANSFER FROM COMM REL	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
640.9964-3904	TRANSFER FROM BLD & GRNDS	26,600.04	35,000.00	6,000.00	6,000.00	9,400.00	16,000.00	21,000.00
640.9964-3905	TRANSFER FROM POLICE	224,199.96	311,000.00	216,100.00	216,100.00	202,300.00	220,700.00	261,700.00
640.9964-3906	TRANSFER FROM COMM DEVEL	15,900.00	66,300.00	31,200.00	31,200.00	22,200.00	26,600.00	26,600.00
640.9964-3907	TRANSFER FROM ELEC/FRSTRY	110,400.00	100,300.00	76,000.00	76,000.00	83,100.00	100,600.00	98,200.00
640.9964-3908	TRANSFER FROM STREET	298,400.04	237,600.00	335,200.00	335,200.00	319,200.00	365,200.00	335,000.00
640.9964-3950	TRANSFER FROM WATER	109,800.00	118,800.00	105,400.00	105,400.00	69,100.00	77,800.00	79,200.00
640.9964-3951	TRANSFER FROM SEWER	74,300.04	108,500.00	86,500.00	86,500.00	45,500.00	60,500.00	65,500.00
640.9964-3952	TRANSFER FROM WTR POLL CNTRL	6,300.00	19,600.00	17,500.00	17,500.00	26,600.00	29,200.00	26,700.00
640.9964-3961	TRANSFER FROM FLEET SERVICE	.00	23,600.00	11,900.00	11,900.00	9,900.00	9,900.00	9,900.00
	<i>TRANSFERS IN Totals</i>	\$868,900.08	\$1,023,700.00	\$888,800.00	\$888,800.00	\$790,300.00	\$909,500.00	\$926,800.00
Department	9964 - EQUIPMENT REPLACEMENT FD REVENUES	\$1,025,777.49	\$1,192,217.13	\$918,800.00	\$918,800.00	\$840,300.00	\$959,500.00	\$976,800.00

EXPENSE

Department 9964 - EQUIPMENT REPLACEMENT FD								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
640.9964-4163	CONFERENCES	55.88	.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$55.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$55.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>MISCELLANEOUS</i>								
640.9964-4801	DEPRECIATION EXPENSE	610,243.00	656,899.23	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$610,243.00	\$656,899.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
640.9964-4398	TRANSFER CAPITALIZED ASSETS	(893,427.00)	(1,386,761.00)	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	(\$893,427.00)	(\$1,386,761.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

EQUIPMENT REPLACEMENT FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>VEHICLES</i>								
640.9964-4343	ERF EQUIP-BLDG & GROUNDS	.00	44,405.69	.00	.00	.00	.00	50,000.00
640.9964-4344	ERF EQUIP-POLICE	344,787.59	425,303.38	135,000.00	135,000.00	284,000.00	206,000.00	263,000.00
640.9964-4345	ERF EQUIP-COM DEVELOPMENT	46,486.82	41,545.03	100,000.00	100,000.00	.00	.00	.00
640.9964-4346	ERF EQUIP-ELEC & FORESTRY	255,001.24	2,039.95	340,000.00	340,000.00	.00	240,000.00	.00
640.9964-4347	ERF EQUIP-STREET	93,468.04	319,108.73	215,000.00	215,000.00	340,000.00	85,000.00	585,000.00
640.9964-4350	ERF EQUIP-WATER	80,935.90	272,218.88	51,000.00	51,000.00	.00	.00	40,000.00
640.9964-4351	ERF EQUIP-SEWER	66,689.00	244,736.00	30,000.00	30,000.00	60,000.00	70,000.00	.00
640.9964-4352	ERF EQUIP-WASTEWATER	.00	.00	26,000.00	26,000.00	.00	.00	30,000.00
640.9964-4361	ERF EQUIP-FLEET SERVICES	21,227.08	46,325.00	.00	.00	.00	.00	.00
<i>VEHICLES Totals</i>		\$908,595.67	\$1,395,682.66	\$897,000.00	\$897,000.00	\$794,000.00	\$601,000.00	\$968,000.00
<i>CAPITAL OUTLAYS Totals</i>		\$15,168.67	\$8,921.66	\$897,000.00	\$897,000.00	\$794,000.00	\$601,000.00	\$968,000.00
<i>DEBT SERVICE</i>								
<i>INTEREST</i>								
640.9964-4702.2012	BOND INTEREST 2012 REF 2004	(3,578.00)	5,314.42	.00	.00	.00	.00	.00
<i>INTEREST Totals</i>		(\$3,578.00)	\$5,314.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>PRINCIPAL</i>								
640.9964-4701.2012	BOND PRINCIPAL 2012 REF 2004	14,105.00	.00	.00	.00	.00	.00	.00
<i>PRINCIPAL Totals</i>		\$14,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>DEBT SERVICE Totals</i>		\$10,527.00	\$5,314.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9964 - EQUIPMENT REPLACEMENT FD EXPENSES		\$635,994.55	\$671,135.31	\$897,000.00	\$897,000.00	\$794,000.00	\$601,000.00	\$968,000.00
<i>Fund 640 - EQUIPMENT REPLACEMENT FD Totals</i>								
REVENUE TOTALS		\$1,025,777.49	\$1,192,217.13	\$918,800.00	\$918,800.00	\$840,300.00	\$959,500.00	\$976,800.00
EXPENSE TOTALS		\$635,994.55	\$671,135.31	\$897,000.00	\$897,000.00	\$794,000.00	\$601,000.00	\$968,000.00
Fund 640 - EQUIPMENT REPLACEMENT FD Totals		\$389,782.94	\$521,081.82	\$21,800.00	\$21,800.00	\$46,300.00	\$358,500.00	\$8,800.00
FUND BALANCE, BEGINNING		\$2,971,643.24	\$3,361,426.18	\$3,882,508.00	\$3,882,508.00	\$3,904,308.00	\$3,950,608.00	\$4,309,108.00
REV OVER (UNDER) EXP		\$389,782.94	\$521,081.82	\$21,800.00	\$21,800.00	\$46,300.00	\$358,500.00	\$8,800.00
FUND BALANCE, ENDING		\$3,361,426.18	\$3,882,508.00	\$3,904,308.00	\$3,904,308.00	\$3,950,608.00	\$4,309,108.00	\$4,317,908.00

EQUIPMENT REPLACEMENT (ERF) FUND (640)

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	354	2015 Chevrolet Tahoe	\$55,000
Police	361	2012 Ford F-250	\$50,000
Police	362	2012 Ford F-250	\$50,000
Police	376	2014 Ford Taurus	\$43,000
Police	377	2014 Ford Explorer	\$43,000
Police	387	2016 Ford Explorer	\$43,000
Subtotal Police			<u>\$284,000</u>

Street	E-04	2002 Solar Tech Arrow Board	\$20,000
Street	T-72	1998 Int'l Spray Truck	\$250,000
Street	T-06	2009 Int'l Dump Truck	\$70,000
Subtotal Street			<u>\$340,000</u>

TOTAL GENERAL FUND \$624,000

WATER/SEWER REPLACEMENTS

Sewer	T-32	Freightliner Step Van	\$60,000
Subtotal Sewer			<u>\$60,000</u>

Wastewater	T-24	1990 Case Loader	\$70,000
Wastewater	T-40	2009 Ford F-250	\$40,000
Subtotal Wastewater			<u>\$110,000</u>

TOTAL WATER/SEWER FUND \$170,000

TOTAL EXPENDITURES \$794,000

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies, see the Capital Improvements Programs/Debt Summary section of the budget.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village is rated "AA+" by Fitch and "AA" by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2006 C - \$6,900,000 GO Bond. This issue is for the construction of a new Library. This bond will be paid with part of the .25% Sales Tax Increment that is available now that the 1995 and 1997 issues have been refunded and restructured. This was partially refunded in 2015. The final payment on the original 2006C Series Bond was made in FY 2018.

Series 2008 - \$6,015,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 1998 General Obligation Bond which was used to construct a new Village Hall. This bond will be paid with part of the .25% Sales Tax Increment that was established to fund the 1998 issue.

Series 2010 - \$3,500,000 Taxable General Obligation Bonds. This issue is for the purchase and renovation of the old Driscoll High School property. This bond will be paid by property taxes. The final payment on the 2010 Series Bond was made in FY 2020.

Series 2011 - \$2,835,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2002 General Obligation Refunding Bond. This bond is paid for with part of the .25% Sales Tax Increment. The final payment on the original 2011 Series Bond was made in FY 2018.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred to the Water and Sewer Debt Service Fund in FY 2019. The final payment on the 2012 Series Bond was made in FY 2020.

Series 2015 - \$8,995,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006 C and 2007 General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

DEBT SERVICE FUND

Narrative (Cont'd)

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2016 A - \$9,525,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016 B - \$2,130,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006 A General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred to the Water and Sewer Debt Service Fund in FY 2019.

Series 2017 A - \$2,470,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2010 General Obligation Bonds. This bond will be paid by property taxes.

Series 2020 - \$4,000,000 Taxable General Obligation Bonds. This issue is for the purchase of the Lutherbrook property. This bond will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loan are presented after the Debt Service Funds revenue and expenditure budget.

DEBT SERVICE FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 920 - DEBT SERVICE FUND								
REVENUE								
Department 9992 - DEBT SERVICE								
<i>TAXES</i>								
920.9992-3001	PROPERTY TAX-CURRENT	\$906,473.53	\$890,246.38	\$880,500.00	\$880,500.00	\$447,616.00	\$492,980.00	\$501,408.00
920.9992-3031	SALES TAX INCREMENT	1,921,378.37	2,060,463.08	2,067,400.00	2,139,800.00	2,266,500.00	2,357,600.00	2,425,700.00
	<i>TAXES Totals</i>	\$2,827,851.90	\$2,950,709.46	\$2,947,900.00	\$3,020,300.00	\$2,714,116.00	\$2,850,580.00	\$2,927,108.00
<i>INTERGOVERNMENTAL</i>								
920.9992-3005	REPLACEMENT TAX	46,366.41	49,604.57	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	<i>INTERGOVERNMENTAL Totals</i>	\$46,366.41	\$49,604.57	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
<i>DEBT</i>								
920.9992-3710	BOND PROCEEDS	2,470,000.00	.00	.00	.00	.00	.00	.00
920.9992-3715	PAYMENT TO ESCROW AGENT	(2,391,128.75)	.00	.00	.00	.00	.00	.00
	<i>DEBT Totals</i>	\$78,871.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
920.9992-3510	INVESTMENT INTEREST	44,055.80	54,923.15	1,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	<i>INTEREST INCOME Totals</i>	\$44,055.80	\$54,923.15	\$1,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<i>TRANSFERS IN</i>								
920.9992-3944	TRANSFER FROM PUBLIC BLDG FUND	1,299,999.96	1,300,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
	<i>TRANSFERS IN Totals</i>	\$1,299,999.96	\$1,300,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00
	Department 9992 - DEBT SERVICE REVENUES	\$4,297,145.32	\$4,355,237.18	\$4,198,900.00	\$4,295,300.00	\$3,989,116.00	\$4,125,580.00	\$4,202,108.00
EXPENSE								
Department 9992 - DEBT SERVICE								
<i>MISCELLANEOUS</i>								
920.9992-4885	COST OF ISSUANCE-BONDS	78,871.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>MISCELLANEOUS Totals</i>	\$78,871.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>DEBT SERVICE</i>								
<i>FISCAL FEES</i>								
920.9992-4707	FISCAL AGENT FEES	2,127.94	3,300.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	<i>FISCAL FEES Totals</i>	\$2,127.94	\$3,300.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
<i>INTEREST</i>								
920.9992-4702	BOND INTEREST	475.00	.00	.00	.00	.00	.00	.00
920.9992-4702.2006C	BOND INTEREST 2006C LIBRARY	15,400.00	.00	.00	.00	.00	.00	.00
920.9992-4702.2008	BOND INTEREST 2008 REF	162,650.00	145,250.00	99,200.00	99,250.00	50,500.00	.00	.00
920.9992-4702.2010	BOND INTEREST 2010 GO	69,816.25	9,845.00	5,300.00	5,270.00	.00	.00	.00
920.9992-4702.2011	BOND INTEREST 2011 REF 2002	18,800.00	.00	.00	.00	.00	.00	.00
920.9992-4702.2012	BOND INTEREST 2012 REF 2004	18,455.00	11,723.06	8,364.00	8,364.00	.00	.00	.00
920.9992-4702.2015	BOND INTEREST 2015 REF 2006C 2007	312,200.00	305,400.00	290,000.00	290,000.00	266,000.00	240,650.00	213,800.00
920.9992-4702.2016A	BOND INTEREST 2016A ACDC	293,259.77	253,782.50	253,800.00	253,782.00	253,800.00	253,783.00	246,883.00
920.9992-4702.2016B	BOND INTEREST 2016B REF 2006A	58,500.00	50,300.00	46,500.00	46,500.00	42,500.00	38,400.00	34,200.00
920.9992-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	81,183.18	85,706.25	77,478.00	77,478.00	69,251.00	61,023.00	56,999.00
920.9992-4702.2017A	BOND INTEREST 2017A GO REF 2010	33,831.72	73,150.00	72,900.00	72,870.00	72,500.00	68,910.00	64,730.00
	<i>INTEREST Totals</i>	\$1,064,570.92	\$935,156.81	\$853,542.00	\$853,514.00	\$754,551.00	\$662,766.00	\$616,612.00

DEBT SERVICE FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>PRINCIPAL</i>								
920.9992-4701.2006C	BOND PRINCIPAL 2006C LIBRARY	400,000.00	.00	.00	.00	.00	.00	.00
920.9992-4701.2008	BOND PRINCIPAL 2008 REF	435,000.00	920,000.00	975,000.00	975,000.00	1,010,000.00	.00	.00
920.9992-4701.2010	BOND PRINCIPAL 2010 GO	145,000.00	150,000.00	155,000.00	155,000.00	.00	.00	.00
920.9992-4701.2011	BOND PRINCIPAL 2011 REF 2002	470,000.00	.00	.00	.00	.00	.00	.00
920.9992-4701.2012	BOND PRINCIPAL 2012 REF 2004	224,412.00	232,140.00	419,789.00	419,789.00	.00	.00	.00
920.9992-4701.2015	BOND PRINCIPAL 2015 REF 2006C 2007	340,000.00	770,000.00	800,000.00	800,000.00	845,000.00	895,000.00	945,000.00
920.9992-4701.2016A	BOND PRINCIPAL 2016A ACDC	.00	.00	.00	.00	.00	345,000.00	355,000.00
920.9992-4701.2016B	BOND PRINCIPAL 2016B REF 2006A	185,000.00	190,000.00	200,000.00	200,000.00	205,000.00	210,000.00	210,000.00
920.9992-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	.00	274,223.00	274,260.00	274,260.00	274,260.00	137,130.00	137,130.00
920.9992-4701.2017A	BOND PRINCIPAL 2017A GO REF 2010	20,000.00	20,000.00	20,000.00	20,000.00	180,000.00	190,000.00	200,000.00
920.9992-4701.2020	BOND PRINCIPAL 2020 TAXABLE GO	.00	.00	.00	.00	120,000.00	145,000.00	150,000.00
920.9992-4702.2020	BOND INTEREST 2020 TAXABLE GO	.00	.00	.00	.00	75,116.00	89,070.00	86,678.00
<i>PRINCIPAL Totals</i>		\$2,219,412.00	\$2,556,363.00	\$2,844,049.00	\$2,844,049.00	\$2,709,376.00	\$2,011,200.00	\$2,083,808.00
<i>DEBT SERVICE Totals</i>		\$3,286,110.86	\$3,494,819.81	\$3,707,591.00	\$3,702,563.00	\$3,468,927.00	\$2,678,966.00	\$2,705,420.00
<i>TRANSFERS OUT</i>								
920.9992-4944	TRANSFER TO PUBLIC BLDG FD	.00	575,000.00	200,000.00	200,000.00	.00	.00	800,000.00
920.9992-4947	TRANSFER TO TIF #3	200,000.04	.00	.00	3.00	.00	.00	.00
920.9992-4950	TRANSFER TO WATER & SEWER	.00	1,487,106.00	.00	.00	.00	.00	.00
920.9992-4951	TRANSFER TO WATER SEWER DEBT SERVICE	.00	1,137,746.27	927,009.00	927,009.00	718,100.00	745,600.00	440,000.00
<i>TRANSFERS OUT Totals</i>		\$200,000.04	\$3,199,852.27	\$1,127,009.00	\$1,127,012.00	\$718,100.00	\$745,600.00	\$1,240,000.00
Department 9992 - DEBT SERVICE EXPENSES		\$3,564,982.15	\$6,694,672.08	\$4,834,600.00	\$4,829,575.00	\$4,187,027.00	\$3,424,566.00	\$3,945,420.00
Fund 920 - DEBT SERVICE FUND Totals								
REVENUE TOTALS		\$4,297,145.32	\$4,355,237.18	\$4,198,900.00	\$4,295,300.00	\$3,989,116.00	\$4,125,580.00	\$4,202,108.00
EXPENSE TOTALS		\$3,564,982.15	\$6,694,672.08	\$4,834,600.00	\$4,829,575.00	\$4,187,027.00	\$3,424,566.00	\$3,945,420.00
Fund 920 - DEBT SERVICE FUND Totals		\$732,163.17	(\$2,339,434.90)	(\$635,700.00)	(\$534,275.00)	(\$197,911.00)	\$701,014.00	\$256,688.00
FUND BALANCE, BEGINNING								
REV OVER (UNDER) EXP		\$ 3,300,519.83	\$ 4,032,683.00	\$ (635,700.00)	\$ 1,693,248.10	\$ 1,158,973.10	\$ 961,062.10	\$ 1,662,076.10
FUND BALANCE, ENDING		\$ 732,163.17	\$ (2,339,434.90)	\$ (635,700.00)	\$ (534,275.00)	\$ (197,911.00)	\$ 701,014.00	\$ 256,688.00
		\$ 4,032,683.00	\$ 1,693,248.10	\$ 1,158,973.10	\$ 1,662,076.10	\$ 961,062.10	\$ 1,662,076.10	\$ 1,918,764.10

DEBT SERVICE FUND (920)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS *			ILLINOIS EPA LOAN 1 & 2		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2021	2,960,000	911,909	3,871,909	376,916	133,202	510,118
2022	2,085,000	824,313	2,909,313	384,467	125,651	510,118
2023	2,160,000	770,790	2,930,790	392,170	117,949	510,118
2024	2,255,000	703,215	2,958,215	400,027	110,091	510,118
2025	2,345,000	630,348	2,975,348	408,043	102,076	510,118
2026	2,440,000	553,905	2,993,905	416,219	93,899	510,118
2027	2,535,000	473,675	3,008,675	424,560	85,558	510,118
2028	1,130,000	387,508	1,517,508	433,069	77,049	510,118
2029	1,165,000	354,753	1,519,753	441,749	68,369	510,118
2030	1,205,000	320,433	1,525,433	450,603	59,515	510,118
2031	1,240,000	284,060	1,524,060	459,636	50,482	510,118
2032	1,005,000	245,600	1,250,600	468,850	41,268	510,118
2033	1,035,000	214,090	1,249,090	478,250	31,869	510,118
2034	1,070,000	181,115	1,251,115	487,839	22,280	510,118
2035	1,095,000	150,140	1,245,140	497,620	12,498	510,118
2036	1,130,000	118,210	1,248,210	252,540	2,519	255,059
2037	1,170,000	85,270	1,255,270	0	0	0
2038	1,210,000	50,920	1,260,920	0	0	0
2039	270,000	15,400	285,400			
2040	280,000	7,840	287,840			
2041	0	0	0			
2042						
BALANCE	29,785,000	7,283,491	37,068,491	6,772,558	1,134,276	7,906,834

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$6.015 M 2008 G.O. REFUNDING BOND (1998 BOND)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	1,010,000	50,500	1,060,500
BALANCE	1,010,000	50,500	1,060,500

\$8.995 M 2015 G.O. BOND (2006C & 2007 partial)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	845,000	266,000	1,111,000
FY 2021-22	895,000	240,650	1,135,650
FY 2022-23	945,000	213,800	1,158,800
FY 2023-24	1,010,000	176,000	1,186,000
FY 2024-25	1,070,000	135,600	1,205,600
FY 2025-26	1,130,000	92,800	1,222,800
FY 2026-27	1,190,000	47,600	1,237,600
BALANCE	7,085,000	1,172,450	8,257,450

\$2,130,000 2016 B Refunding (2006 A)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	205,000	42,500	247,500
FY 2021-22	210,000	38,400	248,400
FY 2022-23	210,000	34,200	244,200
FY 2023-24	220,000	27,900	247,900
FY 2024-25	230,000	21,300	251,300
FY 2025-26	235,000	14,400	249,400
FY 2026-27	245,000	7,350	252,350
BALANCE	1,555,000	186,050	1,741,050

DEBT SERVICE FUND (920)

(Cont'd)

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$9,525 M 2016 A G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	0	253,783	253,783
FY 2021-22	345,000	253,783	598,783
FY 2022-23	355,000	246,883	601,883
FY 2023-24	365,000	239,783	604,783
FY 2024-25	380,000	232,483	612,483
FY 2025-26	390,000	224,883	614,883
FY 2026-27	405,000	217,083	622,083
FY 2027-28	420,000	208,578	628,578
FY 2028-29	440,000	199,128	639,128
FY 2029-30	460,000	188,788	648,788
FY 2030-31	475,000	177,288	652,288
FY 2031-32	500,000	164,700	664,700
FY 2032-33	520,000	149,700	669,700
FY 2033-34	845,000	134,100	979,100
FY 2034-35	865,000	108,750	973,750
FY 2034-36	890,000	82,800	972,800
FY 2035-37	920,000	56,100	976,100
FY 2027-38	950,000	28,500	978,500
BALANCE	9,525,000	3,167,108	12,692,108

\$5,400,000 2017 G.O. BOND (COMBINED WITH W/S)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	600,000	151,500	751,500
FY 2021-22	300,000	133,500	433,500
FY 2022-23	300,000	124,500	424,500
FY 2023-24	300,000	115,500	415,500
FY 2024-25	300,000	105,000	405,000
FY 2025-26	300,000	94,500	394,500
FY 2026-27	300,000	84,000	384,000
FY 2027-28	300,000	72,000	372,000
FY 2028-29	300,000	60,000	360,000
FY 2029-30	300,000	48,000	348,000
FY 2030-31	300,000	36,000	336,000
FY 2031-32	300,000	24,000	324,000
FY 2032-33	300,000	12,000	312,000
BALANCE	4,200,000	1,060,500	5,260,500

\$2,470,000 2017A G.O. BOND (2010)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	180,000	72,510	252,510
FY 2021-22	190,000	68,910	258,910
FY 2022-23	200,000	64,730	264,730
FY 2023-24	205,000	59,830	264,830
FY 2024-25	205,000	54,398	259,398
FY 2025-26	220,000	48,555	268,555
FY 2026-27	225,000	41,845	266,845
FY 2027-28	230,000	34,533	264,533
FY 2028-29	240,000	26,828	266,828
FY 2029-30	250,000	18,548	268,548
FY 2030-31	265,000	9,673	274,673
BALANCE	2,410,000	500,358	2,910,358

\$4,000,000 2020 TAXABLE go BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2020-21	120,000	75,116	195,116
FY 2021-22	145,000	89,070	234,070
FY 2022-23	150,000	86,678	236,678
FY 2023-24	155,000	84,203	239,203
FY 2024-25	160,000	81,568	241,568
FY 2025-26	165,000	78,768	243,768
FY 2026-27	170,000	75,798	245,798
FY 2027-28	180,000	72,398	252,398
FY 2028-29	185,000	68,798	253,798
FY 2029-30	195,000	65,098	260,098
FY 2030-31	200,000	61,100	261,100
FY 2031-32	205,000	56,900	261,900
FY 2032-33	215,000	52,390	267,390
FY 2033-34	225,000	47,015	272,015
FY 2034-35	230,000	41,390	271,390
FY 2034-36	240,000	35,410	275,410
FY 2035-37	250,000	29,170	279,170
FY 2037-38	260,000	22,420	282,420
FY 2038-39	270,000	15,400	285,400
FY 2039-40	280,000	7,840	287,840
BALANCE	4,000,000	1,146,526	5,146,526

CAPITAL FUNDS

Narrative

(400) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(410) ACDC Building Fund

The ACDC Building Fund was established with the proceeds from the 2016 A and partial proceeds from the 2017 G.O. bond issues to account for the construction of the new ACDC Building.

(420) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village.

(440) Public Building Fund

A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

(460) TIF #2 Fund

The TIF #2 Fund was established in 1994 to pay for infrastructure and housing improvements within Tax Increment Financing District (TIF) #2, known as the Michael Lane redevelopment area. This TIF District expired in October, 2017.

(470) TIF #3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. The General Fund advanced monies for the purchase of property to be sold at a later date. Both the General and Redevelopment Funds advanced funds to cover expenses in TIF #3 as needed.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.



(BLANK)

CAPITAL PROJECTS FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 400 - CAPITAL PROJECTS FUND								
REVENUE								
Department 9940 - CAPITAL PROJECTS								
<i>GRANTS</i>								
400.9940-3430	GRANTS-LOCAL	\$156,060.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>GRANTS Totals</i>		\$156,060.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>DEBT</i>								
400.9940-3710	BOND PROCEEDS	.00	.00	.00	4,000,000.00	.00	.00	.00
400.9940-3711	PREM/DISCNT ON BONDS	.00	.00	.00	(29,075.00)	.00	.00	.00
<i>DEBT Totals</i>		\$0.00	\$0.00	\$0.00	\$3,970,925.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT</i>								
<i>INSURANCE</i>								
400.9940-3868	IRMA COMP LOSS-NOISE WALL	.00	25,244.00	.00	.00	.00	.00	.00
<i>INSURANCE Totals</i>		\$0.00	\$25,244.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT Totals</i>								
<i>REIMBURSEMENT Totals</i>		\$0.00	\$25,244.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
400.9940-3510	INVESTMENT INTEREST	3,150.86	111.43	.00	2,332.00	.00	.00	.00
<i>INTEREST INCOME Totals</i>		\$3,150.86	\$111.43	\$0.00	\$2,332.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN</i>								
400.9940-3944	TRANSFER FROM PUBLIC BLDG FUND	.00	100,000.00	.00	.00	.00	.00	.00
<i>TRANSFERS IN Totals</i>		\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9940 - CAPITAL PROJECTS REVENUES		\$159,211.21	\$125,355.43	\$0.00	\$3,973,257.00	\$0.00	\$0.00	\$0.00
EXPENSE								
Department 9940 - CAPITAL PROJECTS								
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
400.9940-4110	TECH & CONSULT SERVICES	.00	.00	.00	3,300.00	.00	.00	.00
<i>PROFESSIONAL Totals</i>		\$0.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
400.9940-4123	REAL ESTATE TAXES	1,474.65	4,735.38	.00	.00	.00	.00	.00
<i>OTHER Totals</i>		\$1,474.65	\$4,735.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>								
<i>SERVICES & CHARGES Totals</i>		\$1,474.65	\$4,735.38	\$0.00	\$3,300.00	\$0.00	\$0.00	\$0.00
<i>MISCELLANEOUS</i>								
400.9940-4885	COST OF ISSUANCE-BONDS	.00	.00	.00	76,000.00	.00	.00	.00
<i>MISCELLANEOUS Totals</i>		\$0.00	\$0.00	\$0.00	\$76,000.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>LAND</i>								
400.9940-4306	LAND	.00	41,000.00	.00	.00	.00	.00	.00
<i>LAND Totals</i>		\$0.00	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS Totals</i>		\$0.00	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CAPITAL PROJECTS FUND

Budget Year 2021

290

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>CAPITAL PROJECTS</i>								
400.9940-4475	NOISE WALLS	15,524.46	26,822.13	.00	17,600.00	.00	.00	.00
400.9940-4572	2008 FLOOD BUYOUTS	15,231.00	(26,481.00)	.00	.00	.00	.00	.00
400.9940-4577	VILLAGE CONTRIB BUY OUTS	337,268.73	15,311.87	.00	.00	.00	.00	.00
	<i>CAPITAL PROJECTS Totals</i>	\$368,024.19	\$15,653.00	\$0.00	\$17,600.00	\$0.00	\$0.00	\$0.00
Department	9940 - CAPITAL PROJECTS EXPENSES	\$369,498.84	\$61,388.38	\$0.00	\$96,900.00	\$0.00	\$0.00	\$0.00

Fund 400 - CAPITAL PROJECTS FUND Totals
 REVENUE TOTALS \$159,211.21 \$125,355.43 \$0.00 \$3,973,257.00 \$0.00 \$0.00 \$0.00 \$0.00
 EXPENSE TOTALS \$369,498.84 \$61,388.38 \$0.00 \$96,900.00 \$0.00 \$0.00 \$0.00 \$0.00

Fund 400 - CAPITAL PROJECTS FUND Totals
 FUND BALANCE, BEGINNING \$ 199,689.00 \$ (10,598.63) \$ 53,368.42 \$ 3,929,725.42 \$ 3,929,725.42
 REV OVER (UNDER) EXP \$ (210,287.63) \$ 63,967.05 \$ 3,876,357.00 \$ - \$ -
 FUND BALANCE, ENDING \$ (10,598.63) \$ 53,368.42 \$ 3,929,725.42 \$ 3,929,725.42 \$ 3,929,725.42

ACDC BUILDING FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 410 - ACDC BUILDING FUND								
REVENUE								
Department 9941 - ACDC BUILDING FUND								
GRANTS								
410.9941-3445	GRANTS-ETSB (COUNTY)	\$1,200,000.00	\$500,000.00	\$200,000.00	\$102,471.00	\$0.00	\$0.00	\$0.00
	<i>GRANTS Totals</i>	\$1,200,000.00	\$500,000.00	\$200,000.00	\$102,471.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
410.9941-3899	MISCELLANEOUS REVENUES	600,000.00	506,859.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$600,000.00	\$506,859.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
410.9941-3510	INVESTMENT INTEREST	30,436.08	(5,881.49)	.00	(1,198.00)	.00	.00	.00
	<i>INTEREST INCOME Totals</i>	\$30,436.08	(\$5,881.49)	\$0.00	(\$1,198.00)	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
410.9941-3944	TRANSFER FROM PUBLIC BLDG FUND	.00	.00	200,000.00	200,000.00	247,974.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$0.00	\$0.00	\$200,000.00	\$200,000.00	\$247,974.00	\$0.00	\$0.00
Department 9941 - ACDC BUILDING FUND REVENUES								
		\$1,830,436.08	\$1,000,977.51	\$400,000.00	\$301,273.00	\$247,974.00	\$0.00	\$0.00
EXPENSE								
Department 9941 - ACDC BUILDING FUND								
SERVICES & CHARGES								
PROFESSIONAL								
410.9941-4105	PROF SERV DATA PROCESSING	118,056.04	.00	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$118,056.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
COMMUNICATIONS								
410.9941-4115	COMMUNICATIONS-TELEPHONE	69.95	.00	.00	.00	.00	.00	.00
	<i>COMMUNICATIONS Totals</i>	\$69.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UTILITIES								
410.9941-4170	PUBLIC UTIL GAS-HEAT	328.95	.00	.00	.00	.00	.00	.00
	<i>UTILITIES Totals</i>	\$328.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER								
410.9941-4199	OTHER SERVICES & CHARGES	5,000.00	.00	.00	.00	.00	.00	.00
	<i>OTHER SERVICES & CHARGES Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
410.9941-4301	OFFICE EQUIP/FURNITURE	552,328.37	.00	.00	.00	.00	.00	.00
410.9941-4304	EQUIPMENT-ELECTRONICS	2,009,074.61	9,998.08	.00	.00	.00	.00	.00
	<i>EQUIPMENT Totals</i>	\$2,561,402.98	\$9,998.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL PROJECTS								
410.9941-4601	ACDC FACILITY	7,665,301.52	297,627.02	.00	319,513.00	.00	.00	.00
	<i>CAPITAL PROJECTS Totals</i>	\$7,665,301.52	\$297,627.02	\$0.00	\$319,513.00	\$0.00	\$0.00	\$0.00

ACDC BUILDING FUND
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>DEBT SERVICE</i>								
<i>INTEREST</i>								
410.9941-4702.2016A	BOND INTEREST 2016A ACDC	(124,241.85)	.00	.00	.00	.00	.00	.00
410.9941-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	(29,143.15)	.00	.00	.00	.00	.00	.00
	<i>INTEREST Totals</i>	(\$153,385.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>DEBT SERVICE Totals</i>	(\$153,385.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9941 - ACDC BUILDING FUND EXPENSES	\$10,196,774.44	\$307,625.10	\$0.00	\$319,513.00	\$0.00	\$0.00	\$0.00
Fund	410 - ACDC BUILDING FUND Totals	\$1,830,436.08	\$1,000,977.51	\$400,000.00	\$301,273.00	\$247,974.00	\$0.00	\$0.00
	REVENUE TOTALS	\$10,196,774.44	\$307,625.10	\$0.00	\$319,513.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	(\$8,366,338.36)	\$693,352.41	\$400,000.00	(\$18,240.00)	\$247,974.00	\$0.00	\$0.00
Fund	410 - ACDC BUILDING FUND Totals	\$ 7,443,153.00	\$ (923,185.36)	\$ 400,000.00	\$ (229,832.95)	\$ (248,072.95)	\$ (98.95)	\$ (98.95)
	FUND BALANCE, BEGINNING	\$ (8,366,338.36)	\$ 693,352.41	\$ -	\$ (18,240.00)	\$ 247,974.00	\$ -	\$ -
	REV OVER (UNDER) EXP	\$ (923,185.36)	\$ (229,832.95)	\$ -	\$ (248,072.95)	\$ (98.95)	\$ (98.95)	\$ (98.95)
	FUND BALANCE, ENDING							

ACDC BUILDING FUND (410)

Notes

Revenues

3445 Grants - ETSB (County)

The ETSB has pledged to reimburse the Village of Addison for costs pertaining to microwave infrastructure.



(BLANK)

REDEVELOPMENT FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 420 - REDEVELOPMENT FUND								
REVENUE								
Department 9942 - REDEVELOPMENT								
<i>INTEREST INCOME</i>								
420.9942-3510	INVESTMENT INTEREST	\$0.46	\$0.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME Totals</i>		\$0.46	\$0.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9942 - REDEVELOPMENT REVENUES								
<hr/>								
EXPENSE								
Department 9942 - REDEVELOPMENT								
<i>TRANSFERS OUT</i>								
420.9942-4944	TRANSFER TO PUBLIC BLDG FD	.00	.00	.00	.00	.00	.00	.00
<i>TRANSFERS OUT Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9942 - REDEVELOPMENT EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<hr/>								
Fund 420 - REDEVELOPMENT FUND Totals								
REVENUE TOTALS		\$0.46	\$0.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 420 - REDEVELOPMENT FUND Totals		\$0.46	\$0.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<hr/>								
FUND BALANCE, BEGINNING		\$ 38.00	\$ 39.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
REV OVER (UNDER) EXP		\$ 1.00	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE, ENDING		\$ 39.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00



(BLANK)

PUBLIC BUILDING FUND
Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TRANSFERS OUT</i>								
440.9944-4910	TRANSFER TO GENERAL FUND	95,499.96	.00	.00	.00	400,000.00	.00	.00
440.9944-4940	TRANSFER TO CAPITAL PROJ	.00	100,000.00	.00	.00	.00	.00	.00
440.9944-4941	TRANSFER TO ADCDC BUILDING	.00	.00	200,000.00	200,000.00	247,974.00	900,000.00	300,000.00
440.9944-4992	TRANSFER TO DEBT SERVICE	1,299,999.96	1,300,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
	<i>TRANSFERS OUT Totals</i>	\$1,395,499.92	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	\$1,847,974.00	\$2,100,000.00	\$1,500,000.00
Department	9944 - PUBLIC BUILDING FUND EXPENSES	\$2,176,903.26	\$2,230,479.98	\$2,592,700.00	\$2,295,700.00	\$3,079,774.00	\$2,493,800.00	\$2,370,000.00

Fund 440 - PUBLIC BUILDING FUND Totals

REVENUE TOTALS	\$1,923,076.01	\$2,637,735.46	\$2,267,400.00	\$2,344,300.00	\$2,676,500.00	\$2,357,600.00	\$3,225,700.00
EXPENSE TOTALS	\$2,176,903.26	\$2,230,479.98	\$2,592,700.00	\$2,295,700.00	\$3,079,774.00	\$2,493,800.00	\$2,370,000.00
	(\$253,827.25)	\$407,255.48	(\$325,300.00)	\$48,600.00	(\$403,274.00)	(\$136,200.00)	\$855,700.00

Fund 440 - PUBLIC BUILDING FUND Totals

FUND BALANCE, BEGINNING	\$ 511,610.00	\$ 257,782.75		\$ 665,038.23	\$ 713,638.23	\$ 310,364.23	\$ 174,164.23
REV OVER (UNDER) EXP	\$ (253,827.25)	\$ 407,255.48	\$ (325,300.00)	\$ 48,600.00	\$ (403,274.00)	\$ (136,200.00)	\$ 855,700.00
FUND BALANCE, ENDING	\$ 257,782.75	\$ 665,038.23		\$ 713,638.23	\$ 310,364.23	\$ 174,164.23	\$ 1,029,864.23

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall. It is also used for facility and infrastructure improvements.

Expenditures

4404 Public Works Facility

This account is for maintenance and upgrades to the building and storage areas.

4405 Village Hall/Police Facility

This account is for renovations and maintenance to Village Hall. This also includes the consulting fees and purchase of a new ERP financial system, work order system, community development permit system and a time entry system for the police department. Also included in this account is the cost of a storage facility and resurfacing the Village Hall parking lot.

4413 Historical Buildings

This account is for renovations and additions to the historical district.

4537 Sewer and Wastewater Facilities

This account is for renovations and repairs to the sewer and wastewater facilities.

4941 Transfer to ACDC Building Fund

Transfer of funds to assist with completion of the new ACDC building.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and Village Hall.



(BLANK)

TIF #2 FUND

Narrative

This fund was used to pay for infrastructure and housing improvements within Tax Increment Financing District (TIF) #2, known as the Michael Lane redevelopment area. This area encompasses 55 acres and includes commercial retail centers along with multi-family dwellings. TIF #2 was established in 1994 as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (1994), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which was used to finance public improvements.

TIF projects are typically financed through a pay-as-you-go mechanism or through issuing debt based on future property tax increment revenue streams.

This TIF District expired in October, 2017.

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 460 - MICHAEL LANE - TIF#2								
REVENUE								
Department	9946 - MICHAEL LANE - TIF#2							
<i>TAXES</i>								
460.9946-3006	PROPERTY TAX INCREMENT	\$474,361.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>TAXES Totals</i>	\$474,361.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>INTEREST INCOME</i>								
460.9946-3510	INVESTMENT INTEREST	1,710.19	.00	.00	.00	.00	.00	.00
	<i>INTEREST INCOME Totals</i>	\$1,710.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN</i>								
460.9946-3947	TRANSFER FROM TIF #3	.00	1,438.88	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$0.00	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9946 - MICHAEL LANE - TIF#2 REVENUES	\$476,071.64	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE								
Department	9946 - MICHAEL LANE - TIF#2							
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
460.9946-4101	PROF SERV ACCT/AUDITING	294.44	.00	.00	.00	.00	.00	.00
	<i>PROFESSIONAL Totals</i>	\$294.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
460.9946-4199	OTHER SERVICES & CHARGES	1,725.30	.00	.00	.00	.00	.00	.00
	<i>OTHER Totals</i>	\$1,725.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>								
		\$2,019.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS OUT</i>								
460.9946-4947	TRANSFER TO TIF #3	651,872.70	.00	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$651,872.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9946 - MICHAEL LANE - TIF#2 EXPENSES	\$653,892.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 460 - MICHAEL LANE - TIF#2 Totals								
	REVENUE TOTALS	\$476,071.64	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$653,892.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Fund 460 - MICHAEL LANE - TIF#2 Totals</i>	(\$177,820.80)	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND BALANCE, BEGINNING								
REV OVER (UNDER) EXP								
		\$ 176,381.00	\$ (1,440.00)	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE, ENDING								
		\$ (177,821.00)	\$ 1,440.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ (1,440.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TIF #3 FUND

Narrative

This fund is used to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY 2007. (See TIF #2 narrative for a brief description of TIF's). The Redevelopment Fund advanced funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. When surrounding properties become available, the Village will sell the parcel for use as outlined in the Town Center Plan. It is anticipated that the majority of development in this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>	
			(423,767)	@ 4/30/20
2020-21	81,473	300	(342,594)	
2021-22	83,917	300	(258,977)	
2022-23	86,435	300	(172,842)	
2023-24	86,435	0	(86,407)	
2024-25	86,435	0	28	
2025-26	86,435	0	86,463	
2026-27	86,435	0	172,898	
2027-28	86,435	0	259,333	
2028-29	86,435	0	345,768	
2029-30	86,435	0	432,203	
2030-31	86,435	0	518,638	
2031-32	86,435	0	605,073	

Budget Year 2021

304

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 470 - TOWN CENTER - TIF#3								
REVENUE								
Department 9947 - TOWN CENTER - TIF#3								
TAXES								
470.9947-3006	PROPERTY TAX INCREMENT	\$20,453.72	\$42,064.89	\$42,000.00	\$79,100.00	\$81,473.00	\$83,917.00	\$86,435.00
	<i>TAXES Totals</i>	\$20,453.72	\$42,064.89	\$42,000.00	\$79,100.00	\$81,473.00	\$83,917.00	\$86,435.00
INTEREST INCOME								
470.9947-3510	INVESTMENT INTEREST	(1,529.25)	(1,783.42)	\$0.00	500.00	.00	.00	.00
	<i>INTEREST INCOME Totals</i>	(\$1,529.25)	(\$1,783.42)	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
470.9947-3946	TRANSFER FROM TIF #2	651,872.70	.00	.00	.00	.00	.00	.00
470.9947-3992	TRANSFER FROM DEBT SVC	200,000.04	.00	.00	.00	.00	.00	.00
	<i>TRANSFERS IN Totals</i>	\$851,872.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 REVENUES								
		\$870,797.21	\$40,281.47	\$42,000.00	\$79,600.00	\$81,473.00	\$83,917.00	\$86,435.00
EXPENSE								
Department 9947 - TOWN CENTER - TIF#3								
SERVICES & CHARGES								
PROFESSIONAL								
470.9947-4101	PROF SERV ACCT/AUDITING	294.44	.00	300.00	300.00	300.00	300.00	300.00
	<i>PROFESSIONAL Totals</i>	\$294.44	\$0.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
SERVICES & CHARGES								
	<i>SERVICES & CHARGES Totals</i>	\$294.44	\$0.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
CAPITAL PROJECTS								
470.9947-4538	TOWN CENTER DEVELOPMENT	155,305.00	(15,530.50)	.00	.00	.00	.00	.00
470.9947-4579	VILLAGE GREEN DRAINAGE IMP	323,855.53	104,834.99	.00	210,000.00	.00	.00	.00
	<i>CAPITAL PROJECTS Totals</i>	\$479,160.53	\$89,304.49	\$0.00	\$210,000.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
470.9947-4946	TRANSFER TO TIF #2	.00	1,438.88	.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$0.00	\$1,438.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 EXPENSES								
		\$479,454.97	\$90,743.37	\$300.00	\$210,300.00	\$300.00	\$300.00	\$300.00
Fund 470 - TOWN CENTER - TIF#3 Totals								
	REVENUE TOTALS	\$870,797.21	\$40,281.47	\$42,000.00	\$79,600.00	\$81,473.00	\$83,917.00	\$86,435.00
	EXPENSE TOTALS	\$479,454.97	\$90,743.37	\$300.00	\$210,300.00	\$300.00	\$300.00	\$300.00
	<i>Fund 470 - TOWN CENTER - TIF#3 Totals</i>	\$391,342.24	(\$50,461.90)	\$41,700.00	(\$130,700.00)	\$81,173.00	\$83,617.00	\$86,135.00
FUND BALANCE, BEGINNING								
		\$ (633,947.00)	\$ (242,604.76)		\$ (293,066.66)	\$ (423,766.66)	\$ (342,593.66)	\$ (258,976.66)
REV OVER (UNDER) EXP								
		\$ 391,342.24	\$ (50,461.90)	\$ 41,700.00	\$ (130,700.00)	\$ 81,173.00	\$ 83,617.00	\$ 86,135.00
FUND BALANCE, ENDING								
		\$ (242,604.76)	\$ (293,066.66)		\$ (423,766.66)	\$ (342,593.66)	\$ (258,976.66)	\$ (172,841.66)

Notes

Revenues

3006 Property Tax Increment

This account represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. There have been no major developments in the Town Center TIF #3 at this time.

Expenses

4101 Professional Services – Auditing

This account includes auditing fees associated with the annual audit and preparation of the TIF reports.



(BLANK)

POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent Board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois Legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State Statute limits the type of investments and the weight of those investments within the fund.

POLICE PENSION FUND

Budget Year 2021

308

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 700 - POLICE PENSION FUND								
REVENUE								
Department 9970 - POLICE PENSION								
<i>CONTRIBUTIONS</i>								
700.9970-3880	EMPLOYEE CONTRIBUTIONS	\$809,052.42	\$667,300.53	\$652,500.00	\$696,100.00	\$717,000.00	\$738,500.00	\$760,700.00
700.9970-3881	EMPLOYER CONTRIBUTIONS	3,037,752.73	3,041,101.24	3,162,600.00	3,223,600.00	3,459,200.00	3,563,000.00	3,669,900.00
	<i>CONTRIBUTIONS Totals</i>	\$3,846,805.15	\$3,708,401.77	\$3,815,100.00	\$3,919,700.00	\$4,176,200.00	\$4,301,500.00	\$4,430,600.00
<i>MISCELLANEOUS</i>								
700.9970-3875	GAIN/LOSS SALE INVESTMNTS	2,276,555.02	259,456.71	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
700.9970-3899	MISCELLANEOUS REVENUES	50.00	50.00	.00	200.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$2,276,605.02	\$259,506.71	\$2,000,000.00	\$2,000,200.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
<i>INTEREST INCOME</i>								
700.9970-3510	INVESTMENT INTEREST	1,517,462.57	1,689,971.99	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
	<i>INTEREST INCOME Totals</i>	\$1,517,462.57	\$1,689,971.99	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00
Department 9970 - POLICE PENSION REVENUES								
		\$7,640,872.74	\$5,657,880.47	\$7,315,100.00	\$7,419,900.00	\$7,676,200.00	\$7,801,500.00	\$7,930,600.00
EXPENSE								
Department 9970 - POLICE PENSION								
<i>PERSONNEL SVCS</i>								
<i>WAGES & SALARIES</i>								
700.9970-4014	PENSION PAYMENTS	3,496,915.25	3,617,147.60	3,714,800.00	3,666,900.00	3,776,900.00	3,890,200.00	4,006,900.00
	<i>WAGES & SALARIES Totals</i>	\$3,496,915.25	\$3,617,147.60	\$3,714,800.00	\$3,666,900.00	\$3,776,900.00	\$3,890,200.00	\$4,006,900.00
<i>TAXES & BENEFITS</i>								
700.9970-4028	OTHER PENSION PAYMENTS	131,043.11	.00	.00	.00	.00	.00	.00
	<i>TAXES & BENEFITS Totals</i>	\$131,043.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>PERSONNEL SVCS Totals</i>								
		\$3,627,958.36	\$3,617,147.60	\$3,714,800.00	\$3,666,900.00	\$3,776,900.00	\$3,890,200.00	\$4,006,900.00
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
700.9970-4101	PROF SERV ACCT/AUDITING	14,985.00	20,545.00	15,000.00	22,000.00	22,000.00	22,000.00	22,000.00
700.9970-4103	PROF SERV LEGAL	13,404.39	3,126.06	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
700.9970-4106	PROF SERV POLICE PENSION INSURANCE	.00	5,863.00	5,800.00	5,800.00	5,800.00	5,800.00	5,800.00
700.9970-4107	PROF SERV MEDICAL	12,446.00	4,320.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
700.9970-4110	TECH & CONSULT SERVICES	137,599.76	20,820.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	<i>PROFESSIONAL Totals</i>	\$178,435.15	\$54,674.06	\$53,800.00	\$60,800.00	\$60,800.00	\$60,800.00	\$60,800.00
<i>OTHER</i>								
700.9970-4163	CONFERENCES	3,100.31	2,877.94	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
700.9970-4192	DUES/SUBSCRIPTIONS	265.00	795.00	800.00	800.00	800.00	800.00	800.00
	<i>OTHER Totals</i>	\$3,365.31	\$3,672.94	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
	<i>SERVICES & CHARGES Totals</i>	\$181,800.46	\$58,347.00	\$57,600.00	\$64,600.00	\$64,600.00	\$64,600.00	\$64,600.00

POLICE PENSION FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>MISCELLANEOUS</i>								
700.9970-4880	INVESTMENT FEES	8,025.00	119,673.88	108,100.00	108,100.00	108,100.00	108,100.00	108,100.00
700.9970-4899	OTHER EXPENSES	.00	2.00	.00	.00	.00	.00	.00
	<i>MISCELLANEOUS Totals</i>	\$8,025.00	\$119,675.88	\$108,100.00	\$108,100.00	\$108,100.00	\$108,100.00	\$108,100.00
<i>TRANSFERS OUT</i>								
700.9970-4910	TRANSFER TO GENERAL FUND	2,500.00	.00	2,500.00	.00	.00	.00	.00
	<i>TRANSFERS OUT Totals</i>	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	9970 - POLICE PENSION EXPENSES	\$3,820,283.82	\$3,795,170.48	\$3,883,000.00	\$3,839,600.00	\$3,949,600.00	\$4,062,900.00	\$4,179,600.00
Fund	700 - POLICE PENSION FUND Totals							
	REVENUE TOTALS	\$7,640,872.74	\$5,657,880.47	\$7,315,100.00	\$7,419,900.00	\$7,676,200.00	\$7,801,500.00	\$7,930,600.00
	EXPENSE TOTALS	\$3,820,283.82	\$3,795,170.48	\$3,883,000.00	\$3,839,600.00	\$3,949,600.00	\$4,062,900.00	\$4,179,600.00
Fund	700 - POLICE PENSION FUND Totals	\$3,820,588.92	\$1,862,709.99	\$3,432,100.00	\$3,580,300.00	\$3,726,600.00	\$3,738,600.00	\$3,751,000.00
	FUND BALANCE, BEGINNING	\$ 44,319,392.09	\$ 48,139,981.01		\$ 50,002,691.00	\$ 53,582,991.00	\$ 57,309,591.00	\$ 61,048,191.00
	REV OVER (UNDER) EXP	\$ 3,820,588.92	\$ 1,862,709.99	\$ 3,432,100.00	\$ 3,580,300.00	\$ 3,726,600.00	\$ 3,738,600.00	\$ 3,751,000.00
	FUND BALANCE, ENDING	\$ 48,139,981.01	\$ 50,002,691.00		\$ 53,582,991.00	\$ 57,309,591.00	\$ 61,048,191.00	\$ 64,799,191.00

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4101 Professional Services – Accounting/Auditing

This line item includes the annual actuarial report fees which previously were included in account 4110 in addition to the monthly financial reporting compiled by an outside source.

4103 Professional Services – Legal

This line item includes the fees for legal services during the year.

4110 Technical & Consulting Services

Fees for services for maintaining minutes and the various pension files are also included.

4880 Investment Fees

This line item includes fees paid to the State based on the value of the fund. This line item also includes the investment advisor and account manager fees

MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of State Motor Fuel Tax allotments, federal grants, and beginning January 1, 2012, a .25% home-rule sales tax. State law requires Motor Fuel Tax allotments be used to maintain streets.

MOTOR FUEL TAX FUND

Budget Year 2021

312

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
Fund 250 - MOTOR FUEL TAX FUND								
REVENUE								
Department 9925 - MOTOR FUEL TAX								
TAXES								
250.9925-3031	SALES TAX INCREMENT	\$1,921,378.35	\$2,060,463.10	\$2,067,400.00	\$2,139,800.00	\$2,266,500.00	\$2,357,600.00	\$2,425,700.00
<i>TAXES Totals</i>		\$1,921,378.35	\$2,060,463.10	\$2,067,400.00	\$2,139,800.00	\$2,266,500.00	\$2,357,600.00	\$2,425,700.00
INTERGOVERNMENTAL								
250.9925-3060	MOTOR FUEL TAX	943,240.57	937,758.21	945,800.00	1,248,458.00	1,248,500.00	1,248,500.00	1,248,500.00
<i>INTERGOVERNMENTAL Totals</i>		\$943,240.57	\$937,758.21	\$945,800.00	\$1,248,458.00	\$1,248,500.00	\$1,248,500.00	\$1,248,500.00
GRANTS								
250.9925-3440	GRANTS-CDBG	113,390.00	.00	300,000.00	300,000.00	.00	360,000.00	1,205,200.00
<i>GRANTS Totals</i>		\$113,390.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$360,000.00	\$1,205,200.00
MISCELLANEOUS								
250.9925-3899	MISCELLANEOUS REVENUES	50.00	50.00	.00	.00	.00	.00	.00
<i>MISCELLANEOUS Totals</i>		\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
250.9925-3510	INVESTMENT INTEREST	(1,211.71)	10,470.60	.00	.00	.00	.00	.00
<i>INTEREST INCOME Totals</i>		(\$1,211.71)	\$10,470.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9925 - MOTOR FUEL TAX REVENUES		\$2,976,847.21	\$3,008,741.91	\$3,313,200.00	\$3,688,258.00	\$3,515,000.00	\$3,966,100.00	\$4,879,400.00

EXPENSE

Department	Transaction Level	Number of Units	Cost Per Unit	Total Amount
9925 - MOTOR FUEL TAX				
CAPITAL PROJECTS				
250.9925-4401	STREET MAINT PROGRAM	2,152,100.00	2,263,000.00	2,363,100.00
250.9925-4415	STREET PROJECTS	211,400.00	1,220,300.00	2,421,800.00
<i>Budget Transactions</i>				
Level	Transaction			
BOARD REVIEW	FULLERTON AVE	1.0000	145,900.00	145,900.00
BOARD REVIEW	KING'S POINT PATCHING	1.0000	15,000.00	15,000.00
BOARD REVIEW	KINGERY WEST RESURFACE	1.0000	50,500.00	50,500.00
<i>BOARD REVIEW Totals</i>				
250.9925-4459	SIDEWALKS	325,000.00	405,000.00	325,000.00
<i>Budget Transactions</i>				
Level	Transaction			
BOARD REVIEW	ADA SIDEWALK	1.0000	50,000.00	50,000.00
BOARD REVIEW	MFT SIDEWALK PROGRAM	1.0000	125,000.00	125,000.00
BOARD REVIEW	TRIP HAZARD SIDEWALK	1.0000	150,000.00	150,000.00
<i>BOARD REVIEW Totals</i>				
<i>CAPITAL PROJECTS Totals</i>		\$2,113,729.04	\$4,711,600.00	\$4,009,600.00
BOARD REVIEW Totals		\$2,688,500.00	\$3,888,300.00	\$5,109,900.00

MOTOR FUEL TAX FUND

Budget Year 2021

G/L Account	Account Description	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2019-20 EST ACT	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<i>TRANSFERS OUT</i>								
250.9925-4901	TRANSFER TO GENERAL FUND	.00	.00	.00	.00	300,000.00	750,000.00	.00
	<i>TRANSFERS OUT Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$750,000.00	\$0.00
Department	9925 - MOTOR FUEL TAX EXPENSES	\$2,113,729.04	\$3,309,798.69	\$4,711,600.00	\$4,009,600.00	\$2,988,500.00	\$4,638,300.00	\$5,109,900.00
Fund	250 - MOTOR FUEL TAX FUND Totals							
	REVENUE TOTALS	\$2,976,847.21	\$3,008,741.91	\$3,313,200.00	\$3,688,258.00	\$3,515,000.00	\$3,966,100.00	\$4,879,400.00
	EXPENSE TOTALS	\$2,113,729.04	\$3,309,798.69	\$4,711,600.00	\$4,009,600.00	\$2,988,500.00	\$4,638,300.00	\$5,109,900.00
Fund	250 - MOTOR FUEL TAX FUND Totals	\$863,118.17	(\$301,056.78)	(\$1,398,400.00)	(\$321,342.00)	\$526,500.00	(\$672,200.00)	(\$230,500.00)
	FUND BALANCE, BEGINNING	\$ 402,754.00	\$ 1,265,872.17		\$ 964,815.39	\$ 643,473.39	\$ 1,169,973.39	\$ 497,773.39
	REV OVER (UNDER) EXP	\$ 863,118.17	\$ (301,056.78)	\$ (1,398,400.00)	\$ (321,342.00)	\$ 526,500.00	\$ (672,200.00)	\$ (230,500.00)
	FUND BALANCE, ENDING	\$ 1,265,872.17	\$ 964,815.39		\$ 643,473.39	\$ 1,169,973.39	\$ 497,773.39	\$ 267,273.39

MOTOR FUEL TAX FUND

Notes

Revenues

3031 Home Rule Sales Tax

The Village passed a .25% home rule sales tax effective January 1, 2012 to fund continuing road improvements.

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

Expenditures

4401 Street Maintenance Program

This account represents the annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$2.1 million annually, as funding is available.

Fullerton Road Improvements (250-9925-4415.FLTRN)

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP).

Kings Point Patching

This account represents the repairing of the medians at the two entrances to King's Point subdivision.

Kingery West Resurface

This account represents the resurfacing of the roads west of Kingery Highway (Central, Kingery, Sunrise, Babcock, Krage, Lorraine, Crockett, Gladys, and Frontage).

ADA Sidewalk Compliance (250-9925-4459.ADA)

This account represents the annual program to bring sidewalk intersections into ADA compliance.

MOTOR FUEL TAX FUND

Notes (Cont'd)

Expenditures (Cont'd)

Sidewalk Program (250.9925-4459.TRIP)

This account represents the annual program to replace aging and trip-hazard sidewalks.

MFT Sidewalk Program (250-9925-4459.MFT)

This account represents funding for sidewalk replacement on streets that are included in the annual replacement.



(BLANK)

DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division	
General	1012	Administration	
	1029	Admin/Police Commission	
	1040	Finance	
	1050	Community Relations	
	1060	Building & Grounds	
	1510	Police	
	1520	Henry Hyde Resource Center	
	1530	Consolidated Dispatch Center	
	2010	Community Development	
	2510	Electrical & Forestry	
	2520	Street	
Water & Sewer	5010	Water	
	5031	Sewer	
	5032	Wastewater	
Internal Services	9961	Fleet Services	
	9962	Information Technology	
	9964	Equipment Replacement	

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contain specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the financial plan document in understanding these terms, a glossary has been included in the document.

ACDC – Acronym for the Addison Consolidated Dispatch Center.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent; for individuals, private organizations, other governmental units or other funds.

Accrual Basis - A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by the Village staff and Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

GLOSSARY OF TERMS

(Cont'd)

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense. Assets with a value of \$5,000 or more are capitalized and depreciated.

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services, while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

GLOSSARY OF TERMS

(Cont'd)

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

Expenditure - Decrease in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure but a reserve of funds to be expended.

Financial Plan - A multi-year, long-range approach to assessing the Village's revenue and expenditure needs which becomes the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance - The excess of assets over liabilities; also known as surplus funds.

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GLOSSARY OF TERMS

(Cont'd)

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording; encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center.

HUD – Department of Housing and Urban Development.

Infrastructure - The physical assets of the Village (streets, water, sewer, and public buildings).

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

GLOSSARY OF TERMS

(Cont'd)

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case, the special project is the burial of power lines on Lake Street.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP -Surface Transportation Program – A Federal grant, funding source, where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

GLOSSARY OF TERMS

(Cont'd)

TIF - Acronym for Tax Increment Financing. This type of financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Working Cash/Capital - The excess of current assets over total current liabilities.



(BLANK)